

Jackson State University  
College of Lifelong Learning 

*SPRING/SUMMER 2008*

# ***BULLETIN***



E. E. Trash Universities Center - 3825 Ridgewood Road, Box 23 - Jackson, MS 39211  
Telephone: 601-432-6234 - Toll Free: 1-800-264-6234 - Fax: 601-432-6124  
E-Mail: [cll@jsums.edu](mailto:cll@jsums.edu) - Website: [www.jsums.edu/cll](http://www.jsums.edu/cll)

# IMPORTANT DATES!

January 8-9, 2008  
Registration

January 10, 2008  
Classes Begin

January 10, 2008  
Late Registration

January 21, 2008  
Holiday - Martin Luther King, Jr.'s  
Birthday (No classes)

January 28, 2008  
Last Day to Complete Registration  
And Pay Fees

January 28, 2008  
Last day to add a Course

February 8, 2008  
Last day a Course may be dropped with  
No Grade

February 26, 2008  
Sophomore Testing Day (Undergraduate  
English Proficiency Examination)

March 3-7, 2008  
Mid-Semester Examinations

March 17-20, 2008  
Spring Break

March 21-24, 2008  
Holiday Break

March 25, 2007  
Last Day to Drop a Class with a "W"  
Grade

April 14 - May 2, 2008  
Early Registration and Payment of Fees  
for Fall Semester

April 28, 2007  
Last day to Withdraw from the  
University

May 3, 2008  
Classes End

May 3-9, 2008  
Final Examinations

May 10, 2008  
Spring Commencement

**SIGN-UP  
TODAY!**



**Prepare for your certification  
exam or renew your license in...**

**\*See page 3 for  
REAL ESTATE  
CLASSES**



**601-432-6234**

*Call today and sign-up for...*

## **Real Estate Certificate Program**

### **ACADEMIC COURSES**

**FNGB 318-73**  
**FNGB 457-73**  
**FNGB 456-73**

**Principles of Real Estate**  
**Real Estate Law**  
**Real Estate Brokerage Management**

### **REAL ESTATE CONTINUING EDUCATION**

**\$35**

Session 1: Feb. 1, 2008  
Session 2: May 16, 2008

#### **Agency Law**

*Learn about parties involved in real estate transactions and how to speak their language*

**\$35**

Session 1: Feb. 1, 2008  
Session 2: May 16, 2008

#### **Contract Law**

*Learn contract laws and lingo*

**\$35**

Session 1: Feb. 1, 2008  
Session 2: May 16, 2008

#### **License Law**

*Learn about realtors' licensure law*

**\$85**

Session 1: Feb. 15, 2008  
Session 2: May 23, 2008

#### **Real Estate Management, Apartment Management & Commercial Property Management**

*Learn how to manage property*

All courses will be held at the E. E. Thrash Universities Center, located at 3825 Ridgewood Road, Jackson, MS.  
*See page 27.*

