



Advisors 'Getting Started' Guide to JSU Degree Works

Version 3.0
Spring 2017

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Introduction

Welcome to the Advisors 'Getting Started' Guide for Jackson State University. This guide is meant to be a quick start introduction to the Degree Works™ by Ellucian audit system. It is not meant to replace more in-depth training. This document should answer many of your questions quickly as you begin to use this new tool.

What is Degree Works?

Degree Works is a web-based tool to help students and advisors monitor progress toward degree completion. Degree Works looks at the JSU degree requirements to produce an audit worksheet that assists advisors and students in reviewing past, present, and future academic course work.

Degree Works:

- Supports real-time delivery of degree completion information.
- Affords advisors the ability to create notes and document student visits.
- Allows students and advisors to create semester-by-semester plans to facilitate the timely completion of degree requirements.
- Provides what-if analysis for students considering a curriculum change.
- Reduces or eliminates paperwork such as manual degree checklists and curriculum sheets.
- Increases productivity between departments across campus.
- **Does not eliminate the need for advising.** It should be used in consultation with college and major advisors, who make the final determination about completion of degree requirements.

How does Degree Works work?

Degree Works looks at requirements for a program of study as well as the coursework completed to create an easy-to-read degree audit. The audit is separated into blocks based on degree, major, and concentration requirements. The requirements for undergraduate and graduate programs of study as determined by the Jackson State University 2015-2017 Catalog are outlined in those blocks.

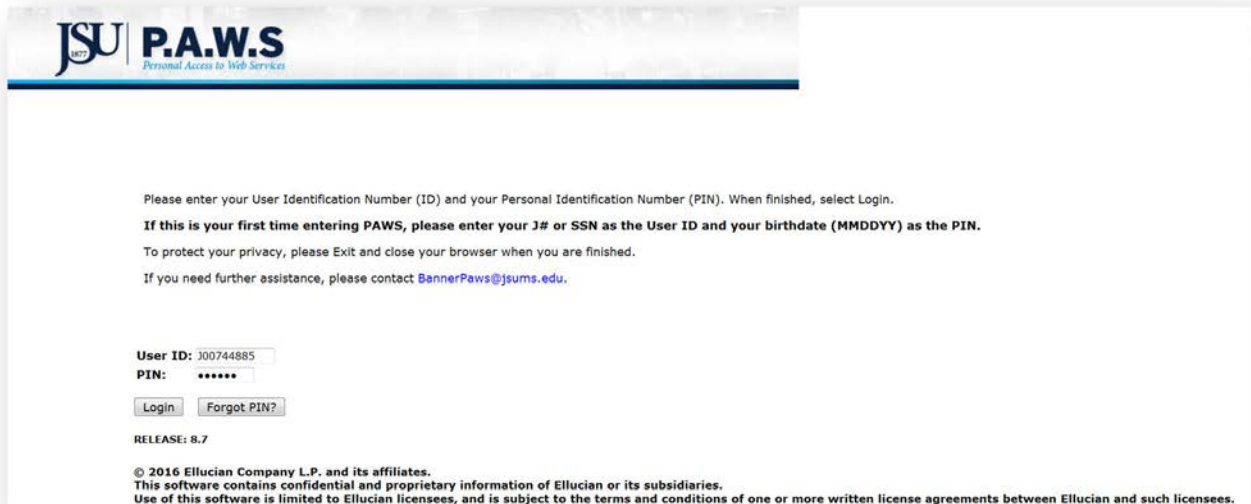
Completed classes are indicated by a check mark ☒, while in-progress courses are indicated by a blue box with a wavy line inside ☐. Any requirements still remaining will have an open red box to the left of the item on the audit ☐.

Major in Finance	
✓ Minimum GPA of 2.0 is required Your GPA in these classes is 3.200.	
✓ Business Law	GB 302
✓ Intermediate Macroeconomic/Microeconomic Theory	ECO 311
✓ Principles of Insurance	FIN 317
✓ Financial Management	FIN 443
<input type="checkbox"/> Commercial Banking	Still Needed:

Degree Works is designed for advisors, faculty, students, and administrative staff. A nightly update from Banner brings active faculty, advisors, students and administrators into the application.

Logging into Degree Works

You can log into Degree Works by first logging into PAWS.



JSU | P.A.W.S.
Personal Access to Web Services

Please enter your User Identification Number (ID) and your Personal Identification Number (PIN). When finished, select Login.

If this is your first time entering PAWS, please enter your J# or SSN as the User ID and your birthdate (MMDDYY) as the PIN.

To protect your privacy, please Exit and close your browser when you are finished.

If you need further assistance, please contact BannerPaws@jsums.edu.

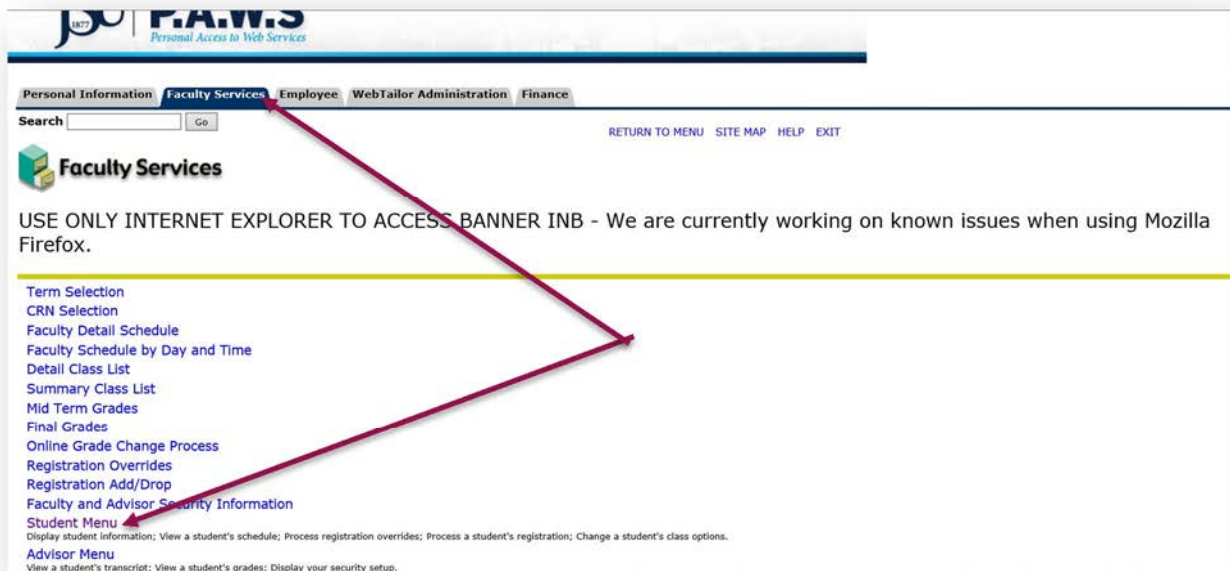
User ID: 300744885
PIN: *****

Login Forgot PIN?

