



**JACKSON STATE UNIVERSITY  
Request for Proposals (RFP) 23-06  
Pest Control and Management**

**ISSUE DATE:** September 23, 2022

**ISSUING AGENCY:** Office of Purchasing and Travel  
Jackson State University  
1400 John R. Lynch Street  
Jackson, MS 39217

Sealed proposals, subject to the conditions made a part hereof, will be received until **Monday, November 7, 2022 at 11:00 a.m. in the JSU Office of Purchasing and Travel**, same address as above, for furnishing services as described herein.

**IMPORTANT NOTE:** Indicate firm name and RFP number on the front of each sealed proposal envelope or package.

All inquiries regarding this RFP should be directed to:

Ms. Brenda Jefferson  
Office of Purchasing and Travel (same address as above)  
601-979-0699  
[bids@jsums.edu](mailto:bids@jsums.edu) **Reference RFP 23-06 in the subject header of the email.**

Any addendum associated with this RFP will be posted at <https://www.jsums.edu/finance/bid-information/> located under RFP 23-06. It is the respondent's responsibility to assure that all addenda have been reviewed and, if applicable, signed and returned.

**Note:** Questions concerning the specifications in this RFP must be submitted in writing and will be accepted until October 13, 2022 at 5:00 p.m. All questions and answers will be posted at <https://www.jsums.edu/finance/bid-information/> as an addendum located under RFP 23-06 by Friday, October 21, 2022 at 5:00 p.m.

**RFP Response Checklist** – Include these items in your response to RFP 23-06.

\_\_\_\_\_ (1) One clearly marked original response, an electronic copy in PDF files on a flash drive, and six (6) identical copies of the complete proposal. Label with the Vendor name and RFP number. Include the items listed below.

\_\_\_\_\_ (2) Submission Cover Sheet APPENDIX A, signed and dated, accompanied by a Cover Letter indicating the scope of the proposal. In addition, the letter should include a statement indicating the ability to comply with all requirements of agreement and acceptance of the standard contract. If needed, clearly identify any proposed changes to the standard contract. The letter should include a statement of exceptions to any of the terms and conditions outlined in this RFP, if needed. Cover letter should explain why your firm would be the best choice for JSU. Any Corporate-wide programs, performance standards and metrics, unique features, key initiatives, and the corporate support structures pertinent to the JSU program should be included.

\_\_\_\_\_ (3) Vendor Response to Management Requirements Questionnaire plus an overview of vendor qualifications, organizational profile (including operation under other Vendor names providing the same or similar services) and organizational chart. Describe how the organizational structure will ensure orderly communications, distribution of information, and effective coordination of activities, accountability, and decision-making authority.

\_\_\_\_\_ (4) **In a separately sealed envelope** – Technical & Cost Specifications Response – This should include a completed Appendix B, *Treatment and Pricing Schedule* as well as all information in response to each specification listed herein. **NO INFORMATION IDENTIFYING THE VENDOR SHALL BE INCLUDED.**

\_\_\_\_\_ (5) References: Provide three (3) similar or like clients as references, for which Respondent has performed (or is currently performing) work similar in nature and scope within the last five (5) years. Information should include:

- Institution
- Institution's Address
- Contact name, telephone number, and email
- Similarity with scope and size of the JSU
- Length of time services have been provided

The proposal package must be received on or before 11:00 a.m. on November 7, 2022. It is the responsibility of the respondent to ensure that the proposal package arrives in the Office of Purchasing and Travel on-time.

The proposal package should be delivered or mailed to:

OFFICE OF PURCHASING AND TRAVEL  
JACKSON STATE UNIVERSITY  
1400 John R. Lynch Street  
Jackson, MS 39217

When using a delivery service or hand delivering, the address is: H.P. Jacobs Administration Tower, 4<sup>th</sup> Floor, Office of Purchasing & Travel, Jackson State University, 1400 John R. Lynch Street, Jackson, MS 39217.

QUESTIONS SHOULD BE DIRECTED TO BRENDA JEFFERSON AT [bids@jsums.edu](mailto:bids@jsums.edu).

