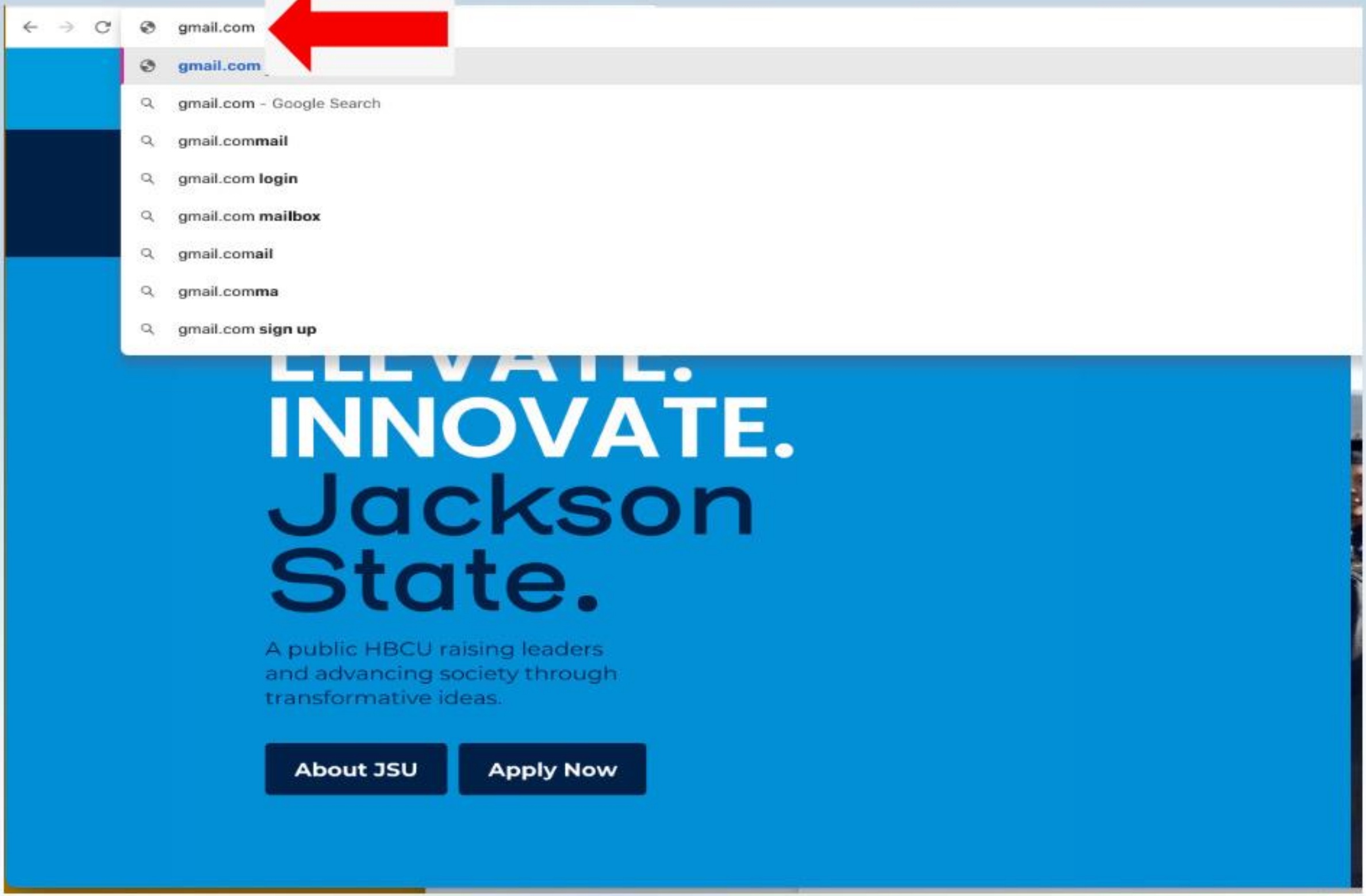
EMAIL ACTIVATION/SET-UP

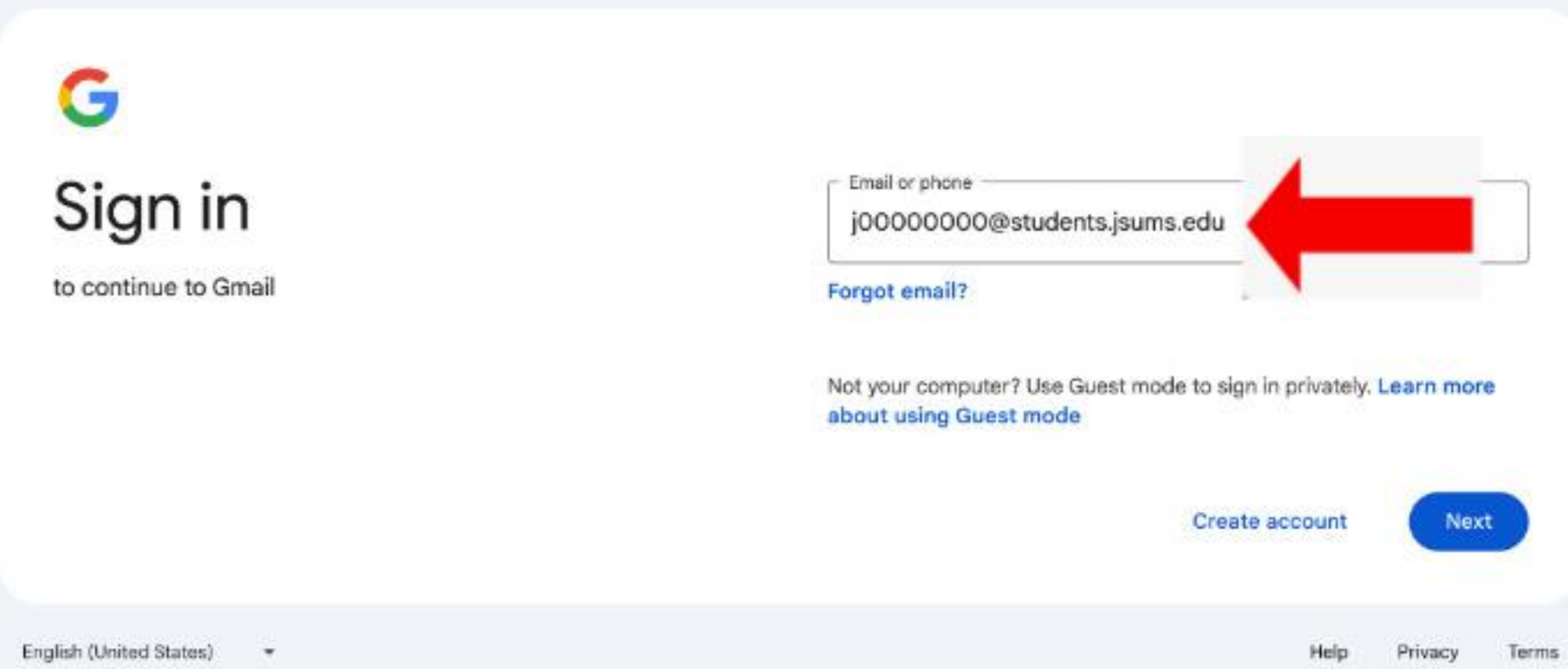
Email Set Up

Open your browser and type in gmail.com.