RELEASE: 8.7

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Next, click on the Faculty Services tab and click on the Student Menu near the bottom of the list.



JSU | P.A.W.S.
Personal Access to Web Services

Personal Information Faculty Services Employee WebTailor Administration Finance

Search Go

RETURN TO MENU SITE MAP HELP EXIT

Faculty Services

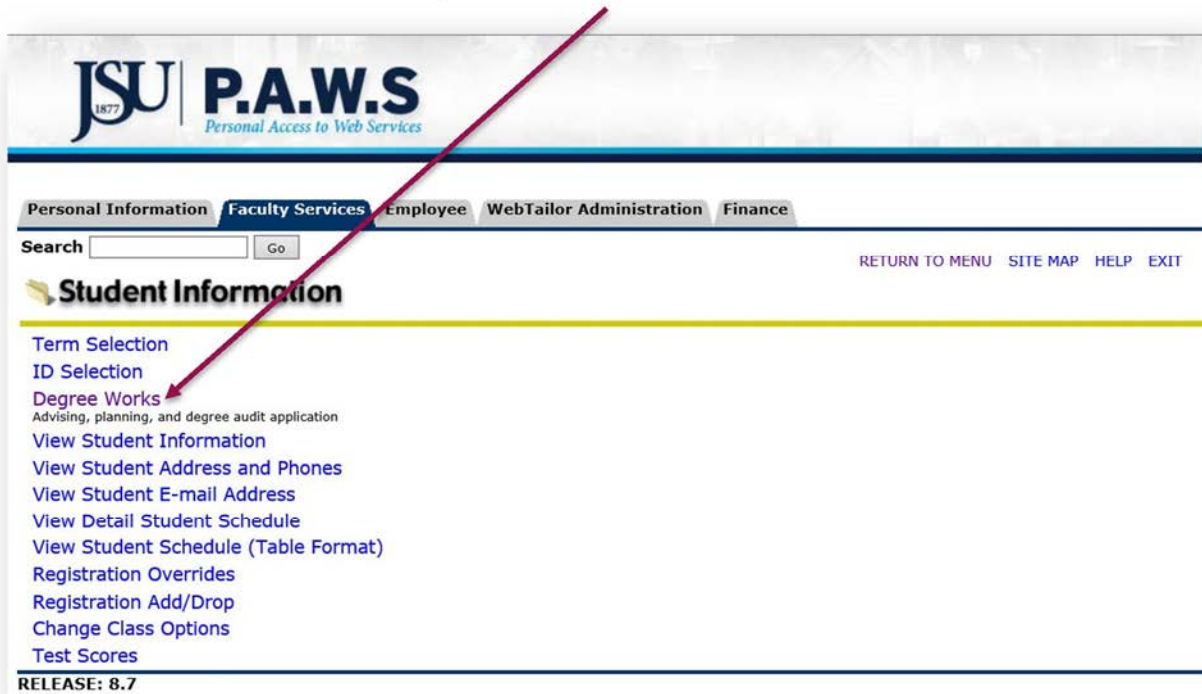
USE ONLY INTERNET EXPLORER TO ACCESS BANNER INB - We are currently working on known issues when using Mozilla Firefox.

- Term Selection
- CRN Selection
- Faculty Detail Schedule
- Faculty Schedule by Day and Time
- Detail Class List
- Summary Class List
- Mid Term Grades
- Final Grades
- Online Grade Change Process
- Registration Overrides
- Registration Add/Drop
- Faculty and Advisor Security Information
- Student Menu
- Advisor Menu

Display student information; View a student's schedule; Process registration overrides; Process a student's registration; Change a student's class options.

View a student's transcript; View a student's grades; Display your security setup.

From the Student Information Menu, click on Degree Works.



The screenshot shows the JSU P.A.W.S. (Personal Access to Web Services) interface. The top navigation bar includes links for Personal Information, Faculty Services, Employee, WebTailor Administration, and Finance. Below this is a search bar and a 'Go' button. The 'Student Information' section is highlighted with a yellow bar. A list of options is displayed, including Term Selection, ID Selection, Degree Works, View Student Information, View Student Address and Phones, View Student E-mail Address, View Detail Student Schedule, View Student Schedule (Table Format), Registration Overrides, Registration Add/Drop, Change Class Options, and Test Scores. A red arrow points to the 'Degree Works' link. The footer indicates 'RELEASE: 8.7'.

You will then be prompted to select a term and click Submit.



The screenshot shows the 'Select Term' screen in the JSU P.A.W.S. interface. The top navigation bar is the same as the previous screenshot. Below the search bar, the 'Select Term' section is highlighted with a yellow bar. It features a dropdown menu labeled 'Select a Term:' with 'Spring 2017' selected. A 'Submit' button is located below the dropdown. The footer indicates 'RELEASE: 8.5.4.3' and '© 2017 Ellucian Company L.P. and its affiliates.'.

Select a student by either adding the student's J# or inserting a last name and first name and click Submit.

Search Go

ID Selection

You may enter:

1. The ID of the Student or Advisee you want to process, or
2. Partial names, a student search type, or a combination of both. Then select Submit.

Student or Advisee ID

OR

Student and Advisee Query

Last Name: x

First Name:

Search Type: ☐ Students
☐ Advisees
☐ Both
☒ All

RELEASE: 8.5.4.3

Select the student from the drop-down list and click Submit.

Search Go

ID Selection

Select the Student or Advisee that you wish to process and choose Submit Name.

Student or Advisee: ▼

RELEASE: 8.5.4.3

At that point, the student's name will display. Click Degree Works to enter the system.

Search Go

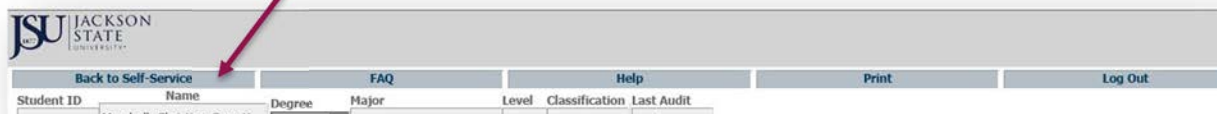
Advising, planning, and degree audit application

Information for **Kandice T. Brock-Smith**

RELEASE: 6.1

Once you have successfully logged in to Degree Works, there are five links at the top of the screen with which you should be familiar.

Clicking the Back to Self-Service link will take you back to PAWS.



For more information on Degree Works, the FAQ link that will direct you to the most commonly asked questions located on the JSU website:

<http://www.jsu.edu/informationtechnology/degree-works/>



If you would like to Print a PDF version of the audit, use the Print link.

And, when you have finished using Degree Works, **always** Log Out to ensure privacy and security of student information.

Using Degree Works Advising


What is an audit?

