

GRADUATE COUNCIL MEETING

October 8, 2019, 10:00 AM
H. T. Sampson Library, Innovate Classroom

MINUTES

MEETING CALL TO ORDER: 10:04am

I. OPENING REMARKS-MCDANIELS

II. REPORTS FROM STANDING COMMITTEES

Graduate Curriculum Committee – Dr. Walter Brown

Committee met yesterday with one proposal and should receive a decision before the week was out. Brown says Dr. Marshall had a question about anyone who has persons in their departments for existing development online programs which was cc'ed to Dr. McDaniels, and she will ask JSU Online.

Graduate Faculty Status Committee – Dr. McClinton

No report was submitted in April and no official numbers as of today. The committee met on last Thursday with no quorum, but they have 18 applicants which require the last read. They also have to replace Dr. Hill from the College of Business. Dr. Marshall says graduate faculty status process does not address the need for Teaching Only Graduate faculty for the Master's Program in the School of Social Work and introduces Mr. Mark Roth. McClinton says the committee tabled and didn't approve on those cases. McDaniels says to Marshall to write up the report with supporting evidence and she will review the report. The question was asked, "Can instructors apply for Graduate Faculty Status?" The answer was "No."

Graduate Admissions Committee – Dr. McDaniels

All applications for Spring 2020 should be open in Admission Pro; if not, let us know. Admission Pros days are numbered. We will be renewing the contract at least for Spring 2020 with updates but have begun the training for "Ellucian Recruit" for three (3) days Oct. 1-3, 2019, and have 14 other sessions. There will be a four (4) hour training for Chairs and Program Directors in early Spring. There is another system called "Slate" as an option.

III. GRADUATE ENGLISH COMPETENCY (GECE)

GRADUATE AREA COMPREHENSIVE EXAMINATIONS (GACE)-McDaniels

Oct 26th is the date for the GECE and GACE. A few people sent a request to give the test earlier; just send an email to McDaniels so she will know, but it needs to be finalized by Oct. 26th. The registrar's office will be the last stop for the commencement list if the student fails the exam.

IV. ENROLLMENT REPORT-MRS. FATOUMATTA SISAY

FALL 2019

7, 183- students enrolled, 1913 graduate students

7, 032- cleared financially, 1884 graduate students

151-not cleared, 29 graduate students and 122 students which are for the second 8-week session fall 2019

V. FALL 2019 COMMENCEMENT INFORMATION-DRS. PORTER/NEWKIRK-TURNER

- Graduate Application Deadline: October 4, 2019
- Regalia for Purchase: Oct 8th and 9th; Sending an email today for student and faculty marshals
- Combined Graduation Commencement-Friday, December 6, 2019 at 10am in the Athletics and Assembly Center (AAC). The speaker is Dr. Tonea Stewart, Miss JSU '69
- Graduation Rehearsal-December 5, 2019 at 9am

VI. FACULTY SENATE UPDATE-DR. ANYAMELE (UNABLE TO ATTEND)

No report.

VII. OTHER BUSINESS

Program Handbook- Possible deadline for updated handbooks is December 1st. Department Chairs will be available in December to provide documents.

Graduate Catalog: Changes were submitted but not made for some programs in the 2017-2019 catalog. Files will be sent to everyone soon for the 2019-2021 catalog.

Title III Graduate Assistant Funding: Funding cycle starts Oct. 1st. All graduate students funding has been moved to the Graduate School for processing. Dr. Shears will be meeting with Graduate Studies soon about the process.

SACSCOC Committees: No report.

IRB Inquiries: Some students haven't applied for IRB in a timely manner. Approvals are processed all year including summer. Dr. Leggett says the board prefers to stop at the end of June for those faculty who may be out for the summer. All agreed information will be sent to Chairs and Directors to make them aware.

Graduation Clearance: Deadline Oct. 25, 2019, for Graduate Studies.

Other Concerns: Dr. Murphy asks if there is compensation for Program Directors. McDaniels will ask in the Dean's Council. Dr. Porter says across the board, there is no set compensation but that should be something to investigate, and there is nothing in the handbook.

VIII. REPORTS OF GRADUATE PROGRAM DIRECTORS/DEPARTMENT CHAIRS:

NO REPORT.

ANNOUNCEMENTS:

- October 21st, at 10:30am in INNOVATE, a group of students from UAPB will visit the campus like last fall. Representatives from grad programs will speak with them.
- October 29th- The Asst. Provost from the Office of Faculty Diversity and Recruitment is coming from Rochester Institute of Technology in New York recruiting newly graduated doctorate students for upcoming Assistant Professor openings and wants to do a workshop to make sure their packets are presentable.
- Midterm grades are due in the next two days. Final grading for the 8-week session is upon us.