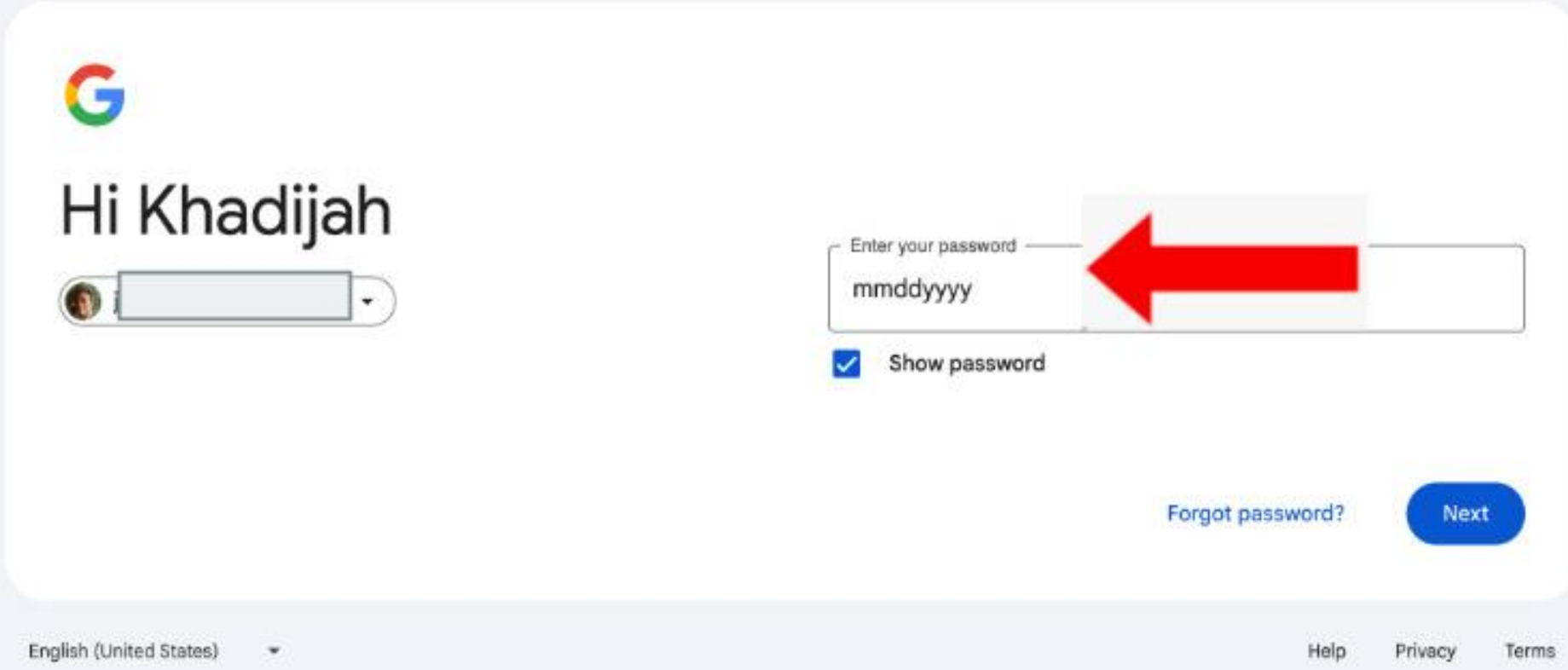
EMAIL SET UP

Type in your JSU email address. Your email address is your jnumber@students.jsums.edu.



