

GRADUATE COUNCIL MEETING

October 20, 2020 @ 10:00 AM
Zoom Meeting

MINUTES

MEETING CALLED TO ORDER: 10:06 a.m.

I. OPENING REMARKS-DR. PRESELFANNIE W. MCDANIELS (PRESIDING)

II. REPORTS FROM STANDING COMMITTEES

Graduate Curriculum Committee – Dr. Walter Brown

Two proposals will be reviewed next week (Counseling, Public Health). We approved a proposal from Biology for a new concentration, sequence, and credit changes. There was a motion to accept the report from the Committee. Dr. Glenda Windfield moved and Dr. Paul Tchounwou seconded. Vote: All “I’s,” none opposed.

Graduate Faculty Status Committee – Dr. Jeton McClinton

McClinton thanked the committee. They have 23 applicants. 10 were denied because of lack of publications or no publications. They did approve 2 associates, 2 assistants, 7 adjuncts, and tabled two applicants. Three applicants previously taught at Belhaven College and University of Southern Mississippi and had experience on a graduate level. The committee will revisit two policies in the next meeting. The committee meets twice a semester except for the summer. There was a motion to accept the report from the Committee. Dr. Walter Brown moved and Dr. Jessica Murphy seconded the motion. Vote: “I’s” were heard, 1 opposed.

Graduate Admissions Committee – Dr. McDaniels

GRE/GMAT Waiver-In April 2020, the Graduate Council recommended to the Provost to waive the GRE/GMAT scores for 2020-2021 admissions. Some departments could not waive the exams due to external accreditation restrictions, but agreed to the recommendation because it wouldn't affect them in anyway, as they had completed their admissions process. The waiver will come up again because of COVID. In a virtual meeting of the Mississippi Graduate Deans of Research Institutions, the discussion included the idea to look at the grades of those newly admitted graduate students for whom the scores were waived and consider waiving the exams for good if no significant difference is found.

MAT program-PRAXIS Waiver-New information from Mississippi Department of Education led to waiving the PRAXIS exam.

TOEFL-International students will have to consult with the Office of JSU Global (Dr. Joseph Whitaker and Dr. Tomaz Cunningham) on admissions requirements. The request to waive TOEFL for admission of international students was not approved.

I/IP Grading Option (Spring 2020)-The Graduate Council voted to opt-out of the proposed optional grading policy and instead replaced it with incomplete and in progress grading options. All Incompletes should be assigned permanent grades at the end of the fall semester. All In-progress grades should be assigned permanent grades by end of the spring semester 2021. All older “I” grades (2019 and before) that have not been converted to permanent grades will be turned into an “F,” according to the information provided by the new Registrar, Dr. Harrison Johnson.

AdmissionPros (Upgrades/Updates)-This week, Graduate Admissions filled a request to provide to AdmissionPros personnel a list of challenges with the system. The Admission Pros upgrades are headed by the company's CEO, Mr. Jeff Hills.

III. GRADUATE ENGLISH COMPETENCY (GECE) AND GRADUATE AREA COMPREHENSIVE EXAMINATIONS (GACE)

Updates- The exam is still open until Wednesday at 11:59pm. A decision was made because some students complained that they were kicked out of the system during testing because of the storm (hurricane weather) and were not able to take the exam. As for the GACE, Dr. Tameka Moorehead says faculty are loaded in the Canvas shells in order to do what you need to do for those students who have issues.

IV. ADMISSION/ENROLLMENT REPORT-DR. FATOUMATTA SISAY

OUR TOTAL NUMBERS AFTER PURGE ON FRIDAY, 16TH: 6,959 OF WHICH 2,246 ARE GRADUATE STUDENTS. STUDENTS ARE BEING REINSTATED IF THEY WERE PURGED IN ERROR OR IF THEIR FINANCIAL OBLIGATIONS CAN BE TAKEN CARE OF IN FULL. ANY STUDENTS WHO HAD LESS THAN 6 COURSE HOURS CANNOT BE AUTO-COMPLETED AS REGISTERED IN THE SYSTEM.