**JSU reserves the right to reject any and all proposals and to waive informalities and minor irregularities in proposals received and to accept any portion of a proposal, or all items, if deemed in the best interest of the University to do so.**

Proposals received after the stated due date and time will not be accepted. Submission via facsimile or other electronic means will not be accepted.

## 1. UNIVERSITY OVERVIEW

Jackson State University (JSU), founded in 1877, is a historically black, high research activity university located in Jackson, the capital city of Mississippi. Jackson State's nurturing academic environment challenges individuals to change lives through teaching, research and service. Officially designated as Mississippi's Urban University, Jackson State continues to enhance the state, nation and world through comprehensive economic development, healthcare, technological and educational initiatives. The only public university in metropolitan Jackson, Jackson State is located near downtown, with five satellite locations throughout the area.

## 2. INVITATION TO SUBMIT PROPOSAL ON RFP

JSU desires to contract with at least one reputable and responsible firm which can efficiently and effectively provide pest control monitoring and remediation services for campus, facilities and buildings. The proposal shall set forth the equipment, supplies, procedures, methods and services to be provided. JSU is interested in achieving long-term, environmentally sound pest suppression through a variety of management practices. These practices include structural and procedural modifications that reduce pests' access, food and harborage within the University environment. Chemical methods are applied only on an "as needed" basis. Need is determined by pest population monitoring and previous strategies. Contractor shall ensure that all control products are placed where they are inaccessible to students, faculty and staff.

### 3. SCOPE OF SERVICES REQUIRED & TERM OF CONTRACT

It is the intent of this RFP to maintain at least one contract providing pest control and maintenance services for Jackson State University's campus, facilities and buildings in accordance with the provisions and guidelines contained herein. Contractor shall furnish all supervision, labor, materials, and equipment necessary to accomplish all aspects of the program. Contractor shall also provide site-specific recommendations for structural and procedural modifications which aid in pest prevention. The term of the contract resulting from this RFP will be two (2) years with the option to renew for three (3) additional one (1) year intervals.

## **TECHNICAL & COST SPECIFICATIONS**

The proposal shall set forth methods, plans and costs to provide:

- Control of all pests listed herein which may invade buildings, attacking their contents or furnishings or being a general nuisance, for all facilities and areas listed in the ***Treatment and Pricing Schedule*** which is contained herein as Appendix B.
- Emergency services for control of pests as a situation warrants. Contractor's response to notification of such need shall be within two (2) hours of request.
- Removal of nuisance animals such as opossums, armadillos, birds, feral cats, bats, gnats, etc.
- Monitoring services for all buildings and areas listed in the ***Treatment and Pricing Schedule*** which is contained herein as Appendix B.
- Annual inspections for termite infestations.

**Note 1:** *For the purpose of this RFP, treatment for bedbugs are excluded from these requirements. In the event an infestation of bedbugs is found in any of the dormitories on campus, treatment will be contracted for separately as needed. Therefore, the pricing provided as a part of the proposal should not include costs associated with the treatment of bedbugs.*

**Note 2:** *JSU reserves the right to add and remove treatment sites as necessary, to include new facilities and exclude obsolete facilities, for whatever reason the University deems necessary. The University will work with the contractor to keep the treatment sites listing accurate and up to date.*

### **PESTS INCLUDED**

- a. Indoor population of rats, mice, cockroaches, ants, flies, spiders and other arthropod pests
- b. Populations of the above listed pests outside of buildings but within the University population
- c. Incidental invaders of concern (stinging or biting insects, snakes, lizards, bats, etc.)
- d. Populations of termites
- e. Stray animals and disease carrying wildlife
- f. All insects detected in an undesired location (including but not limited to gnats, water bugs, flies, maggots, etc.) will be considered generally as "pests"

### INSECT CONTROL

- a. Emphasis on non-chemical methods: The contractor shall use non-pesticide methods of control whenever possible. This includes, but is not limited to, use of a portable vacuum for initial cockroach, winged ants, winged termites, and spider population suppression and use of trapping devices for indoor insect control.
- b. Monitoring: Sticky tapes shall be used to monitor indoor insect populations and be used to evaluate the effectiveness of efforts wherever necessary.
- c. Insecticide bait formulations: Bait formations shall be used for cockroach and ant control where appropriate.