- JSU has a new app called “WHOVA” which is a free download to keep you updated about all events on campus.
- Meeting minutes are in your email. If there are any corrections, please send to McDaniels.

Adjourned: 11:10am

Those Present:

Mark Roth
Bryman Williams
Russell Bennett
Brandi Newkirk-Turner
Sophia Leggett
Lomarsh Ropnarin
Rashell Smith-Spears
Isiah Marshall
Lisa Beckley-Roberts
Walter Brown
Tomaz Cunningham
Tracy Harris
Jacqueline Jackson
Elayne Anthony
Jessica Murphy
April Tanner
Berneece Herbert
Li-jing Chang
Dion Porter
David Ware
Ron Walker? (signature from EL Dept. in College of EHD)

GRADUATE COUNCIL MEETING

November 12, 2019

10:00 a.m. – College of Business Auditorium

Minutes

Presiding: Dr. Preselfannie W. McDaniels

Call to Order: 10:15 a.m.

Present:

Mrs. Gloria Billingsley	Ms. Barbara Howard
Dr. David Ware	Dr. Brandi Newkirk-Turner
Dr. Talya Thomas	Dr. Joyce Buckner-Brown
Dr. Okechukwu Anyamele	Dr. April Tanner
Dr. Berneece Herbert	Dr. Sophia Leggett
Dr. Mark Roth	Dr. Rashell Smith-Smith
Mrs. Julia Schweitzer	Dr. Barbara Graham
Dr. Valerie Purry	Dr. Bryman Williams
Dr. Leniece Smith	Dr. Mary Shaw
Dr. Ronald Walker	

I. Opening Remarks and Welcome-Dr. McDaniels

**II. Reports from Standing Committees-Drs. Walter Brown, Jeton McClinton,
Mrs. Fatoumatta Sisay**

Graduate Curriculum Committee-Dr. Brown emailed his report to Dr. McDaniels. The committee had one proposal from the Master of Science in computer science program to remove a course category and to reduce the program credit hours from 36 to 33 hours. There was no change requested from the committee and packet has been forwarded to the Graduate School. Dr. Smith asked, because Political Science is in the process of submitting a proposal for an online degree program, if a traditional program should already in place. Do I need to submit to the Graduate Curriculum Committee? The answer is “No,” because the program is still the same. Approval process includes JSU Online, Academic Affairs, IHL, and back to Graduate Council. Everything else would have to come to Graduate Curriculum Committee. Motion to accept ..., 2nd..., and the vote to approve report carries.

Graduate Faculty Status Committee-Mrs. Washington passed out the minutes from the committee (see handout). Dr. Anyamele has not been added to the committee listing to replace Dr. Hill. Motion to accept..., 2nd..., and the vote to approve report with change carries.

Graduate Admissions Committee-There is not a standing committee report. Update: The Admissions committee is now involved in training since the beginning of October through Ellucian Recruit. The plan to go live will be mid-January 2020 and then the graduate level faculty will start their four (4) hour training. 2020 applications are ready in Admission Pros, and the Admission Pros contract will continue until fall 2020.

III. Graduate English Competency Exam/Graduate Area Comprehensive Exam

Dr. Houston, from Institutional Research, forwarded the Graduate School the GECE for the 1st part of test which is multiple choice. Same as last semester, there are still more than 50% who failed and those along with the rest of the essays have been moved to the English Department. Results were due on yesterday.

IV. Admission/Enrollment Report-McDaniels

We are required to attend Enrollment Management meetings now under Dr. Mays-Jackson.

Total registered: 7,019

Graduate Students: 1,923

Total completed registration: 7,099

Graduate Students: 1,916

Out of the 20 incomplete students, 5 are graduate students.

V. Fall 2019 Commencement Information-Drs. Dion Porter, Brandi Newkirk-Turner

Graduate Clearance Deadline: October 4, 2019

Regalia for Purchase: Oct 8th and 9th; Sending an email today for student marshals

*Combined Graduation Commencement-*Friday, December 6, 2019, at 10:00 a.m. in the Athletics & Assembly Center (AAC). The tentative speaker is Dr. Tommie 'Tonea' Stewart, Miss JSU '69.

*Graduation Rehearsal-*Thursday, December 5, 2019, at 9:00 a.m.

*Registrar's Clearance deadline for Graduate Division-*October 17, 2019

VI. Faculty Senate Update-Dr. Anyamele

No report.

