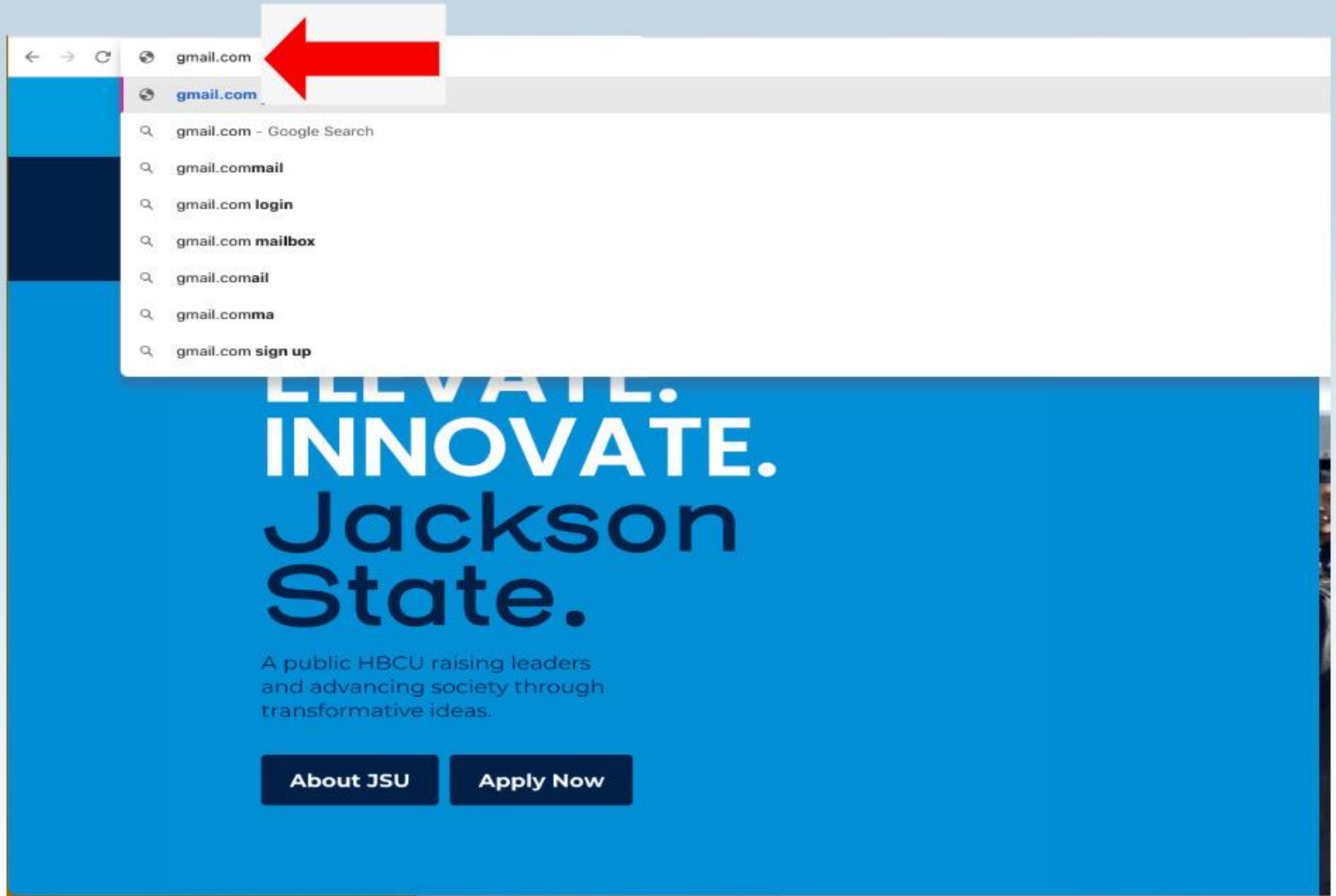


EMAIL ACTIVATION/SET-UP




EMAIL Set UP

Open your browser and type in gmail.com.



EMAIL SET UP

Type in your JSU email address. Your email address is your jnumber@students.jsums.edu.




Sign in
to continue to Gmail

Email or phone
j000000000@students.jsums.edu

[Forgot email?](#)

Not your computer? Use Guest mode to sign in privately. [Learn more about using Guest mode](#)

[Create account](#) [Next](#)

English (United States) 

[Help](#) [Privacy](#) [Terms](#)

EMAIL SET UP

Your initial password will be your numeric birthday.
ex.01012024



The image shows a Google account setup interface. On the left, the Google logo is above the text "Hi Khadijah" and a profile picture placeholder. On the right, there is a password entry field with the placeholder text "Enter your password" and the example "mmddyyyy". A large red arrow points to the password field. Below the field is a checkbox labeled "Show password" which is checked. At the bottom right, there are links for "Forgot password?" and a blue "Next" button. At the bottom left, there is a language selector showing "English (United States)". At the bottom right, there are links for "Help", "Privacy", and "Terms".

