



Faculty Excellence Awards Standards

Selection Standards

The 2012-2013 Faculty Senate developed the following standards for selecting awardees for the Faculty Excellence Awards.

Faculty Excellence Awards Selection Standards

Categories of Awards

Faculty members' time and effort foci are divided into three categories—teaching/advising, research/grant writing, and leadership/service. As such awards for Excellence in Teaching, Excellence in Research and Excellence in Service are awarded. Each college will select a faculty member from each academic unit for an excellence award. One faculty member will be selected for each category for the university (i.e., Teacher of the Year, Researcher of the Year, Excellence in Service/Leadership).

Source of Nominations

Nominations are to be made from the faculty member's peers, chair, or dean. Self-nominations are allowed. The nominee must prepare a portfolio to support the nomination.

Required Documentation

Nomination portfolios for these awards are limited to 10 pages, including any appendices (no smaller than 12 point font). Each portfolio must be in a digital format to include the following information:

- A nomination letter from the nominating individual and two letters of support from colleagues qualified to comment on the nominee's teaching, research, or service.
- A condensed curriculum vita (2-3 pages).
- A reflective statement from the nominee that explains the nominee's commitment to the university and accomplishments in the area of teaching/advising, research/grant writing, or leadership/service (2-4 pages).
- For the teaching/advising award, two letters of support from current, recent and/or past students of the faculty nominee.
- Any essential documents that provide evidence of the nominee's excellence in teaching/advising, research/grant writing, or leadership/service.

Eligibility

All full-time faculty members employed at the University for a minimum of three years are eligible for an award. A faculty member will be selected for an excellence award once every three years.

Criteria

Teaching/Advising

The criteria for excellence in teaching include, but are not limited to, the following:

- Individual and collective faculty efforts to improve teaching and student learning.
- Methods of assessment of student learning and achievement that go beyond traditional student evaluations, and the use of assessment results to inform teaching practices, and curriculum development and revision.
- The use of innovative and effective forms of pedagogy, andragogy and technology, (e.g., critical thinking, collaborative learning, cooperative learning, problem-based learning, learning communities, etc.).
- Collaborative faculty efforts to include: team teaching, teaching discussion groups, common assessments, interdisciplinary collaborations/courses, learning communities, mentoring, etc.
- Participation in an ongoing and data-driven process for reviewing and reshaping curricula so that achieving academic excellence and serving the needs of all students remain as top priorities.
- Participation in programs for advising, mentoring, recruiting, and retaining students, extra-curricular work with students, and out of class learning.
- Contributions to the success of the students in the nominee's academic unit, (e.g., graduation, job placement, acceptance in graduate programs, etc.).

Research/Grant Writing

This award acknowledges and honors a member of the JSU faculty who has demonstrated superior creativity and success in research or grant writing. Research is understood to include activities that result in the generation of new ideas or works of art, the solution of fundamental problems in a particular field, the discovery of important new facts, or the acquisition of funding that allows such work to take place at the university. This award is based on the quality, originality, and significance of the nominee's scholarly work or the value of the nominee's grant writing to the university. Since university faculty is expected to be effective transmitters as well as creators of knowledge, the willingness and ability of the recipient to share knowledge and research skills with colleagues and students should be evident.

Leadership/Service

The intent of the excellence award for Leadership/Service is to recognize the outstanding performance by a faculty member in leadership and service activities that serve the university or the academy. Leadership is defined as any activity that sets the direction of, advances, or benefits a group such as the department, college, university, or academy. Activities encompassed by the present award may be either outstanding singular accomplishments or a long record of excellent leadership. In either case, a record of merely serving on committees is not sufficient for the award. Instead, the candidate must have actively directed or been engaged in the activities of the committees on which he or she served. Activities of the committee(s) must have had an important impact on the university, program and/or department.

Review Committee

The Excellence Awards Review (EAR) committee is a University committee comprised of one tenure track or tenured instructional faculty from each college, elected by the respective College faculty at the beginning of the academic year. Members serve a one-year term, but no more than two consecutive terms on the committee. Once established, the committee will elect a chair and co-chair.

The EAR committee will evaluate the nominees' portfolios and rank the nominees. Recommendations will be forwarded to the President, Provost and College deans.

Application Deadline

The deadline for submission of completed digital applications is the fourth week in January. Digital applications must be submitted to the Office of the Provost and Vice President for Academic Affairs.

Evaluation Instruments

Faculty Excellence Award Rubric for Teaching/Advising

Candidate: _____

All required documentation included (circle one): Yes No

Reviewer: _____ Date Reviewed: _____

Total Points: _____ Average Score: _____ Ranking: _____

Rating Scale: 4=Evidence of exceptional performance and quality are clearly indicated.
 3=Evidence of strong performance and quality are clearly indicated.
 2=Evidence of reasonable performance and quality are indicated.
 1=Evidence of minimal performance and quality are indicated.
 0=No evidence of performance and quality indicated.