VI. FALL 2020 AND SPRING 2021 COMMENCEMENT UPDATES-DR. BRANDI NEWKIRK-TURNER

FALL 2020 COMMENCEMENT- DEC. 11TH AT 10AM IS THE PROPOSED VIRTUAL CEREMONY AT THE AAC. THEY ARE WORKING WITH COMMUNICATIONS AND JSU TV TO LIVE STREAM. IN PERSON WILL ONLY BE THE PRESIDENT, PROVOST, DEANS AND READERS, POSSIBLY A MINISTER AND SPEAKER. THE COMMITTEE WILL DISCUSS IF DOCTORAL STUDENTS CAN BE HOODED. IF SO, HOW TO FIND A SAFE WAY TO DO IT IS NEXT. THE PROGRAM AGENDA WILL BE GREATLY SHORTENED AS IT RELATES TO THE LENGTH OF THE CEREMONY.

MAY 4TH AND 5TH WILL BE SPRING 2021 COMMENCEMENT DATES AT THE STADIUM AND MAYBE IN PERSON.

VII. FACULTY SENATE UPDATE-DRS. DAWN MCLIN AND SOPHIA LEGGETT

As for the JSU Presidential search, there were informational sessions that were held by the IHL Board of Trustees and the Commissioner, and they are recorded in real time on the IHL website. IHL published the comments the community had as it concerned what is happening at JSU with the search process. The Faculty Senate sent those questions to faculty senators to share with their colleagues and report back at the next meeting which is rescheduled for Oct 29th at 10am. The Senate will be talking to the President and Provost today about the faculty handbook and Tenure and Promotion. One thing they did agree upon is the pay equity study to look at the different disparities that exist in faculty salaries and administrators holding multiple positions across campus. Faculty have sent questions about the need for faculty databases in the library and the possible use of COVID funds. President Hudson will reconvene the COVID task force on a smaller scale to look at how the cases are being tracked and on proper protocols.

VIII. OLD BUSINESS

Program Handbooks Updates (Website)-Make sure if you did not complete your updates, do it now so they can be visible for students.

Graduate Catalog Updates-After the updates were requested and made by departments, McDaniels was instructed that she needed to post the catalog updates through May 20, 2019 only, so that is what you will see posted on the Graduate Studies website for the last catalog. Updates beyond that date will be added to the website soon.

Graduate Advisement Access Issues-They have lessened since we released the registration PIN numbers. Contact Banner PAWs for issues or Dr. McDaniels.

Website Updates-Make updates as frequently as possible. If there are any issues, contact Gerard Howard with a running list by email.

Academic Realignment in Banner-Regardless of the new structure, all the old colleges still exist in Banner. A meeting is still being conducted with Ellucian and IT and updates should be completed by December.

Degree Works (Graduate Updates)-The contact person for Graduate Studies is Mrs. Deborah Washington and you can contact her with questions. Degree Works is in Banner.

VIII. NEW BUSINESS

GRADUATION CLEARANCE DATES-REMINING YOU OUR CLEARANCE DATE IN GRADUATE STUDIES IS OCT 30, 2020. ALL SIGNATURES MUST BE ON THE SIGNATURE PAGE OF DISSERTATIONS, THESES, AND PROJECTS FOR STUDENTS TO BE CLEARED BY GRADUATE STUDIES.

VIRTUAL DEFENSE TIPS-PROVOST SENT FOUR ISSUES SHE COMBINED AND DR. MCDANIELS WILL SEND TO THE COUNCIL FOR REVIEW.

ELECTRONIC THESES/DISSERTATION (ETDs)-GRADUATE STUDIES HAS BENN GIVEN THE GO AHEAD AND SENT THE PROVOST INFORMATION OF WHERE THE PROCESS LEFT OFF 5 YEARS EARLIER WHEN DR. GARDNER INITIATED THE PROCESS.

ROLLING ADMISSIONS-DR. BERNICE HERBERT ASKED TO ADD ROLLING ADMISSIONS FOR HER DOCTORAL PROGRAM BEGINNING WITH SPRING 2021 ADMISSION IN URBAN REGIONAL PLANNING.

CARES ACT FUNDING (TIGER SCHOLARSHIP-GRADUATE)-CARES ACT FUNDING LEFT OVER WAS PLACED UNDER GRADUATE STUDIES OVERSIGHT. PROGRAMS WERE CONTACTED WHO HAD ADDITIONAL AWARDEES AND IT COULD ONLY BE USED FOR FALL 2020.

INTERNATIONAL APPLICANTS (CONDITIONAL ADMISSION: I-20 IMMIGRATION STATUS)-DR. WHITTAKER ASKS THAT INTERNATIONAL APPLICANTS NOT RECEIVE CONDITIONAL ADMISSION AS THEY CANNOT OBTAIN I-20 APPROVAL WITH CONDITIONAL STATUS.