A Degree Works audit is a review of past, current and "planned" coursework that provides information on completed and outstanding requirements necessary to complete a degree/major/minor/concentration.

What will an audit show?

An audit will display the courses the student has taken or ones that are in progress. The audit will show any degree, major, minor, or concentration requirements that are being met by the courses taken or that may be met upon satisfactory completion of courses in progress.


What is a Key Block?

At the top of the Welcome Screen, there is a 'key' block. This is where you can search for a student directly using the Student's J# or select the Find icon  to search many students with a variety of criteria and filters.

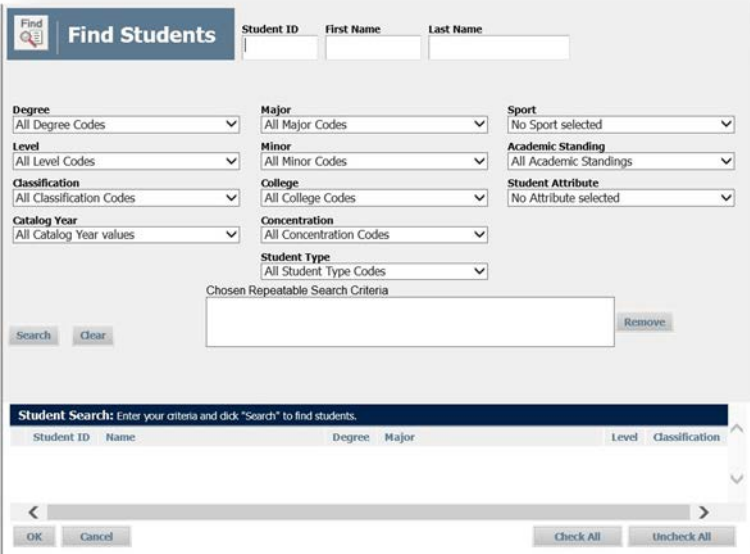


Finding a student

Degree Works provides a myriad of ways to search for a student using the Find icon on the Key

Block. By clicking , the screen to the right pops up.

From here you can search for a student or students by degree, major, concentration, etc. After selecting the various filters, click on the Search button and the individual or a list of students will appear at the bottom of the screen. Select the student who you are working with by clicking on the box to the left of their name, and click OK. That student will be queried and pulled into an audit.



The 'Find Students' interface is a web-based search tool. It features a header with the title 'Find Students' and a 'Find' icon. Below the header, there are input fields for 'Student ID', 'First Name', and 'Last Name'. The main section contains several dropdown menus for filtering search results: 'Degree' (All Degree Codes), 'Level' (All Level Codes), 'Classification' (All Classification Codes), 'Catalog Year' (All Catalog Year values), 'Major' (All Major Codes), 'Minor' (All Minor Codes), 'College' (All College Codes), 'Concentration' (All Concentration Codes), 'Student Type' (All Student Type Codes), 'Sport' (No Sport selected), 'Academic Standing' (All Academic Standings), and 'Student Attribute' (No Attribute selected). A 'Chosen Repeatable Search Criteria' section includes a text input field and a 'Remove' button. At the bottom, there are 'Search' and 'Clear' buttons. Below the search area, a 'Student Search' section displays a table with columns for 'Student ID', 'Name', 'Degree', 'Major', 'Level', and 'Classification'. The table is currently empty. At the bottom of the table, there are 'OK', 'Cancel', 'Check All', and 'Uncheck All' buttons.

Up to 200 names can be returned on a search, for example, if you select all Accounting majors. The Find Students search capability allows you to target or broaden your search in a variety of ways. As it is a query, however, this Degree Works search is not a reporting tool and there is not a way currently to import the list into Excel or print it as a PDF.

Running an audit

The view or audit is broken into blocks with headers. Blocks contain information on the Degree, Major, Core, Electives, and Fallthrough courses. The default view in Degree Works is Worksheets.

Student View

The first block, Student View, provides general information on the student, such as level, degree, majors/minors, etc. If it is in Banner, it will show up here.

Student View A00000V as of 06/17/2016 at 04:29

Student	[REDACTED]	Level	Undergraduate
ID	[REDACTED]	Degree	Bachelor of Science
Classification	Honors Sophomore	College	Coll of Science, Engr & Techno
Advisor	[REDACTED]	Major	Earth System Science
Institutional GPA	3.084	Concentration	[REDACTED]
Sport	[REDACTED]	Minor	[REDACTED]

Degree Progress
Requirements: 57%

Degree in Bachelor of Science
Catalog Year: 2015-2016 Credits Required: 124
GPA: 3.084 Credits Applied: 72.5

Unmet conditions for this set of requirements:
☒ Minimum Credits at Jackson State University
☒ You meet the minimum cumulative 2.0 GPA requirement.
☐ General Education Requirement
☐ Major Requirement

Still Needed: See General Education Core section.
 Still Needed: See Major in Earth System Science section.

Emailing a Student

If you would like to email a student regarding his/her audit, you can do so by double clicking on the student's name. The email used is the JSU-preferred email address. This should automatically generate an email template which you can complete and send.

Advising Worksheet issue - Message (HTML)

FILE MESSAGE INSERT OPTIONS FORMAT TEXT REVIEW

Times New 12 A+ A- B I U [Formatting icons]

Clipboard [REDACTED] Basic Text [REDACTED] Names [REDACTED] Include [REDACTED] Tags [REDACTED] Zoom [REDACTED] Apps for Office [REDACTED]

Send [REDACTED]

To... [REDACTED]

Cc... [REDACTED]

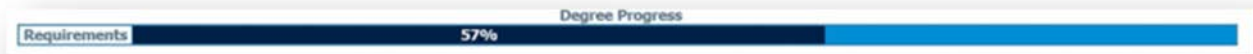
Bcc... [REDACTED]

Subject Advising Worksheet issue

About your worksheet, |

Progress bar

This visual indicator assists in providing a quick, holistic view of student progress. The progress bar is found between the Student View block and the Degree block.



Degree block

This block includes information on the catalog year in which the student began the degree, the degree GPA, the credit hours required for the degree, and the credits currently applied to the degree along with the list of the overall degree requirements.

Major block

The block below is for a Major in Finance. The header includes the catalog year in which the student began the program and the GPA represents the major coursework requirements.

