

**Jackson State University**  
**Institutional Aid-Title III Programs**  
**Strengthening Historically Black Colleges and Universities (HBCU) Grant**  
**Strengthening Historically Black Colleges and Universities Student Aid**  
**and**  
**Fiscal Responsibility Act (HBCU-SAFRA) Grant**  
**Strengthening Historically Black Graduate Institutions (HBGI) Grant**

**Activity Reporting Schedule**  
**2013-2014**

*Quarterly Time and Effort Certification*

This report must be certified quarterly by all personnel receiving any form of Title III compensation. The individual paid with Title III funds as well as the activity director is required to approve certifications each quarter. Thus, the department that is responsible for *Time and Effort Certifications* will send an email notification to all persons who are paid with Title III funds.

*Quarterly Reports*

Period Covered	Date Due
(2013) October, November, December	January 10, 2014
(2014) January, February, March	April 10, 2014
(2014) April, May, June	July 10, 2014
(2014) July, August, September	October 10, 2014

*Phase II Reports (Budgets)*

Budget Period Covered	Date Due
Budgets October 1, 2014 - September 30, 2015	March 10, 2014 (Title III Office) April 9, 2014 - Pending (*USDE)

\*United States Department of Education

*Annual Reports*

Report and Period Covered	Date Due
Annual Performance (Internal) July 1, 2013 - June 30, 2014 (This period overlaps two grant cycles)	July 10, 2014
Annual Grant Performance (External) *October 1, 2013 - September 30, 2014	December 2014

*\*These are tentative dates and are subject to change by the USDE.*