



Late Registration Departmental Policy  
Department of English, Foreign Languages, and Speech Communication

As a student, I understand my Instructor will verify my date of registration in Banner/P.A.W. S. before allowing me to proceed with the opportunity to complete missed materials. If I have registered for a class and consciously chosen not to attend the class, I understand I will not be allowed to makeup missed assignments.

As a student, I understand I am responsible for scheduling dates and times to meet with my Instructor to discuss missing assignments and activities. As a student, I understand it is my responsibly to obtain assistance receiving and comprehending the missed module, lecture, or class information. I understand that while my Instructor is willing to assist me additional class time will not be expended reviewing missed information.

As a student, I understand I will be given the same length of time as my respective peers to complete and submit missed assignments because of late registration. However, if the missed material is not completed before the assigned allotted time expires, I will receive a "0."

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Student Signature

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Faculty Signature

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Date