

MEMORANDUM

TO: Jackson State University Family

FROM: Gwen Dawkins and Pat Kennedy, United Way Co-Chairs

SUBJECT: **2009 United Way Contributions**

The 2009 United Way Campaign is underway. Our mission is to increase employee giving and contributions for a caring community. Last year, Jackson State University was not very successful in giving to the United Way of the Capital Area. This year, we want to increase our giving and surpass our goal.

Attached is your United Way pledge card. You can submit your contribution by **November 30, 2009**. Employees can make their pledges through payroll deduction or a one time donation with a check, money order, or cash. **For Payroll purpose, please place your J# at the top of your pledge card.**

Employees can also designate their contribution to any United Way partner. A designation form is enclosed. **Employees can only designate with a contribution of \$100.00 or more.**

Attached is a free discount prescription drug card that can be used at most pharmacies nationwide. Detach the card and use as often as needed.

You can send your pledge card and/or contributions to Gwen or Pat at P. O. Box 18840 or Deborah in the President's Office. If you have questions, please call us at 2770 or 2771.

Thank you for your time and contribution in this special effort.

Gearing Up for Greatness!