Division of Information Technology
2015-2016 Annual Report
Division of Information Technology

Mission Statement

To support and enhance academic and administrative activities of Jackson State University by providing technology infrastructure and services that broaden teaching, learning, and research experiences.

Vice President Information Technology

Administrative Assistant

Management Support Group

Associate Vice President

Information Systems & Integration

Academic Information Technology

Computing & Communications

Applications and Special Projects

Administrative Assistant

Management Support Group

Associate Vice President

Information Systems & Integration

Academic Information Technology

Computing & Communications
Division of Information Technology (DIT)

**Supports:**
- Faculty/Staff Training
- Campus LMS
- Enterprise Software
  - Office 365
  - SAS
  - SPSS

**Supports:**
- Data Network
- PC Maintenance
- Audio/Visual
- Servers
- Telephone System
- Wireless

**Supports:**
- Computing and Communications
- Academic IT
- Information Systems and Integrations & Managed Services
- Applications and Special Projects

**Supports:**
- Banner by Ellucian ERP
  - Native Banner
  - JSU P. A.W.S.
- Specialized Software Development & Support
- COGNOS Report Writing
2015-2016 Major Goals

**DIT-Wide**
- Implement Attendance Tracking
- Investigate Cost Effective Methods for Single Sign-On
- Partner with Colleges on Research Proposals
- Support Innovate/Create, & Provide Faculty/Staff Training

**Computing & Communications**
- Continue Title III Sponsored Equipment Replacement Plan
- Complete Implementation of Software Management Tools
- Complete Wireless Security Deployment

**Academic IT**
- Continue to Deploy & Provide Training for Microsoft Office 2013 (Includes Free Office 365)
- Continue to offer New Blackboard Services (Outcomes, Collaborate, & Student Services)
- Deploy New Mobile Application (i.e., Bus Route App)
- Continue to Introduce New Technology to Faculty & Classroom

**Information Systems and Integrations (ISI) & Ellucian Managed Services**
- Continue to support Banner
- Deploy Degree Works
- Implement COGNOS Dashboards
- Provide Banner Training and Business Process Improvements
2015-2016
Highlights of Accomplishments

Provide New Technology & Services

Provide Desktop Upgrades

Support Existing Technology

- Pyramed
- Xerox
- DoubleMap
- Windows 10

- apple
- Dell

- Microsoft Office 2013
- Blackboard
- IBM SPSS
- SAS

- ellucian
- TouchNet
Division of Information Technology
Supporting New Software and Services

E-Commerce

Worked with faculty and staff to create Marketplace stores to enable faculty, staff, students, alumni, and the JSU community to pay online via credit card for registration for summer camps, events, workshops, etc.

PyraMED Health Systems Implementation

Supported the implementation of PyraMED Health Systems, an application that enables Health Center staff to electronically handle a patient’s visit from scheduling to checkout.

Deployed JSU copier solution which has 152 Xerox multifunctional devices that include Xerox secure access (PaperCut), HID card readers, Xerox smart document travel, server fax kits for Right fax integration, on-site maintenance, toner, supplies and services.

The Xerox solution is a total integration across all campuses. We have the ability to accurately monitor and measure the daily usage of the multifunctional devices, have full on-site maintenance with helpdesk capabilities to ensure all initiatives are maintained and working properly.
Computing and Communications
Supporting New Equipment and Services

Title III Sponsored Faculty Computer Upgrade

Deployed new computers. All JSU faculty members received replacement computers to enable them to be most productive based on the equipment they selected from the following options:

- Windows 8 All-in-one
- Windows 8 standard desktop
- Windows 8 Laptop with 21 in. monitor
- Apple IMAC
- Apple MacBook Pro with 21 in. monitor

Training was provided to departments after receiving the computers.

Window Operating System Upgrade

Began updating XP and Windows 8 operating systems to Windows 10 and provided training.

