



2016-2017 DEPENDENT AGGREGATE VERIFICATION GROUP (V5)

Instructions for Completing Dependent Aggregate Verification Group (V5) Form

A. Clearly Print All Information

We have received the student's 2016-2017 Free Application for Federal Student Aid (FAFSA). The student's FAFSA was selected for review in a process called Verification. As part of this process, Jackson State University is required by federal regulation to collect information to verify that the FAFSA is accurate. If any differences are found, we will make corrections electronically on the student's behalf and the student will receive an updated Student Aid Report (SAR).

Indicate the student's Last Name, First Name, and J-Number on each document submitted to the Financial Aid Office. Be sure to complete all items. Do not leave any blank; enter "N/A" if not applicable. Provide information for the student and parent(s). If more space is needed for any of the sections, provide a separate sheet that includes the requested information, and include the student's name and J-Number at the top of each sheet. The student must complete and return this form to the Financial Aid Office as soon as possible.

B. Parent's Family Household and College Information

List the people in your parent's household. Include: (1) yourself; (2) your parent(s), including a stepparent, even if the student doesn't live with the parent(s); (3) your parent's other children if your parent(s) will provide more than half of their support from July 1, 2016, through June 30, 2017, or if the other children would be required to provide parental information if they were completing a FAFSA for 2016-2017; include children who meet either of these standards even if the children do not live with the parent(s); and (4) other people, if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2017.

Also, include information about any household member who is, or will be, enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2016, and June 30, 2017, include the name of the college. The Financial Aid Office may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.

C. Supplemental Nutrition Assistance Program (SNAP)

List the names of the individual(s) in your parent's household who received SNAP Benefits (formerly known as the Food Stamp Program) sometime during 2014 or 2015. SNAP may be known by another name in some states. For assistance in determining the name used in a state, please call 1-800-4FED-AID (1-800-433- 3243).

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The parent's household includes: (1) the student; (2) the student's parent(s), including a stepparent, even if the student doesn't live with the parent(s); (3) the parent's other children if the parent(s) will provide more than half of the children's support from July 1, 2016, through June 30, 2016, through June 30, 2017, or if the other children would be required to provide parental information if they were completing a FAFSA for 2016-2017; include children who meet either of these standards even if the children do not live with the parents; and (4) other people, if they now live with the parent(s) and the parent(s) provide more than half of the other people's support and will continue to provide more than half of their support through June 30, 2017. If the Financial Aid Office has reason to believe that the information regarding the receipt of SNAP benefits is inaccurate, we may require documentation from the agency that issued the SNAP benefits in 2014 or 2015.

D. Child Support Paid

If one or both of parents included in the parent's household and/or the student paid child support in 2015, provide: (1) the name of the person who paid the child support, (2) the name of the person to whom the child support was paid, (3) the name and ages of the children for whom the child support was paid, and (4) the total annual amount of child support that was paid in 2015 for each child. If the Financial Aid Office has reason to believe that the information regarding child support paid is inaccurate, additional documentation may be required, such as: (1) a signed statement from the individual receiving the child support certifying the amount of child support received; or (2) copies of the child support payment checks, money order receipts, or similar records of electronic payments having been made.

E. Verification of 2015 Income Information for Student Tax Filers

TAX FILERS: Complete this section if the student filed or will file a 2015 IRS income tax return.

A 2015 IRS Tax Return Transcript May Be Obtained Through:

- Online Request - Go to www.irs.gov, under the Tools heading on the IRS homepage, click "Get a Tax Transcript by Mail." Click "Get Transcript by MAIL." Make sure to request the "IRS Tax Return Transcript" and **NOT** the "IRS Tax Account Transcript."
- Telephone Request - 1-800-908-9946
- Paper Request Form - IRS Form 4506T-EZ or IRS Form 4506-T

In most cases, for electronic tax return filers, 2015 IRS income tax return information is available for the IRS DRT or the IRS Tax Return Transcript within 2–3 weeks after the 2015 electronic IRS income tax return has been accepted by the IRS. Generally, for filers of 2015 paper IRS income tax returns, the 2015 IRS income tax return information is available for the IRS DRT or the IRS Tax Return Transcript within 6–8 weeks after the 2015 paper IRS income tax return has been received by the IRS. Contact the Financial Aid Office if more information is needed about using the IRS DRT or obtaining an IRS Tax Return Transcript.