Major in Finance						Catalog Year:	2013-2014
<input checked="" type="checkbox"/> Minimum GPA of 2.0 is required Your GPA in these classes is 3.200.						GPA:	3.200
<input checked="" type="checkbox"/> Business Law	GB 302	BUSINESS LAW	B	3	Fall 2015		
<input checked="" type="checkbox"/> Intermediate Macroeconomic/Microeconomic Theory	ECO 311	INTERMEDIATE MACROECONOMICS	C	3	Fall 2015		
<input checked="" type="checkbox"/> Principles of Insurance	FIN 317	PRINCIPLES OF INSURANCE	A	3	Fall 2015		
<input checked="" type="checkbox"/> Financial Management	FIN 443	FINANCIAL MANAGEMENT	A	3	Spring 2016		
<input type="checkbox"/> Commercial Banking	Still Needed: 1 Class in FIN 446*						
<input checked="" type="checkbox"/> Investments	FIN 447	INVESTMENTS	B	3	Spring 2016		
<input type="checkbox"/> Portfolio Management	Still Needed: 1 Class in FIN 451*						
<input type="checkbox"/> International Trade or Finance	Still Needed: 1 Class in ECO 446* or FIN 452*						
<input type="checkbox"/> Business Core Requirements	Still Needed: See Business Core section						






There are several GPAs featured on an audit, such as

- Institutional: representing all coursework completed at JSU
- Degree: representing all coursework applied to the degree (transfer and JSU credits)
- Major: representing all coursework applied to the major (transfer and JSU credits)
- Core: representing all coursework applied to the general education core (transfer and JSU credits)

Audit legend

There are several items in the legend at the bottom of the audit with which you should become familiar.

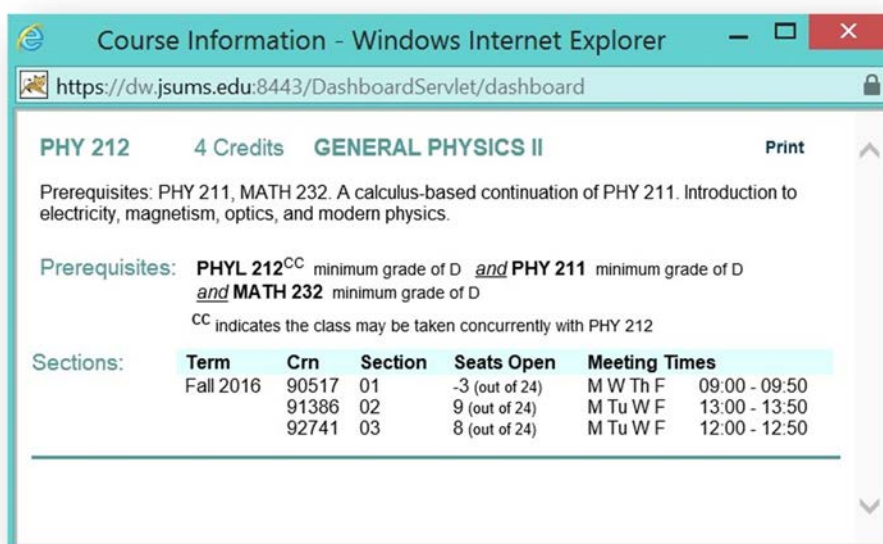
Icon	What it means...
	Complete – this symbol appears when all requirements within the audit have been completed. The row is highlighted in yellow, displays the course that fulfilled the requirement, along with the term it was taken in, and the grade received.

Icon	What it means...
	Not Complete – this symbol indicates the requirement has not yet been met. The row is highlighted in red, has the phrase Still Needed: and lists the courses available to meet the requirement.
	Course In Progress – this symbol will appear next to requirements where the student is currently enrolled in the classes needed to fulfill a requirement. The row is highlighted in blue and may contain the “~” if the course is planned in the Look Ahead audit.
	Course Not Graded – See Instructor – this symbol will appear if the student has an incomplete in a course and is waiting for completion. You may see this with English Proficiency for example.
	Transfer Class – this symbol will appear next to transfer classes.
	Degree Works Wild Card – this symbol represents all classes when used at the beginning of a course code and represents all course numbers when it follows the course code. For example, 9 credits in BIOL@, indicates the student can select any course with the BIOL course code.

Course links

A useful feature of Degree Works is its capability of allowing you or the student to click on any course listed in the audit that is ‘Still Needed’ to see the course description, any pre-requisites, and the course availability in any active term.

Because Degree Works uses the information found in Banner Student, this information is updated daily.



PHY 212 4 Credits GENERAL PHYSICS II Print

Prerequisites: PHY 211, MATH 232. A calculus-based continuation of PHY 211. Introduction to electricity, magnetism, optics, and modern physics.

Prerequisites: **PHY 212^{CC}** minimum grade of D and **PHY 211** minimum grade of D and **MATH 232** minimum grade of D

^{CC} indicates the class may be taken concurrently with PHY 212

Sections:	Term	Crn	Section	Seats Open	Meeting Times
	Fall 2016	90517	01	-3 (out of 24)	M W Th F 09:00 - 09:50
		91386	02	9 (out of 24)	M Tu W F 13:00 - 13:50
		92741	03	8 (out of 24)	M Tu W F 12:00 - 12:50

This information can be particularly useful during registration periods when classes in high demand or those offered in limited numbers need to be considered to meet degree requirements. Course Information displays terms, course numbers, sections, schedule, and the number of seats available for each course.

Fallthrough block

This block displays all completed courses not currently being used to fulfill a requirement for an audit. The content will change as more courses are taken or articulated. Transfer courses may appear in Fallthrough, as well as courses taken for a different major or concentration when the student has made a change in his/her academic pursuit.

Fallthrough Courses		Credits Applied: 20		Classes Applied: 8
BIO 112	GENERAL BIOLOGY II	TB	3	The Beginn
Satisfied by: BIO1144 - GENERAL BIOLOGY II - Jones County Junior College				
BIO 233	ANATOMY & PHYSIOLOGY	TC	3	The Beginn
Satisfied by: BIO2514 - ANATOMY & PHYS I - Jones County Junior College				
BIOL 112	GENERAL BIOLOGY II LAB	TB	1	The Beginn
Satisfied by: BIO1144 - GENERAL BIOLOGY II - Jones County Junior College				
BIOL 233	ANATOMY & PHYSIOLOGY LAB	TC	1	The Beginn
Satisfied by: BIO2514 - ANATOMY & PHYS I - Jones County Junior College				
GUID 315	HUMAN GROWTH & DEVELOPMENT	TA	3	The Beginn
Satisfied by: EPY2533 - HUMAN GROWTH & DEVELOP - Jones County Junior College				

Creating plans (Student Educational Planner)

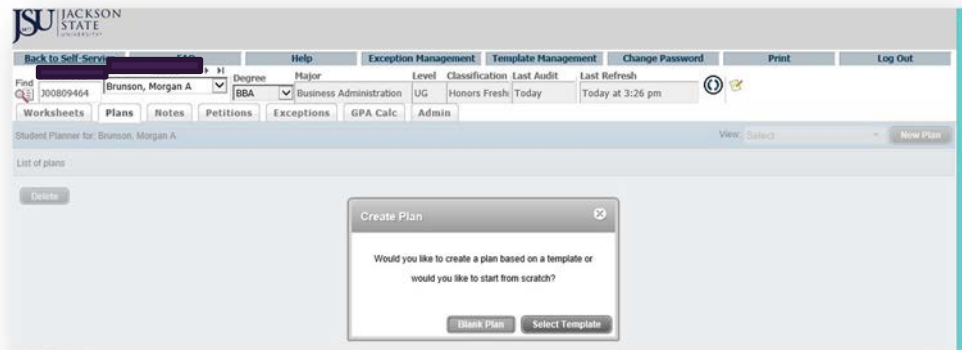
The Student Educational Planner is built on templates, which means less maintenance and easier management—just drag and drop requirements between terms. This powerful feature allows students and advisors to lay out a recommended sequence of classes that fulfill remaining program requirements—so students know exactly what's ahead. The Planner is a valuable tool for students to stay on track for graduation and for advisors to help students plan and stay on track.