INTERSESSION GRADUATE COURSE OFFERINGS (4-WEEK/6-WEEK COURSES)-FINANCIAL AID MAY NOT BE AN OPTION FOR A 4 WEEK COURSE. THERE IS A MEETING LATER TODAY.

NEW ADMINISTRATORS (ASSOC. PROVOST, REGISTRAR, BURSAR, FINANCIAL AID DIRECTOR)-DR. BRANDI NEWKIRK-TURNER (INTERIM ASSOC. PROVOST), DR. HARRISON JOHNSON, MRS. TYSHA SUTTON (INTERIM BURSAR), AND MR. OZIE RATCLIFF (FIN AID DIRECTOR).

OTHER CONCERNS-MCDANIELS SENT A COPY OF THE MINUTES AND IF YOU FIND ANY ITEMS THAT NEED TO BE CORRECTED, SEND THEM TO HER OR MS. ANISSA HAMPTON.

VIII. REPORTS OF GRADUATE PROGRAM DIRECTORS/DEPARTMENT CHAIRS

Psychology Department had six people pass their GACE exam who are now ready to apply for internships.

PPAD thanked Grad Studies for assistance during their recent accreditation site visit.

ANNOUNCEMENTS:

November 10: R2 HBCU Virtual Recruitment Fair

Graduate Student Association Fall Events Schedule released and posted

Meeting Adjourned: 11:53am

Those Present:

Walter Brown

Mary Shaw

Dorris Robinson-Gardner

Thomas Kersen

Girmay Berhie

Patrice Jenkins

L. Opara-Nadi

Barbara Howard

April Tanner

Gloria Billingsley

Byron Quick

Lisa Beckley-Roberts

Teresa Demeritte

Li-Ling Chang

Symone Lawson

Stephanie Davidson

Jennifer Wiles

Jae-Young Ko

Dalphine Davis

Bessie House-Soremekun

Betty Graves

Isiah Marshall

Candis Pizzetta

Jessica Murphy

Rashell Smith-Spears

Brian Phillips

Tor Kwembe

William Brown

Etta Morgan

Johnny Gilleylen

Gwendolyn Dawkins

Dawn McLin

Tomaz Cunningham

Andrea Jones-Davis

Sharon Simmons

Mark Roth

Ebony Lumumba

Fatoumatta Sisay

Bryman Williams

Mark Bernhardt

Alfonso Haralson

Berneece Herbert

Ray Mikell

Luma Akil

Locord Wilson

Glenda Windfield

Melody Vaughn

Ranjani Kulawardhana

Victor Ogungbe

Lolita Gray

Wayne Nix

Paul Tchounwou

Joyce Buckner-Brown

Ramji Kafoury

David Ware

Consandra McNeil

Xiaoli Su

Okechukwu Anyamele

Deidre Wheaton

Brandi Newkirk-Turner

Lollier Robinson

Dion Porter

Courtney Brookins

Sophia Leggett

Deborah Washington

Tayla Thomas

Alisa Mosley

Sheila Porterfield

Barbara Graham
Marinelle Payton
Preselfannie McDaniels

Juliette Schweitzer
Anissa Hampton

GRADUATE COUNCIL MEETING

November 10, 2020
10:00 AM Zoom Meeting

Minutes

MEETING CALLED TO ORDER: 10:00 a.m.

I. **OPENING REMARKS-DR. PRESELFANNIE W. MCDANIELS**

REVIEW OF THE MINUTES (OCT. 2020)

SPECIAL GUESTS: DRs. HARRISON JOHNSON AND CONSANDRA MCNEIL

Both guests were introduced by Dr. McDaniels and made remarks about their new roles as administrators and how they hoped to work with the Graduate Council moving forward. Dr. Johnson (Registrar) detailed information about Graduate Curriculum Committee work going forward. Dr. McNeil discussed upcoming meetings with program officers from various federal funding agencies and the upcoming Spring Speaker Series sponsored by Academic Affairs.