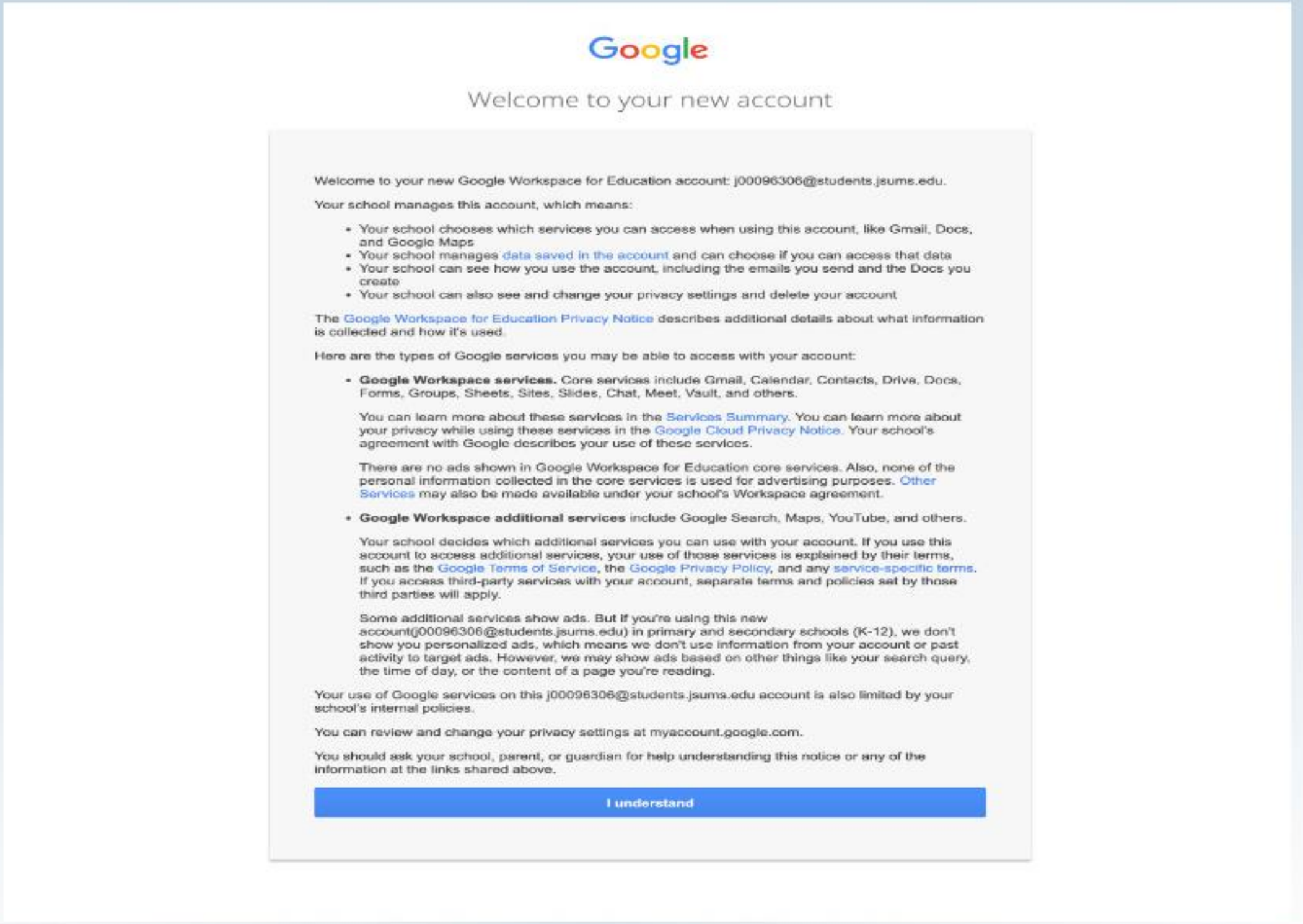
EMAIL SET UP

Your initial password will be your numeric birthday.
ex.01012024



EMAIL SET UP

Click "I understand" below to agree to Google Terms and Conditions for Gmail.



Google

Welcome to your new account

Welcome to your new Google Workspace for Education account: j00096306@students.jsums.edu.

Your school manages this account, which means:

- Your school chooses which services you can access when using this account, like Gmail, Docs, and Google Maps
- Your school manages data saved in the account and can choose if you can access that data
- Your school can see how you use the account, including the emails you send and the Docs you create
- Your school can also see and change your privacy settings and delete your account

The Google Workspace for Education Privacy Notice describes additional details about what information is collected and how it's used.

Here are the types of Google services you may be able to access with your account:

- **Google Workspace services.** Core services include Gmail, Calendar, Contacts, Drive, Docs, Forms, Groups, Sheets, Sites, Slides, Chat, Meet, Vault, and others.

  You can learn more about these services in the Services Summary. You can learn more about your privacy while using these services in the Google Cloud Privacy Notice. Your school's agreement with Google describes your use of these services.

  There are no ads shown in Google Workspace for Education core services. Also, none of the personal information collected in the core services is used for advertising purposes. Other Services may also be made available under your school's Workspace agreement.

- **Google Workspace additional services** include Google Search, Maps, YouTube, and others.

  Your school decides which additional services you can use with your account. If you use this account to access additional services, your use of those services is explained by their terms, such as the Google Terms of Service, the Google Privacy Policy, and any service-specific terms. If you access third-party services with your account, separate terms and policies set by those third parties will apply.

  Some additional services show ads. But if you're using this new account(j00096306@students.jsums.edu) in primary and secondary schools (K-12), we don't show you personalized ads, which means we don't use information from your account or past activity to target ads. However, we may show ads based on other things like your search query, the time of day, or the content of a page you're reading.

Your use of Google services on this j00096306@students.jsums.edu account is also limited by your school's internal policies.

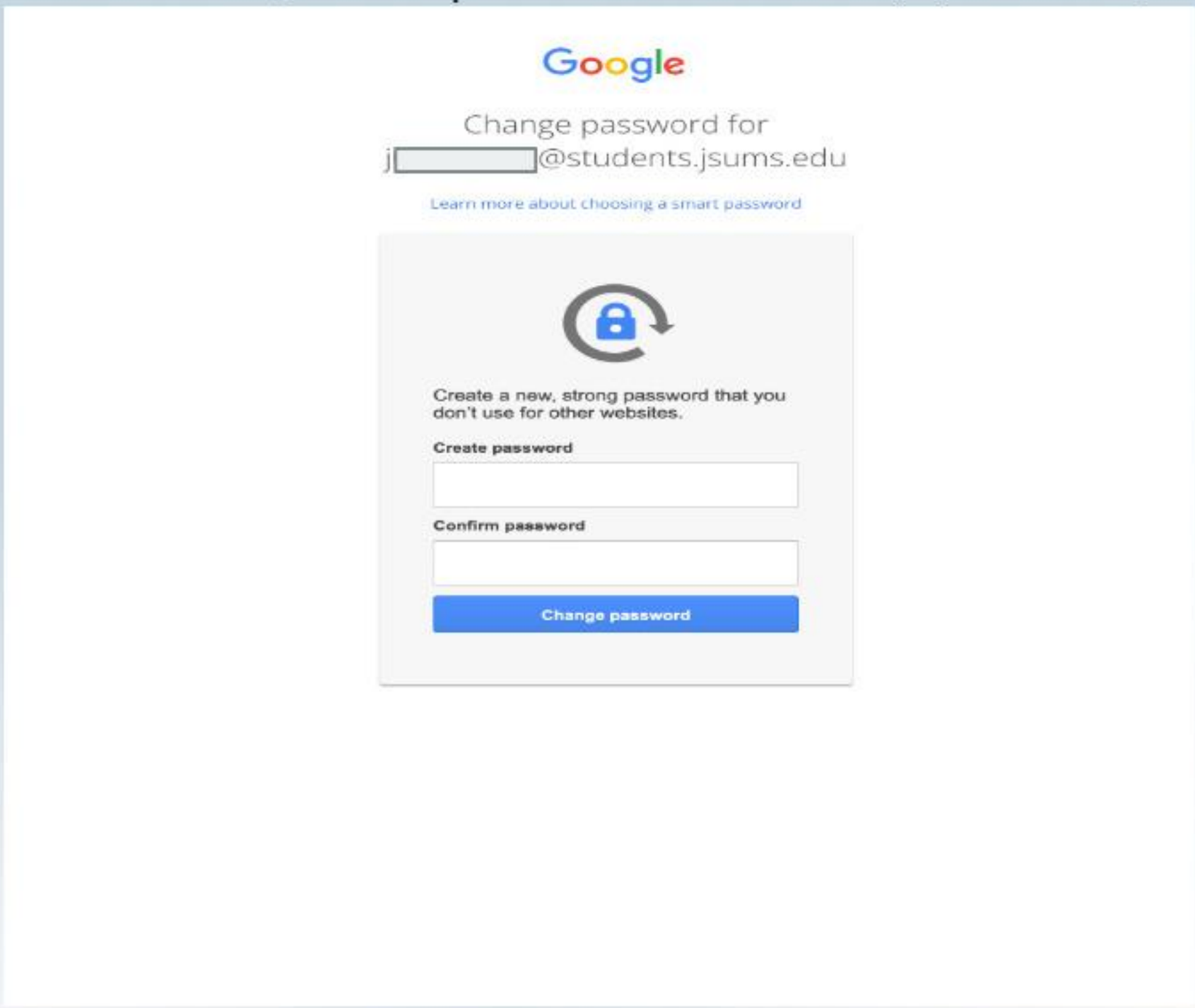
You can review and change your privacy settings at myaccount.google.com.

