

## INTRODUCTION TO MAKE UP & COSTUME DESIGN

“I really believe that if you don’t challenge yourself and risk failing, that it’s not interesting.”

-**Julie Taymor** (Costume Designer, *Lion King*)

Fall 2013

MW 2:00pm – 3:20PM Costume Shop / Room 400

**Instructor:** Mrs.Bodie-Smith

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**Office:** Rm105 Rose E. McCoy Aud.

**Office Hrs:** TR 9-12/1-5pm or by appt.

**Number:** (601) 979-4309

**Main Office:** (601) 979-2426

**Dept. Email:** [www.jsums.edu/speechandtheatre](http://www.jsums.edu/speechandtheatre)

**Required Text:** Thudium, Laura. *Stage Makeup: The Actor’s Complete Step-by-Step Guide to Today’s Techniques and Materials.*  
*Rider’s to the Sea*

**Additional Materials:** See attached list. **Prerequisites:** None. Open to all students.

## COURSE DESCRIPTION

This course is designed to develop skills required of a costume designer through specific design projects, and expands the basic techniques of stage makeup through hands-on training with a variety of makeup techniques.

## COURSE OBJECTIVES

Jackson State University functions as a community of learners wherein teaching, research, and service are central to its total learning environment. The University embraces the core values of tradition, accountability, learning, nurturing, service, and responsibility. At the completion of this course the student will be able to:

1. Learn the sequence of procedures and techniques in designing makeup.
2. Explore the technical and design aspects of costuming thru a series of practical projects.
3. Understand the complexities of a working costume shop and the occupations therein.
4. Demonstrate an ability to clearly render a well-researched costume design.

## METHOD OF STUDENT EVALUATION & GRADING SCALE

<u>Assignments</u>	<u>Points</u>	<u>Grading Scale</u>	
Make up Morgue (Make up)	25	A = 900-1000	
Face Schematic (Make up)	25	B = 800-889	
Highlights & Shadows (Make up)	50	C = 700-799	
Facial Hair – Mustache (Make up)	50	D = 600-699	
Age Make up (Make up)	50	F = 599 & Below	
Gender Reversal (Make up)	50		
Swollen Bloody Bruise (Make up)	50		
Special Project (Make up)	50		
<b>Midterm Exam-</b> Sewing Hand Sampler (Sewing)	50		
Shirt (Machine Sewing)	100		
Daily Participation	50		
Actor/Costume Play Report – <i>One Monkey/Ruined</i> (2 @ 25pts each)	50		
Workshops (2 @ 25 pts each)	50		
Lab Hours (25 per semester)	100		
<i>Rider's to the Sea</i> Costume Design Morgue	150		
<b>Final</b> – <i>Rider's to the Sea</i> Presentation with Complete Research Morgue	100		
<b>Total</b>	<b>1000</b>		

**Method of Course Evaluation:** Jackson State University Student Instructional Rating System (SIRS) and Faculty evaluation.

**Caveat:** The professor may make additional assignments throughout the course and/or provide an opportunity for the student to earn bonus points.

**Extra credit:** Creating Life Mask (25 points) Note: Student is required to supply materials and the Professor must be present during the process.

## DESCRIPTION OF ASSIGNMENTS

Make up Morgue (Makeup)	Students will build a make up morgue –collection of photographs, drawings, and paintings. See Pg.25
Face Schematic (Make up)	Create ‘Face Shape Schematic’ then photocopy to be used as personal make up guide. See pg 14.
Highlights & Shadows (Make up)	Students will practice then recreate this exercise in the classroom for a grade. Schematic included. See page 30.
Facial Hair (Mustache)	Students will build a reusable hair piece for use onstage. Crepe hair will be provided. No schematic
Age Make up (Make up)	Students will practice then recreate this exercise in the classroom for a grade. Schematic included. See page 48.
Gender Reversal (Make up)	Students will practice then recreate this exercise in the classroom for a grade. Schematic included. See page 124-131.
Swollen Bloody Bruise (Make up)	Students will practice then recreate this exercise in the classroom for a grade. Schematic included. See page 74-79.
Special Project (Makeup)	Students will practice then recreate this exercise in the classroom for a grade. Schematic included. See page pg.114-123.
Midterm -Hand Sampler (Sewing)	Students will practice basic hand stitch techniques before moving on to the sewing machine.
Shirt (Machine Sewing)	Students will construct period shirts to be used for departmental productions.
Play Report (2 @ 25pts each)	Students are required to attend <u>two</u> departmental productions. Play report forms will be provided.
Lab Hours	Students are required to fulfill <u>25 hours</u> of Lab work associated with the Department’s productions.
Workshops	Students are required to attend & participate in <u>2</u> department activities that serve to mature them as theatre practitioners. No written work is required, but if students attend off- campus events, with approval from professor, written work will be required as evidence.
<i>Riders to the Sea</i> Design Morgue	Students will research and compile a Costume Design Morgue. Guidelines provided by Professor.
Daily Participation	Students are expected to actively participate in class activities with a positive demeanor.
Final – <i>Riders to the Sea</i> Presentation	Students will present their design approach for the play <i>Tartuffe</i> and display their costume designs. Guidelines provided by Professor.