VII. Other Business

Program Handbook – Plan to request Jan. 15, 2019

Graduate Catalog – Plan to request Dec. 1, 2019

SACSCOC- Dr. Shemeka McClung presented a PowerPoint presentation to the body with questions and answers that followed. Dr. McDaniels presented the Quality Enhancement Plan (QEP) slides.

Other Concerns:

Graduation Clearance and Candidacy Registration (Addressing Deficits)

Announcements (recruitment events):

Jarvis Christian College, Wiley College, and Texas College (November 12-13, 2019)

Eaton Aerospace Group-Diversity Hiring Event (November 15, 2019)

Adjourned: 12:20 p.m.

GRADUATE COUNCIL MEETING

April 7, 2020, 10:00 AM
Virtual Zoom

MINUTES

MEETING CALLED TO ORDER: 10:06 am

I. OPENING REMARKS-DR. PRESELFANNIE W. MCDANIELS

II. REPORTS FROM STANDING COMMITTEES

Graduate Curriculum Committee – Dr. Brown

One application has been received from the Department of Music and will be reviewed in the next couple of weeks.

Graduate Faculty Status Committee – Dr. McClinton

The committee made a decision to meet on Thursday (April 9). There are four applicants. Once they meet, Dr. McClinton will forward recommendations to Dr. McDaniels. Anyone who has questions or concerns about whether applicants have faculty status or not can email McClinton. There are a couple of applications that are tabled. Dr. Johnny Gilleylen asked if meetings can be held during the summer, and McDaniels said she has spoken with McClinton to possibly have a meeting in the summer. McClinton stated that she will have to contact those committee persons to see. There is no guarantee but the possibility will be discussed at a later date.

Graduate Admissions Committee – Dr. McDaniels

GRE/GMAT Waiver Recommendations-McDaniels asked Dr. Fatoumatta Sisay to work with various departments and program directors reminding them they have the power to waive on their own by informing Graduate Admissions. The Provost (Dr. Lynda Brown-Wright) asked the committee to make a recommendation on the waive, so she can present it to the President for consideration. Drs. Murphy, Gilleylen, Harris, Newkirk-Turner and Herbert said they agree to waive the GRE and GMAT. Dr. Bryman Williams said those students that are accepted in the Psychology Department will have to have GRE scores on file for psychology. Clinical Psychology and EPhD programs have completed their admissions and have no problem with announcing the waiver, as it will not affect them. Dr. Kwembe asked if TOEFL will be waived. McDaniels says there will be a conversation with JSU Global and Dr. Whitaker about immigration requirements.

Pass/Fail Grading Option Recommendation-McDaniels says there is a petition from the student body and it has about 3,200 names on it as of yesterday, and the SGA has appealed to Academic Affairs to take their request to the President about the grade option. Dr. Pizzetta says undergraduate students who make a grade pf A-C can get credit for the course, but it doesn't have to affect their GPA. Students who earn a D or an F, get no credit for the course, and it doesn't affect their Financial Aid or their GPA. It is proposed that Graduate Students have the same option of credit for courses: A's and B's receive grades, but can opt for no credit for courses if they make

a C, D, or F. It's optional. Graduate programs may vote to opt out. The Cabinet is discussing it now. Dr. Billingsley asks how would it work if they don't get credit; will they have to repeat the course? McDaniels responds "Yes." It's the same as the regular way of "withdrawing," and it doesn't affect their GPA. Another question: When doing the ratio in order to qualify for Financial Aid, how will that impact it? Response: It may. Each student will need to talk to their Department Chairs and Financial Aid if they are on an Academic Enhancement Plan. Dr. Harris says it will have a negative impact and will delay graduation, maybe even losing a semester. Dr. Pizzetta states if they are interested in similar plans, go look at the University of Mississippi or University of Southern Mississippi websites, as their plans are similar to what JSU is considering. Dr. Newkirk-Turner asks are we saying that a "C" is a passing grade? Response: No. JSU is recommending the no-passing courses will consist of C, D, and F. It will not count against them on their transcript and not affect their GPA and not account towards the two C's that can be earned, as well. The student can choose to keep the letter grade or can choose the pass/fail option.

III. GRADUATE ENGLISH COMPETENCY (GECE) AND GRADUATE AREA COMPREHENSIVE EXAMINATIONS (GACE)-MCDANIELS

GECE-ALL SCORES ARE NOW IN AND SHOULD BE POSTED; SMALL DELAY IN GRADING THE ESSAYS.