Courses can be planned for future semesters so students know

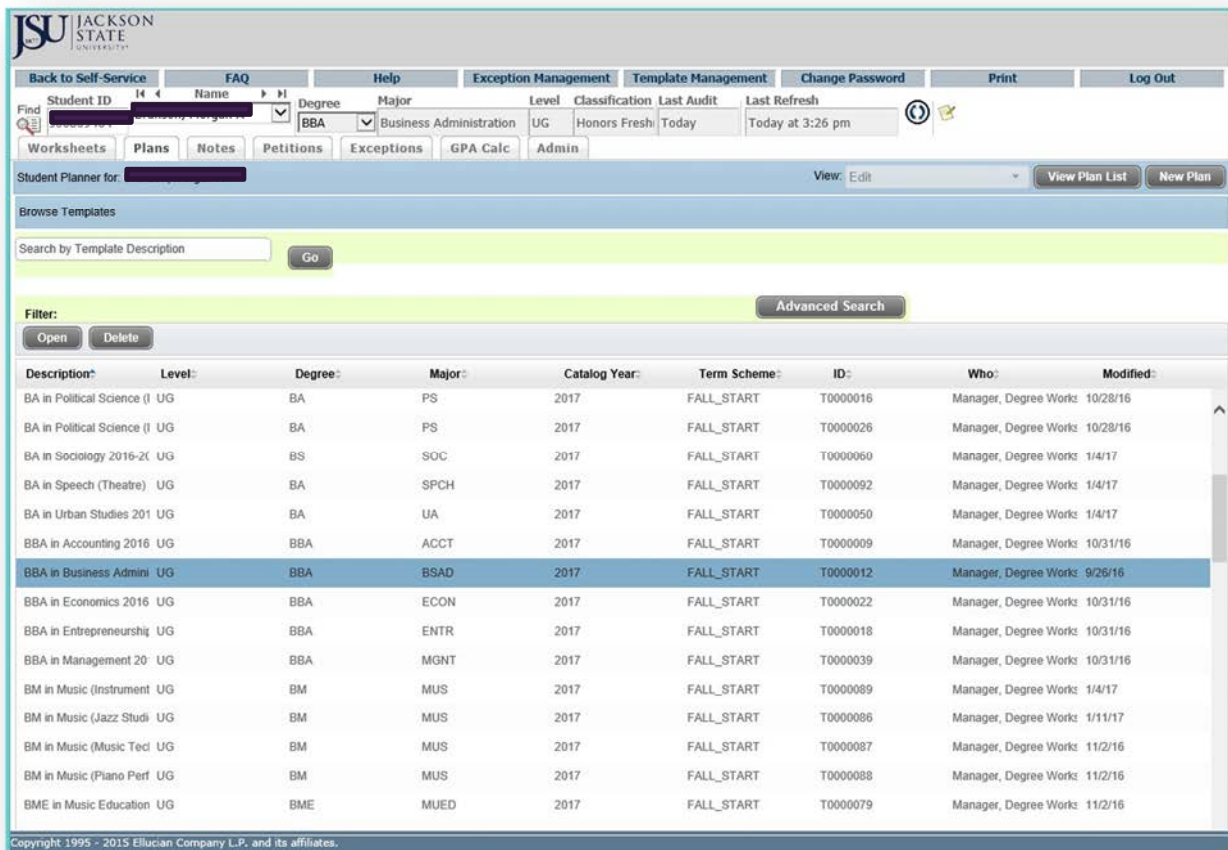
- The courses they will take
- The order in which they will take the courses
- The number of courses they plan to take per semester.

With this information in Degree Works, we can also provide reports of how many students are 'off' plan or use the information for future terms as to when students plan to take a certain set of courses thereby forecasting course and section needs well in advance of each term.

Plans can be developed from existing templates, which were created based on the previous Curriculum sheets, or created as blank plans. Select the Plans tab to get started.



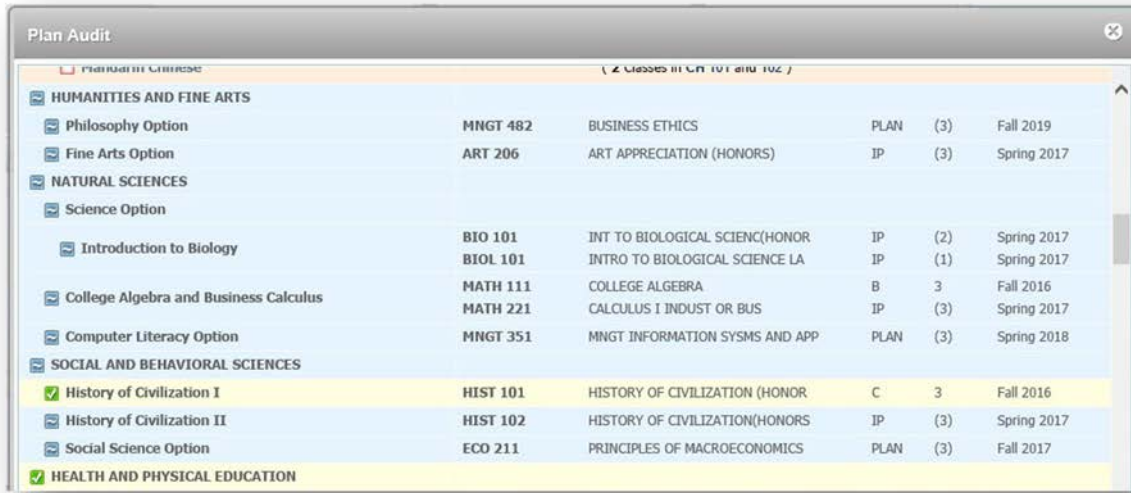
For purposes of this guide, we'll start with an already built template. Select the desired template from the list. Notice there are many ways to search for a specific template – either by scrolling through the list or typing in the name of the template in the Search field.



Next select the term you will use to start the plan and click OK.

Now review the plan and determine if there needs to be any adjustments for the student you are advising.