# Jackson State University



*“Creating a World of Successful People”*

## DIRECTORY

<b>SCHOOL OF GENERAL AND CONTINUING STUDIES</b>	<b>601-432-6649</b>
ACADEMIC CREDIT ACTIVITIES	
PROFESSIONAL INTERDISCIPLINARY STUDIES DEGREE	
DISTANCE LEARNING CLASSES	
ONLINE CLASSES	
ELECTRONIC CLASSROOM	
<b>CENTER FOR ADULT AND CONTINUING EDUCATION</b>	<b>601-432-6302</b>
NON-CREDIT ACTIVITIES	
INSTITUTE FOR EDUCATIONAL RENEWAL (INFER)	
SOUTHWEST MISSISSIPPI EDUCATION CONSORTIUM (SMEC)	
WORKSHOPS, INSTITUTES, CONFERENCES, ETC.	
PROFESSIONAL DEVELOPMENT	
ONLINE WORKSHOPS	
<b>WEEKEND COLLEGE</b>	<b>601-432-6121</b>
GENERAL INFORMATION	
TUTORIAL ASSISTANCE	
<b>STUDENT SUPPORT SERVICES</b>	<b>601-432-6138</b>
ADMISSIONS	601-432-6138
	601-432-6234
ADVISING AND COUNSELING	601-432-6152
STUDENTS A -J	601-432-6152
STUDENTS K-U	601-432-6879
STUDENTS V-Z	601-432-6138
RECRUITMENT	601-432-6138
<b>OFFICE OF GLOBAL TRAINING FOR BUSINESS, GOVERNMENT, INDUSTRY, AND RECREATION</b>	<b>601-432-6121</b>
STUDY ABROAD PROGRAMS	
PROFESSIONAL DEVELOPMENT	
ONLINE WORKSHOPS	
<b>OFFICE OF BUSINESS AND FACILITIES MANAGEMENT</b>	<b>601-432-6118</b>
REGISTRATION AND FEES	
SCHOLARSHIPS	
PROFESSIONAL DEVELOPMENT CENTER	
<b>METRO LEARNING CENTERS</b>	<b>601-432-6906</b>
<b>CONTINUING EDUCATION LEARNING CENTER</b>	<b>601-979-2037</b>
<b>OUTREACH AND MARKETING</b>	<b>601-432-6579</b>
<b>OFFICE OF RESEARCH AND PROGRAM DEVELOPMENT</b>	<b>601-432-6123</b>

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## ACCREDITATIONS AND MEMBERSHIPS

### ACCREDITATIONS

The College of Lifelong Learning, through Jackson State University, is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097; Telephone number 404-679-4501). Jackson State University is also accredited to award the bachelor's, master's, education specialist, Doctor of Education, and Doctor of Philosophy degrees. Other accreditations include:

- The Accrediting Council on Education in Journalism and Mass Communication
- American Chemical Society
- American Psychological Association
- Association to Advance Collegiate Schools of Business
- Accreditation Board for Engineering and Technology
- Council on Rehabilitation Education
- Council on Social Work Education
- National Association of Industrial Technology
- National Association of Schools of Art and Design
- National Association of Schools of Music
- National Association of Schools of Public Affairs and Administration
- National Council for the Accreditation of Teacher Education

### COLLEGE OF LIFELONG LEARNING MEMBERSHIPS

- Academic Advisor Association
- Advisory Council for Distance Learning and Academic Outreach
- Association of Continuing Higher Education
- Association of Educational Service Agencies
- Council for Adult and Experiential Learning
- Learning Resource Network

*Jackson State University is committed to the principles of equal education opportunity, equal employment, and affirmative action. The University does not discriminate on the basis of race, color, sex, handicap, age, religion, national origin, veteran status, or on any other illegal basis.*

# ADVANCED INTERDISCIPLINARY TUTORING PROGRAM



**ONLY \$10.00**

Available to all students at the low cost of \$10.00 per one hour session. Fees are collected at each session.

(CATEY students see the CATEY Director for tutoring waivers)

The Advanced Interdisciplinary Tutoring Program is an academic support service for Jackson State University students enrolled in the College of Lifelong Learning's degree program and academic classes. This tutoring program offers continuous individualized support to students through specialized mentoring and tutoring sessions designed to help students understand course concepts through guided practice. Ensure your academic success by taking advantage of this great opportunity.

**If you are interested in participating or want more information, please contact:**

### **Tutoring Services**

at

Jackson State University  
College of Lifelong Learning  
3825 Ridgewood Road, Box 23  
Jackson, MS 39211

Phone: 601-432-6121  
Fax: 601-432-6124

## **2007 – 2008 Fall and Spring Schedule**

<b>Tutorial Schedule (appointment needed)</b>		<b>Choose from the following topic areas:</b>
<b>DAY</b>	<b>TIME</b>	
Monday	4:00 p.m. -- 6:00 p.m.	<ul style="list-style-type: none"> <li>• College Algebra</li> <li>• College Reading</li> <li>• Concepts and Structures of Math</li> <li>• English Composition</li> <li>• French</li> <li>• Spanish</li> </ul>
Tuesday	4:00 p.m. -- 6:00 p.m.	
Wednesday	4:00 p.m. -- 6:00 p.m.	
Thursday	4:00 p.m. -- 6:00 p.m.	
Friday	4:00 p.m. -- 6:00 p.m.	
Saturday	9:00 a.m. -- 12:00 p.m.	

