



MEMORANDUM

TO: Science Fair Coordinators
FROM: Joe L. Whitfield 
MSEF Region II Director
RE: SCIENCE FAIR REGISTRATION FOR 2010 (GRADES 7-12)
DATE: September 17, 2009

The Mississippi Science and Engineering Secondary and Elementary Fairs (MSEF) for Region II are scheduled for **Tuesday, March 23, 2010 and Wednesday, March 24, 2010, respectively**. All schools planning to participate in the fair must submit a 2010 MSEF School Information & SRC/IRB Committees Form. This form **MUST** be completed and returned by **November 30, 2009**.

Please note that **every school must have a Local Scientific Review Committee/Institutional Review Board (SRC/IRB)**. The names of **all** committee and board members **must be listed**. International Science and Engineering Fair rules provide additional information on these committee/board requirements. MSEF rules for 2010 require that each of these units be pre-approved by MSEF before they begin to function. The *Local Scientific Review Committee* **must** pre-approve every local project before research has begun by any student.

Failure to submit your school's **SRC/IRB committee form** by the **November 30, 2009** deadline will serve as an indication that your school is not participating in the 2010 Mississippi Science & Engineering Fair. **Schools submitting incomplete forms (i.e. excluding the complete list of committee members) will be rejected**. Confirmation of all school registrations will be mailed and/or emailed within seven school days immediately following the deadline.

Important Notifications

1. On-line registration is mandatory for each participating school. Additional information will be provided at the MSEF-Region II Workshop scheduled for November 12, 2009.
2. Each school must submit only **ONE SCHOOL CHECK, MONEY ORDER OR CASHIER'S CHECK** for all registration fees (\$10 per student participant). **NEITHER PERSONAL CHECKS NOR CASH WILL BE ACCEPTED.**
3. **Participants in grades 7-12 may participate in the following categories:**
 - Behavioral & Social Sciences
 - Biochemistry
 - Botany
 - Chemistry
 - Earth, Space, & Environmental Sciences
 - Engineering, Computers & Mathematics
 - Medicine & Health
 - Microbiology
 - Physics

- Zoology
4. **Project Setup.** All projects **MUST BE** completely setup by the “Setup Complete” time of 9:00 a.m.
 5. **Institutional Review Board (IRB) Composition.** The mandate that the psychologist possesses a license has been removed. A school psychologist may serve in this position.
 6. Team projects are allowed for **grades 9-12 only**. A registration form should be completed for each team member and all registration forms stapled together.
 7. Vigilance should be exercised when considering projects in the areas of Hazardous Chemicals Activities or Devices and Human Subjects. There are also significant changes in forms 1, 1A, 1B, 1C, 2, and 3. Please review these sections carefully in the ISEF Rules and Guidelines booklet.

All forms should be submitted to:

Joe L. Whitfield
MSEF-Region II Science Fair
P. O. Box 17131
Jackson, MS 39217

ATTENTION: Your Region II Science Fair Packet should include the items listed below. Please check your packet upon receipt. If items are missing, please contact MSEF Region II.

- Memorandum from Region II Director
- MSEF Secondary School Information & SRC/IRB Committees Form
- Secondary Rules and Regulations for Grades 7-12
- Secondary Registration Form
- Abstract Form
- MSEF Regions, Directors, and Secondary Fair Dates
- Upper Fair Application Log
- Dates to Remember

Due to the size of the Intel International Science and Engineering Fair 2010 Booklet, this document will be available for pickup at the MSEF-Region II Workshop or you may download it at:

<http://www.societyforscience.org/isef/document/index.asp>.

For additional information, contact Joe L. Whitfield at (601)979-1603, by fax at (601)979-1633 or by email at joe.l.whitfield@jsums.edu. You may also visit the MSEF Region II website at <http://www.jsums.edu/scifair>.

ENCLOSURES