

NOTICE OF INTENT TO AWARD

April 23, 2024

Procurement Type and Number	RFP 24-10
Procurement Title	Mt. Olive Preservation and Repair
Opening Date and Time	April 16, 2024 at 11:00 a.m. CST

The following vendor submitted responses to the above solicitation:

**Richard Grubb & Associates, Inc., 259 Prospect Plains Road, Building D,
Cranbury, NJ 08512**

This vendor was the only responsive bidder and meets the criteria stated in the solicitation. This current project builds on Richard Grubb & Associates, Inc. (RGA) previous phases of work at Mt. Olive Cemetery, which include the production of the *Mount Olive Cemetery and Gravemaker Conditions Assessment* (2022; revised 2023). RGA recently completed the repair of over 170 gravemarkers at Mount Olive Cemetery and issued the *Mount Olive Cemetery Conservation Treatment Final Report* (2024). RGA's past work at Mount Olive Cemetery was supported in part by a Historically Black Colleges and Universities grant from the Historic Preservation Fund administered by the National Park Service (NPS), Department of the Interior, and secured by JSU's Office of Community Engagement.

We announce our intent to award a contract to the following vendor upon approval by the IHL Board:

**Richard Grubb & Associates, Inc., 259 Prospect Plains Road, Building D,
Cranbury, NJ 08512**

The successful vendor is instructed not to begin work, purchase materials, or enter into subcontracts relating to the project or services until execution of the contract. Please contact **Kimberly R. Harris**, CMPA, MHSA, Director of Procurement Services, Jackson State University at 601-979-0978 or kimberly.r.harris@jsums.edu for additional information.

We appreciate your interest in doing business with the State of Mississippi.