*Students must schedule an one-hour time slot during the times stated above.*

# ■ ACADEMIC CREDIT COURSES

## January 16, 2008 - May 5, 2008

### COURSE OFFERINGS

*ALL COURSES ARE OFFERED UPON REQUEST AND ARE NOT LIMITED TO LISTED LOCATIONS*

Course Code	Title	Credit Hours	Meeting Day	Time	Proposed Faculty
<b>Greater Fairview Life Center</b>					
SPCH 201-773*	Speech	3	M	6:00 p.m. – 8:50 p.m.	TBA
SP 101-73*	Elementary Spanish	3	T	6:00 p.m. – 8:50 p.m.	TBA
UNIV 105-73*	University Success	3	F	6:00 p.m. – 8:50 p.m.	TBA
<b>Universities Center</b>					
CRR 412-73	Law, Legal Issues, and Risk Management	3	M	6:00 p.m. – 8:50 p.m.	TBA
ENG 105-73	Composition II	3	M	5:30 p.m. – 8:50 p.m.	TBA
SOC 329-73	Social Change	3	M	6:00 p.m. – 8:50 p.m.	TBA
ART 206-73	Art Appreciation	3	T	6:00 p.m. – 8:50 p.m.	TBA
CLL 383-73	Research Tools and Fundamentals For Working Adults	3	T	6:00 p.m. – 8:50 p.m.	TBA
ENG 104-73	Composition I	3	T	6:00 p.m. – 8:50 p.m.	TBA
ENG 218-73	Advanced Composition	3	T	6:00 p.m. – 8:50 p.m.	TBA
FR 102-73	Elementary French	3	T	6:00 p.m. – 8:50 p.m.	TBA
CLL 483-73	Special Field Research Project	2	T	6:00 p.m. – 8:50 p.m.	TBA
ART 301-73	Art for Children	3	W	6:00 p.m. – 8:50 p.m.	TBA
CLL 301-73	Principle Center Leadership	3	W	5:30 p.m. – 8:50 p.m.	TBA
CLL 480-73	Independent Study	1 -3	R	6.00 p.m. – 8:50 p.m.	TBA
CRR 422-73	Introduction to the Gaming Industry	3	R	6:00 p.m. – 8:50 p.m.	TBA
FBL 420-73	Financial Management for Faith-Based Leaders	3	R	6:00 p.m. – 8:50 p.m.	TBA
LS 301-73	Literature for Children	3	R	6:00 p.m. – 8:50 p.m.	TBA
SPCH 201-73	Speech Arts	3	R	06:00 p.m. - 08:50 p.m.	TBA
ENG 205-73	World Literature	3	F	6:00 p.m. – 8:50 p.m.	TBA
ENG 213-73	Professional Writing	3	F	6:00 p.m. – 8:50 p.m.	TBA
MATH 111-74	College Algebra	3	S	08:30 a.m. -11:30 a.m.	TBA

*Classes are subject to change without prior notice.  
Additional classes may be added upon request and appropriate approval.  
All courses are approved by the appropriate department chair and college dean.*

Course Code	Title	Credit Hours	Meeting Day	Time	Proposed Faculty
<b>Universities Center (Cont.)</b>					
MNGT 330-73	Management to Organizations	3.0	S	9:00 a.m. – 11:50 p.m.	TBA
CRR 411-73	Leisure Services and Facilities Marketing	3.0	S	9:00 a.m. – 12:50 p.m.	TBA
SP 102-73	Elementary Spanish	3.0	S	12:00 p.m. – 2:50 p.m.	TBA
BIO 101-73	Introduction to Biology	2.0	S	1:00 p.m. – 2:50 p.m.	TBA
BIOL101-73	Introduction to Biology Lab	1.0	S	2:50 p.m. – 3:50 p.m.	TBA
MATH 226-74	Current Trends in Mathematics	3.0	S	1:00 p.m. – 3:50 p.m.	TBA
PE 445-73	Physical Education for Teachers	3.0	S	1:00 p.m. – 3:50 p.m.	TBA