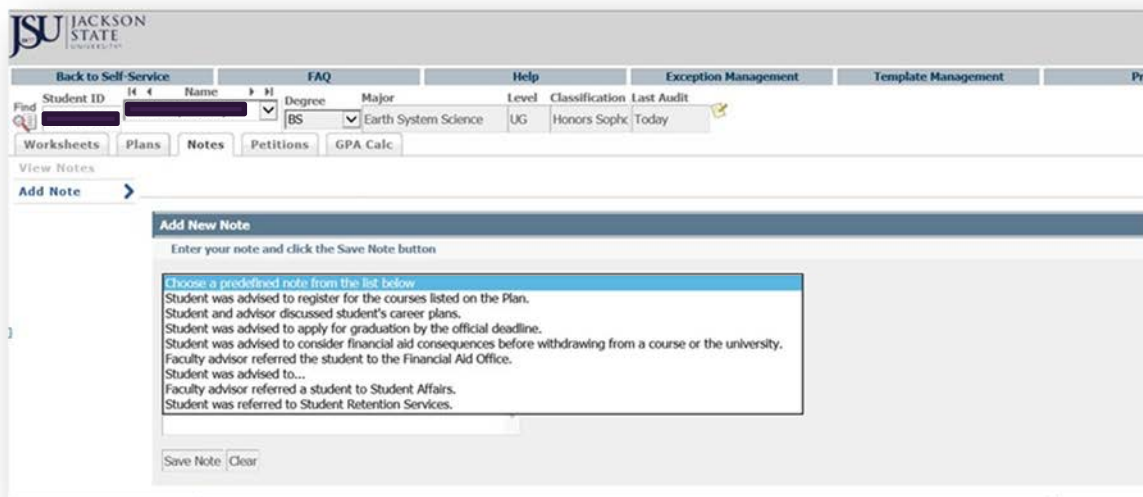
Now you can run an audit of the plan to view when courses will be taken based on the template you selected.



Plan Audit						
(2 Classes in CH 101 and 102)						
HUMANITIES AND FINE ARTS						
Philosophy Option	MNGT 482	BUSINESS ETHICS	PLAN	(3)	Fall 2019	
Fine Arts Option	ART 206	ART APPRECIATION (HONORS)	IP	(3)	Spring 2017	
NATURAL SCIENCES						
Science Option						
Introduction to Biology	BIO 101	INT TO BIOLOGICAL SCIENC(HONOR	IP	(2)	Spring 2017	
	BIOL 101	INTRO TO BIOLOGICAL SCIENCE LA	IP	(1)	Spring 2017	
College Algebra and Business Calculus	MATH 111	COLLEGE ALGEBRA	B	3	Fall 2016	
	MATH 221	CALCULUS I INDUST OR BUS	IP	(3)	Spring 2017	
Computer Literacy Option	MNGT 351	MNGT INFORMATION SYSMS AND APP	PLAN	(3)	Spring 2018	
SOCIAL AND BEHAVIORAL SCIENCES						
History of Civilization I	HIST 101	HISTORY OF CIVILIZATION (HONOR	C	3	Fall 2016	
History of Civilization II	HIST 102	HISTORY OF CIVILIZATION(HONORS	IP	(3)	Spring 2017	
Social Science Option	ECO 211	PRINCIPLES OF MACROECONOMICS	PLAN	(3)	Fall 2017	
HEALTH AND PHYSICAL EDUCATION						

Adding notes to an audit

When meeting with a student you may want to include a note about the meeting, such as what you advised the student on during the session. A drop down menu of predefined notes will help keep notes consistent across all advisors. Notes may also be typed in free form and saved by clicking on the Save Note button under the free-form area. Notes will be visible to all advisors and the student. The note will appear at the bottom of the student's audit along with the advisor's name and date entered into the system.



JSU JACKSON STATE UNIVERSITY

Back to Self-Service | FAQ | Help | Exception Management | Template Management | Print

Find Student ID: [Redacted] Degree: BS Major: Earth System Science Level: UG Classification: Honors Sophr Last Audit: Today

Worksheets | Plans | **Notes** | Petitions | GPA Calc

View Notes

Add Note

Add New Note

Enter your note and click the Save Note button

Choose a predefined note from the list below:

- Student was advised to register for the courses listed on the Plan.
- Student and advisor discussed student's career plans.
- Student was advised to apply for graduation by the official deadline.
- Student was advised to consider financial aid consequences before withdrawing from a course or the university.
- Faculty advisor referred the student to the Financial Aid Office.
- Student was advised to...
- Faculty advisor referred a student to Student Affairs.
- Student was referred to Student Retention Services.

Save Note | Clear

Notes are only viewable by advisors and administrators. As the date the note is added is captured in Degree Works, the note can provide an historical reference as to what happened during a particular advising session with a student.

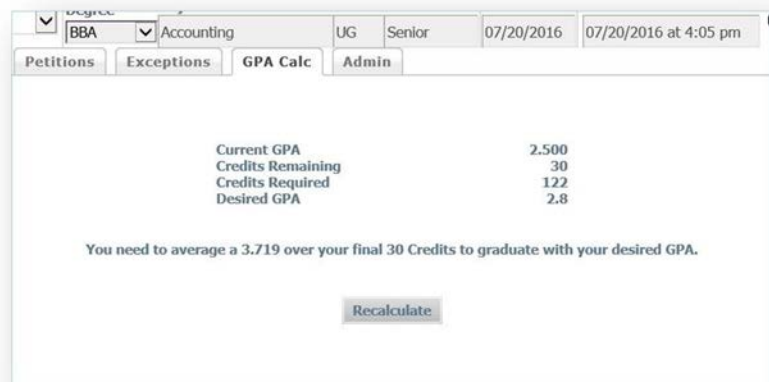
Handling substitutions and exceptions

This section is under review and will be updated by the next release of this guide.

Using the GPA calculator

The calculators tab will allow a student to determine the effect of grades on GPA and plan remaining coursework and effort to maintain a desired GPA. A student can use the functionality to calculate GPA in a number of ways.

For example, the GPA Calculator allows students to input a desired GPA to calculate what GPA is needed in the remaining degree program to achieve a desired overall GPA. The student below has a current 2.5 GPA but is hoping to graduate with a 2.8. Using the calculator, the student would need to average a 3.719 in all remaining courses (30 credits) to end with a 2.8 at time of graduation.



The screenshot shows a web application interface for a GPA calculator. At the top, there are dropdown menus for 'BBA' and 'Accounting', and buttons for 'UG', 'Senior', '07/20/2016', and '07/20/2016 at 4:05 pm'. Below these are tabs for 'Petitions', 'Exceptions', 'GPA Calc', and 'Admin'. The 'GPA Calc' tab is active. The main content area displays the following information:

Current GPA	2.500
Credits Remaining	30
Credits Required	122
Desired GPA	2.8

Below the table, a message states: "You need to average a 3.719 over your final 30 Credits to graduate with your desired GPA." At the bottom, there is a button labeled "Recalculate".

