



MEMORANDUM

TO: Science Fair Coordinators
FROM: Joe L. Whitfield 
MSEF Region II Director
RE: SCIENCE FAIR REGISTRATION FOR 2010 (GRADES 1-6)
DATE: September 17, 2009

The Mississippi Science and Engineering Secondary and Elementary Fairs (MSEF) for Region II are scheduled for **Tuesday, March 23, 2010 and Wednesday, March 24, 2010, respectively**. All schools planning to participate in the fair must submit a 2010 MSEF School Information & SRC/IRB Committees Form. This form **MUST** be completed and returned by **November 30, 2009**.

Please note that **every school must have a Local Scientific Review Committee/Institutional Review Board (SRC/IRB)**. The names of **all** committee and board members **must be listed**. International Science and Engineering Fair rules provide additional information on these committee/board requirements. MSEF rules for 2010 require that each of these units be pre-approved by MSEF before they begin to function. The *Local Scientific Review Committee* **must** pre-approve every local project before research has begun by any student.

Failure to submit your school's **SRC/IRB committee form** by the **November 30, 2009** deadline will serve as an indication that your school is not participating in the 2010 Mississippi Science & Engineering Fair. **Schools submitting incomplete forms (i.e. excluding the complete list of committee members) will be rejected**. Confirmation of all school registrations will be mailed and/or emailed within seven school days immediately following the deadline.

Important Notifications

1. On-line registration is mandatory for each participating school. Additional information will be provided at the MSEF-Region II Workshop scheduled for November 12, 2009.
2. Each school must submit only **ONE SCHOOL CHECK, MONEY ORDER OR CASHIER'S CHECK** for all registration fees (\$10 per student participant). **NEITHER PERSONAL CHECKS NOR CASH WILL BE ACCEPTED.**
3. **Participants in grades 1-6 may participate in the following categories:**
 - Behavioral & Social Sciences
 - Biochemistry
 - Botany
 - Chemistry
 - Earth, Space, & Environmental Sciences
 - Engineering, Computers & Mathematics
 - Medicine & Health

- Microbiology
 - Physics
 - Zoology
- 4. Project Setup.** All projects **MUST BE** completely setup at the “Setup Complete” time of 9:00 a.m.
- 5. Institutional Review Board (IRB) Composition.** The mandate that the psychologist possesses a license has been removed. A school psychologist may serve in this position.

All forms should be submitted to:

Joe L. Whitfield
MSEF-Region II Science Fair
P. O. Box 17131
Jackson, MS 39217

ATTENTION: Your Region II Science Fair Packet should include the items listed below. Please check your packet upon receipt. If items are missing, please contact MSEF Region II.

- Memorandum from Region II Director
- MSEF Elementary School Information & SRC/IRB Committees Form
- Elementary Rules and Regulations for Grades 1-6
- Elementary Registration Form
- Abstract Form
- MSEF Regions, Directors, and Elementary Fair Dates
- Upper Fair Registration Packet
- Lower Fair Application Log
- Important Dates to Remember

Due to the size of the Intel International Science and Engineering Fair 2010 Booklet, this document will be available for pickup at the MSEF-Region II Workshop or you may download it at: <http://www.societyforscience.org/isef/document/index.asp>.

For additional information, contact Joe L. Whitfield at (601)979-1603, by fax at (601)979-1633 or by email at joe.l.whitfield@jsums.edu. You may also visit the MSEF Region II website at <http://www.jsums.edu/scifair>.

ENCLOSURES