Rating	Criteria
	1. Evidence of individual or collective faculty efforts to improve teaching and student learning outcomes through sustained and extensive efforts toward improving courses through new preparations, revisions of existing courses, and creation of new courses.
	2. Evidence of development of assessment methods aimed at improving teaching and learning and of use of assessment results to inform teaching practices and curriculum development or revision.
	3. Evidence of the use of innovative and effective forms of pedagogy, andragogy and/or technology to stimulate critical thinking, collaborative learning, cooperative learning, problem-based learning, learning communities, etc.
	4. Evidence of participation in collaborative faculty efforts (e.g., team teaching, teaching discussion groups, common assessments, interdisciplinary courses, learning communities, mentoring, etc.)
	5. Evidence of participation in on-going and data-driven processes for reviewing and reshaping curricula to achieve academic excellence and serve the needs of all students.
	6. Evidence of participation in programs for advising, mentoring, recruiting, and retaining students.
	7. Evidence of participation in out-of-class learning and extra-curricular instruction.
	8. Evidence of mentoring students in the department/program (e.g., providing opportunities for exposure/participation in professional development activities, preparing for exit exams, giving assistance with job placement, helping with graduate school applications, etc.)
	9. Other criteria:

Faculty Excellence Award Rubric for Leadership/Service

Candidate: _____

All required documentation included (circle one): Yes No

Reviewer: _____ Date Reviewed: _____

Total Points: _____ Average Score: _____ Ranking: _____

Rating Scale: 4=Evidence of exceptional performance and quality are clearly indicated.

3=Evidence of strong performance and quality are clearly indicated.

2=Evidence of reasonable performance and quality are indicated.

1=Evidence of minimal performance and quality are indicated.

0=No evidence of performance and quality indicated.

Rating	Criteria
	1. Evidence of community service through involvement in international organizations, national organizations, state organizations, local organizations, or the university.
	2. Evidence of active service to the university, college, or department by leading committees to complete significant projects.
	3. Evidence of active service in a faculty governance position.
	4. Evidence of active service as an officer of a professional organization, an international organization, national organization, state organization, or local organization.
	5. Evidence of active service as a student organization advisor.
	6. Evidence of active teaching and/or supervising students in service learning engagement activities.
	7. Evidence of a fundamental/formative and long-term positive impact on the life of the department program, college, university or profession.
	8. Evidence of activities that meet the needs of students, community, stimulate positive change, improve performance of a unit, or have significant impact on societal problems or issues.
	9. Other criteria:

Faculty Excellence Award Rubric for Research/Grant Writing

Candidate: _____

All required documentation included (circle one): Yes No

Reviewer: _____ Date Reviewed: _____

Total Points: _____ Average Score: _____ Ranking: _____

Rating Scale: 4=Evidence of exceptional performance and quality are clearly indicated.
 3=Evidence of strong performance and quality are clearly indicated.
 2=Evidence of reasonable performance and quality are indicated.
 1=Evidence of minimal performance and quality are indicated.
 0=No evidence of performance and quality indicated.

Rating	Criteria
	<p>1. Evidence of faculty efforts to generate and/or disseminate new ideas or works of art, to discover important new facts, or to solve fundamental problems in a discipline, including:</p> <ul style="list-style-type: none"> • Authorship/co-authorship of peer-reviewed published materials such as journal articles, articles in conference proceedings, monographs, books, book chapters, artistic works, software development, or other professional and technical documents; • Authorship/co-authorship of published materials such as editorially reviewed articles, articles in conference proceedings, translations, software development, cases, artistic works, or other professional and technical documents; and/or • Citations received for publications.
	<p>2. Evidence of faculty acquiring funding that supports primary research or innovative instructional methods at the university, including competitive external or internal grants/contracts obtained related to research and creative productivity.</p>
	<p>3. Evidence of outstanding contribution to the enhancement of the University's research or creative capabilities, including:</p> <ul style="list-style-type: none"> • Initiating research or creative performance as evidenced by partnerships established internally and externally or by the formation of interdisciplinary teams; • Securing intellectual property disclosures and patents/copyrights as results of conducting research and/or creative activities; and/or • Producing radio and television works, films, videos, exhibits, performances, or other works related to the scholarly or creative activities.
	<p>4. Evidence of quality, significance, and originality of the nominee's scholarly work and of standing in the academy as demonstrated by letters of support from recognized scholars in the faculty member's discipline.</p>
	<p>5. Evidence of collaboration with faculty at JSU or faculty at other universities in significant research, academic writing, interdisciplinary research, or grant writing activities.</p>
	<p>8. Evidence of serving as a referee, editor, and/or reviewer (i.e., journal articles, grant proposals, book, manuscripts.)</p>
	<p>9. Evidence of service to the professional community through such work as organizing conferences, symposia, workshops, and/or performances at the local, regional, national and international level.</p>
	<p>10. Other criteria:</p>