You should ask your school, parent, or guardian for help understanding this notice or any of the information at the links shared above.

I understand

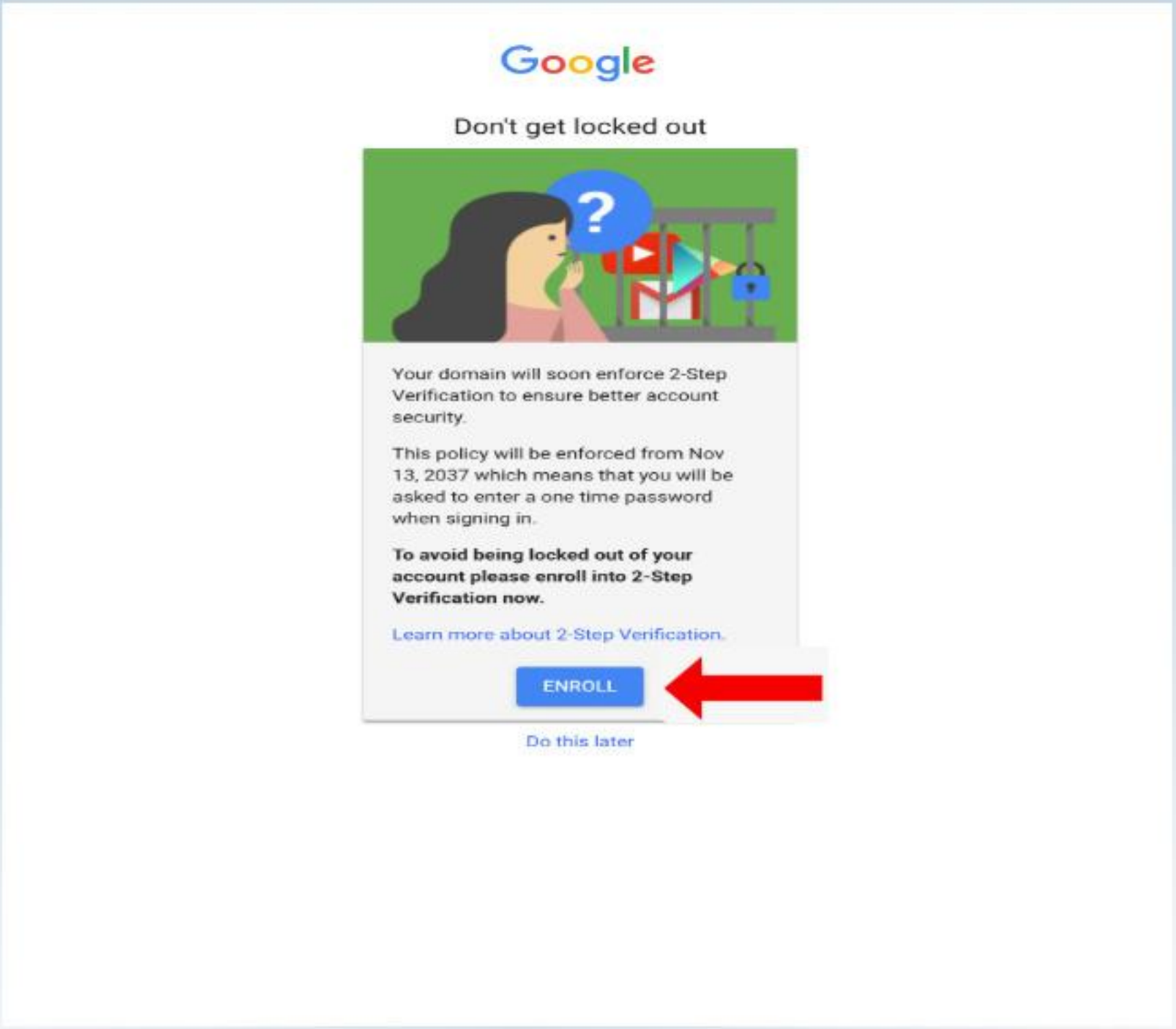
EMAIL SET UP

Change your password by entering a new 15-character password (include an uppercase, lowercase letter, numbers, and special characters) (#%*!?$)



