CATALOG OF JSUOnline WORKSHOPS

JSUOnline

Committed to providing quality instruction to traditional and non-traditional students using contemporary technological media

JACKSON STATE UNIVERSITY

Rev'd: June 2014
**BLACKBOARD AND JSUOnline**

These are required courses for faculty teaching any part or all of their course(s) online.

*Note: The required trainings should be completed in the following order, DL 501, DL 502, and DL 503.*

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**DL 501  Introduction to Blackboard**

Provides an introduction to Blackboard Learn’s teaching and learning tools, for new trainees who plan to teach online. Participants will learn basic navigational areas and features of the course environment, which includes course files and tools, evaluation options, grade center management, users and groups, course customization options, and course packages and utilities options. This course also satisfies the requirements for using Blackboard for a Web enhanced course. **Prerequisite:** A working knowledge of basic computer operation and function and experience with Internet navigation.

**DL 502  Designing and Creating Courses in Blackboard**

Focuses on instructional design and development to successfully create quality online courses in the Blackboard Learn environment. The workshop, designed for faculty and course developers, includes hands-on activities and discussions to help developers use best practices and gain the necessary skills for effective and efficient course development. **Prerequisite:** Must have completed DL 501- Introduction to Blackboard.

**DL 503  Teaching Online with Blackboard**

Helps instructors develop the technical and pedagogical skills necessary to teach effectively and successfully in Blackboard. **Prerequisite:** Participants Must have completed DL 501- Introduction to Blackboard.

**DL 504  Blackboard Refresher**

Designed for certified online instructors (i.e. those who have successfully completed DL 501, 502, and 503). Provides a review of fundamentals of the online course environment, communication strategies for students, best practices, building, managing, and deploying course content, assessment methods, and managing the grade center effectively.

*Please test your computer system prior to ANY of the WebEx training sessions to be sure you have all the necessary plug-ins installed to access WebEx. If the computer you will be using is on the JSU Active Directory, you will not be able to install the plug-ins yourself. If you are unable to download, please submit a ticket with the Department of Computing and Communications to have the plug-ins installed for WebEx.*

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**Instructions for installing the WebEx application for Internet Explorer, Firefox, Chrome, or Mac OS X:**

**Meeting Center Application**

To start or join a meeting, you will need to download, install, and configure the WebEx Meeting Center application. The first time you join or start a meeting, the Meeting Center application will automatically be installed; however, you can also manually download and install it.

Note: You must have administrator privileges on your computer to use this installer.

Download the installer for your operating system:
- [Meeting Center application for Internet Explorer in Windows](#)
- [Meeting Center application for Firefox or Chrome browsers in Windows](#)
- [Meeting Center application for Mac OS X (Intel)](#)
BLACKBOARD TOOLS

DL 602: Creating Quizzes, Surveys, and Assessments in Blackboard
Introduces participants to creating three types of assessments and explains how the assessments interact with the Grade book tool. **Prerequisite:** Participants must have completed DL 501- Introduction to Blackboard.

DL 702: Mastering Blackboard’s Grade Center
An introduction to the spreadsheet-style grade book, which provides ease for organizing and managing information. Instructors also have easy access to key statistics for each column in the Grade Book (including average, maximum, minimum, and weighted), which offers a quick snapshot of class performance on a particular item. **Prerequisite:** Participants must have completed DL 501- Introduction to Blackboard.

INSTRUCTIONAL & PROFESSIONAL ENHANCEMENT

**Web 2.0 Tools Trainings**

DL 701: Using Web Conferencing Tools
Participants will learn to use web conferencing tools to communicate and interact with students in real-time via the Internet. Features such as screen sharing, voice over IP (VOIP), video and file sharing, will be presented.

DL 703: Using Blogs and Wikis in Blackboard
Participants will learn to integrate blogs, wikis, and journals to allow students the ability to share content and ideas and collaborate within the online learning environment to promote social and interactive learning.

DL 704: Using Audio and Video in Blackboard
Participants will learn to use various instructional technology tools (e.g., Camtasia, CamStudio, Jing, Knovio and Audacity) to create interactive instructional materials (both audio and video) for the online learning environment.

EW20T Embedding Web 2.0 Tools in Blackboard
Learn to embed Web 2.0 tools in Blackboard to build an online community in a course and promote information sharing, interaction, and collaboration among users.

GD101 Google Drive
Includes a host of collaborative applications that allow end users to publish and share files with the world. Participants will learn the fundamentals of creating, formatting, and sharing documents, spreadsheets, presentations, and forms within Google Drive. Participants will also learn the basics of inserting and formatting images, text, tables, and data inside various publications and how to use Google Forms to create surveys, quizzes, and collect responses.

BON101 Build an Online Newspaper
Create an online newspaper using Paper.Li, based on Tweets from a single Twitter user, your Twitter account and the people you follow, a Twitter list, a Twitter #tag, keywords on Twitter, keywords on Facebook, or an RSS feed.

ICC 101 Introduction to Cloud Computing
Provides a general overview of how shared resources, software, and information are provided to computers through the Internet.

QUAL 101 Using Qualtrics® Survey Software
Qualtrics® is Web-based, research survey software licensed by JSU. Qualtrics® offers many advanced, but user-friendly features such as easy survey design with question libraries, point-and-click editing, automatic choices and question randomization; a comprehensive list of question types including pick, group & rank, drill down, rank order, heat map and hot spots; collaboration; pools; distribution and panel management. Qualtrics® is available to all JSU faculty, staff and students who are faculty-supervised in a class or research setting. Our license allows for unlimited use of the software for legitimate JSU-related research and educational activities.
RWC 101A  ETS Criterion Training (for faculty)
An orientation to the ETS Criterion online writing evaluation service. Participants are provided an introduction to the program and instructed on its uses and operations.

RWC 101B  ETS Criterion Training (for students)
An orientation to the ETS Criterion online writing evaluation service. Participants are provided an introduction to the program and instructed on its uses and operations.

RWC 102  Preparing for the Undergraduate English Proficiency Exam (UEPE)
Reviews the elements of academic writing and provides writing tips for examination essays. The UEPE evaluation rubric and the requirements for the exam are discussed. (For undergraduate students)

RWC 103  Writing a Research Paper
Provides an overview of academic research and its steps. Participants will learn a systematic approach to writing a research paper, including topic selection, research question and thesis statement development, the identification of credible sources and ways to use them in writing. Online and campus resources for conducting research will be introduced. (For undergraduate and graduate students)

RWC 107  Preparing for the Graduate English Competency Exam (GECE)
Addresses the elements of academic writing and provides requirements and tips for taking the GECE to entering graduate students. (For graduate students)

RWC 108  Developing a Thesis Research Proposal
Introduces participants to the essential elements of a master’s and doctoral research proposal. Topics will include ways to identify and formulate a research problem, develop a literature review, construct research questions, prepare a research design, analyze and report results, and determine the significance of the study. (For graduate students)