

Department of English and Modern Foreign Languages
Master of Arts in English

**STANDARDS FOR THE NON-THESIS OPTION PORTFOLIO AND THE
ORAL EXAMINATION**

CHECKLIST

Non-Thesis Option Portfolio

- ___ Declaration of Intent form completed, signed by advisor, and submitted to the chair of the Department of English and Modern Foreign Languages
- ___ A copy of the student's original research paper.
- ___ An abstract of the original research paper.
- ___ Non-thesis option Committee Formation and Oral Presentation Evaluation Form.
- ___ A copy of the revised original research paper as presented to the committee.
- ___ A list of proposed journals along with a brief, two to five sentence, explanation of why each journal was selected.
- ___ Final copy of the revised, article-length paper that includes a review of literature.
- ___ Article Approval Form.
- ___ Copy of submission email or letter.