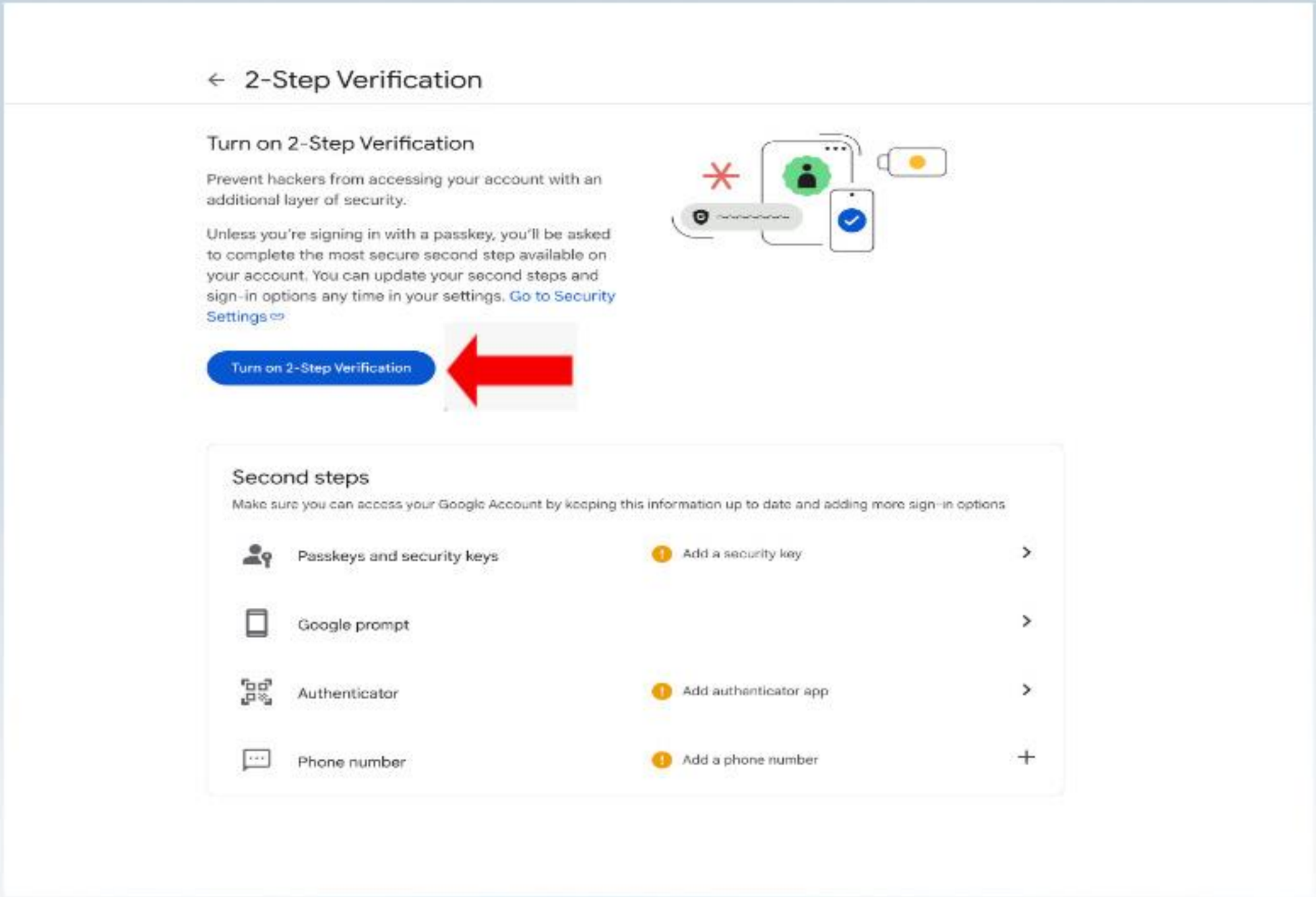
EMAIL SET UP

Enroll in 2-step Verification using your cell phone number in order to recover your email account.



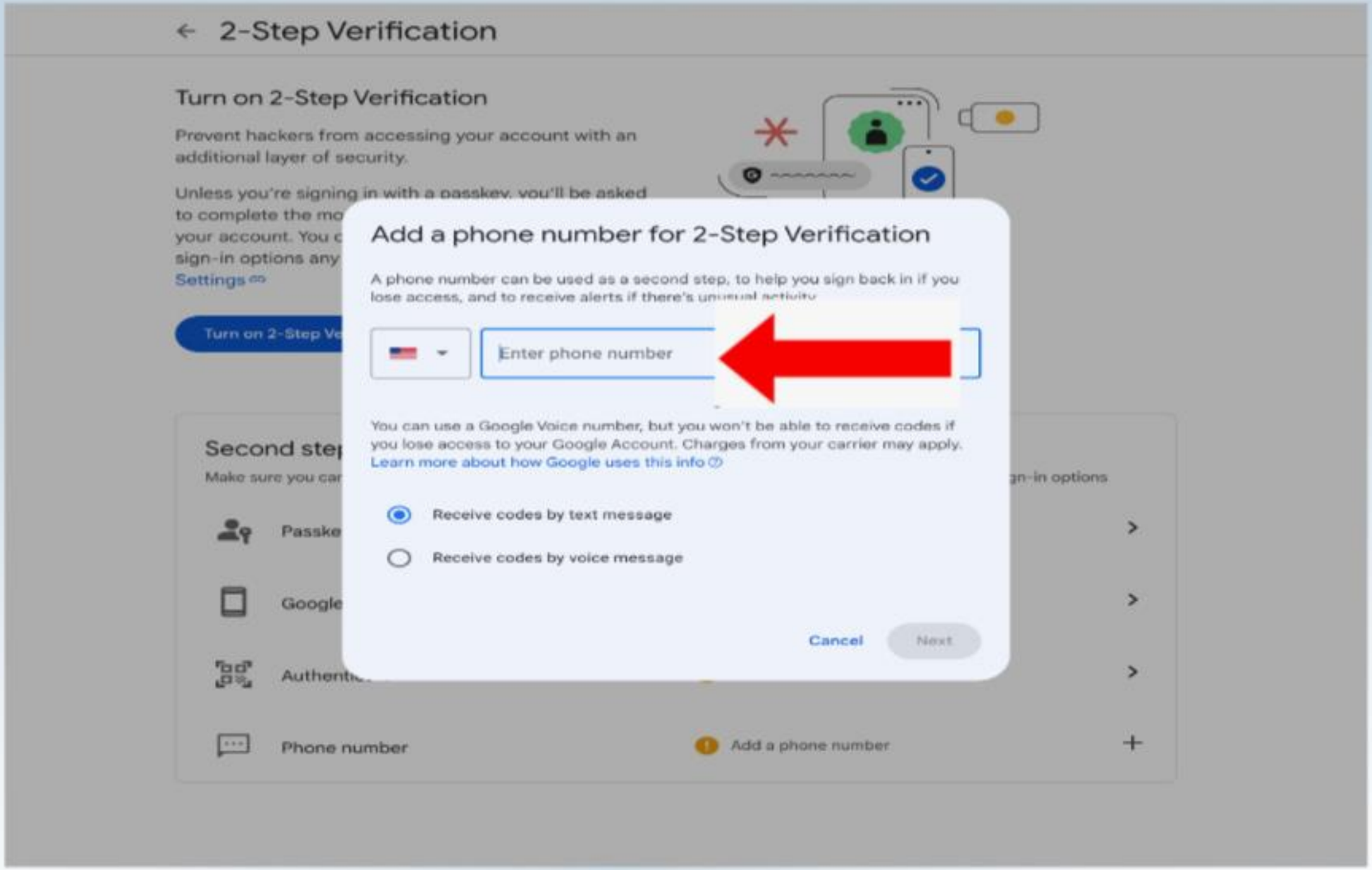
EMAIL SET UP

Click on "Turn on 2-step Verification" to add your phone number.



