



COLLEGE OF LIBERAL ARTS

Uniform Departmental Academic Advising Record & Office of Success, Transition, Advising & Retention Services Effective: Fall 2013 (revised 8/1/13)

Student's J#:	Catalog Year:
Student's Name:	Academic Department:
Department Advisor's Name:	Academic Major/Concentration:

English Major with a Concentration in Business Administration

The comprehensive major allows each student to acquire an in depth knowledge of language and literature. A minimum of 36 credit hours must be earned in 300 and 400 level courses. Majors must plan their course selections carefully with a departmental advisor. A copy of this plan must be submitted to the Office of STARS thirty (30) days before graduation clearance is approved in the Dean's Office.

Department of English and Modern Foreign Languages

Department Chair: Dr. Jean Chamberlain
Department Contact: jean.d.chamberlain@jsu.edu
Website: <http://www.jsu.edu/english>

General Education Requirements: Credit Hours (46)

FIRST YEAR: Credit Hours (31)

Insert Course Names & Numbers/CRH from previous advising forms; be sure to indicate which semester(s) courses are offered

Course # and Name	Credit Hours	Semester Offered F/S or SUM	Semester Taken	Grade	Notes GEN ED (GE), GEN ED ELEC (GEEL)
ENG 111 Composition	3				GE
MFL 101 Foreign Language	3				GE
HIST 101 History of Civilization	3				GE
MATH 111 College Algebra	3				GE
UNIV 100 University Success	2				GE
PE 101 Physical Education	2				GE
ENG 112 Composition	3				GE
MFL 102 Foreign Language	3				GE
HIST 102 History of Civilization	3				GE
BIO 101 Intro to Biology & Lab	3				GE
PSY 201 General Psychology	3				GE

SECOND YEAR: Credit Hours (33)

Insert Course Names & Numbers/CRH from previous advising forms; be sure to indicate which semester(s) courses are offered

Course # and Name	Credit Hours	Semester Offered F/S or SUM	Semester Taken	Grade	Notes GEN ED, GEN ED ELEC (GEEL)
ENG 205 World Literature	3				GE
ENG 211 Humanities	3				GE
ECO 211 Economics	3				MJEL
MFL 201 Foreign Language	3				MAJ
MNGT 350 Bus. Comp. Appl.	3				GE
ACC 211 Princ of Accounting	3				MJEL
ENG 206-228 English Option	3				MAJ
ENG 212 Humanities	3				MAJ
ECO 212 Economics	3				MJEL
MFL 202 Foreign Language	3				MAJ
Elective	3				GEEL

Major Requirements: Credit Hours (60)**JUNIOR (3rd Year) and Senior (4th Year)****JUNIOR YEAR MAJOR COURSES AND MAJOR ELECTIVES**

Course # and Name	3 rd or 4 th	Credit Hours	Semester Offered F/S or SUM	Semester Taken	Grade	Notes MAJ, MAJ ELEC (MJEL)
ENG 303 Grammar & Comp	3 rd	3				MAJ
ENG 319 Survey of English Lit	3 rd	3				MAJ
ENG 321 Survey of Amer Lit	3 rd	3				MAJ
SPCH 215 or 216 Speech	3 rd	3				GE
ACC 212 Princ of Accounting	3 rd	3				MJEL
ENG 320 Survey of English Lit	3 rd	3				MAJ
ENG 322 Survey of Amer Lit	3 rd	3				MAJ
ENG 331 OR ENG 332	3 rd	3				MAJ
ENG 418 OR 419 Surv of Blk A	3 rd	3				MAJ
ECO 357 Business Stats	3 rd	3				MJEL
MNGT 330 Principles of Mgnt	3 rd	3				MJEL

SENIOR YEAR MAJOR COURSES AND MAJOR ELECTIVES

Course # and Name	3 rd or 4 th	Credit Hours	Semester Offered F/S or SUM	Semester Taken	Grade	Notes MAJ, MAJ ELEC (MJEL)
ENG 421 OR ENG 424	4 th	3				MAJ
ENG 436 Literary Criticism	4 th	3				MAJ
FNGB 320 Business Finance	4 th	3				MJEL
ENG Period or Genre	4 th	3				MAJ
ENG 423 Shakespeare	4 th	3				MAJ
ENG 495W SR Seminar	4 th	3				MAJ
FNGB 201 Legal Aspects of Bus	4 th	3				MJEL
MKT 351 Marketing Mng	4 th	3				MJEL
PHIL xxx Philosophy	4 th	3				GE

Critical Graduation Information:

The following are minimum requirements for all bachelor's degrees awarded by Jackson State University. Some majors and minors require more than the minimum in one or more of the areas below.

1. Complete a minimum of 124 semester hours of work.
2. Satisfactorily complete the curricular requirements in the major field.
3. Satisfactorily pass the Undergraduate English Proficiency Examination (UEPE) before 60 hours of credit is earned. No exceptions or waivers are granted.
4. Complete 120 hours of community service as approved by the University, if initially enrolled as a first-time, first-year. Transfer students must satisfactorily complete 60 hours of community service as approved by the University.
5. Earn a cumulative academic average of not less than 2.00 ("C") in all courses.
6. Earn a grade of "C" or above in all departmental and major courses (PS).
7. Satisfy requirements for removing an incomplete grade ("I") the next semester after the grade is assigned.
8. Complete a degree evaluation the last semester of the junior year and again at the end of the first semester of the senior year.
9. File an Application for Degree electronically via the Online Graduation Clearance Process after being authorized by the Department Chair.

Other Departmental Requirements:

List other departmental expectations (exams, projects, theses)

Community Service Hours (First-time, first-year-120 hours; transfer-60 hours):

Insert Hours
Completed Below

*Students who have left the University for a period of time and return to complete degrees must report to the Office of Community Service.

Undergraduate English Proficiency Exam (UEPE):

Date Taken: _____

Passed ☐

Failed ☐

*If student fails the UEPE, he or she must be enrolled in ENG 399-Functional Writing the following semester.

CERTIFICATION:

Student's Signature

Date

Departmental Advisor's Signature

Date

College Advisor's Signature

Date

Through the advising process, students should not only obtain information on how to graduate in a timely fashion, but also develop independent thinking skills, good understanding of career paths in their chosen fields, as well as gain knowledge about available campus resources designed to address their needs. **Use the advising log below to document any topics discussed, actions taken, or questions answered during the advising process.**

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