



## Independent Standard 2013-14 Verification Worksheet (V1)

(Household, Tax/Non Tax Filers, Supplemental Nutrition Assistance  
Program SNAP and Child Support Paid)

### A. INDEPENDENT STUDENT'S INFORMATION (PLEASE PRINT)

(Students Last Name)	(Student's First Name)	(J-Number)

Student's Street Address (include apt. no.)

City State Zip Code

Student's Contact Phone Number (include area code)

Your FAFSA application has been selected by the Federal Student Aid processor for a review process called verification. In this process JSU will compare the data from your FAFSA to you and your spouse's 2012 federal tax forms sent to JSU through the IRS Data Retrieval process or from a tax return transcript from the IRS and other IRS documents. The law states that we have the right to request this information from you before awarding Federal Student Aid. If there are differences between your FAFSA data and your financial documents, JSU will send corrections electronically to the Federal Student Aid processor to have your information re-processed. Your Financial Aid award may be revised due to verification. To prevent your aid from being delayed, complete this form and submit it to the JSU Financial Aid Office as soon as possible. We must review the requested information, under the Financial Aid program rules (34 CFR, Part 668).

### B. INDEPENDENT STUDENT'S FAMILY INFORMATION

Below list the people in your household. You must include:

- Yourself.
- Your spouse, if you are married.
- Your children, if any, if you will provide more than half of their support from July 1, 2013, through June 30, 2014, or if the child would be required to provide your information if they were completing a FAFSA for 2013–2014. Include children who meet either of these standards, even if they do not live with you.
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2014.
- Include the name of the college for any household member who will be enrolled at least half time, in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2013, and June 30, 2014. **If more space is needed, attach a separate page with your name and J-Number at the top.**

Full Name	Age	Relationship	College	Will Be Enrolled at Least Half Time Yes/No
		Self	Jackson State University	Yes

## C. INDEPENDENT STUDENT'S INCOME INFORMATION TO BE VERIFIED

- 1) TAX RETURNS FILERS—Important Note:** If you (or your spouse, if married) filed, or will file, an amended 2012 IRS tax return, you must contact your financial aid administrator before completing this section.

**Instructions:** Complete this section if you, the student, filed or will file a 2012 income tax return with the IRS. The best way to verify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web. If you have not already used the tool, go to FAFSA.gov, log in to your FAFSA record, select "Make FAFSA Corrections," and navigate to the Financial Information section of the form. From there, follow the instructions to determine if you are eligible to use the IRS Data Retrieval Tool to transfer 2012 IRS income tax information into your FAFSA. It takes up to two weeks for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers. If you need more information about when, or how to use the IRS Data Retrieval Tool see your financial aid administrator.

**Check the box that applies:**

- ☐ I, the student, have used the IRS Data Retrieval Tool in FAFSA on the Web to transfer my (and, if married, my (spouse's) 2012 IRS income information into my FAFSA, either on the initial FAFSA or when making a correction to the FAFSA. Your school will use the IRS information that was transferred in the verification process.
- ☐ I, the student, have not yet used the IRS Data Retrieval Tool, but I will use the tool to transfer my (and, if married, my (spouse's) 2012 IRS income information into my FAFSA once I have filed my 2012 IRS tax return. See instructions above for information on how to use the IRS Data Retrieval Tool. Your school cannot complete the verification process until your (and, if married, your spouse's) IRS information has been transferred into your FAFSA.
- ☐ I, the student, am unable or choose not to use the IRS Data Retrieval Tool in FAFSA on the Web, and **I will submit to the school my 2012 IRS tax return transcript(s)—not photocopies of the 1040 income tax return. To obtain an IRS tax return transcript, go to www.IRS.gov and click on the "Order a Return or Account Transcript" link, or call 1-800-908-9946. Make sure to request the "IRS tax return transcript" and not the "IRS tax account transcript." You will need your Social Security Number, date of birth, and the address on file with the IRS (normally this will be the address used when your 2012 IRS tax return was filed). It takes up to two weeks for IRS income information to be available for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers. If you are married and you and your spouse filed separate 2012 tax returns, you must submit tax return transcripts for both you and your spouse.**
- ☐ Check here if an IRS tax return transcript(s) is attached to this worksheet.
- ☐ Check here if IRS tax return transcript(s) will be submitted to your school later. Verification cannot be completed until the IRS tax return transcript(s) has been submitted to your school.

- 2) TAX RETURN NON-FILERS** — Complete this section if you, the student (and, if married, your spouse), will not file and not required to file a 2012 income tax return with the IRS. **Check the box that applies:**

- ☐ The student (and, if married, the student's spouse) was not employed and had no income earned from work in 2012.
- ☐ The student (and/or the student's spouse if married) was employed in 2012 and has listed below the names of all employers, the amount earned from each employer in 2012, and whether an IRS W-2 form is attached. Attach copies of all 2012 W-2 forms issued to you (and, if married, to your spouse) by employers. List every employer even if the employer did not issue an IRS W-2 form. **If more space is needed, attach a separate page with your name and J-Number at the top.**

Employer's Name	2012 Amount Earned	IRS W-2 Attached
Jackson's Auto Body Shop (example)	\$2,000.00 (example)	Yes (example)



# **UNTAXED AND OTHER SOURCES OF INCOME WORKSHEET**

Documentation of benefits including denial or ineligibility for benefits may be requested after review of the information you provide.