What If Analysis

Students will also be able to use the What If Analysis tool to plan a change of major, minor, or concentration. After selecting the Catalog Year and the major the student is interested in, the audit will run when you click on the Process What If button.

The screenshot shows the 'What If' analysis tool interface for Jackson State University (JSU). The interface includes a top navigation bar with links like 'Back to Self-Service', 'FAQ', 'Help', 'Exception Management', 'Template Management', 'Print', and 'Log Out'. Below this is a search bar and a table of student records. The 'What If' button is highlighted in the left sidebar. The main content area shows the 'What-If' section with a message: 'This action will not change your major'. Below this, there are dropdown menus for 'Level' (Undergraduate), 'Degree' (Bachelor of Science), and 'Catalog Year' (Pick a Catalog Year). The 'Choose Your Different Areas of Study' section includes dropdowns for 'Major' (Pick a Major), 'Minor' (Pick a Minor), 'College' (Pick a College), and 'Concentration' (Pick a Concentration). A 'Process What If' button is located in the 'Format' section, and a 'Save as PDF' button is also present. The footer contains the copyright information: 'Copyright 1999 - 2015 Ellucian Company L.P. and its affiliates.'

Look Ahead

The Look Ahead functionality allows students to select a course they'd like to take in a coming term and see where it might be applied on the degree audit or toward current degree enrollment. By clicking Look Ahead, you will be able to enter the course and number and add it to the courses under consideration on the right.

When all courses have been added to the list, process a new audit. The courses will show on the audit with the word PLAN in the grade field and Planned Term in the semester field.

Look Ahead

To see an audit SHOWING COURSES FOR WHICH YOU PLAN TO REGISTER IN FUTURE TERMS, use the form below to enter the Subject code and Number of each anticipated course. Once you have created your list of courses, click on the Process New button.

Enter a course and click Add Course

Subject

Number

Add Course

Courses you are considering

EDAD 720
EDAD 721

Remove Course

PROFESSIONAL SPECIALIZATION						
Organizing and Managing Professional Development	EDAD 720	ORG & MANGNG SYSMS FOR ED LEAD	PLAN	(3)	Planned Term	
Management of Organizational Change and Human Relations	EDAD 721	MNGT OF ORG CHNG&HUM REL	PLAN	(3)	Planned Term	
Internship/ Mentorship	Still Needed: 1 Class in EDAD 798					

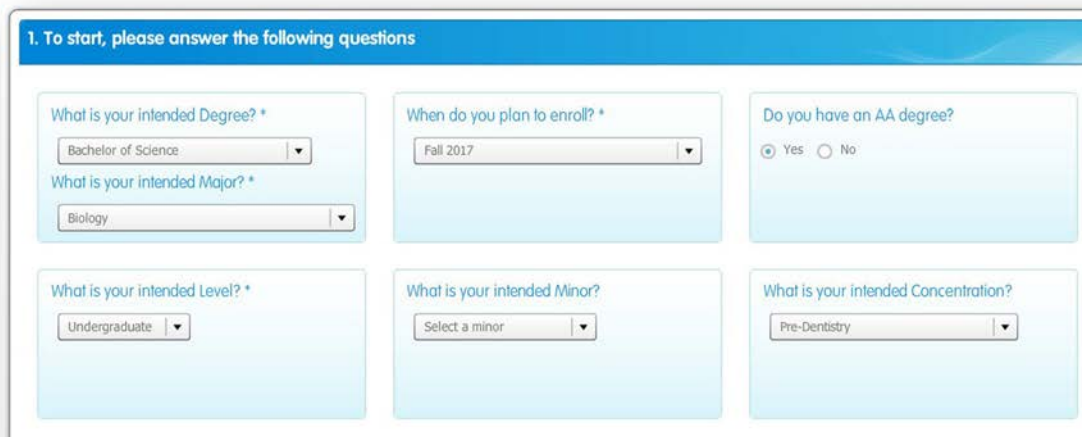
Using the Transfer Equivalency feature

The Transfer Equivalency functionality within Degree Works allows incoming students to see which credits will transfer to Jackson State, increases the potential for transfer enrollment, and helps transfer students easily map courses from their previous institution to JSU programs of study.

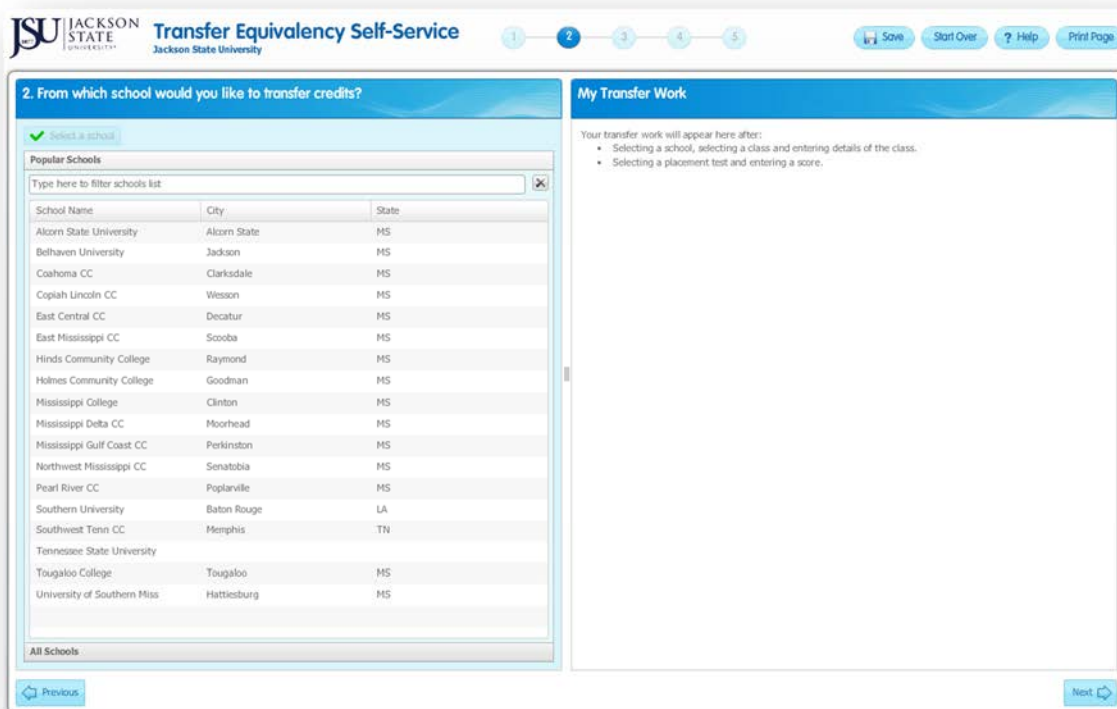
The link to Transfer Equivalency can be found on the JSU website.