II. **REPORTS FROM STANDING COMMITTEES**

Graduate Curriculum Committee – Dr. Walter Brown

The committee met on yesterday with two proposals; one from the College of Education and Human Development and one from the College of Health Sciences. Both were placed on hold needing additional information for final approval. One email was sent to Dr. McDaniels with specifics. The committee chair expects those proposals to be submitted soon for review and possible approval. Dr. Mark Bernhardt commented on locating proposals from History Department, and McDaniels informed him they were re-submitted for review by the committee. Dr. Brown says the committee now has the proposals and will be sending back recommendations to Dr. McDaniels before the end of the week.

Graduate Faculty Status Committee – Dr. Jeton McClinton

Dr. McClinton did not have a quorum in the committee meeting in order to provide a report to the Council and hopes to have one by the end of the week. They have at least three committee policies to review. For example, they have received a lot of applications that request a full graduate faculty status and the applicants served on dissertations at other institutions. They only need to send a letter to the committee in response to that.

Graduate Admissions Committee – Dr. McDaniels

I/IP Grading Option (Spring 2020)

According to the spring 2020 I/IP grading option contracts that some established at the end of spring 2020, those “I” grades should become permanent grades by the end of the semester.

AdmissionPros (Updates/Upgrades)

Graduate Studies had a meeting this morning with CEO Jeff Hilts. Admission Pros will soon complete the undergraduate installation and training and will move to upgrades on the graduate side. Because of the new college structure (formation of College of Health Sciences and collapsing of the College of Public Service), there are not complete program updates in Banner, which causes new applicants not to push correctly into Banner. When pushing new

students from AdmissionPros into Banner, there will be errors will not push freely. Next week, AdmissionPros is scheduled to begin moving Graduate Admissions from the desktop version to the web version, and there will be training which will make Admission Pros more user friendly with more access and freedom. Graduate Studies will be in training next week. Early spring 2021, there will be training in January for all users with multiple dates for everyone.

III. GRADUATE ENGLISH COMPETENCY (GECE) AND GRADUATE AREA COMPREHENSIVE EXAMINATIONS (GACE)-MCDANIELS

GECE contains two parts. One is multiple choice. Students who passed the first part already have their passing grade on their transcripts. Those who didn't pass Part 1 will have Part 2, the essay test, graded by the English Department as soon as possible. GACE: Dr. McDaniels thanked all who turned in their results early and/or on time without a reminder. Those who still have outstanding results have extensions for extenuating circumstances.

IV. ADMISSION ENROLLMENT REPORT-DR. FATOUMATTA SISAY

Currently, there are 2,246 graduate student enrolled for fall 2020. More students will be enrolled for spring 2021. She encouraged all departments and advisors to help register the students as soon as possible.

V. FALL 2020 AND SPRING 2021 COMMENCEMENT UPDATES-DR. BRANDI NEWKIRK-TURNER

There are no updates since the last meeting. Commencement will be December 11th at 10:00 a.m. They are planning to have a live ceremony at the AAC without an audience or graduates. The only persons there will be the platform participants. Doctoral students will not be hooded for the fall. The spring 2021 graduation dates are May 7th for graduate students and May 8th for undergraduates and the two Golden Classes. Hopefully, an in-person ceremony will take place for spring 2021. COVID-19 updates will be evaluated as we move toward the in-person graduation dates. A revised academic calendar will be out later this week.

VI. FACULTY SENATE UPDATE-DR. SOPHIA LEGGETT

The Senate will hold an executive meeting this Thursday due to the Thanksgiving break. They are updating their website and email address which is now facultysenate@jsums.edu.

The Provost informed the Senate that as of January 21st, the searches will begin to replace Interim Deans and other departments have already begun their searches to replace Interim Department Chairs.

Mr. Michael Bolden is the Chair for the ongoing COVID-19 Task Force and has invited some Faculty Senate members to attend meetings.

Two companies are preparing a proposal to conduct the Faculty Pay Equity Study at the University and should submit a proposal by the end of the month.

The Senate is waiting on the Provost's Office to forward the Faculty Handbook from the committee members. By Nov. 15th, the Provost will send the evaluation instruments for administrators: Faculty, Chairs, Deans, etc.

Other Academic Affairs updates included information from the Provost on University Scholars and Development for Students, Funds for Virtual Conferences, Research Awards, Fellow Nominations and University Scholars and the acknowledgement of the accrediting bodies for this academic year. The next Faculty Senate meeting will be Thursday at 10:00am.