## COURSE POLICIES

**EXPECTATIONS:** This class consists of both a lab and the classroom setting. It is expected that you treat both aspects with equal respect. You are expected to arrive on time. The lab hours are in addition to the time spent in class.

**GRADES/ATTENDANCE:** Grades are based on skill improvement, class preparation, diligence and self-motivation. I do not expect everyone to start or end up with the same skill level. I do expect to see effort and enthusiasm.

Coming to class is important to achieving your best work. You need to be present to learn and practice skills introduced in class. A student's final grade will be reduced by one letter grade after three absences; the student will receive a grade of F after seven absences. This means that you have been absent too many times to maintain continuity in improvement.

The course requires you to put in extensive work both inside and outside of class. You will get out of it what you put in to it. If you blow it off, it will show in your work. And it will affect your grade. If your current workload is too heavy, take the class when you have adequate time. This is not an easy class or a "leisure time" activity; it is, however, very do-able and can be very rewarding and enlightening.

**LAB:** The lab component of this course requires **25** hours outside of the classroom. The work assigned will be related to the productions associated with JSU Speech & Theatre Dept. You can accomplish these hours two different ways. You can sign up for construction crew or running crew.

Running Crew: This is an easy way to get the hours done in a concentrated amount of time. However, if you have a night class, you are not eligible for this crew. One hour of this crew is spent in the costume shop during regular shop hours. 1 hour per week for five weeks (12 weeks available). The remaining twenty hours credit will be given for running costumes/makeup for the show. Attendance to all technical rehearsals (usually four days before production begins) and performances are a requirement. This includes Crew Watch. Except for crew watch, it is mandatory to wear appropriate blacks to all rehearsals and performances. This includes shoes. Sign up on the costume shop callboard for the 1 lab hour per week. Sign up for which show you prefer to work on, ranking in number order of preference. **Grades will be affected by tardiness, attitude, not dressed in blacks, and missed cues.**

Construction crew: This crew does not require a commitment to a specific show. Each hour spent in the shop counts towards the required 25 lab hours. Please sign up on the costume shop board for the hours you wish to work. Your schedule will stay the same for each week. Please sign up no later than August 29th. You may sign up for as many hours as you want per week (12 weeks available). We do not accept walk-ins. You must have completed your lab hours by **November 16th**, to receive a passing grade.

For everyone, come to the shop expecting to be assigned work by me or the work study student who is acting on my behalf. You are encouraged to work on your personal class assignments in the shop, but at a different time from your lab hours. If there is no work assigned to you, then you may work on your own projects. If you sign up, and cannot come in, simply call the Shop to inform the costume shop work-study student. Shop number: 601-979-8612.

The last day to get hours is November 16<sup>th</sup>, no exceptions. Remember, this is part of your class, please treat it as such. Sewing ability is not a factor in deciding which crew you will serve on.

**DRESS CODE:** Dress comfortably, and bring an old T-shirt to use for the makeup portion of the class. For the first six weeks do not wear make up to class, since we will begin each session with cleansing the face.

**PARTICIPATION:** Class participation is expected and needed for a passing grade. Perfect and punctual attendance in itself will only result in a B+ grade for participation; to receive an A requires *active* participation (i.e. comments and questions, and preparation). The choice not to actively participate will have a negative impact on your final grade. It is important for you to be prepared and ready for class each day. This includes the readings and bringing all necessary materials to class. If you do not bring the needed materials you will be considered absent.