English (United States) ▼

Forgot password? Next

Help Privacy Terms

EMAIL SET UP

Click "I understand" below to agree to Google Terms and Conditions for Gmail.



Welcome to your new account

Welcome to your new Google Workspace for Education account: j00096306@students.jsums.edu.

Your school manages this account, which means:

- Your school chooses which services you can access when using this account, like Gmail, Docs, and Google Maps
- Your school manages [data saved in the account](#) and can choose if you can access that data
- Your school can see how you use the account, including the emails you send and the Docs you create
- Your school can also see and change your privacy settings and delete your account

The [Google Workspace for Education Privacy Notice](#) describes additional details about what information is collected and how it's used.

Here are the types of Google services you may be able to access with your account:

- **Google Workspace services.** Core services include Gmail, Calendar, Contacts, Drive, Docs, Forms, Groups, Sheets, Sites, Slides, Chat, Meet, Vault, and others.

You can learn more about these services in the [Services Summary](#). You can learn more about your privacy while using these services in the [Google Cloud Privacy Notice](#). Your school's agreement with Google describes your use of these services.

There are no ads shown in Google Workspace for Education core services. Also, none of the personal information collected in the core services is used for advertising purposes. [Other Services](#) may also be made available under your school's Workspace agreement.

- **Google Workspace additional services** include Google Search, Maps, YouTube, and others.

Your school decides which additional services you can use with your account. If you use this account to access additional services, your use of those services is explained by their terms, such as the [Google Terms of Service](#), the [Google Privacy Policy](#), and any [service-specific terms](#). If you access third-party services with your account, separate terms and policies set by those third parties will apply.

Some additional services show ads. But if you're using this new account(j00096306@students.jsums.edu) in primary and secondary schools (K-12), we don't show you personalized ads, which means we don't use information from your account or past activity to target ads. However, we may show ads based on other things like your search query, the time of day, or the content of a page you're reading.

Your use of Google services on this j00096306@students.jsums.edu account is also limited by your school's internal policies.

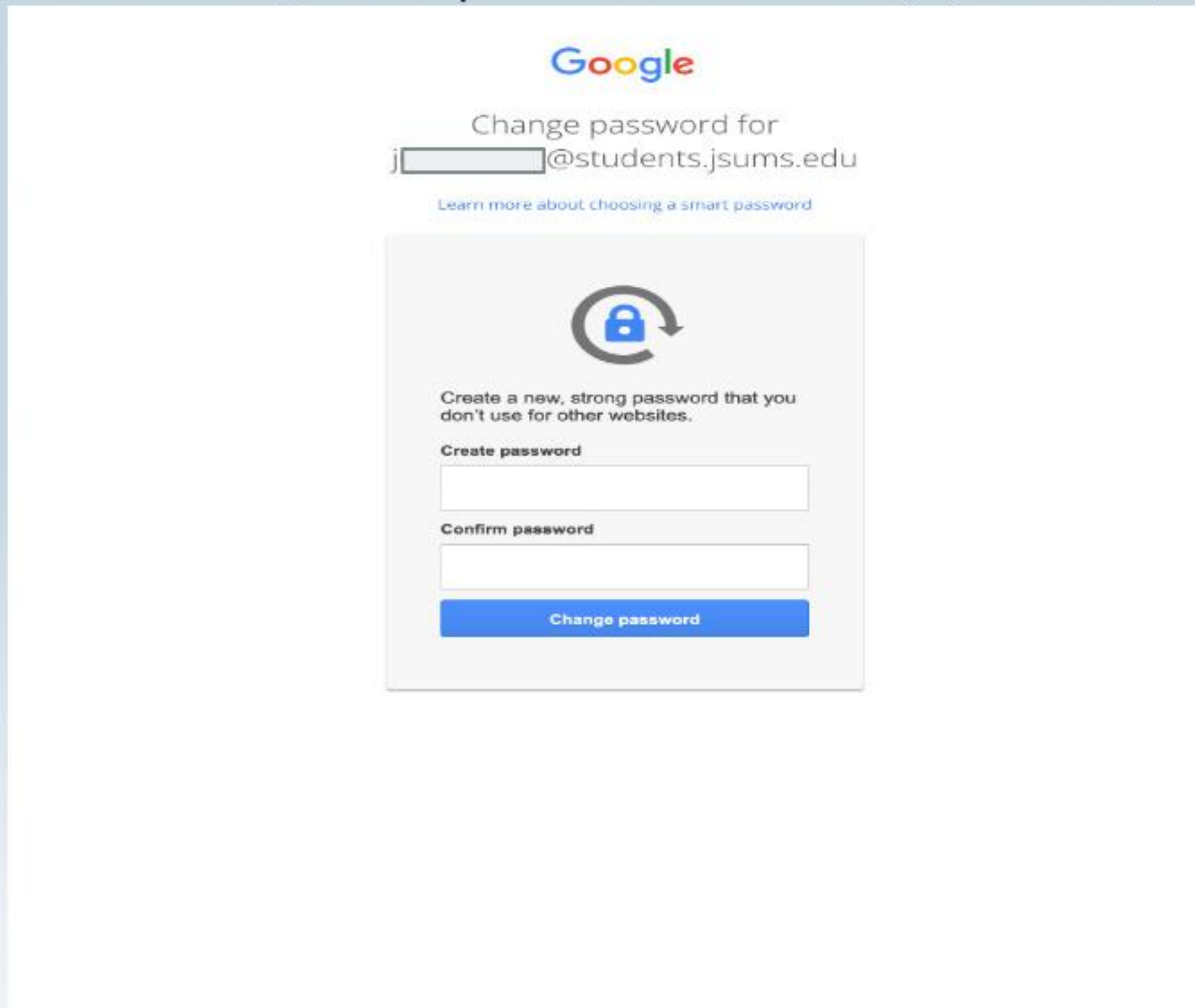
You can review and change your privacy settings at [myaccount.google.com](#).