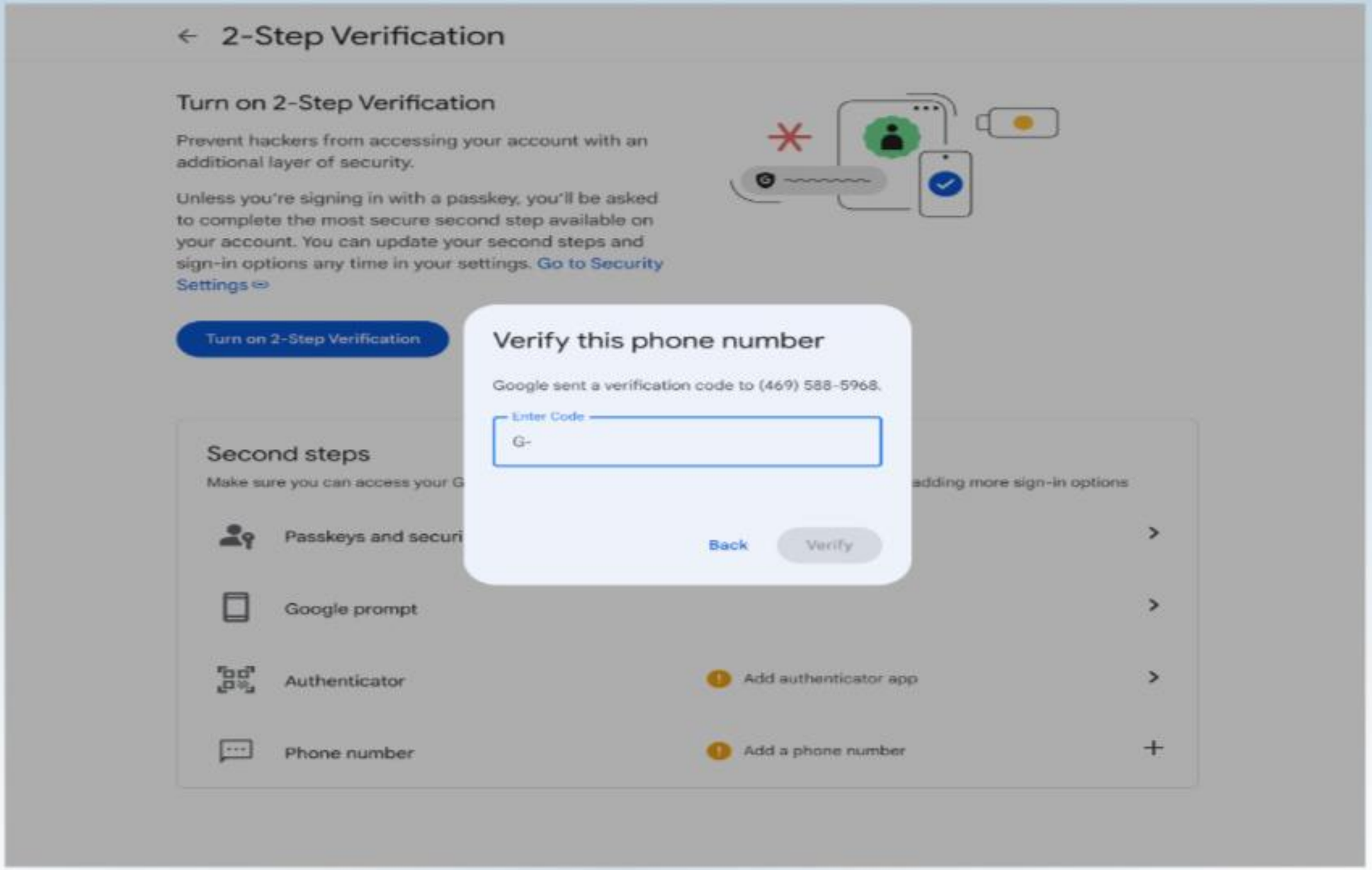
EMAIL SET UP

Type your phone number into the field. Choose whether you would like to receive a text or phone call.