## Online Courses

**Directions: Students registered for any online class must take a mandatory orientation class. The orientation class is online. Students must contact Emily Miller at 601-979-3975 to register for the orientation class. Students cannot gain access to any online class without successfully completing the orientation class.**

### Undergraduate

FBL 418-73	Organizational Leadership for Faith Based Leaders Leaders (Online)	3	M		TBA
FBL 419-73	Communication Skills for Faith-Based Leaders (Online)	3	M		TBA
CLL 400-67	Leadership Seminar (Online)	3	TBA		TBA
CRR 424-67	Special Events Planning and Development (Online)	3	TBA		TBA
CRR 425-67	Customer Relations (Online)	3	TBA		TBA

## Real Estate Certificate Program

Offered in Collaboration with  
College of Business

Department of Economic, Finance, and General Business

**Description: The Real Estate Certificate Program is an academic credit certificate program designed for persons who are planning to seek licensure in the field of Real Estate as a salesperson, a broker, or as an appraiser. In addition, this program meets the continuing education/professional development needs of individuals already working as a salesperson or broker. Upon completion of the certificate program, students who are seeking entry into the must successfully pass an examination sponsored by the Mississippi Real Estate Commission to begin working in the real estate industry. For more information, call 601-432-6649.**

February 1 - 20, 2008

FNGB 318-73	Principles of Real Estate	3	TR	6:00 p.m. – 8:50 p.m.	TBA
			S	8:00 a.m. – 5:00 p.m.	

March 1 - 27, 2008

FNGB 457-73	Real Estate Law	3	TR	6:00 p.m. – 8:50 p.m.	TBA
			S	8:00 a.m. – 5:00 p.m.	

April 3 - 21, 2008

FNGB 456-73	Real Estate Brokerage Management	3	TR	6:00 p.m. – 8:50 p.m.	TBA
			S	8:00 a.m. – 5:00 p.m.	

*Classes are subject to change without prior notice.  
Additional classes may be added upon request and appropriate approval.  
All courses are approved by the appropriate department chair and college dean.*

Course Code	Title	Credit Hours	Meeting Day	Time	Proposed Faculty
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## Distance Learning Courses and Sites

**HOSTING SITES:** The College of Lifelong Learning is waiting final written approval to offer classes at the following locations. Crystal Springs High School, Heidelberg High School, Houlika Attendance Center, Kemper County High School, Louisville High School, Quitman High School, South Pike High School, Stone County High School, Thomastown Attendance Center, Tupelo Middle School, and Wayne County High School.

Graduate courses will be offered at these locations: Amite County High School, Canton High School, Hattiesburg High School.

### Undergraduate Classes

MUS 203-73	Music for Children	3	M	6:00 p.m. – 8:50 p.m.
RE 204-73	Pre-Reading Skills	3	T	6:00 p.m. – 8:50 p.m.
HIST 102-73	Western Civilization	3	W	6:00 p.m. – 8:50 p.m.
EDCI 305-73	Studies in Child Guidance in Child Care	3	R	6:00 p.m. – 8:50 p.m.

### Graduate Classes

EDCI 505-73	Assessing the Young Child	3	M	6:00 p.m. – 8:50 p.m.
EDCI 589-73	Teacher Education Programs and Technology	3	T	6:00 p.m. – 8:50 p.m.



***YES!!! THE COLLEGE OF LIFELONG LEARNING HAS A DEGREE PROGRAM JUST FOR YOU!***

- If you always wanted a college degree;
- If you can only work on a college degree in the evening and on weekends;
- If you want to work on a college degree right in your own neighborhood;
- If you have not finished high school and must earn a GED so you can go to college;
- If you attended college years ago and want to continue your studies without losing any hours;
- If you want to transfer from another college; THEN...

***The Bachelor of Science in Professional Interdisciplinary Studies is all about YOU!!!***

*For more information, see details on the following pages.*

# Professional Interdisciplin

Offering you...

