Introduction

The Division of Graduate Studies has administrative supervision of all graduate work at the University. The Division of Graduate Studies is composed of the departments that offer graduate instruction leading to masters’, educational specialist, and doctoral degrees.

The faculty of the Division of Graduate Studies is credentialed to teach and conduct research on the graduate level. Members of the graduate faculty engage in scholarly pursuits, which include research, writing, publishing, and participating in professional organizations.

To receive a graduate degree from Jackson State University, the student must demonstrate to the satisfaction of their departmental, school and/or college graduate faculty that they have received achieved the expected levels of professional and academic competence. These competencies are exhibited through intelligence, scholarship, pragmatism, and exemplary personal qualities as determined by the graduate faculty.

Graduate Admission Policy

Jointly, the Division of Graduate Studies and the program in which the student plans to study grant admission to graduate study. Each degree program has specific procedures for evaluating the admission application.

The Division of Graduate Studies monitors admission procedures and ensures that each student has completed the minimum requirements for admission to graduate study. The degree program/department makes a recommendation to the Division of Graduate Studies regarding each student’s admission to the degree program of interest.

Admissions Application

It is the applicant's/prospective student’s responsibility to ensure that all admission documents are received in the Division of Graduate Studies on or before the application deadline. The credentials submitted on behalf of an applicant become the property of the University and may be maintained for up to one year. Incomplete application packets may be discarded after one year.
Required documents:

1. Division of Graduate Studies Application for Admission
2. Two official transcripts from all accredited universities attended
3. Official GRE, GMAT, or MAT scores for programs requiring test scores
4. Three letters of recommendation
5. Application fee ($25 money order)
6. Other materials required by individual departments

**Review of Applications Process**

The Division of Graduate Studies receives after all required information. The applicant’s department of interest receives the application packet for review and admission consideration.

The prospective student’s program/department and college decides to *admit*, *conditionally admit*, or *deny* the student’s admission. They communicate their decision to the Division of Graduate Studies.

The Graduate Dean communicates the admission decision to the applicant. The decision is valid for 12 months, relative to initial enrollment. Thereafter, the applicant should contact the Office of Graduate Admissions for readmission.

**Contact Us**

Division of Graduate Studies
601-979-2455

**Important Dates and Information**

[http://www.jsums.edu/graduateschool/](http://www.jsums.edu/graduateschool/)