Course Description

Mastering Blackboard’s Grade Center introduces participants to the spreadsheet-style grade book which provides ease for organizing and managing information. Students' first and last names are frozen into place as an instructor scrolls through the Grade Book, making it easier to locate and view specific grades. Instructors also have easy access to key statistics for each column in the Grade Book (including average, minimum/maximum, total, and weighted calculated columns), which offers a quick snapshot of class performance on a particular item.

Before Taking this Course

• Course participants should have a working knowledge of basic computer operation and function and experience with Internet navigation.

Outcomes

• Customize the Grade Center View (column organization)
• Create calculated columns for gradable items.
• Create a grading rubric and associate the rubric with a gradable item.
• Manage grading periods, grading schemas, categories, and more.
• Enter/modify/delete/exempt/undo grades
• Add a rubric to Grade Center columns

Location: Innovate Center, H. T. Sampson Library, 1st Floor
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