VII. OLD BUSINESS

Graduate Advisement (Student Complaints)-Students have complained to Graduate Studies about not being able to contact their various department/advisors for spring 2021 course schedules. Specific information will be forwarded today and McDaniels will reach out to those departments. Make sure the graduate faculty are being responsive to the emails and calls in a timely manner while working remotely or in the office, which helps our retention and enrollment. Dr. Kafoury suggests setting up a course shell in Canvas for each Department for the graduate students giving them particular information and/or advisement.

Website Updates (Ongoing; Contact: Mr. Gerard Howard)-Mr. Howard is very responsive; let him know what you need, and he will send your updates for your approval before publishing changes on the web.

Academic Realignment in Banner (Adjustment in Completion Timeline-Dr. Harrison Johnson)-We have an anticipated deadline for June 30th and the process may take at least six months to test and complete. As far as changing incomplete grades to permanent grades in Banner at the end of the semester, Dr. Johnson (Registrar) was told initially when he began the position that no process was in place to convert incomplete grades to permanent. Efforts to resolve this issue will start this semester for all students according to incomplete grading policy. It will begin with fall 2019 “I” grades. Dissertation “IP” grades will not be affected. Dr. Johnson will provide updates, as well.

Graduation Clearance Dates (Addressing Deficiencies)-The deadline has passed, but the Registrar has allowed the portal to stay open longer. We should address all deficits accurately and as soon as possible, because graduation is coming soon.

VIII. NEW BUSINESS

ROLLING ADMISSION FOR DOCTORAL PROGRAMS (DR. BERNEECE HERBERT) - Dr. Herbert wants to send a proposal to enable doctoral programs the option for having rolling admissions. Dr. Sisay is handling this on a case by case basis by request of the department.

INTERSESSION GRADUATE COURSE OFFERINGS (4-WEEK/6-WEEK COURSES) – There are new course offerings in English and Communicative Disorders. Students will need to contact Financial Aid to determine if courses are covered financially by aid. Dr. Newkirk-Turner says there may be Cares Funds for students to take courses to move ahead to graduate, particularly for clinical practicum or those that need to repeat courses, in order to help as many students as possible.

DEFENSE PROCEEDINGS (MONITORING BY ASST. /ASSOC. DEANS AND DEAN’S FELLOWS) – Dr. McDaniels thanked all for their proposal defense and final defense announcements sent to Graduate Studies in a timely manner.

IX. REPORTS OF GRADUATE PROGRAM DIRECTORS/DEPARTMENT CHAIRS

Dr. Glenda Winfield- Special Education is accepting applications for teachers to get an endorsement in visual impairment if applicants qualify, and there is funding.

Dr. Sophia Leggett-Please make sure to have students submit IRB applications at irb@jsums.edu.

ANNOUNCEMENTS:

Today: R2 HBCU Virtual Graduate Programs Expo

Graduate Student Association Fall Events Schedule is posted on the web and events recordings have been posted, as well. You may contact Ms. Symone Lawson, President, with questions.

Adjourned: 11:20am

Those Present:

Dr. Tor Kwembe

Dr. Okechukwu Anymele

Dr. Walter Brown

Dr. Girmay Berhie

Dr. Bessie House-Soremekun

Dr. Gwendolyn Dawkins

Dr. April Tanner

Dr. Mary Shaw

Dr. Fidelis Ikem

Dr. Millard J. Bingham

Dr. Dalephine Davis

Dr. Ramzi Kafoury

Dr. Berneece Herbert

Dr. Sophia Leggett

Dr. Victor Ogungbe

Mrs. Deborah Washington

Dr. Tomaz Cunningham

Dr. Etta Morgan

Dr. Bobbie Daniels

Dr. Shelia Porterfield

Dr. Pamela Banks

Dr. Jessica Murphy

Dr. Joyce Buckner-Brown

Dr. Locord Wilson

Dr. Brandi Newkirk-Turner

Dr. Tracy Harris

Dr. Harrison Johnson

Dr. Ron Walker

Mr. Mark Roth

Dr. Juliette Schweitzer

Dr. David Ware

Dr. Talya Thomas
Dr. Li-jing A. Chang
Dr. Glenda Windfield
Dr. Fatoumatta Sisay
Dr. Paul Tchounwou
Dr. Isaiah Marshall
Dr. Dennis Williams
Dr. Consandra McNeil
Dr. Juliette Schweitzer
Dr. Mohammad Shabazi
Ms. Symone Lawson (President, Graduate Student Association)

GRADUATE COUNCIL MEETING

February 9, 2021, 10:00 AM
Virtual Meeting on Zoom

MINUTES

MEETING CALLED TO ORDER: 10:01 AM

I. OPENING REMARKS-DR. PRESELFANNIE W. MCDANIELS (PRESIDING)

Minutes (Nov. 10, 2020)-McDaniels requested that the Council review the minutes from the Nov. 2020 meeting for corrections; minutes will be sent via email.