- ✓ **Easy Access**
- ✓ **Customized Studies**
- ✓ **Cooperative Learning Groups**
- ✓ **Distance, Evening and Weekend Classes**

The **Bachelor of Science in Professional Interdisciplinary Studies Degree Program** is a cohort-based program for the mature adult who seeks a nontraditional method of obtaining a bachelor's degree. This flexible degree program is tailored to meet the career needs of participants and takes into consideration your experiences prior to enrolling in college.



## Choose Your Study Option!

- **General Interdisciplinary Studies**  
Majoring in General Interdisciplinary Studies will prepare you for a broad spectrum of employment opportunities in such career fields as Communications, Humanities and Fine Arts, Natural Sciences, Education, Behavioral and Social Science, and more!
- **Commercial Recreation and Resorts**  
A specialization in Commercial Recreation and Resorts will prepare you for work at casinos, convention centers, cruise ships, resorts, hotels, electronic game rooms and facilities, air travel, and other commercial gaming environments. You will learn skills in events planning, program development and management, conflict resolution, promotions and fiscal practices.
- **Faith-Based Leadership**  
This specialization will prepare you to work in faith-based, non-profit and social service agencies, including entities such as churches, charities, overseas missions, community organizations and other social service agencies. Specifically, you may chart careers in leadership, administration, fiscal management, public relations, grantsmanship, and community development.

## Tuition & Fees

Financial assistance is available to eligible persons admitted to Jackson State University through the College of Lifelong Learning. Qualified nontraditional high school graduates (17 to 24 years of age) and undergraduate adults (25 years of age or older), may receive support in the forms of work aid, tuition assistance, and/or book vouchers.

## Program Requirements

### Admission:

- Pre-Admissions Application
- Jackson State University Official Admissions Application
- Official high school transcript or GED.
- Official college transcript if applicable.
- Shot record for college admission if born prior to December 13, 1956.
- Birth certificate

### Coursework:

	<i>(Hours)</i>
● General Education Requirements	48
● Professional Core	14
● Interdisciplinary Concentration	27
● Professional Concentration	27
● Internship and Research Project	6-8
<b>TOTAL</b>	<b>122-124</b>

### Graduation:

- A minimum of 122-124 semester hours of work.
- Successful completion of all courses in prescribed program of study.
- A 2.0 Cumulative Grade Point Average.
- Completion of the last 36 hours at Jackson State University
- An "Application for Degree" form filed with the school dean the semester prior to the semester of graduation.

## Now Take the Next Step!

Call Us! The College of Lifelong Learning is ready to help you register and assist you each step of the way to graduation. Stop-by our office in the Education and Research Center of Mississippi, located at 3825 Ridgewood Road, Jackson, MS or simply pick-up the phone and...