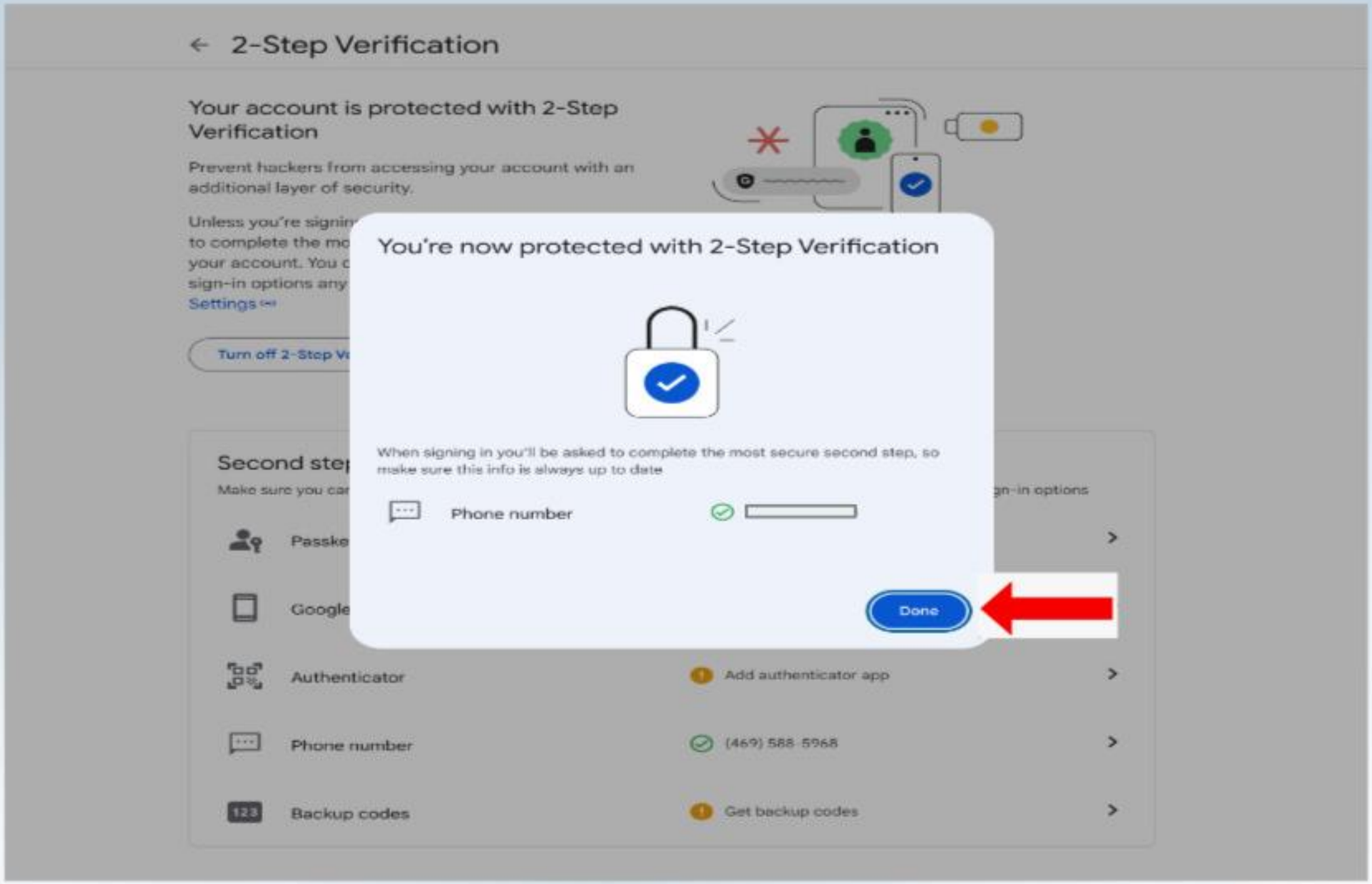
EMAIL SET UP

You will receive a code on your device. Type that code next to the G-. Then click Verify.



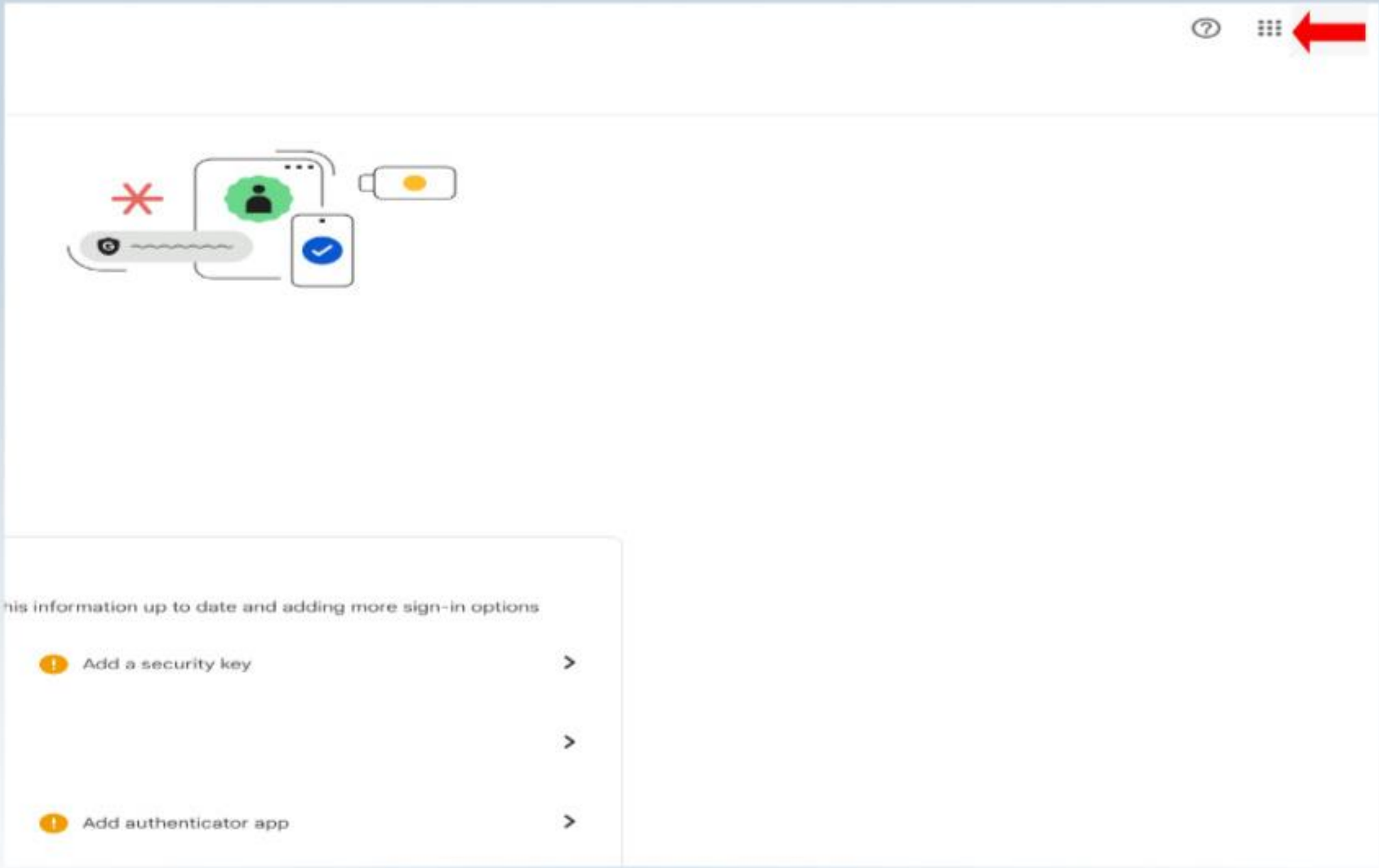
Email Set Up

Click done. Now, you have completed your two-step verification.



