MSEF Region II General Information and Guidelines

March 23, 2016 (Grades 1-6) | March 24, 2016 (Grades 7-12)

Attention: Science Fair Exhibitors, Teachers, Parents/Guardians:

Jackson State University welcomes you to the 2016 Mississippi Science and Engineering Fair – Region II. The following information is provided in order to insure a safe, successful and memorable experience for all. Please read carefully and disseminate this information to all parties involved (student participants, parents, principals, bus drivers, other school personnel, etc.).

DAILY SCHEDULE OF ACTIVITIES

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
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<tbody>
<tr>
<td>7:00 a.m.</td>
<td>Setup</td>
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<tr>
<td>8:20 a.m.</td>
<td>Setup Complete</td>
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<tr>
<td>8:30 a.m.</td>
<td>Violations Review</td>
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<td>Jackson State University Welcome</td>
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<td>Judging</td>
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<tr>
<td>12:00 – 1:30 p.m.</td>
<td>Final Judging (Special Awards Only)</td>
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<td>12:00 noon – 12:50 p.m.</td>
<td>Lunch</td>
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<tr>
<td>1:15 p.m. – 2:00 p.m.</td>
<td>Public Viewing</td>
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<tr>
<td>2:00 p.m.</td>
<td>Dismantle Projects</td>
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<tr>
<td>2:30 p.m.</td>
<td>Awards Ceremony</td>
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GENERAL INFORMATION

Parking/Unloading - All motorists should enter the campus from Ellis Avenue onto John R. Lynch Street then onto the Metro Parkway. Please enter the Lee E. Williams Athletics and Assembly Center parking lot on the south side for unloading or as otherwise directed by on-duty police officers. If directed to an away parking area, Fair Volunteers will assist with unloading and transport. Personal vehicles and buses should follow the directions of the police officers on duty for event parking. The general public will not be given access to the main campus for parking.

School Representative: Upon arrival, the designated school representative (teacher, counselor, principal) should sign-in at the Fair Information Station. We are requesting that the school representative assist lower grade students with packet assembly of items such as name badges, forms completion and placement, etc. The representative should also review each project and help correct violations. This review will allow the regional Scientific Review Committee (SRC) to move expeditiously through their review and clear projects for judging by 9:00 a.m.

Project Setup - Each exhibitor should open his/her registration packet and follow the enclosed instructions. The registration packets will be located on the floor of each display location on the day of the fair. Projects should be set up immediately upon arrival. The “Set up Complete” sign must be displayed after completion of project setup. Unless prior written approval has been granted, all projects MUST be set up by 8:20 a.m. Project location numbers will be posted on the four large columns at the entrance of the AAC arena. Posted information will include name (listed in alphabetical order), school name, project name and display assignment number. The maximum project size is 30 inches deep (front to back), 48 inches side to side and 108 inches floor to top.

**Each exhibitor is expected to provide his/her own table and other necessary items for project display. (DUE TO SPACE CONSTRAINTS, STUDENTS ARE NOT ALLOWED TO HAVE CHAIRS AT THEIR PROJECT SITE)**

Participants with special needs – Please call (601)979-1603 or TTY (601)979-6919 if you will need special assistance during the fair. Your advance notice will ensure that assistance and accommodations will be available for you. These services will be provided for participants with special needs or disabilities. Parking for these individuals will be available on the North side of the building if the appropriate decal or car tag is displayed.
Campus Police – For your safety and protection, Campus Police has issued the following safety guidelines:

- All Science Fair Exhibitors must wear their identification badges on outside clothing so they can be readily identified.
- When venturing outside the vicinity of the AAC, exhibitors should remain with an adult/sponsor at all times.
- Keep all valuable belongings with you. Do not leave any valuables unattended.
- **Jackson State University accepts no responsibility for lost, stolen or damaged property.**
- Report all emergencies to the nearest Jackson State University Police Officer or Science Fair Official without delay. Officers will be stationed inside and outside of the AAC. Fair Officials will be located at the Tiger Information Station.