SPECIAL GUEST: DR. CONSANDRA McNEIL, DIRECTOR OF RESEARCH ENGAGEMENT (OAA)

Dr. McNeil shared information with the Council about federal funded opportunities and proposals which are underway, with different dates and times of upcoming speaking events from February 2021 (NIH) to March 2021 (CGS).

II. REPORTS FROM STANDING COMMITTEES

Graduate Curriculum Committee – Dr. Walter Brown

The committee received one proposal which is now under review and nothing to send to the council at this time. Motion to accept report: Dr. Tomaz Cunningham; Seconded by Dr. Glenda Windfield.

Graduate Faculty Status Committee – Dr. Jeton McClinton (report sent earlier)

The committee needs a few more days to tally because of scheduling conflicts. The report will be sent to Dr. McDaniels as soon as possible.

Graduate Admissions Committee – Dr. McDaniels

(Target: Feb. Admissions Letters and AdmissionPros-Web-based soon)

The committee had a meeting with Admission Pros personnel, discussing the upcoming process to be moved from the standard desktop to Web-based version of the software. The Council's concerns have been submitted to the Office of Academic Affairs. The Provost and Associate Provost are pushing for the 1st fall admission letters to be sent out by the end of February 2021.

III. GRADUATE ENGLISH COMPETENCY (GECE) AND GRADUATE AREA COMPREHENSIVE EXAMINATIONS (GACE)-GUIDELINES MEMO SENT FEB. 8; EXAM DATE: MARCH 6

The GECE exam will be March 6 2021. Contact Dr. Rosella Houston, Interim Director of Institutional Research, for any questions or concerns.

The GACE exam will be March 6, 2021. A guidelines memo was sent out on yesterday by email for Canvas and in-person testing. Proctors will need to be identified for both mode of administering the test.

IV. ADMISSION ENROLLMENT REPORT (TOTAL: 6,289; GRADUATE: 2,092-AFTER PURGE)

Before the purge - Enrollment total: 6,797; Graduate students: 2,258

After purge – Enrollment total: 6,289; Graduate students: 2,092

Out of 500+ students purged, approx. 160 are graduate students. Students are in the process of being reinstated, if possible.

V. SPRING 2021 COMMENCEMENT UPDATES-DR. BINGHAM

Graduate Commencement will be in person at the Veterans Memorial Stadium Friday, May 7, 2021. Undergraduate Commencement will be Saturday, May 8, 2021. TBA for the time to start. Monitor the JSU Website for updates. The Commencement committee will meet tomorrow. Dr. McDaniels asked Dr. Bingham to take two questions to the meeting: 1. Who do graduates contact concerning fall 2020 regalia returns and exchanges? [Answer (placed in Chat by Provost Alisa Mosley): Student must contact the company from which they purchased the regalia.] 2. Is there a possibility of multiple ceremonies based on semester of completion?

VI. FACULTY SENATE UPDATE-DR. DAWN MCLIN AND DR. SOPHIA LEGGETT

McLin says the Faculty Senate is working with the President's office on a Faculty & Staff Salary/Pay Equity survey study and has reached out to a company for contracted assistance. A contract is currently being reviewed, and the funds have been appropriated for up to \$50,000.

The Senate is awaiting a draft of the Faculty Handbook, as well as the forms to evaluate Deans and Chairs. The Provost says when those have been submitted, she will share the information.

The Senate Curriculum Committee met with the Registrar's Office and Dr. Newkirk-Turner for the proper procedures and policies for starting a certificate program. The new programs are posted on the website. The Provost is working on the SACSCOC off-site report which is due today. The virtual on-site visit is March 23-25, 2021.

Dr. Consandra McNeil has provided updates on the Academic Affairs Speaker Series and will attempt not to schedule events which conflict with Faculty Senate meetings.

The COVID-19 Task Force Team-Dr. McLin is no longer a Co-Chair; Mr. Michael Bolden is now the Chair of that Committee. PPE supplies can be requested as needed.