*Call 601-432-6234 or toll-free at 1-800-264-6234 for more information.*

# ary Studies (PrIS) Degree

January 16, 2008 - May 5, 2008

## COURSE OFFERINGS

*ALL COURSES ARE OFFERED UPON REQUEST AND ARE NOT LIMITED TO LISTED LOCATIO*

Course Code	Title	Credit Hours	Meeting Day	Time	Proposed Faculty
<b>General Education Requirement</b>					
ENG 105-73	Composition II	3	M	5:30 p.m. – 8:50 p.m.	TBA
SOC 329-73	Social Change	3	M	6:00 p.m. – 8:50 p.m.	TBA
ART 206-73	Art Appreciation	3	T	6:00 p.m. – 8:50 p.m.	TBA
ENG 104-73	Composition I	3	T	6:00 p.m. – 8:50 p.m.	TBA
ENG 218-73	Advanced Composition	3	T	6:00 p.m. - 8:50 p.m.	TBA
FR 102-73	Elementary French	3	T	6:00 p.m. – 8:50 p.m.	TBA
SP 101-73	Elementary Spanish	3	T	6:00 p.m. – 8:50 p.m.	TBA
ENG 213-73	Professional Writing	3	F	6:00 p.m. - 8:50 p.m.	TBA
UNIV 105-73	University Success for Adult	3	F	6:00 p.m. - 8:50 p.m.	TBA
MATH 226-73	Concepts and Structures of Math	3	S	1:00 p.m. - 3:50 p.m.	TBA
<b>Professional Concentration (Option 1): General Interdisciplinary Studies</b>					
CLL 383-73	Research Tools and Fundamentals	3	T	6:00 p.m. - 8:50 p.m.	TBA
CLL 483-73	Special Field Research Projects	2	T	6:00 p.m. - 8:50 p.m.	TBA
<b>Professional Concentration (Option 2-A): Commercial Recreation</b>					
CRR 422-73	Introduction to the Gaming Industry	3	R	6:00 p.m. – 8:50 p.m.	TBA
CRR 424-67	Special Events Planning and Development (Online)	3	TBA		TBA
CRR 425-73	Customer Relations (Online)	3.0	TBA		TBA
<b>Professional Concentration (Option 2-B): Faith-Based Leadership</b>					
FBL 419-73	Communication Skills for Faith-Based Leaders (Online)	3	M		TBA
FBL 418-73	Organizational Leadership for Faith Based Leaders (Online)	3	M		TBA
FBL 420-73	Financial Management for Faith-Based Leaders	3	R	6:00 p.m. – 8:50 p.m.	TBA

*Classes are subject to change without prior notice.  
Additional classes may be added upon request and appropriate approval.  
All courses are approved by the appropriate department chair and college dean.*

# Academic & Non-Academic Credit Interest Form

## ACADEMIC INTEREST FORM

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Semester:  Spring  Summer  Fall 20\_\_\_\_\_

### Interested Area(s) of Study:

- Professional Interdisciplinary Studies Degree Program  Faith-Based Leadership  Commerical Recreation and Resort  
 Business  Communications  Natural Sciences  Humanities and Fine Arts  
 Education  Behavioral and Social Sciences  Other\_\_\_\_\_

## NON-ACADEMIC TRAINING REQUEST

Name\_\_\_\_\_ Organization:\_\_\_\_\_

Address\_\_\_\_\_ City:\_\_\_\_\_ State:\_\_\_\_\_ Zip:\_\_\_\_\_

Telephone:\_\_\_\_\_ Hours Available:\_\_\_\_\_

### Area(s) of Interest:

- Reading  Grantsmanship  Test Preparation  Educational Technology  
 Business  Certificate Programs  Personal Enrichment  Childcare Trainings  
 Mathematics & Science  Classroom Management  Other\_\_\_\_\_

## LOCATION

- |                                    |                                   |                                  |                                     |                                      |
|------------------------------------|-----------------------------------|----------------------------------|-------------------------------------|--------------------------------------|
| <input type="checkbox"/> Adams     | <input type="checkbox"/> Forrest  | <input type="checkbox"/> Jones   | <input type="checkbox"/> Marion     | <input type="checkbox"/> Wayne       |
| <input type="checkbox"/> Amite     | <input type="checkbox"/> Greene   | <input type="checkbox"/> Jasper  | <input type="checkbox"/> Montgomery | <input type="checkbox"/> Winston     |
| <input type="checkbox"/> Choctaw   | <input type="checkbox"/> Grenada  | <input type="checkbox"/> Kemper  | <input type="checkbox"/> Pike       | <input type="checkbox"/> Yazoo       |
| <input type="checkbox"/> Clay      | <input type="checkbox"/> Hinds    | <input type="checkbox"/> Leake   | <input type="checkbox"/> Rankin     | <input type="checkbox"/> Other:_____ |
| <input type="checkbox"/> Copiah    | <input type="checkbox"/> Holmes   | <input type="checkbox"/> Lee     | <input type="checkbox"/> Simpson    |                                      |
| <input type="checkbox"/> Covington | <input type="checkbox"/> Humphrey | <input type="checkbox"/> Madison | <input type="checkbox"/> Stone      |                                      |

Jackson State University  
- COLLEGE OF -  
**Lifelong Learning**  
3825 Ridgewood Road, Box 23  
Jackson, MS 39211

*For more information, please call*

# 601-432-6234

*Toll-free: 1-800-264-6234*



Jackson State University  
College of  
Lifelong Learning

The SMWCTI, Southwest Mississippi World Class Teaching Initiative, is one of six World Class Teaching Programs that supports Mississippi teachers as they seek National Board certification.