### RODENT CONTROL

- a. Indoor trapping: Rodent control inside occupied buildings shall be accomplished with trapping devices only. All such devices shall be concealed and in protected areas so as not to be disturbed by University operations. Trapping devices shall be checked every 24 hours during population suppression and at reasonable intervals during maintenance activities. Contractor is responsible for disposing of trapped rodents or rodent carcasses in an appropriate manner.
- b. Outdoor use of bait boxes: All bait boxes shall be placed where they will not be disturbed by University operations. The lids of the boxes shall be securely locked and fastened shut. All bait boxes shall be attached or anchored to the ground, building wall or other immovable surfaces so that the box cannot be picked up or moved. All bait boxes shall be labeled on the inside with the contractor's business name and address. The box shall be dated on the outside of the box at the time of installation and after each service.

### REPTILES, POISONOUS AND DISEASE-CARRYING PESTS

- a. Reptiles: Contractor shall be responsible for the entrapment and removal of all reptilian pests (poisonous and non-poisonous). In occupied buildings, removal shall be conducted using non-chemical techniques when possible. Chemical deterrents and pesticides should be used only after non-chemical techniques have been tried without success.
- b. Stray and disease-carrying animals and wildlife: Contractor shall be responsible for the entrapment and removal of all stray animals and disease carrying wildlife (stray dogs, cats, raccoons, opossums, bats, etc.) Trapped animals and carcasses shall be removed and/or disposed of by the contractor in the most humane manner in accordance with applicable Federal, State, local and University regulations, policies and procedures.

### INITIAL BUILDING INSPECTIONS

Contractor shall make a thorough inspection of each building listed in Appendix B at least twenty-five (25) days before the start of the contract to evaluate pest control needs. The contractor shall identify problem areas and any equipment, structural features or practices that are contributing to pest infestations and supply recommendations for improving conditions to dissuade pests.

## PLAN OF WORK

The pest control plan of work will include:

- Description of structural or operational changes that would facilitate the pest control effort. Using a building floor plan as a permanent record, the contractor shall describe site specific solutions for eliminating pest access, food, water and harborage.
- Proposed methods for monitoring: Contractor will describe the products and procedures used for identification of pest presence, access and harborage locations (i.e., monitoring for cockroaches on a specific schedule using roach traps).
- List of proposed materials and equipment: Contractor shall provide current labels and material safety data sheets for all pesticide products to be used. In addition, brand names shall be provided for all application equipment, rodent bait boxes, monitoring and trapping devices, and any other control equipment that may be used to provide service.
- Service schedule: Contractor will provide schedules that include the frequency of contractor visits for each facility listed on Appendix B.
- Commercial pesticide applicator certificates or licenses: Contractor shall provide photocopies of the company pest control license and dated pesticide applicator certificates for every employee who will be performing on-site services.

Successful proposer shall submit to Facilities and Construction Management (FCM) a finalized pest control plan of work at least twenty (20) days prior to the start of the contract.

## WORK SCHEDULE

The work schedule will coincide with the normal work schedule of JSU's Department of Facilities and Construction Management (FCM) which is 7:30 am to 4:00 pm Monday through Friday.

- Residence Halls – Facilities to be treated once per month and will be accomplished during the hours and time coordinated with the FCM designee.
- Auxiliaries and Daycare – Facilities to be treated twice per month and will be accomplished during the hours and time coordinated by FCM and Auxiliary Services.
- Education and Grants (E&G) – Facilities to be treated **once every three months** and will be accomplished during hours and times coordinated with FCM.

## STAFFING

The firm shall be licensed and bonded in the State of Mississippi and shall be in compliance with all requirements of appropriate State and Federal regulatory agencies as to the certification of inspectors. Information must be included with your bid so that this requirement may be verified.

