

JACKSON STATE UNIVERSITY
DATA MANAGEMENT AND RECORDS
P.O. BOX 17125
JACKSON, MS 39217

ACADEMIC SECOND CHANCE

POLICY STATEMENT: An undergraduate student previously enrolled at Jackson State University who has not been enrolled in any post secondary education institution since leaving Jackson State may be eligible for matriculation under the Academic Second Chance Policy. The Academic Second Chance option must be requested within the first or second semester of readmission. Student may use this option ONE time.

Under this option:

1. Student must have been separated from the University for a minimum of twelve (12) consecutive months.
2. All academic credit hours and grades earned during previous enrollment at Jackson State will remain on the student's transcript.
 - Academic credit hours with grades of "C" and above may be used to meet degree requirements.
 - Academic credit hours with grades of less than "C" will not be used in the computation of the student's grade point average.
3. Student must meet all degree requirements that are in effect at the time of readmission to Jackson State University.
4. **Student Responsibilities:**
 - Obtain an official notification of readmission from the Office of Admission and Financial Aid.
 - Where appropriate, verify financial aid status in the Office of Admission and Financial Aid.
 - Obtain an application for Academic Second Chance from the Office of Data Management and Records.
 - Develop a program of study in consultation with an advisor in your major department.
 - Complete the application for Academic Second Chance.
 - Obtain signature of department chair in major area, major academic advisor, and the school dean.
 - Submit completed application and two letters of recommendation to the Office of Data Management and Records. (The letters of reference should be from faculty who can speak to our potential to improve academic performance.)
 - Develop a schedule and attend weekly meetings with an academic advisor for monitoring and tracking purposes.
 - Develop a schedule and attend tutoring sessions for classes where difficulties are experienced.

Name: _____ SSN _____

Street Address: _____ APT. # _____

City/State/Zip Code: _____ \ _____ \ _____

Telephone # - Home: _____ Business _____

Date of Last Enrollment at JSU _____ Major _____ Expected Date of Graduation _____

Required Signatures:

Student Date

Department Chair Date

Major Department Advisor Date

School Dean Date