F. Verification of 2015 Income Information for Student Non-Tax Filers

NON-TAX FILERS: This certification section applies to the student. Complete this section if the student will not file and are not required to file a 2015 Income Tax Return with the IRS; and/or were not employed and had no income earned from work in 2015.

If employed in 2015, the student must: (1) list the names of all employers, (2) list the amount earned from each employer in 2015, and (3) indicate whether the IRS W-2 form(s) are attached.

NOTE: Copies of all 2015 IRS W-2 forms issued to the student by their employers must be submitted. List every employer even if the employer did not issue an IRS W-2 form.

NOTE: The Financial Aid Office may require you to provide documentation from the IRS that indicates a 2015 IRS income tax return was not filed with the IRS for you.

G. Verification of 2015 Income Information for Parent Tax Filers

TAX FILERS: The instructions below apply to each parent included in the household. Notify the Financial Aid Office if the student's parent(s) filed separate IRS income tax returns for 2015 or had a change in marital status after December 31, 2015.

Complete this section if the student's parent(s) filed or will file a 2015 IRS income tax return.

A 2015 IRS Tax Return Transcript may be obtained through:

- Online Request - Go to www.irs.gov, under the Tools heading on the IRS homepage, click "Get a Tax Transcript by Mail." Click "Get Transcript by MAIL." Make sure to request the "IRS Tax Return Transcript" and **NOT** the "IRS Tax Account Transcript."
- Telephone Request - 1-800-908-9946
- Paper Request Form - IRS Form 4506T-EZ or IRS Form 4506-T

In most cases, for electronic tax return filers, 2015 IRS income tax return information is available for the IRS DRT or the IRS Tax Return Transcript within 2–3 weeks after the 2015 electronic IRS income tax return has been accepted by the IRS. Generally, for filers of 2015 paper IRS income tax returns, the 2015 IRS income tax return information is available for the IRS DRT or the IRS Tax Return Transcript within 6–8 weeks after the 2015 paper IRS income tax return has been received by the IRS. Contact the financial aid office if more information is needed about using the IRS DRT or obtaining an IRS Tax Return Transcript.

H. Verification of 2015 Income Information for Parent Non-tax Filers

NON-TAX FILERS: Complete this section if the student's parent(s) will not file and are not required to file a 2015 an IRS income tax return with the IRS; and/or were not employed and had no income earned from work in 2015.

If employed in 2015, the student's parent(s) must: (1) list the names of all employers, (2) list the amount earned from each employer in 2015, and (3) indicate whether the IRS W-2 form(s) are attached.

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NOTE: Copies of all 2015 IRS W-2 forms issued to the student's parent(s) by their employers must be submitted. List every employer even if the employer did not issue an IRS W-2 form.

NOTE: The Financial Aid Office may require you to provide documentation from the IRS that indicates a 2015 IRS income tax return was not filed with the IRS for you.

High School Completion Status

Students must provide one of the following documents that will indicate the student's high school completion status when the student begins college in 2016–2017:

- A copy of the student's high school diploma.
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
- A state certificate or transcript received by a student after the student passed a State authorized examination (GED test, HiSET, TASC, or other State-authorized examination) that the State recognizes as the equivalent of a high school diploma.
- For students who completed secondary education in a foreign country, a copy of the "secondary school leaving certificate" or other similar document.
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- For a homeschooled student in a state where state law requires the student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential.
- For a homeschooled student in a state where state law does not require the student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.

Note: A student who is unable to obtain the documentation listed above must contact the financial aid office.

I. Certification

Each person signing this worksheet certifies that all of the information reported on it is correct and complete. The student and one parent whose information was reported on the FAFSA must sign and date this page. **WARNING:** If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

J. Identity And Statement of Educational Purpose

The student must appear in person at Jackson State University and complete the Identity and Statement of Educational Purpose to verify his or her identity by presenting valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is

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annotated by the institution with the date it was received and reviewed and the name of the official at the institution authorized to collect the student's ID.

If the student is unable to appear in person at Jackson State University to verify his or her identity, the student must provide: (a) A copy of the valid government-issued photo identification (ID) that is acknowledged in the notary statement provided or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; and (b) The original Statement of Educational Purpose must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

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