Successful proposer shall provide a local staff of Registered Technicians large enough to complete the work as required by these specifications. "Local" shall mean within a fifty (50) mile radius of JSU's

campus with satisfactory means for handling emergency calls as specified in this RFP. Information must be included with your proposal to outline how you intend to meet this requirement.

Each of the Contractor's employees must have a national background check. Report of satisfactory background check must be provided to the Office of Purchasing and Travel prior to the Contractor's employee performing services on JSU's campus.

### MATERIALS AND CHEMICAL CONTROL METHODS

Contractor shall be responsible for application of pesticides according to the label. All pesticides used by the contractor must be registered with the United States Environmental Protection Agency (EPA) and the State of Mississippi. Contractor may also need to comply with the local jurisdictions' and Jackson State University's policies and procedures. Contractor shall adhere to the following rules for chemical control products on University property:

- a. Approved products: Contractor shall not apply any pesticide product that is not included in the pest control plan of work approved by FCM.
- b. Application by need: Pesticide application shall be according to need and not by schedule. Chemical control methods shall not be applied unless visual inspections or monitoring devices indicate the presence of pests in a specific area AND non-chemical methods have been tried unsuccessfully. Preventive chemical control treatments in areas where there is a potential for insects and rodents will be evaluated on a case-by-case basis with FCM.
- c. Minimum Risk: When the application of chemical control products is necessary, the contractor shall employ the least hazardous materials, most precise application techniques, and the minimum quantity of pesticide necessary to achieve control.
- d. Concealed Location: Contractor shall ensure that all control products are placed where they are inaccessible to students, faculty, and staff.

Chemicals used in work under this contract must be registered for appropriate use by the EPA and the Bureau of Plant Industry. The use and application rates shall be in a manner consistent with label instructions for the chemical. It is JSU's preference that the contractor uses Green Seal certified chemicals. Provide details of your capability to meet this preference. A copy of the label for all chemicals you are proposing to use must be included with your bid.

### EMERGENCY SERVICES

Emergency service shall be available at any time as the situation warrants. Emergency service shall be included in the bid pricing and will be done at no additional cost to the University. If emergency service is provided to a facility at a time near the normally scheduled treatment, and is of the same extent as normally required, then the scheduled treatment for that period may be omitted. The following periods apply to this provision:

- Monthly service – If emergency service occurs within fifteen (15) days of scheduled service, omit the scheduled service with the exception of residence halls, which shall still receive monthly treatment.
- Four times per year service – If emergency service occurs within thirty (30) days of scheduled service.
- Flea service shall be available on call at any time. Contractor shall respond to the call within two (2) hours of call.

Contractor shall respond to emergency circumstances and begin the necessary work **within two (2) hours** after receipt of the request. Billing for all emergency service shall be submitted within 24 hours of service.

### REPORTING REQUIREMENTS

Contractor will submit service reports showing the completion of each treatment. The building liaison or designated building occupant must sign off at the time the service is provided. At minimum, the reports shall include the facility's name, the name of the contractor's employee providing the service, the date of treatment and the treatment method(s) used. All emergency services shall be reported in the same manner.

Additionally, the contractor shall be responsible for maintaining a logbook for each site specified in Appendix B. Each logbook shall be kept on site by the facility's FCM designee and maintained on each visit by the contractor. The logbook shall contain the following items:

- a. Plan of work: A copy of that facility's plan of work, including all methods and chemical labels and the service schedule.
- b. Monitoring & Control Actions: All work shall be documented in the logbook, including emergency service, with the same criteria contained in the service reports: the name of the contractor's employee providing the service, the date of treatment and the treatment method(s) used.

### STRUCTURAL MODIFICATIONS AND RECOMMENDATIONS

Throughout the term of this contract, the contractor shall be responsible for advising FCM of any structural, sanitary, or procedural modifications that will reduce pest access, food, water and harborage. Contractor shall be responsible for adequately suppressing all pests included in this contract regardless of whether or not the suggested modifications are implemented. The contractor will not be responsible for carrying out structural modifications as part of the pest control efforts.

