MSEF Region II Science Fair
Application Packet Requirements

An application packet is required for each participant of the 2016 Mississippi Region II Science and Engineering Fair. All forms must be completed and signed by all parties (students, parents, teachers, SRC/IRB Committee chairs, qualified scientists (where applicable), and any other signatory) as required by forms 1 through 7. Friday, February 19, 2016 is the deadline for online registration entry. The packets should be properly batched and delivered to the JSU Science Fair office (University Office Complex #12 on the main campus of Jackson State University) no later than 5:00 p.m., Friday, February 26, 2016. For your convenience, packets will also be received on Thursday, February 25 from 10:00 a.m. – 4:00 p.m.

Packets may NOT be faxed or mailed as MSEF requires original signatures on all forms and must be inspected for completeness and correctness at the time of delivery. General packet requirements include the following:

1. **Registration Log**—must include each participant’s registration ID from the on-line registration system. This ID is also located on the printed Signature Form. This is the batch cover form and may not be substituted.

2. **Approved Participation Forms**
   - **Student Registration Form**—(also known as participant signature page) printed at the completion of the on-line registration process.
   - **Project Abstract**—must be typed on the official MSEF abstract form and included in the packet. **Note:** A copy, also typed on the official abstract form, must be displayed on the display table (not the display board) on the day of the fair.

3. **Project approval forms**
   - **Checklist for Adult Sponsor** (*Form 1 [REQUIRED in all packets]* -must be filled out completely to include student’s name, project title, and teacher’s signature.)
     - If a box is checked in Sections 4 or 6, the following forms are required:
       - Humans (4)
       - Vertebrate Animals (2, 5A, 5B)
       - Potentially Hazardous Biological Agents (6A, 6B, 6A, 2)
       - Hazardous Chemicals, Activities, and Devices (2, 3)
   - **Student Checklist (Form 1A) [REQUIRED in all packets]**
   - **Research Plan (required for Grades 6-12)**
   - **Approval Form (1B) [REQUIRED in all packets]**
   - **Approval Form (1C) if a work-site other than home, school or field was used**

4. Schools having physically challenged or special needs students, must submit a Student Accommodations Request Form.

5. A money order, school check or cashier’s check for the sum total of all participants at $20 per participant. **ABSOLUTELY NO CASH OR PERSONAL CHECKS will be accepted.**

6. *Each participant is responsible for his/her own display table. See the display requirements at [http://www.jsums.edu/sciencefair/files/2014/10/2016Region-II-Eligibility-Requirements.pdf](http://www.jsums.edu/sciencefair/files/2014/10/2016Region-II-Eligibility-Requirements.pdf) for further details.*