**ABSENCES/TARDIES:** Arrive to class on time. Tardiness is unprofessional and is not fair to your professor or to your classmates. You will have missed class if you are not there for the entire class period. This is, staying for only half the class, coming in 5-10 minutes before the end of class, or consistently coming in 5-10 minutes late does not mean that you attended. Three tardies equal one absence. If you come in after roll has been called, it is your responsibility to let the instructor know at the end of that particular class. Moreover, do not expect the professor to cover any missed material.

School-sponsored activities will be counted as excused absences providing students complete all necessary assignments as designated by the Professor and provide a written notice from the activity sponsor notifying the Professor at least three days prior to the day(s) the students will be absent.

**LATE WORK POLICY** – All work is due as indicated on the course schedule. If a class presentation is missed; students are not allowed to make it up.

## ACADEMIC HONESTY

All acts of academic dishonesty (e.g., cheating on exams, plagiarizing or presenting another person's work as one's own, having another person write one's paper, fabricating research data, presenting excuses which are untrue for failing to meet academic and professional standards) are a violation of University Policy, which will entail appropriate penalties.

## **CLASSROOM CIVILITY**

I expect you to be attentive and respectful toward your classmates and Professor.

At minimum, such respect involves arriving on time to class, silencing and putting away all cellphones/smartphones, putting away earphones, refraining from side conversations (including text messaging), keeping outside reading material stored away, and staying awake. If you feel tired, excuse yourself and splash water over your face. I will not allow you to sit dozing off. I will deduct participation points from those who engage in disruptive or disrespectful behavior and sleeping/slouching or keeping earphones in even though the device is turned off is a disruptive behavior. If behavior continues student will be asked to leave. Students often use their phones to set date reminders and the like; please write down reminders on paper. You are free to add them to your electronic devices at a later time.

Your Professor is expected to give you constructive feedback for the assignments. If you are not in agreement with the feedback or would like to further discuss any comments, you do so at your Professor's assigned office hours or by appointment. Any disagreement expressed outside of office hours that may appear disrespectful and/or threatening to your professor and classmates will be immediately reported campus security and appropriate actions(s) will be taken.

Avoid making racist, sexist, homophobic, or other negative language that may unnecessarily exclude members of our classroom community.

If arriving late to class, please enter quietly/quickly when others are presenting. No need to explain to me why you are late. It is distracting and unfair to your classmates.

## **SPECIAL NEEDS LEARNERS**

If you have a disability for which you are or may be requesting an accommodation, you are encouraged to contact both your instructor and the Office of the Americans with Disabilities Act (ADA) Coordinator and Compliance Officer, P.O. Box 17999, Jackson, MS 39217, telephone (601) 979-3704 as early as possible in the term.

## **DIVERSITY STATEMENT**

Jackson State University is committed to creating a community that affirms and welcomes persons from diverse backgrounds and experiences and supports the realization of their human potential. We recognize that there are differences among groups of people and individuals based on ethnicity, race, socioeconomic status, gender, exceptionalities, language, religion, sexual orientation, and geographic area. All persons are encouraged to respect the individual differences of others.

## GRIEVANCES

Any student who has a grievance and/or complaint must first discuss the grievance and/or complaint with the professor. If there is no resolution at the student/professor level, the student can then address his/her complaints through the appropriate channels of administration:

**Coordinator of Theatre Studies:** Dr. Nadia Bodie-Smith  
(Rm 105 Rose E McCoy Building 979-4309)

**Department Chair:** Dr. Mark G. Henderson  
(Office 100 –A Rose E. McCoy Building 979-2872)

**Dean  
College of Liberal Arts** Dr. Lawrence T. Potter  
(Liberal Arts Building, 979-2096)

## BIBLIOGRAPHY

Huaixiang, Tan. *Character Costume Figure Drawing, Second Edition: Step-by-Step Drawing Methods for Theatre Costume Designers*. Focal Press: Burlington, MA, 2010.

Ingram, Rosemary. Liz Covey. *The Costume Technician's Handbook* 3<sup>rd</sup> Ed. Heinemann: Portsmouth, NH, 2003.

Ingram, Rosemary. Liz Covey. *The Costume Designer's Handbook*. Heinemann: Portsmouth, NH, 1992.

Thudium, Laura. *Stage Makeup: The Actor's Complete Step-by-Step Guide to Today's Techniques and Materials*. Back Stage Books: New York, 1999.