**Additional Requirements – INCLUDE WITH TECHNICAL & COST SPECIFICATIONS RESPONSE**

- Contractor shall agree to indemnify the University from any claims, actions, suits, causes of action, or demands, which may include, but is not limited to court costs and legal fees, arising from the implementation of the services to be provided.
- In event of default by Contractor or termination of contract, Contractor shall agree to provide service on a month-to-month basis at existing rates for up to six months.
- There shall be no cost increase during the initial term. A cost increase may be considered at the beginning of each renewal term. In this RFP's response, the proposer must provide the justification and methodology for applying the cost increase and indicate the proposed amount of cost increase.

**Insurance Requirements**

Contractor, upon award, but prior to any work commencing, shall provide certificates of insurance coverage as outlined below.

- Contractor, as an independent contractor, shall provide proof of Comprehensive General Liability insurance, Workers' Compensation insurance and Commercial Auto Liability insurance. The Contractor shall provide a Certificate of Coverage mailed to the Board of Trustees of State Institutions of Higher Learning, Office of Insurance & Risk Management, 3825 Ridgewood Road, Suite 429, Jackson, MS, 39211 and JSU, Department of Facilities and Construction Management, Executive Director, 1400 J.R. Lynch St., Jackson, MS 39217 at least ten (10) working days prior to start of services. The Certificate of Coverage should, at a minimum, contain the name of the carrier, effective and expiration dates of coverage, a description of the covered perils, and amount of coverage by peril, the name and mailing address of the insurance company, and the name and mailing address of the insurance agent. The Certificate of Coverage must name the Board of Trustees of State Institutions of Higher Learning and JSU as additional insureds. The additional insured requirement shall be by an endorsement form, or an equivalent or broader form, or by blanket additional insured endorsement, and the general liability coverage shall be primary and noncontributory in respect to insurance maintained by JSU or IHL. Further, Contractor agrees to waive any rights of subrogation against IHL or JSU. The Comprehensive General Liability coverage and the Commercial Auto Liability coverage shall be a minimum amount of Five Million Dollars (\$5,000,000) per occurrence and Five Million Dollars (\$5,000,000) annual aggregate through an insurance company with a Best rating of A- or higher and a financial size Class X or higher approved by the Mississippi Department of Insurance. No material change in coverages may occur for JSU or IHL without 30 days advanced notice.
- Worker's Compensation and Employer's Liability: Standard limits as required by applicable law.
- Comprehensive General Liability:
  - i. General Aggregate - \$5,000,000
  - ii. Personal & Adv Injury - \$5,000,000
  - iii. Each Occurrence - \$5,000,000
  - iv. Fire Damage (any one fire) - \$1,000,000
  - v. Medical Expense (any one person) - \$5,000
  - vi. Automobile Bodily Injury and Property Damage Liability - \$1,000,000 Combined Single Limit
- Certificates of insurance with coverage described above shall be furnished prior to the commencement of services under this agreement and such certificates shall provide that the coverages will not be

canceled or reduced in amount prior to 30 days after notice of such action has been mailed to the Purchaser. Certificates shall be endorsed to include a waiver of subrogation in favor of Jackson State University and that Contractor hereby waives all rights of recourse, including any right to which another may be subrogated, against Jackson State University for personal injury, including death, and property damage.

## **MANAGEMENT REQUIREMENTS**

1. What year was your company started?
2. How many years has your company been in the business of performing the services called for in this RFP?
3. Please provide the physical location and mailing address of your company's home office, principal place of business, and place of incorporation. If your company is not physically located in the region, how will you supply professional services?
4. Is your company currently for sale or involved in any transaction to expand or to become acquired by another business entity? If yes, please discuss the impact both in organizational and directional terms.
5. List all licenses or permits your company possesses that are applicable to performing the services required in this RFP.
6. For how many customers has your company provided these services in the past two (2) years? Please include the dates and the annual amount of the billing to each customer.
7. What is the largest customer your company has provided fulfillment services for in the past two (2) years? Please include the annual amount of the billing.
8. Describe any specific services which your company offers along with any specialized experience, certification, and/or education of your current staff.