GACE-ANY OUTSTANDING SCORES: PLEASE REPORT AS SOON AS POSSIBLE. CONSIDERATIONS ARE BEING DISCUSSED ABOUT MOVING THE GACE TO CANVAS FOR SUMMER AND FALL.

IV. ADMISSION ENROLLMENT REPORT-DR. SISAY

AS OF NOW, OUR NUMBERS ARE ABOUT THE SAME. FALL ENROLLMENT IS SIX STUDENTS AHEAD.

VI. SPRING 2020 COMMENCEMENT UPDATES-DRS. DION PORTER/BRANDI NEWKIRK-TURNER

DR. PORTER SAYS COMMENCEMENT HAS BEEN POSTPONED UNTIL FURTHER NOTICE. THE DEGREES WILL BE CONFERRED. NO OTHER GRADUATION HAS BEEN SCHEDULED: NO CONVERSATION ABOUT SUMMER OR FALL SEMESTERS HAS TAKEN PLACE YET.

VII. FACULTY SENATE UPDATE-DR. ANYAMELE

The officers met and discussed with the Provost and the Acting-President some of the issues this committee is raising and we told them that it is the job of the University to buy laptops for faculty to finish the semester and they agreed to have them distributed about two weeks ago. They are still working on Tenure and Promotions processes. University finances were also discussed. McDaniels asked if there had been discussion about the one-year extension that were requested for Tenure and Promotion; Dr. Anyamele said no, not yet.

VIII. OTHER BUSINESS

Program Handbooks-Updated copies are due April 15, 2020 to Graduate Studies to have on file.

Graduate Catalog-Revisions and edits were submitted from everyone, and we will have a draft for everyone in the next couple of weeks.

Graduate Advisement Access Problems and System Errors-Reports of graduate advisors not having access in assisting students with their schedules have been continuously submitted. Professors and Chairs sent screenshots in PAWs demonstrating trying to access Banner to assist the students. Academic IT/Ellucian was contacted to rectify the

situations. If you don't have access in Banner and/or PAWs, please contact McDaniels so she will be able to send it to AIT/Ellucian.

Graduation Clearance-Extension and additional candidates to be added

COVID-19 and Enrollment Concerns-website presence needs updates

Graduate Assistants Paid Via Non-Grant Funds-Ascertaining assistance for students during pandemic

VIII. REPORTS OF GRADUATE PROGRAM DIRECTORS/DEPARTMENT CHAIRS

Dr. Tracy Harris mentioned that we have two graduate programs to offer GACE online.

Dr. Bryman Williams says he and Dr. Juliette Schweitzer are working on a self-study for the Doctoral program in Clinical Psychology for re-accreditation with APA.

Dr. Isiah Marshall and Prof. Mark Roth announced that the Master of Social Work program is fully online.

ANNOUNCEMENTS:

Alpha Lambda Epsilon: 75 initiates resulting from open invitation to eligible students.

Exemplary Doctoral Scholars Reception-The reception has been postponed.

Summer Courses-All summer courses will be online.

Latasha Norman Counseling Center Presentation-Dr. Shanice White will present to the graduate faculty on mental health of students/faculty.

Adjourned: 11:28 a.m.

Faculty Present:

Dr. Dion Porter

Dr. Tracy Harris

Dr. Paul Tchounwou

Dr. Sheila Porterfield

Dr. Roosevelt Shelton

Dr. Elayne Anthony-Hayes

Dr. Walter Brown

Dr. Jeton McClinton

Dr. Jessica Murphy

Dr. Johnny Gilleylen

Dr. Juliette Schweitzer

Dr. Leniece Smith

Dr. Mahmoud Manzoul

Dr. Marinelle Payton

Mr. Mark Roth

Dr. Mohammad Shahbazi

Dr. Timothy Turner

Dr. Joyce Buckner-Brown

Dr. Ronald Walker

Dr. Brandi Newkirk-Turner

Dr. April Tanner

Dr. Tor Kwembe

Dr. Mark Bernhardt

Dr. Albert Carter

Dr. Berneece Herbert

Dr. Candis Pizzetta

Dr. David Ware

Dr. Fidelis Ikem

Dr. Girmany Berhie

Dr. Jacqueline V. Jackson

Dr. Bryman Williams

Dr. Gloria Billingsley

Dr. Li-Jing A. Chang

Dr. Mary Shaw

Dr. Isiah Marshall

Dr. Rashell Smith-Spears

Mrs. Deborah Washington (Graduate Studies)

Mr. Byron Quick (Graduate Studies)

Ms. Symone Lawson (GSA President)

Ms. Anissa Hampton (Graduate Studies)