**Websites:** [Costumes.org](http://Costumes.org) AND [Designersnexus.com](http://Designersnexus.com)

**Intro to Make-up & Costume Design**  
**MAKE-UP KIT**  
(and Costume supplies)

Note. The following items represent everything I currently have in my make up kit. You will not need every item listed, so I will walk you thru the most important items.

1. **Ben Nye Crème Make up Kit** (\$49 plus shipping [www.fxsupply.com](http://www.fxsupply.com)) Choose color closest to skin.
2. **Required Texts:** *Stage Makeup: The Actor's Complete Guide to Today's Techniques & Materials* By Laura Thudium \$35 in bookstore.  
*Tartuffe* by Moliere (Provided by Professor)
3. Tool box or large make up case (or tool box works well – I use a \$10 yellow & black one from Wal-Mart)
4. Old shirt (for applying make up)
5. Wig Caps (can use old stockings)
6. Travel size blow dryer (good for drying latex when creating scars & wrinkles)
7. Lotion (travel size)
8. Small mints
9. Tongue scraper
10. Hair spray
11. Brush
12. Comb
13. Bobby pins (to put on wig)
14. Hair band
15. Scrunchi (or elastic band to hold back hair)
16. Tooth brush (travel size)
17. Tooth paste (travel size)
18. Face cleaning Sponges (for washing face)
19. White towels (old washing towels for face)
20. Tweezers
21. Eye lashes with glue
22. Pencil Sharpener
23. Q-tips
24. Cotton balls
25. Applicator sponges (use these only once)
26. ½” make up brush
27. Maroon lip liner (your kit comes with a red lip liner but a different shade is essential)
28. Kryolan eye shadow (Buy locally from Jaki's)
29. Mascara
30. Cold cream (generic brands are fine)
31. Astringent
32. Moisturizer
33. Small scissors
34. 2 feet of tulle (for mustache, buy locally from Jaki's)
35. Crepe hair (Buy locally from Jaki's )
36. Artist's Loft Drawing Pad (All of the following supplies can be purchased from Michaels)
37. Artist's Loft Tracing Pad (Will create Face Shape Schematic - 10 copies or as needed)
38. Artist's Loft Water Color Pencils
39. Artist's Loft Drawing & sketching pencil set.
40. 11x 17 Portfolio



41. 3-ring Binder (for make-up/costume morgue research)
42. 5 yards of cotton material (any design or color you like is fine, can be purchased at any fabric store or at Wal-Mart)
43. 7 yards of ½ " elastic band (Wal-Mart or any fabric store)
44. Lingerie tape
45. Disposable Brushes (all kinds, especially if you do other's make up)
46. Small sewing kit
47. Small first aid kit
48. Lint brush
49. Sanitary pads (for underarm sweating)

Special Note:

Make up kits will be ordered by Professor in bulk during first week of class, but can be purchased locally at Jaki's of I-55 or ordered from [www.fxsupply.com](http://www.fxsupply.com) and other make up sites. If ordering on your own make sure to choose the color closest to your own skin. Professor will provide extra supplies, but students can replenish items as often as needed.

For performing organizations outside of class, and non-majors who don't expect to spend too much time onstage, a smaller kit, **Ben Nye Crème Personal Kit**, with just the basics cost around \$18 and can also be bought locally at Jaki's, but when practicing at home you will need, in addition to your Ben Nye Crème Personal kit, cold cream, astringent, moisturizer, ½" make up brush, small disposable brushes for latex application and additional applicator sponges. Don't forget to choose the correct color for your skin. It will last for about a dozen shows.

Do not be offended if a classmate refuses to share. Items that scrape the skin or any orifice on the face should not be shared for health and safety reasons. These items include: combs, brushes, eyebrow pencils, lip liners, eye shadow, sponges, mascara, eye lashes, moustaches. So even though additional supplies will be provided for you, not everything can be accommodated for safety reasons.

**Jackson State University  
Office of Academic Affairs**

Verification of Enrollment  
Receipt of Syllabus

Please complete the information requested below  
and return this form to the instructor.

Name: \_\_\_\_\_ J-Number: \_\_\_\_\_

Course No./Section \_\_\_\_\_ Course Title: \_\_\_\_\_

Semester: \_\_\_\_\_ Year: \_\_\_\_\_



I acknowledge the receipt of a syllabus for the above course.

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

