

Submit one copy to
Head of Department

JACKSON STATE UNIVERSITY
Jackson, Mississippi

DISTRIBUTION OF GRADES

Instructor

Department

Date

College

Semester

School Year

Course No.	Title of Course	Distribution of Grades							Total
		A	B	C	D	F	Inc.	WD	
TOTAL									

Percentage Distribution: 1 Percentage Summary: 2

A _____ D _____ Passing _____

B _____ F _____ Failing _____

C _____ Inc. _____

- 1- Use the grand total less withdrawals in computing percentages.
- 2- Grades of Incomplete will be considered as passing until otherwise removed.

NOTE: List as a separate class each section of the same course.
Instructors should execute this form immediately after completing grade report.