**\*\*PLEASE DO NOT LEAVE ANY BLANKS. ENTER "0" IF NOT APPLICABLE.\*\***

Student/Spouse	Additional Income
\$	Education credits ( Hope, Lifetime Learning, and American Opportunity tax credits) from the IRS Form 1040 (line 49) or 1040a (line 31). (2012 federal taxes).
\$	Taxable earnings from need-based employment programs, such as Federal Work-Study and need-based employment portions of fellowships and assistantships.
\$	Student grant and scholarship aid reported to the IRS in your adjusted gross income. Include AmeriCorps benefits (awards, living allowances, and interest accrual payments), as well as grant and scholarship portions of fellowships and assistantships.
\$	Combat pay or special combat pay. Only enter the amount that was taxable and included in your adjusted gross income.
= \$	Total columns—answer must be provided (may not leave items blank) enter zero if item does not apply to you. Further documentation may be requested.
Student/Spouse	Untaxed Income
\$	Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings), including but not limited to, amounts reported on the W-2 Form in Boxes 12a through 12d, codes D, E, F, G, H, and S. (2012 W2 forms).
\$	IRA deductions and payments to self-employed SEP, SIMPLE, and Keogh and other qualified plans from IRS Form 1040, line 28 + line 32, or 1040A, line 17. (2012 federal taxes)
\$	Child support received for all children. Don't include foster care or adoption payments.
\$	Tax exempt interest income from IRS Form 1040, line 8b or 1040A, line 8b. (2012 federal taxes)
\$	Untaxed portions of IRA distributions from IRS Form 1040-lines (15a minus 15b) or 1040A-lines (11a minus 11b). Exclude rollovers. If negative, enter a zero here. (2012 federal taxes).
\$	Untaxed portions of pensions from IRS Form 1040-lines (16a minus 16b) or 1040A-lines (12a minus 12b). Exclude rollovers. If negative, enter a zero here. (2012 federal taxes).
\$	Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits). Don't include the value of on-base military housing or the value of a basic military allowance for housing.
\$	Veteran's non education benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances.
\$	Other untaxed income not reported in items 92a through 92h, such as workers' compensation, disability, etc. Also include the first-time homebuyer tax credit from IRS Form 1040 — line 67. Don't include student aid, earned income credit, additional child tax credit, welfare payments, untaxed Social Security benefits, Supplemental Security Income, Workforce Investment Act educational benefits, on-base military housing allowance, combat pay, benefits from flexible spending arrangements (e.g., cafeteria plans), foreign income exclusion or credit for federal tax on special funds.
\$	Money received, or paid on your behalf (e.g. bills), not reported elsewhere on this form.
= \$	Total columns—answer must be provided (may not leave items blank) enter zero if item does not apply to you. Further documentation may be requested.
<b>WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, prosecuted for fraud, sentenced to jail, and/or face other charges, and will have to repay any financial aid funds you received.</b>	

Student's Name: \_\_\_\_\_ J-Number: \_\_\_\_\_

### ***E.* SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP) BENEFITS**

- 1) Did you, your spouse or a member of your household receive benefits from the Supplemental Nutrition Assistance Program (SNAP), formerly known as Food Stamps, any time during 2011 or 2012? ☐ Yes ☐ No
- 2) If the Financial Aid Office believes that the information regarding the receipt of SNAP Benefits is inaccurate, we may require documentation from the agency that issued the SNAP Benefits in 2011 or 2012. Include your name and JSU J-Number on all documents submitted.

### ***F.* CHILD SUPPORT PAID**

- 1) Did you or your spouse pay child support because of divorce or separation as a result of a legal requirement? ☐ Yes ☐ No

Do not answer "Yes" if child support was paid for children in your household.

- 2) If "Yes", complete the section below if you or your spouse paid child support in 2012. **Attach separate sheet if needed.**

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Support Was Paid	Amount of Child Support Paid in 2012
Spring Jackson	Verdie Lynch	Summer Jackson	\$6,000.00

### ***G.* CERTIFICATION AND SIGNATURE**

I certify that all of the information reported on this worksheet is complete and correct. The student must sign this worksheet. If married, the spouse's signature is optional.

**Warning: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail or both.**

Student's Social Security Number: \_\_\_\_\_  
and Date of Birth: \_\_\_\_\_

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Spouse's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

#### **Return To:**

Financial Aid Office • P. O. Box 17065 • 1400 John R. Lynch Street • Jackson, MS 39217-0165  
Office: 601-979-2227 • Fax: 601-979-2237 • [finaid@jsums.edu](mailto:finaid@jsums.edu)