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## **INQUIRIES ABOUT RFP**

Prospective respondents may make written inquiries concerning this request for proposal to obtain clarification of requirements. The deadline for inquiries shall be October 13, 2022 at 5 p.m. Please send your inquiries to [bids@jsums.edu](mailto:bids@jsums.edu).

## **SCHEDULE OF CRITICAL DATES**

The following dates are for planning purposes only. Unless otherwise stated in this RFP, progress towards their completion is at the sole discretion of JSU.

I.	RFP Posted	SEPTEMBER 23, 2022
II.	Prospective respondents written inquiries deadline	OCTOBER 13, 2022
III.	Responses to inquiries posted	OCTOBER 21, 2022
IV.	Proposal submission deadline – 11:00 A.M.	NOVEMBER 7, 2022
V.	Award determination date (estimated target)	NOVEMBER 28, 2022
VI.	Contract signed (estimated target)	DECEMBER 27, 2022
VII.	Contract effective date	JANUARY 3, 2023

## **WRITTEN OR ORAL DISCUSSIONS/PRESENTATIONS**

After the opening of all Offers, Respondents may be required, at the request of JSU, to make a public oral presentation or provide written clarifications. Oral presentations may be recorded. Any oral presentation or written clarification given by Respondent will be considered part of the RFP's response. JSU Office of Purchasing and Travel will schedule any such presentations or address any needed written clarifications.

## **EVALUATION OF PROPOSALS**

JSU reserves the right to conduct discussions with any or all respondents, or to make an award of a contract without such discussions based only on evaluation of the written proposals. JSU reserves the right to contact and interview any reference listed. JSU may make a written determination showing the basis upon which the award was made and such determination shall be included in the procurement file.

JSU reserves the right to award this contract in whole or in part depending on what is in the best interest of JSU with JSU being the sole judge thereof. The evaluation factors set forth in this section are described as follows:

- Ability to deliver services meeting all objectives and functions described in this RFP
- Competitive fees
- Vendor's experience in providing service to similar clients, particularly university campuses
- Compliance with applicable industry State and Federal laws and regulations

Proposals will be scored based on the following weights (100 points total):

- Corporate Structure/Years of Experience/References – 20 points
- Operation Plan/Ease of Use/Services Offered – 30 points
- Fees – 50 points

## **TWO-PHASE, BEST AND FINAL OFFER**

If the initial proposals do not provide JSU with a clear and convincing solution, or if JSU feels it is appropriate to offer the potential providers an opportunity to submit revised proposals, JSU reserves the right to use a two-phase approach and/or invite Best and Final Offers (BAFO). Based on the information obtained through the proposal submissions (Phase-One), JSU may choose a specific business model, and potential providers may be asked to submit revised proposals based upon that specific model.

The evaluation committee may develop, for distribution to the top-ranked firms, refined written terms with specific information on what is being requested as a result of information obtained through the initial RFP process. Proposers may be asked to reduce cost or provide additional clarification to specific sections of the RFP. Selected proposers are not required to submit a BAFO and may submit a written response notifying the evaluation committee that their response remains as originally submitted.

## **TERMINATION OF CONTRACT**

JSU reserves the right to terminate the agreement resulting from this RFP with thirty (30) days' notice, by the Vice President for Business and Finance via certified mail to the address listed on the signature page of this RFP (Appendix A) if any of the terms of the proposal and/or contract are violated.

In the event the contractor fails to carry out and comply with any of the work to be performed under the contract, JSU will notify the contractor, in writing, of such failure. In the event the necessary corrective action has not been completed within a ten (10) day period, the contractor must submit, in writing, why such corrective action has not been performed. The University reserves the right to determine whether or not such noncompliance may be construed as a failure of performance or default of the contractor.

Termination of contract by contractor without cause can only occur with at least one-hundred and twenty (120) days' notice prior to the proposed termination of the contract.