You should ask your school, parent, or guardian for help understanding this notice or any of the information at the links shared above.

I understand

EMAIL SET UP

Change your password by entering a new 15-character password (include an uppercase, lowercase letter, numbers, and special characters) (#%*!?\$)




The screenshot shows the Google password change interface. At the top is the Google logo. Below it, the text reads "Change password for" followed by a redacted email address "j[redacted]@students.jsut.edu". A link "Learn more about choosing a smart password" is provided. The main form area contains a lock icon with a circular arrow, indicating a password change. Below this is the instruction "Create a new, strong password that you don't use for other websites." The form has two input fields: "Create password" and "Confirm password". A blue "Change password" button is at the bottom of the form.

Google

Change password for
j[redacted]@students.jsut.edu

[Learn more about choosing a smart password](#)



Create a new, strong password that you don't use for other websites.

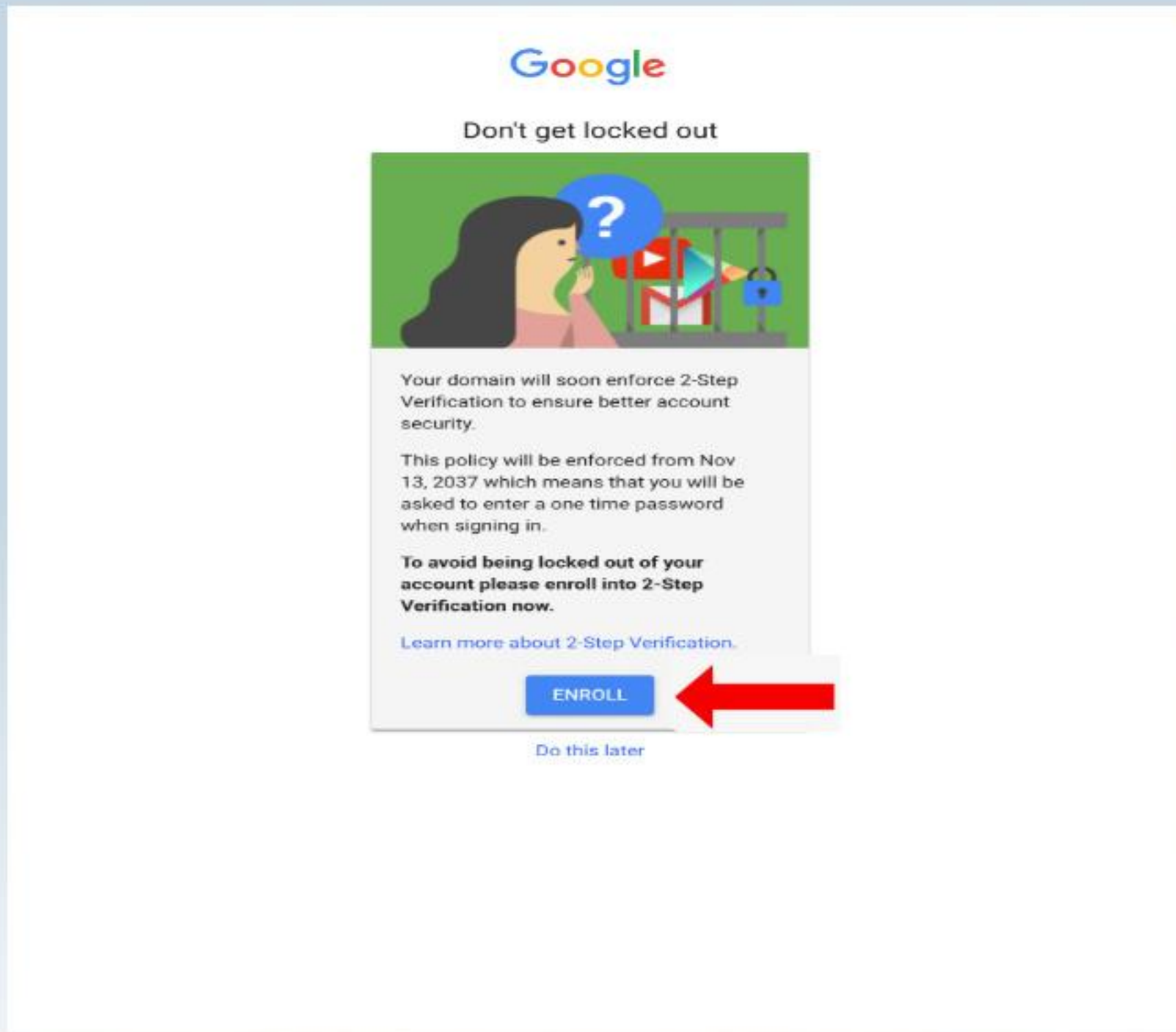
Create password

Confirm password

Change password

EMAIL SET UP

Enroll in 2-step Verification using your cell phone number in order to recover your email account.



EMAIL SET UP

Click on "Turn on 2-step Verification" to add your phone number.


← 2-Step Verification

Turn on 2-Step Verification

Prevent hackers from accessing your account with an additional layer of security.








Unless you're signing in with a passkey, you'll be asked to complete the most secure second step available on your account. You can update your second steps and sign-in options any time in your settings. [Go to Security Settings](#)

Turn on 2-Step Verification



Second steps

Make sure you can access your Google Account by keeping this information up to date and adding more sign-in options

 Passkeys and security keys	 Add a security key	>
 Google prompt		>
 Authenticator	 Add authenticator app	>
 Phone number	 Add a phone number	+

EMAIL SET UP

Type your phone number into the field. Choose whether you would like to receive a text or phone call.