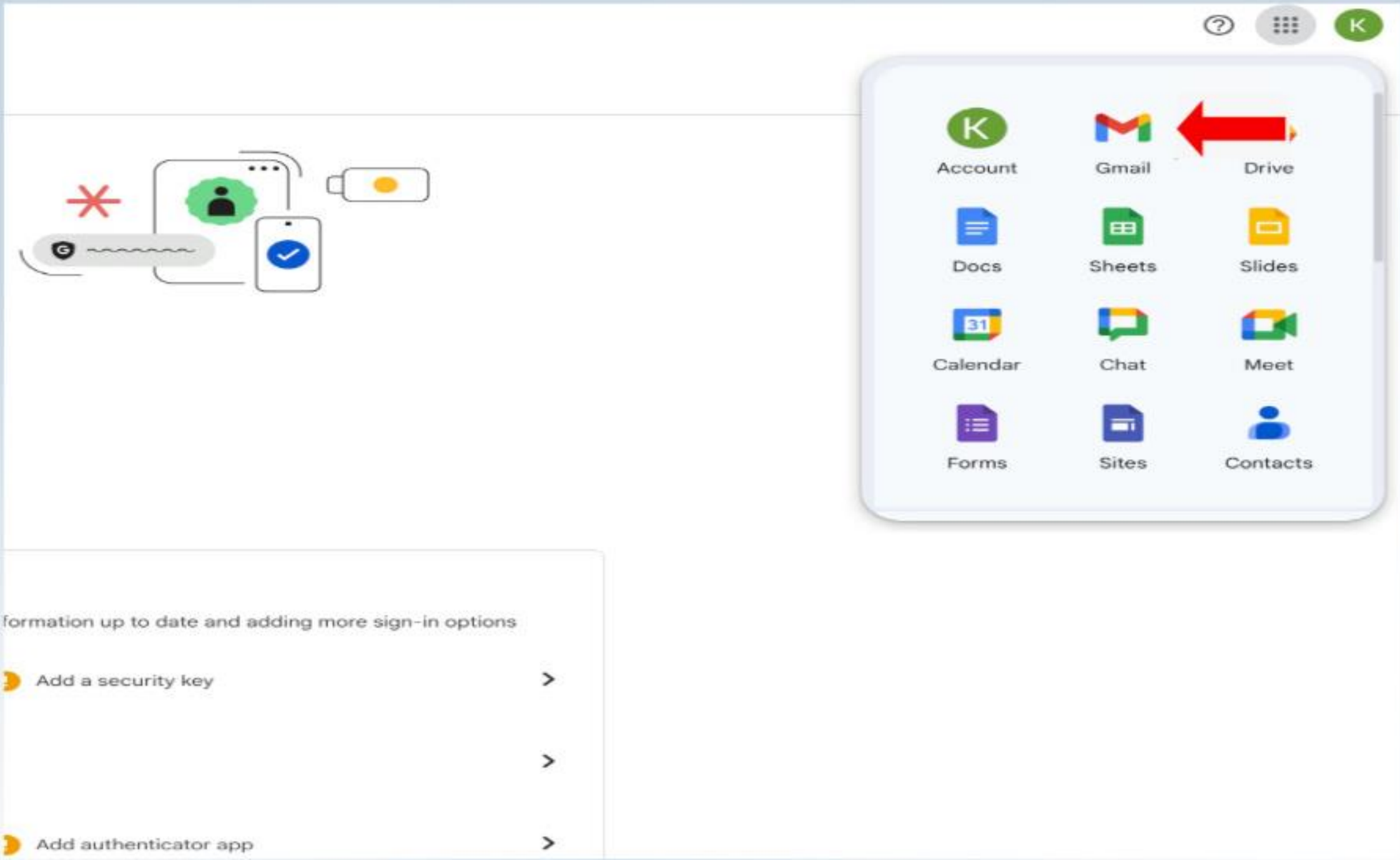
Email Set Up

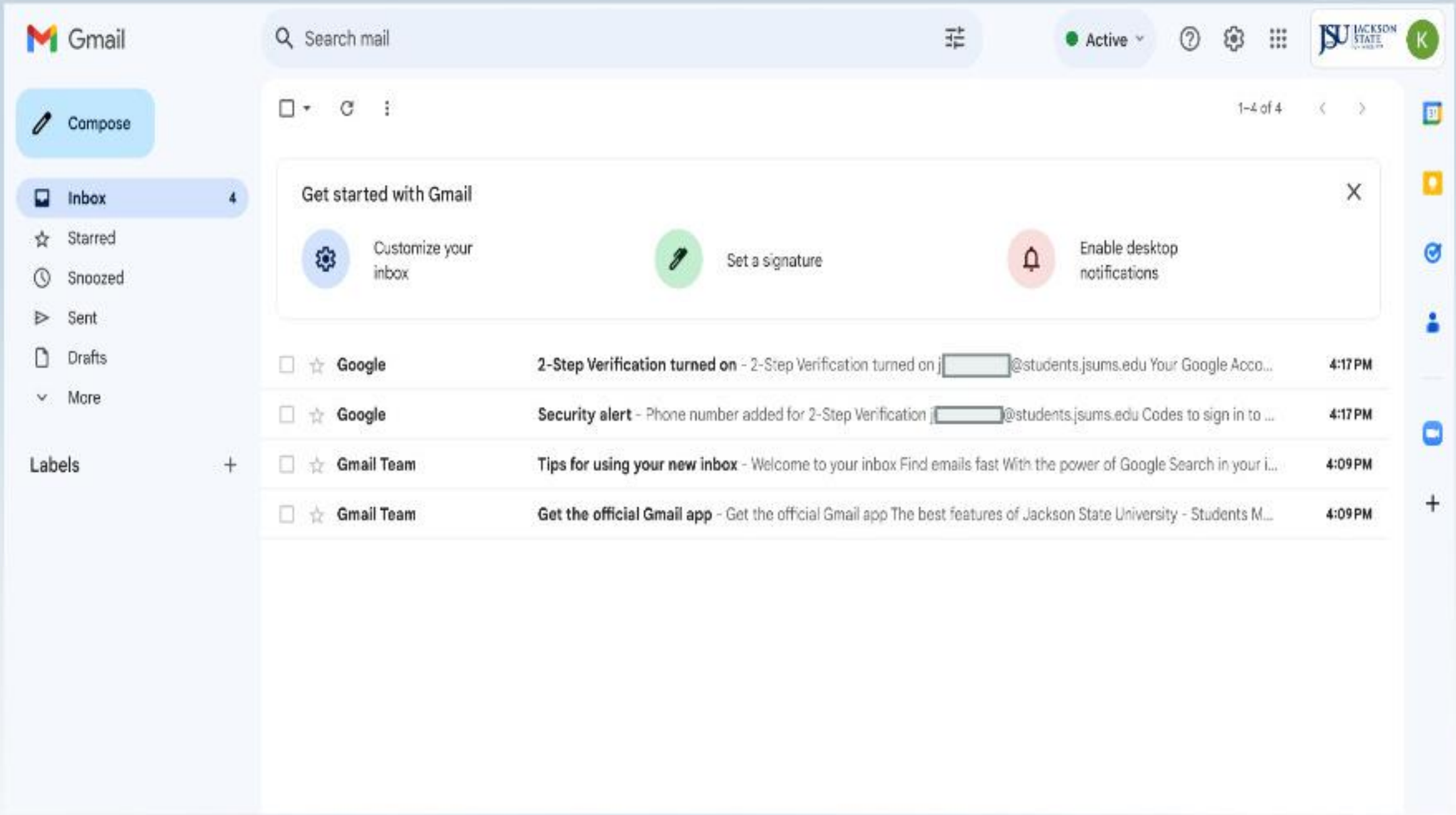
Click the Google apps button in the top right corner.



Email Set up

Click on the gmail app.



Email Set Up

You have successfully logged into your JSU email.