- <http://www.jsums.edu/admissions/requirements/transfer-students/>
- <http://www.jsums.edu/ugstudies/the-office-of-transfer-student-services-2/>

A student would first select his/her intended degree, major/minor, and concentration, the enrollment term, and the level being pursued (undergraduate, for example).



The student would then select his/her school where credits were received from the list of all schools presented. A broad selection of colleges and universities are listed.



School Name	City	State
Alcorn State University	Alcorn State	MS
Bethaven University	Jackson	MS
Coahoma CC	Clarksdale	MS
Copiah Lincoln CC	Wesson	MS
East Central CC	Decatur	MS
East Mississippi CC	Scooba	MS
Hinds Community College	Raymond	MS
Holmes Community College	Goodman	MS
Mississippi College	Clinton	MS
Mississippi Delta CC	Moorhead	MS
Mississippi Gulf Coast CC	Perkinston	MS
Northwest Mississippi CC	Senatobia	MS
Pearl River CC	Poplarville	MS
Southern University	Baton Rouge	LA
Southwest Tenn CC	Memphis	TN
Tennessee State University		
Tougaloo College	Tougaloo	MS
University of Southern Miss	Hattiesburg	MS

After the school is selected, the student would begin to build out all the courses (s)he would like to transfer to Jackson State to see which ones would be accepted for the desired degree/major/concentration.

JSU JACKSON STATE UNIVERSITY **Transfer Equivalency Self-Service** **Jackson State University**

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ENG 111 (ENGLISH COMPOSITION) - Please enter details

☒ Select ENG 111 (ENGLISH COMPOSITION) [Back to School List](#)

Course	Title
EDUC	
EN	
ENG	
ENG 102	ORAL & WRIT EX
ENG 103	ORAL & WRIT EX
ENG 110	DEV ENGLISH
ENG 1103	DEVELOPMENTAL ENGLISH
ENG 111	ENGLISH COMPOSITION
ENG 1113	ENGLISH COMPOSITION I
ENG 112	ENGLISH COMP
ENG 1123	ENGLISH COMPOSITION II
ENG 120	DEV. ENGLISH
ENG 1213	HONORS COMPOSITION I
ENG 1223	HONORS COMPOSITION II
ENG 201	WORLD LITERATURE
ENG 202	WORLD LITERATURE
ENG 222	AMERICAN LIT
ENG 2223	AMERICAN LITERATURE I
ENG 223	AMERICAN LIT
ENG 2233	AMERICAN LITERATURE II
ENG 2323	ENGLISH LITERATURE I
ENG 2333	ENGLISH LITERATURE II
ENG 242	WORLD LITERATURE
ENG 2423	WORLD LITERATURE I

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My Transfer Work

Coahoma Community College

ART 111 ART APPRECIATION
Grade: B Credits: 3.0 Term: Spring 2015 Type: Semester

BIO 1131 GENERAL BIOLOGY LAB
Grade: B Credits: 1.0 Term: Spring 2015 Type: Semester

BIO 1133 GEN BIOLOGY
Grade: B Credits: 3.0 Term: Spring 2015 Type: Semester

ENG 111 ENGLISH COMPOSITION
Grade: B Credits: 3.0 Term: Spring 2015 Type: Semester

Once all courses are selected, the student will have a list of courses that would articulate to JSU. These are indicated with a 'green' arrow.

3. Display articulation results					
Pearl River Community College					
ACC 1213	→	ACC 211	PRINCIPLES OF ACCOUNTING	B	3.0
ACC 1223	→	ACC 212	PRINCIPLES OF ACCOUNTING	B	3.0
BIO 1133	→	BIO 111	GENERAL BIOLOGY	B	3.0

The student can then run an audit on his/her selected degree and see where the articulated courses would fit into the overall program of study.

JSU JACKSON STATE UNIVERSITY Transfer Equivalency Self-Service Jackson State University

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4. Display audit results

<input type="checkbox"/> ENGLISH PROFICIENCY	Still Needed: 1 Class in ENG 400				
<input type="checkbox"/> English Proficiency Exam					
<input type="checkbox"/> COMMUNICATION					
<input checked="" type="checkbox"/> Composition & Literature I	ENG 104 Satisfied by	COMPOSITION & LITERATURE ENG 111 - ENGLISH COMPOSITION - Coahoma Community College	B	3	Spring 2015
<input type="checkbox"/> Composition & Literature II	Still Needed: 1 Class in ENG 105* or 112*				
<input type="checkbox"/> World Literature	Still Needed: 1 Class in ENG 205				
<input type="checkbox"/> Speech Option	Still Needed: 1 Class in SPCH 201 or 216 or 334 or 335 or 430				
<input type="checkbox"/> FOREIGN LANGUAGE	Still Needed: Choose from 1 of the following:				
<input type="checkbox"/> Elementary French	(2 Classes in FR 101 and 102) or				
<input type="checkbox"/> Elementary German	(2 Classes in GR 101 and 102) or				
<input type="checkbox"/> Elementary Spanish	(2 Classes in SP 101 and 102) or				
<input type="checkbox"/> Elementary Latin	(2 Classes in LAT 101 and 102) or				
<input type="checkbox"/> Mandarin Chinese	(2 Classes in CH 101 and 102)				
<input type="checkbox"/> HUMANITIES AND FINE ARTS					
<input type="checkbox"/> Philosophy Option	Still Needed: 1 Class in PHIL 301 or 308 or 309 or 416				
<input type="checkbox"/> Fine Arts Option	ART 206 Satisfied by	ART APPRECIATION ART 111 - ART APPRECIATION - Coahoma Community College	B	3	Spring 2015
	Still Needed: 1 Class in DR 201 or ENG 201 or 202 or 211 or 212 or MUS 205				
<input type="checkbox"/> NATURAL SCIENCES					
<input checked="" type="checkbox"/> Science Option					
<input checked="" type="checkbox"/> General Biology	BIO 111 Satisfied by	GENERAL BIOLOGY BIO 1133 - GEN BIOLOGY - Coahoma Community College	B	3	Spring 2015
	BIOL 111 Satisfied by	GENERAL BIOLOGY LAB BIO 1131 - GENERAL BIOLOGY LAB - Coahoma Community College	B	1	Spring 2015
<input type="checkbox"/> College Algebra or Higher	Still Needed: 1 Class in MATH 111* or 118* or 241* or 242				

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For additional help

In addition to this guide, please visit the JSU website for more information about Degree Works, including our Frequently Asked Questions (FAQs) page:

- <http://www.jsums.edu/informationtechnology/degree-works/>
- <http://www.jsums.edu/informationtechnology/degree-work-faq/>

If you experience any difficulties, such as an inability to log into Degree Works or students not showing up who should be in the system, please send an email to BannerPaws@jsums.edu. If possible, include the Student's j# and your J# to expedite troubleshooting.

Stay tuned for more training and new functionality in the coming months....