In the event JSU employs attorneys or incurs other expenses it considers necessary to protect or enforce its rights under this RFP's contract, the contractor agrees to pay those attorney's fees and expenses.

## **ACCEPTANCE TIME**

Proposal shall be valid for one-hundred eighty (180) days following the proposal due date.

## **RFP CANCELLATION**

This RFP in no manner obligates JSU to the purchase of any services described until confirmed by a written contract. Progress towards this end is solely at the discretion of JSU and may be terminated without penalty or obligations at any time prior to the signing of a contract. JSU reserves the right to cancel this RFP at any time, for any reason, and to reject any or all proposals or any parts thereof.

## OTHER CONTRACT REQUIREMENTS

**Award Terms:** This contract shall be awarded at JSU's discretion based on the capabilities and overall reputation of the Contractor, as well as the cost. Acceptance shall be confirmed by the issuance of a contract from JSU.

**Standard Contract:** The awarded contractor(s) will be expected to enter into a contract that is in substantial compliance with [JSU's standard contract](#). Proposal should include any desired changes to the standard contract. It should be noted that there are many clauses which JSU cannot change. Significant changes to the standard contract may be cause for rejection of a proposal.

**The Procurement Process:** The following is a general description of the process by which a firm will be selected to fulfill this Request for Proposal.

- Request for Proposals (RFP) is issued publicly.
- A deadline for written questions is set.
- Proposals will be received as set forth in the Schedule of Critical Dates.
- Unsigned proposals will not be considered.
- All proposals must be received no later than the date and time specified in this RFP.
- At that date and time, the package containing the proposals from each responding firm will be opened publicly and the name of each respondent will be announced.
- Proposal evaluation: JSU will evaluate all components of each proposal submitted.
- At their option, the evaluators may request oral presentations or discussions for the purpose of clarification or to amplify the materials presented in the proposal.
- Respondents are cautioned that this is a request for proposals, not a request to contract, and JSU reserves the unqualified right to reject any and all proposals when such rejection is deemed to be in the best interest of the University.
- The proposals will be evaluated according to criteria set forth in the Technical and Cost Specifications and Management Requirements sections of this RFP.

**APPENDIX A: SIGNATURE PAGE**

Provide information requested, affix signature and return this page with your proposal.

Name of Firm: \_\_\_\_\_

Complete Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Pricing & Treatment Schedule Appendix B of RFP 23-06

Jackson State University

<b>Building Number</b>	<b>Building Name</b>	<b>Type of Building (E&amp;G, Residential, Auxiliary)</b>	<b>Gross Sq Ft (GSF)</b>	<b>Cost Per Treatments Per Year</b>	<b>Number of Treatments Per Year</b>	<b>Total Cost</b>
1	Ayer Hall	E&G	18712		4	
2	E-City Center	E&G	3270		4	
3	Z.T. Hubert/Human Resources	E&G	3715		4	
4	Sally Barksdale/MLI	E&G	4052		4	
5	Old Industrial Arts Building	E&G	16883		4	
6	Jones-Sampson Hall	E&G	26572		4	
7	Rose E. McCoy Auditorium	E&G	41175		4	
8	B.F. Roberts Hall	E&G	29682		4	
9	E.E. Just Hall of Science	E&G	102141		4	
10	H.T. Sampson Library	E&G	146906		4	
11	W.D. Blackburn Language Arts	E&G	29732		4	

<b>Building Number</b>	<b>Building Name</b>	<b>Type of Building (E&amp;G, Residential, Auxiliary)</b>	<b>Gross Sq Ft (GSF)</b>	<b>Cost Per Treatments Per Year</b>	<b>Number of Treatments Per Year</b>	<b>Total Cost</b>
12	University Office Complex (FA) - International Programs	E&G	6634		4	
13	University Office Complex (FA) - Army/Air Force(ROTC)	E&G	8812		4	
14	University Office Complex (FA) - Alumni Affairs	E&G	8812		4	
15	University Office Complex (FA) - CSET	E&G	1931		4	
16	University Office Complex (FA) - Alcohol and Drug Studies	E&G	4440		4	
17	E.T.Stewart Hall	Residential	37033		12	
18	Plant Science Building/Garden House	E&G	6711		4	
19	J.L. Reddix Building	E&G	42687		4	
20	Alexander Residence Hall	Residential	136810		12	
21	John W. Dixon Building	Residential	77615		12	
22	J.Y. Woodard Building	E&G	29747		4	
23	T.B. Ellis Building	Athletics	53392		24	
24	President's House (Campus)	E&G	7796		4	