The screenshot shows the '2-Step Verification' setup screen. At the top, there's a back arrow and the title '2-Step Verification'. Below it, the heading 'Turn on 2-Step Verification' is followed by explanatory text: 'Prevent hackers from accessing your account with an additional layer of security.' and 'Unless you're signing in with a passkey, you'll be asked to complete the second step to verify your account. You can choose from different sign-in options any time you sign in. [Settings](#)'.

A modal window titled 'Add a phone number for 2-Step Verification' is centered on the screen. It contains the following elements:

- A text box with a country code dropdown (showing the US flag) and a placeholder 'Enter phone number'. A large red arrow points to this text box.
- Explanatory text: 'A phone number can be used as a second step, to help you sign back in if you lose access, and to receive alerts if there's unusual activity.'
- Two radio button options: 'Receive codes by text message' (which is selected) and 'Receive codes by voice message'.
- Links: 'You can use a Google Voice number, but you won't be able to receive codes if you lose access to your Google Account. Charges from your carrier may apply. [Learn more about how Google uses this info](#)'.
- Buttons: 'Cancel' and 'Next'.

In the background, under the 'Second step' section, there are four options: 'Passkey', 'Google', 'Authenticator app', and 'Phone number'. The 'Phone number' option is highlighted with a yellow background and an 'Add a phone number' button next to it.

EMAIL Set UP

You will receive a code on your device. Type that code next to the G-. Then click Verify.

← 2-Step Verification

Turn on 2-Step Verification

Prevent hackers from accessing your account with an additional layer of security.

Unless you're signing in with a passkey, you'll be asked to complete the most secure second step available on your account. You can update your second steps and sign-in options any time in your settings. [Go to Security Settings](#)

[Turn on 2-Step Verification](#)

Verify this phone number

Google sent a verification code to (469) 588-5968.