Deans were asked to submit a COVID-19 plans to the Provost, which have now been submitted to her office. Please comply with mask wearing requirements.

The President met with the Department of Education to discuss the 2nd allocation of COVID-19 funds.

The Senate made a request for transcript express requests with Dr. Carolyn Howard, who is with the curriculum committee. The Senate is trying to make it beneficial for students.

The Faculty Senate is working to release their own survey about COVID-19 and teaching and research.

Email address: facultysenate@jsums.edu

Dr. McDaniels asked about the guidelines on Administrators attending Faculty Senate Meetings. The response is that they can attend but cannot vote unless teaching 6 credit hours.

VII. OLD BUSINESS

Graduate Advisement Access Issues and Academic Realignment in Banner- Contact Mr. Doru Pacarari of Ellucian directly at ext. 4001. The targeted realignment completion date is in summer 2021.

Website Updates-It is still ongoing with a quick turnaround and please update your websites. Contact Mr. Gerard Howard.

Graduation Clearance Dates- The portal is open. The deadline for student's to apply is March 5, 2021.

VIII. NEW BUSINESS

SACSCOC On-Site Visit- The visit is scheduled for March 23-25, 2021.

Assessment Plans/Reports- Please make sure you submit your Assessment Plan to Institutional Research and utilize data to make necessary changes.

Dissertation Hours and Teaching Load Forms- Discussion took place on the number of hours a student may register for whether three (3) hours or one (1) credit hour, how many students are in a particular class should be considered and how it should be submitted on the teacher loading forms. Information was shared on ways that were actually documented by Dr. Marshall in Social Work, as an example of best practices. Dr. Mark Bernhardt provided an example of what he considered unfair practices by a Department Chair when documenting teaching load for graduate faculty.

Course Registration Issues- Students' complaints have been and will be directed back to the Departments. Non-degree seeking students looking to register for courses can contact Mr. Byron Quick in Graduate Studies directly at ext. 4324.

Defense Proceedings- The deadline to submit defense results forms is March 4, 2021. Submit your defense announcements at least two (2) weeks in advance. Dr. McDaniels took under advisement the request from Drs. Jean Claude Assad and Okechukwu Anyamele to update the Committee Report of Defense Results form to reflect a successful defense and not a completed document.

Graduate Catalog Updates- Information will be sent soon requesting updates and moving toward yearly Catalog publication, along with curriculum updates, as well as Degree Works updates.

IX. REPORTS OF GRADUATE PROGRAM COORDINATORS/DIRECTORS AND DEPARTMENT CHAIRS

Dr. Cunningham asks faculty to please refer all international students with F1-Visas to his office, if they are in need of an extension, and he will provide them with the required form to complete.

Dr. Windfield: The Master's in Teaching-Visually Impaired had four (4) students who finished in December 2020 and they anticipate five (5) more for spring 2021 which will total 11 students that are certified license educators in the area.

Dr. Bessie House-Soremekun: Strategic Planning Process is in Phase 4 with 13 goals outlined. During the implementation of the plan, they will be inviting Dr. Candis Pizzetta, Dean of the College of Liberal Arts, to review their work, during the Political Science Week in the month of April, with keynote speakers and community engagement involved.

Adjournment: 11:31am

Those Present:

Ray Mikell
Millard Juetta Bingham
Mark Bernhardt
Fidelis Ikem
Mario Azevedo
Alfred Duckett

Talya Thomas
Candis Pizzetta
Glenda Windfield
Julliette Schweitzer
Doris Ginn
Li-Jing Chang

Timothy Turner
Pamela Banks
Gloria Billingsley
Alisa Mosley
Marinelle Payton
Paul Tchounwon
Mehri Fadavi
Etta Morgan
Christopher Lane
Locord Wilson
Bessie House-Soremekun
Ron Walker
Ebony Lumumba
Mary Shaw
Tracy Harris
Dion Porter
Joyce Buckner-Brown
Tor Kwembe

David Ware
Walter Brown
Girmay Berhie
Consandra McNeil
April Tanner
Elayne Hayes-Anthony
Dawn McLin
Jean Claude Assad
Okechukwu Anyemele
Ramzi Kafoury
Deidre Wheaton
Tomaz Cunningham
Jessica Murphy
Rashell Smith-Spears
Gwendolyn Dawkins
Bryman Williams
Isiah Marshall