

**Jackson State University
Phase II: “Planning for Greatness”
Meeting Schedule**

Date	Time	Tentative Location	Meeting/Action
May 29, 2009	5:00 p.m.	AT-7	Inclusion Reports are due May 29, 2009 at 5:00 p.m.
June 1, 2009	TBA	TBA	Office of Academic Affairs and Student Life will ship the reports to The Barthwell Group for receipt on June 5.
June 24, 2009	8:00 a.m. – 9:30 a.m.	Library Auditorium	Joint meeting of the Futures Task Force, Academic Content Strategic Working Group, Structure and Operations Strategic Working Group and the Deans Council.
June 24, 2009	10:00 a.m. – 12:00 p.m.	Student Union Ballroom (with round table set-up)	The Barthwell Group will meet with the Department Chairs to update them regarding the Future Learning System and to answer the questions about the transition to the Future Learning System.
June 25, 2009	1:30 p.m. – 3:30 p.m.	AT-6 Conference Room	Academic Content Meeting – (to answer any questions and get an update) The Barthwell Group will: <ul style="list-style-type: none"> • assign the Inclusion Reports • provide orientation regarding the assessment process • discuss form to use when looking at the rubric and the documentation • provide comments
August 26, 2009	1:00 p.m. – 2:00 p.m.	AT-6 Conference Room	The Barthwell Group will meet with the Academic Content Strategic Working Group to discuss the process of assessment evaluations.
August 26, 2009	2:30 p.m. – 3:30 p.m.	Library Conference Room	The Barthwell Group will meet with the Deans Council to provide an update and discuss the Oral Presentations.
August 27, 2009	9:00 a.m. – 11:00 a.m.	President’s Conference Room, AT-9	The Barthwell Group will meet with the Futures Task Force and special guest Dr. Hank Bounds, the new IHL Commissioner.

Date	Time	Tentative Location	Meeting/Action
August 27, 2009	1:00 p.m. – 2:00 p.m.	Student Union Ballroom	The Barthwell Group will meet with the Department Chairs to provide an update and discuss the Oral Presentations.
September 10, 2009	5:00 p.m.	Dr. Buchanan's Office	Academic Content Strategic Working Group will submit all assessments to Dr. Buchanan. The assessments will be emailed to The Barthwell Group by September 11.
September 14, 2009	11:30 a.m.- 1:30 p.m.	AT-6 Conference Room	The Barthwell Group will meet with the Academic Content Strategic Working Group to discuss the Oral Presentations process.
September 23, 2009	2:00 p.m. – 3:30 p.m.	AT-9 Conference Room	Recommendations from the Academic Content Strategic Working Group, resulting from the Inclusion Criteria Report evaluations, will be presented to the Futures Task Force for action.
September 25, 2009	5:00 p.m.	AT-7	Vice President of Academic Affairs and Student Life announced via memo to the University community that Inclusion Report Results were available on the Strategic Planning Website.
September 28, 2009	7:00 p.m.	AT-7	Inclusion Report index and evaluation results were released to department chairs.
September 29, 2009	10:00 a.m.	AT-7	Inclusion Report indexes and evaluation results for departments were released to the academic deans.
September 30, 2009	11:00 a.m.- 12:30 p.m.	5th Floor, Administration Tower	The Barthwell Group will meet with the Structure and Operations Strategic Working Group to review its Goals and Objectives and meeting schedule and to determine its progress in developing Best Practices regarding processes and structure in educational systems which have undergone restructuring.
October 2, 2009	5:00 p.m.	AT-7	Oral Presentations and Administrative Review schedules will be announced by the Vice President of Academic Affairs and Student Life.

Date	Time	Tentative Location	Meeting/Action
October 6, 2009	1:00 p.m. – 2:30 p.m.	AT-5	The Barthwell Group will meet with the Structure and Operations Strategic Planning Group to discuss the ‘Cost Allocation Model’ and ‘Best Practices’ regarding structure and operations of competitive higher educational systems.
October 7, 2009	9:00 a.m.- 11:00 a.m.	President’s Conference Room, AT-9	The Futures Task Force will meet to discuss Oral Presentations and Administrative Review formats, procedures, and schedules. The Barthwell Group will also discuss significant findings from their analyses of evaluation results.
October 7, 2009	11:30 a.m. – 1:00 p.m.	Conference Room, AT-6	The Barthwell Group meets with academic deans to provide update on Oral Presentations and Administrative Review expectations, formats and next steps.
October 7, 2009	2:00 p.m. – 3:30 p.m.	Student Center	The Barthwell Group meets with Department Chairs to provide update on Oral Presentations and Administrative Review expectations, formats and next steps.
October 23, 2009	5:00 p.m.	AT-7	Department chairs must submit two hard copies of supplemental information to the Inclusion Criteria Reports, regardless of category designation (i.e. exempt from oral reports and administrative review, oral presentations, administrative review).

Date	Time	Tentative Location	Meeting/Action
November 6, 2009	7:00 a.m. – 12:00 noon	TBA	Administrative Reviews will occur by academic school. Department Chairs will meet with University president, Vice President of Academic Affairs and Student Life and associate vice presidents, college deans, and The Barthwell Group.
November 11, 2009	8:00 a.m. – 8:00 p.m.	On-campus location TBA	Oral Presentations for designated Department Chairs with the Futures Task Force, the University community, and The Barthwell Group. Detailed meeting schedule will be announced separately.
November 12, 2009	8:00 a.m.- 8:00 p.m.	On-campus location TBA	Oral Presentations for designated Department Chairs with the Futures Task Force, the University community, and The Barthwell Group. Detailed meeting schedule will be announced separately.
November 13, 2009	7:00 a.m.- 3:00 p.m.	On-campus location TBA	Oral Presentations for designated Department Chairs with the Futures Task Force, the University community, and The Barthwell Group. Detailed meeting schedule will be announced separately.
December 2, 2009	8:00 a.m.- 10:00 a.m.	AT-6 Conference Room	Analysis of the results of the Oral Presentations will be presented to the Futures Task Force by The Barthwell Group.
December 2, 2009	12:00 p.m.- 2:00 p.m.	Library Conference Room	The Barthwell Group will meet with the academic deans.
December 2, 2009	2:00 p.m.- 4:00 pm.	Student Union Ballroom	The Barthwell Group will meet with the Department Chairs.

**THE
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GROUP**

Date	Time	Tentative Location	Meeting/Action
December 3, 2009	9:00 a.m.- 10:30 a.m.	TBA	The Barthwell Group will meet with the Structure and Operations Working Group to discuss Best Practices regarding structure and operations of competitive higher educational systems.