Enter Code

G-

[Back](#) [Verify](#)

Second steps

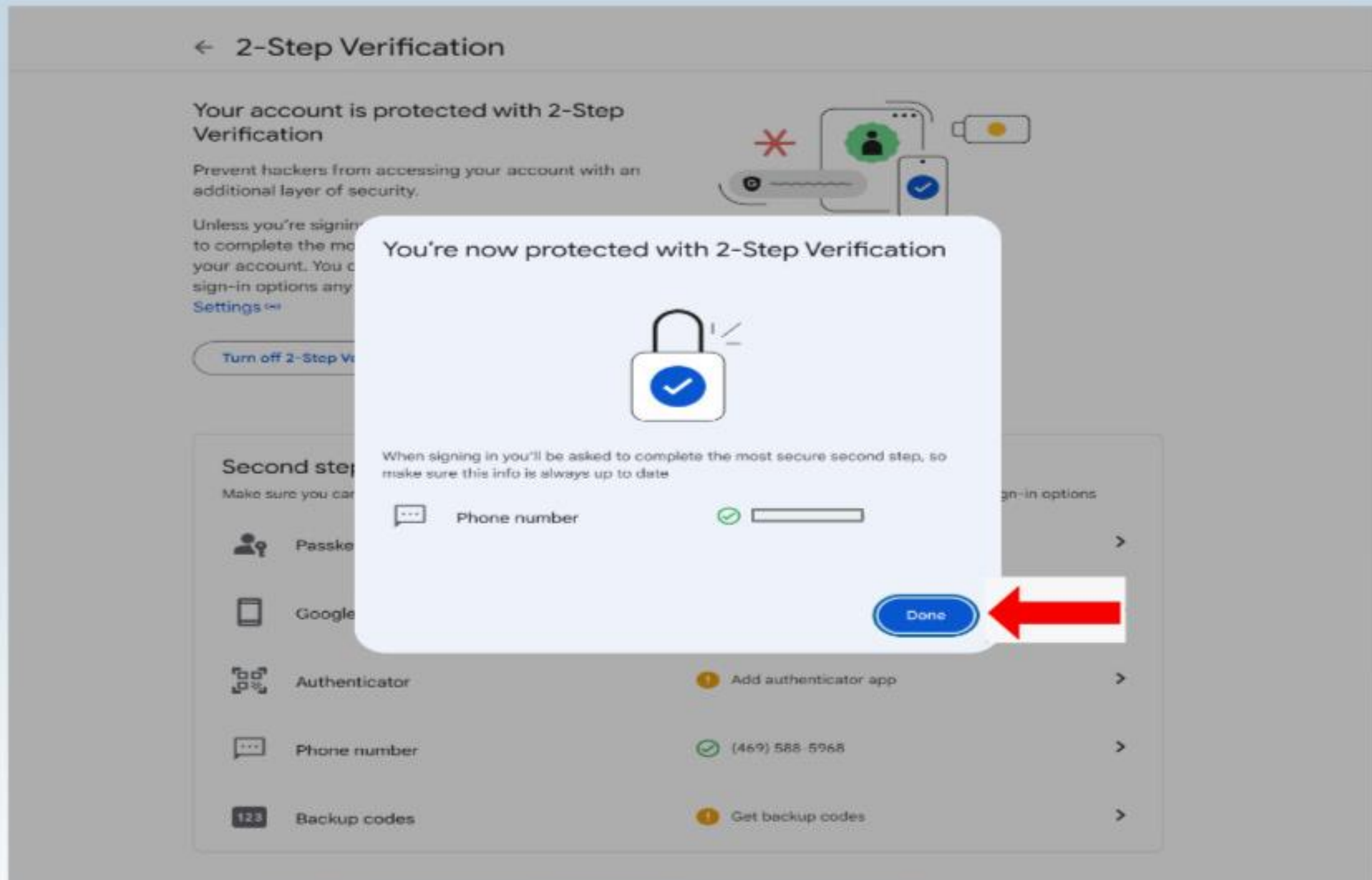
Make sure you can access your Google account if you're locked out of your account.

-  **Passkeys and security keys** [Add a security key](#)
-  **Google prompt** [Add a Google prompt](#)
-  **Authenticator** [Add authenticator app](#)
-  **Phone number** [Add a phone number](#)

[Adding more sign-in options](#)

EMAIL Set Up

Click done. Now, you have completed your two-step verification.



EMAIL Set UP

Click the Google apps button in the top right corner.



EMAIL Set Up

Click on the gmail app.



EMAIL Set UP

You have successfully logged into your JSU email.