This is an ongoing university-wide project.
Blackboard 14
Updated Blackboard to Version 14
Provided training to faculty and staff on the new features

Make all classrooms technology enabled
Installed SmartTVs and mini computers or short throw projectors and mini computers in several classrooms

Assistance with Accreditation Visits
Provided technology assistance for various Colleges/Schools/Departments accreditation visits

Deployed the Double Map bus app to allow users to track the location of all JSU shuttle buses through mobile devices. A Samsung tablet was installed on each shuttle bus to provide real-time transit information.

Assistance with iPad Distribution
Setup iPads and assisted with the deployment of over 900 iPads to first time Freshmen at the beginning of the semester. AIT also facilitated iPad training to the Freshmen.
Continued to deploy Office 365 - JSU’s campus-wide license for Microsoft Office 365, Microsoft’s Productivity software, is available to all users for free download on up to 5 personal devices accessible via the cloud. Help sessions were available to assist users with downloading and using the software.

Continued to provide JSU’s campus-wide license for SPSS (statistics software) which is available to faculty, staff, & lab computers. Modules available to the JSU Community are Standard, Amos, Complex Samples, Custom Tables, and Forecasting.

Continued to provide campus-wide license for SAS which is a statistical software suite developed for advanced analytics, business intelligence, data management, and predictive analytics. SAS is currently available in all Open labs and for installation on faculty and staff computers. SAS is also available for students to download on personal computers.

Enterprise licenses provide cost savings to the university and are available for home use by faculty and students.

TRAINING
Continued to provide training on 2013 Microsoft Productivity software including Word, Excel, PowerPoint, and Access.
Applications and Special Projects
Supporting Tools and Services

**Develop COGNOS Reports**

Worked with various units to develop dashboards with COGNOS reports and dashboards

**Troubleshooting**

Continued to provide teams dedicated to trouble shooting various software and user problems with enterprise systems
## Implemented Baseline Functionality

- Faculty Load and Compensation
- Banner Finance Self Service Online Budget Transfer
- Banner Security Assessment Initiative
- Banner HR/Payroll Salary Planner and Retroactive Pay
- File Utility Transfer (FUPLOAD)

## Provided Custom Development and Maintenance

- Online Housing Application Enhancement
- Graduation Clearance Enhancement
- Graduate School Admissions Transmittal Workflow

## Implemented Ellucian Software

- Installed Degree Works and trained users
- Go-Live was September, 2016

## Prepared for Banner XE Implementation

- Laid the groundwork for implementation of the first Banner Extensible Ecosystem (XE) Module
- Banner XE is also known as Banner 9
- Implementation is set for FY17

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*Ellucian Degree Works™*

*Provided Daily Support for Campus ERP*

Banner® by Ellucian
DIT at Work

2015 IT Day

Friendly Faces of DIT

2016 Spring Commencement Ticket Distribution

IPAD Distribution

Jackson State Day at the Zoo
2016-2017 Major Goals

- **DIT-Wide**
  - Continue to support accreditations efforts
  - Continue to Partner with Colleges on Research Proposals
  - Continue Enhanced Cyber Security Protection, Awareness, and Training

- **Academic IT**
  - Partner with Graduate Departments to Implement Software for Graduate Admissions
  - Evaluate Learning Management System (LMS) and Deploy Follow-on Contract
  - Utilize Microsoft SharePoint for File Sharing Activities
  - Continue to Introduce New Technology to Faculty & Classroom
  - Provide Cyber Security Training

- **Applications Development and Special Projects**
  - Implement KRONOS Timekeeping System
  - Continue Efforts to Implement Single Sign-On

- **Computing & Communications**
  - Continue Title III Sponsored Equipment Replacement Plan for Faculty, Staff and Labs
  - Continue Evaluation for Network Upgrades

- **Information Systems and Integrations & Ellucian Managed Services**
  - Complete Deployment of Degree Works
  - Continue to Implement COGNOS Dashboards for Units
  - Provide Banner Training & Business Process Improvements
  - Evaluate Ellucian Contract for Follow-on Contract
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