<b>Building Number</b>	<b>Building Name</b>	<b>Type of Building (E&amp;G, Residential, Auxiliary)</b>	<b>Gross Sq Ft (GSF)</b>	<b>Cost Per Treatments Per Year</b>	<b>Number of Treatments Per Year</b>	<b>Total Cost</b>
25	Joseph H. Jackson Building (School of Educ.)	E&G	58972		4	
27	H.P. Jacobs Administration Tower	E&G	46266		4	
28	F.D. Hall Music Center	E&G	56324		4	
29	Heritage Dining Hall	Auxiliary	38049		24	
30	J.A. Peoples Science Building	E&G	109,940		4	
31	Lee Williams Athletic & Assembly Center	E&G	110934		4	
32	McAllister/Whiteside Residence Hall	Residential	88395		12	
33	T.B. Ellis Annex	Athletics	7623		24	
34	Facilities & Construction Management	E&G	8043		4	
35	University ID Center	E&G	2091		4	
36	Dollye M.E. Robinson Building	E&G	131365		4	
37	Transitional Residence Hall	Residential	167496		12	
38	Structures Lab	E&G	2013		4	
39	College of Business	E&G	109540		4	

<b>Building Number</b>	<b>Building Name</b>	<b>Type of Building (E&amp;G, Residential, Auxiliary)</b>	<b>Gross Sq Ft (GSF)</b>	<b>Cost Per Treatments Per Year</b>	<b>Number of Treatments Per Year</b>	<b>Total Cost</b>
40	Athletic Support Facility (Weight Room)	Athletics	7061		24	
41	University Health Center	E&G	5248		4	
42	Department of Public Safety	E&G	2671		4	
43	Walter Payton Recreation & Wellness Center	Athletics	86597		24	
45	Campbell College Suites (NORTH)	Residential	93687		12	
46	Campbell College Suites (SOUTH)	Residential	95205		12	
47	School of Engineering	E&G	89883		4	
48	JSU Student Center	Auxiliary	48668		24	
49	Tennis Court Facility	Athletics	1856		24	
50	Undergraduate Recruitment	E&G	3210		4	
51	Johnson Hall	E&G	31,085		4	
52	Council of Federated Organizations (COFO) Building	E&G	3231		4	
53	Mobility & Transportation Center	E&G	11183		4	

<b>Building Number</b>	<b>Building Name</b>	<b>Type of Building (E&amp;G, Residential, Auxiliary)</b>	<b>Gross Sq Ft (GSF)</b>	<b>Cost Per Treatments Per Year</b>	<b>Number of Treatments Per Year</b>	<b>Total Cost</b>
55	University Guest House (Sheffield Drive)	E&G	2943		4	
60	101 Capitol Centre	E&G	47825		4	
61	University Pointe (Palisades)	Residential	306379		12	
29	Burger King (Heritage)	Auxiliary	4479		24	
10	Star Bucks (Library)	Auxiliary	4479		24	
48	Legacy	Auxiliary	57532		24	
48	Book Store	Auxiliary	11713		24	
48	Barber Shop	Auxiliary	870		24	
48	Beauty Shop	Auxiliary	990		24	
48	Publications - JS	Auxiliary	4508		24	
19	Reddix Hall - 3rd Floor	Auxiliary	6893		24	
19	Reddix Hall Post Office	Auxiliary	3840		24	
19	Reddix Hotel	Residential	4281		12	

**Note:** Interior room treatments for all residential halls (serviced twice a year and upon request) are included in the cost for itemized residential hall quotes. No additional fees are required.