


JACKSON STATE UNIVERSITY | COLLEGE OF BUSINESS
ONLINE GRADUATION APPROVAL & CLEARANCE SYSTEM
PROCESSING PERIOD - APRIL 2017 DEGREE CANDIDATES

<i>Responsibility Levels</i>	<i>Action Dates</i>
<p>FACULTY ADVISORS AND SENIOR STUDENTS</p> <ul style="list-style-type: none"> • <i>Faculty Advisors and students meet collaboratively.</i> • <i>Evaluation of student's academic transcript.</i> • <i>Determination of whether all other degree requirements have been met.</i> • <i>If all requirements are met, Faculty Advisors will issue GPN and request student to complete senior exit documents; provide students with information on the exit process and the document links.</i> 	<p>January 12, 2017</p> <p>to</p> <p>February 22, 2017</p>
<p style="text-align: center;">DEPARTMENT CHAIRS</p> <ul style="list-style-type: none"> • <i>Evaluate student's academic records.</i> • <i>Render approved or disapproved on graduation application.</i> • <i>Submit files of approved candidates to Dean's Office by deadline.</i> 	
<p>GRADUATION APPLICATIONS DUE IN THE DEAN'S OFFICE</p> 	<p>CLOSE OF BUSINESS FEBRUARY 22, 2017</p>

*For additional information, please contact: Dr. Sheila Porterfield
601-979-2411*