

INSTATE RESIDENCY PETITION

GRADUATE STUDENTS



THE DIVISION OF GRADUATE STUDIES

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For Students 22 years of age and older.

1. The student must complete and submit the attached Residency Application to the Jackson State University Office of Graduate Admissions on or before the last day to complete registration for the semester applying.

AND

2. The student must provide proof of domicile in Mississippi for the past 12 months **BEFORE** the semester begins including:

- ☐ a copy of a lease, a deed or rent receipts, with the legible student's name and the legible landlord's name on the same, and/or a landlord's statement of the student's residency.

AND

3. The student must provide proof of Mississippi voter's registration:

- ☐ a copy of the student's voter's registration or approved voter's registration

AND

4. The student must provide a copy of the student's Mississippi driver's license and/or a copy of the student's Mississippi State income tax form, and/or proof of the student's Mississippi employment, and/or proof of the student's Mississippi bank account (either a copy of the student's Mississippi bank statement or a copy of a personal check) and/or copies of the student's Mississippi utility bills, etc.

For Students 21 years of age or younger

If the student is 21 years of age or younger, the student must provide the above required Item 1, *and* a full birth certificate proving name(s) of parent(s), *and* must provide the above required Items 2-4 on qualifying parent or court appointed legal guardian *and* must provide a copy of the legally filed court decree appointing such legal guardian. **Note:** Applications by undergraduate students are filed to the Jackson State University Office of Admissions (undergraduate).

Military Personnel

Military personnel must provide a copy of the military student's or qualifying military parent's/guardian's Mississippi leave and earning statement and/or Mississippi

Resident Alien

A resident alien must provide a copy of the green or pink alien registration receipt card proving Mississippi residency and all applicable items listed above.

The petitioner must prove their intent to remain in the State of Mississippi.

RESIDENCE REQUIREMENTS

Jackson State University applies the definitions and conditions as required by the State of Mississippi in the classification of students as residents or non-residents for the assessment of fees. Initial residency classification of an applicant for admission is determined at the time of admission. The University holds the student responsible for knowing and registering under their correct residential status. A student who willfully registers their status incorrectly will be subject to disciplinary action or dismissal and required to pay the fees they would have otherwise been required to pay. The following classifications will apply:

A MINOR- The residence of a person less than 21 years of age is that of the father. After the death of the father, the residence of the minor is that of the mother. If the parents are divorced, the residence of the minor is that of the parent who was granted custody by the court; or, if custody was not granted, the residence continues to be that of the father. If both parents are dead, the residence of the minor is that of the last surviving parent at the time of that parent's death, unless the minor lives with a legal guardian of their person duly appointed by a proper court of Mississippi, in which case his/her residence becomes that of the guardian.

AN ADULT- The residence of an adult is that place where they are domiciled, that is, the place where they physically reside with the intention of remaining indefinitely or of returning permanently when temporarily absent.

REMOVAL OF PARENTS FROM MISSISSIPPI- If the parents of a minor who is enrolled as a student on an institution of higher learning move their legal residence from the State of Mississippi, the minor is immediately classified as a nonresident student.

TWELVE MONTHS OF RESIDENCE REQUIRED- No student may be admitted to the University as a resident of Mississippi unless their residence, as defined here in above, has been the State of Mississippi for a continuous period of at least 12 months immediately preceding their admission.

RESIDENCY PETITIONS- Nonresidents may petition the institution for a change of residency classification. A person who enters the State of Mississippi from another state and enters a system institution is considered a nonresident. Provided, however, that any person who has attained 21 years of age and has thereafter established residency and resided within the State of Mississippi for 12 consecutive months after attaining 21 years of age upon sworn affidavit and other representation, may petition the particular institution for a change of residency classification for the purposes of fees and tuition assessment. The institution may make reasonable inquiry into the validity of the petitioner's claim. Such petition of change of residency must be made on or before the last day a student may register at a particular institution without penalty.

RESIDENCE STATUS OF A MARRIED STUDENT- A married student may claim the residence of the spouse, or may claim independent resident status under the same regulation, set forth above, as any other adult.

CHILDREN OF PARENTS WHO ARE EMPLOYED BY THE UNIVERSITY- Children of parents who are members of the faculty or staff may be classified as residents without regard to the residence requirement of 12 months.

MILITARY PERSONNEL ASSIGNED ON ACTIVE DUTY STATIONED IN MISSISSIPPI- Members of the U. S. armed forces on extended active duty and stationed within the State of Mississippi may be classified as residents, without regard to the residence requirement of 12 months, for the purpose of attendance at the University. Resident status of such military personnel who are not legal residents of Mississippi (as defined in Section 37-103-12 of House Bill 409, passed during the 1988 Session of the Mississippi Legislature) shall terminate upon their reassignment for duty in the continental United States outside of Mississippi.

CHILDREN OF MILITARY PERSONNEL- Resident status of children of members of the armed forces on extended active duty shall be that of the military parent for the purpose of attending the University during the time that their military parent are stationed within the State of Mississippi and shall be continued through the time that military parents are stationed in an overseas area with last duty assignment within the State of Mississippi. Resident status of minor children shall terminate upon reassignment under permanent change of station orders of their military parents for duty in the continental United States outside of the State of Mississippi excepting temporary training assignments en route from Mississippi.

CERTIFICATION OF RESIDENCE OF MILITARY PERSONNEL- A military person on active duty stationed in Mississippi who wishes to avail her/himself or their dependents of the provisions of the paragraph titled "MILITARY PERSONNEL ASSIGNED ON ACTIVE DUTY STATIONED IN MISSISSIPPI" must submit a certificate from the military organization showing the name of the military member, the name of the dependent, if for a dependent, the name of the organization of assignment and its address (may be in the letterhead), that the military member will be on active duty stationed in Mississippi on the date of registration in the University; that the military member is not on transfer orders; and the signature of the commanding officer, the adjutant, or the personnel officer of the unit of assignment with the signers' rank and title. A military certificate must be presented to the Registrar each semester within 10 days prior to registration for the provisions of the paragraph "MILITARY PERSONNEL ASSIGNED ON ACTIVE DUTY STATIONED IN MISSISSIPPI", to be effective.

FAMILIES OF STUDENT- The spouse and children of a nonresident student who pays or receives a waiver of the NONRESIDENT fee may enroll at the University upon payment of the appropriate fees charged to a resident. Nonresident fees for spouses and children of part-time resident students will be prorated.

ALIENS- All aliens are classified as non-residents except those aliens lawfully admitted for permanent residence in the United States, and who reside in the State of Mississippi. An alien who petitions to be declared a resident of the State of Mississippi must prove that they have been accorded permanent residence by the U. S. Immigration and Naturalization Service. The alien petitioner must also prove their intent to remain in the State of Mississippi.

