

6.1 CONFIDENTIALITY POLICY

Jackson State University takes seriously the confidential nature of non-public information regarding its employees, students, patients, donors, and other members of the Jackson State University community. Jackson State University authorizes access to employee, student, patient, or donor written or electronic information to the extent that is necessary to carry out job responsibilities.

The University maintains an Access and Confidentiality Policy to provide clear limitations and guidelines as to who may access employee, student, patient, or donor information and the consequences for the unauthorized use of such information. Every individual with access to confidential information will be required to sign a confidentiality and nondisclosure agreement.

Please contact the Division of Human Resources or the Division of Business and Finance for a complete copy of this policy.