



## **B2 to F1: Change of Status**

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JSU Global International Student and Scholar Services will provide assistance in filing your application for change of status from B2 to F1. However, please be advised that we cannot guaranty the approval of your application.

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### **APPLICATION PROCEDURE**

**PART #1:** Make an appointment and bring the following to JSU Global:

1. Completed Form I-20 Application (attached)
2. Form I-94
3. Original Passport
4. Original VISA
5. Financial verification (scholarship, bank statements, no greater that 3 months)
6. Jackson State University admissions letter

**PART #2:** The student must send the following documents to the Service Center

1. Completed Form I-539 (<http://www.uscis.gov/i-539>) Type or Black Ink
2. A \$290.00 check or money order made payable to U.S Department of Homeland Security
3. Written statement requesting change of status from B2 to F1
4. Copy of original Form I-20 signed and dated (obtain from JSU global)
5. Copy (both sides) of Form I-94 or print off
6. Financial verification
7. I-901 receipt. You must pay the SEVIS fee of \$200 prior to submitting your change of non-immigrant status application. (You can pay this fee on-line at <http://www.fmjfee.com>)

Please keep in mind:

- JSU Global International Student and Scholar Services will provide assistance in filing your application for change of status from B2 to F1. However, please be advised that we cannot guaranty the approval of your application
- USCIS will process your application within 3 months. During this time you should not travel outside the United States, otherwise your application will be considered “abandoned” and automatically denied.
- USCIS may send a Request for Evidence (RFE). In this request USCIS will ask for additional documents prior to making a final decision. During this time the processing of your application will stop. The processing of your application will resume upon receipt of the RFE. This may delay a decision by one to two months.
- You may NOT begin your studies until your application has been approved.
- Should you plan to travel outside the United States after your application for change of status was approved, please be aware that you must apply for an F1 visa prior to re-entering the US in valid F1 status and continue your program