Food – The Concession Stand will be open throughout the day. Parents should provide money or food for fair participants. **FOOD OR DRINK IS NOT ALLOWED ON THE ARENA FLOOR AT ANY TIME.**

**RULES OF CONDUCT**

- Scientific fraud and misconduct are not condoned at any level of the competition.
- The use of tobacco products, alcoholic beverages and/or drugs is prohibited.
- Respect and maintenance of the AAC property and other exhibitors’ projects are required. Touching, playing near/around projects, or removing items from other projects is not allowed.
- Appropriate attire is required.
- Attendance at project during judging is mandatory.
- **Parents, teachers, relatives or friends are not allowed on the floor during judging unless requested by Fair Officials.**
- Conduct yourself in an appropriate manner while in the AAC (no running, jumping, playing, etc).
- Any infractions of the aforementioned rules will result in immediate disqualification from the competition.

**PROJECT REVIEW**

Beginning at 8:30 a.m., the SRC/Display & Safety Committee will review each project for potential violations. Exhibitors must be present at their projects for the Display and Safety Review. After the review is complete and the project has been cleared for display, the exhibitor may return to the stands until judging is announced. Participants, teachers and parents should carefully read, review and adhere to the “Display Violations” and the “Items Allowed at Project with Restrictions” sections prior to arrival and during project setup.

**DISPLAY VIOLATIONS**

The following **SHOULD NOT BE DISPLAYED** at the Mississippi Science & Engineering Fair – Region II and if displayed, will constitute a violation.

- Living organisms, including plants
- Taxidermy specimens or parts
- Preserved vertebrate or invertebrate animals
- Human or animal food
- Human/animal parts or body fluids (for example, blood, urine)
- Plant materials (living, dead or preserved) which are in their raw, unprocessed, or un-manufactured state (Exception: manufactured construction materials used in building the project or display)
- Laboratory or household chemicals including water (Exceptions: water integral to an enclosed apparatus)
- Poisons, drugs, controlled substances, hazardous substances or devices (for example; firearms, weapons, ammunition, reloading devices)
- Dry ice or other sublimating solids
• Sharp items (for example; syringes, needles, pipettes, knives)
• Flames or highly flammable materials
• Batteries with open-top cells
• Awards, medals, business cards, flags, endorsements and/or acknowledgments (graphic or written) unless the item(s) are an integral part of the project
• Photographs or other visual presentations depicting vertebrate animals in surgical techniques, dissections, necropsies, or other lab procedures
• Active Internet or e-mail connections as part of displaying or operating the project
• Glass or glass objects unless deemed by the Scientific Review Committee (SRC) or Display Safety Committee (DSC) to be an integral and necessary part of the project (Exception: glass that is an integral part of a commercial product such as a computer screen)
• Any apparatus deemed unsafe by the SRC/DSC (for example; large vacuum tubes or dangerous ray-generating devices, empty tanks that previously contained combustible liquids or gases, pressurized tanks, etc.).

ITEMS ALLOWED AT PROJECT WITH RESTRICTIONS

The items listed below are allowed at the project BUT with the restrictions indicated.

• Soil, sand, rock, and/or waste samples if permanently encased in a slab of acrylic
• Postal addresses, World Wide Web and e-mail addresses, telephone numbers, and fax numbers of exhibitor only.
• Photographs and/or visual depictions if:
  o They are not deemed offensive or inappropriate by the SRC/DSC. This includes, but is not limited to, visually offensive photographs or visual depictions of invertebrate or vertebrate animals, including humans.
  o Credit lines of their origins ("Photograph taken by..." or "Image taken from...") are attached. (If all photographs being displayed were taken by the exhibitor or are from the same source, one credit line prominently displayed is sufficient.)
  o They are from the Internet, magazines, newspapers, journals, etc., and credit lines are attached. (If all photographs/images are from the same source, one credit prominently displayed is sufficient.)
  o They are photographs or visual depictions of the exhibitor.
  o They are photographs of human subjects for which signed consent forms are at the project. (Human Subjects Form 4 or equivalent photograph release signed by the human subject.)
• Any apparatus with unshielded belts, pulleys, chains, or moving parts with tension or pinch points if for display only and not operated
• Class II lasers if:
  o The output energy is <1 mW and is operated by the exhibitor
  o Operated only during the Display and Safety inspection and during judging
  o Labeled with a sign reading "Laser Radiation: Do Not Look into Beam"
  o Enclosed in protective housing that prevents physical and visual access to beam
  o Disconnected when not operating
• Class III and IV lasers if for display only and not operated
• Any apparatus producing temperatures that will cause physical burns if adequately insulated

Good luck during the 2016 Science Fair!

CONTACT INFORMATION

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