The SMWCTI Mentoring Program pairs groups of selected National Board candidates with experienced, devoted, knowledgeable, and caring mentors who are National Board Certified teachers. During the mentoring sessions, the mentors guide and support candidates through the National Board process. The sessions also allow teachers the opportunity to network with other teachers in their teaching areas in order to collaboratively brainstorm and discuss standards, current trends, and effective teaching strategies.

### SPRING MENTORING SCHEDULE

The mentoring sessions will meet from 9:00 A.M. - 11:00 A.M. on the following dates.

**January 24, 2008**

*(Pre-Candidacy Kick-Off)*

**January 5, 2008**

**January 19, 2008**

**February 2, 2008**

**February 16, 2008**

**March 1, 2008**

**March 22, 2008**

**April 5, 2008**

**April 19, 2008**

**May 3, 2008**

**May 17, 2008**

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\$6,000  
A YEAR...**

**BY BECOMING  
NATIONAL  
BOARD  
CERTIFIED.**



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**601-432-6234**

# ■ NON-ACADEMIC CREDIT

Workshops, Institutes, Conferences,  
Seminars, and Professional and  
Personal Development Activities!



## CLASSROOM MANAGEMENT

### Classroom Management Skills that Really Work

**CM-001**      **CEU Credits: .6**

This one-day session will be geared towards teachers using ideas, classroom situation, intervention strategies and conflict resolutions to help solve many of the behavioral problems in the classroom. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: February 2, 2008  
Session 2: May 2, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

### Character Education and the Peaceable Classroom

**CM-002**      **CEU Credits: .6**

This one-day session offers the opportunity to integrate character education's core values into the curriculum, instructional methods, and culture of the classroom and school. Teachers will learn to create safer, more caring, and respectful learning environments. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: January 19, 2008  
Session 2: June 11, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

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\*Availability Pending Approval from the  
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See page 27.

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Summer 2008

## EFFECTIVE TEACHER INSTITUTE

*Mark your calendar!*

Session 1: June 9 - 13, 2008  
Session 2: July 14 - 18, 2008  
8:00 a.m. - 5:00 p.m.

For more information or to register, call:

**601-432-6234**

toll-free: 1-800-264-6234

You may also visit the College of Lifelong Learning  
at the Universities Center located at  
3825 Ridgewood Road, Jackson, MS

## **Classroom Management: Building Relationships for Better Learning**

**CM-003 CEU Credits: .6**

This one-day workshop presents a broad conception of classroom management. Participants will explore how interpersonal relationships can provide the key to successful classroom management. In this course, participants will reflect on their relationships with students and develop a plan for enhancing these relationships. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: January 25, 2008  
Session 2: June 5, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## **What Every Classroom Teacher Should Know About Discipline**

**CM-004 CEU Credits: .6**

This one-day session will provide incentive information that every teacher should know in order to correct and prevent discipline problems. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: January 17, 2008  
Session 2: June 13, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## **Building Character through Cooperative Learning**

**CM-005 CEU Credits: .6**

This one-day session will focus on the value of cooperative learning in character education. Participants will learn effective strategies for developing core virtues such as personal responsibility, respect and how to incorporate cooperative learning strategies into classroom instruction. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: February 1, 2008  
Session 2: June 18, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## **Classroom Management for New and Returning Teachers**

**CM-006 CEU Credits: .6**

This one-day workshop equips teachers with essential insights into childhood and adolescent behaviour. The understanding gained forms the basis for techniques and strategies with which to manage student behaviour. Teachers gain an understanding of behaviour that enables effective classroom management. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: March 14, 2008  
Session 2: June 4, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## **Conflict Resolution**

**CM-007 CEU Credits: .6**

This one-day workshop helps educators understand how they can teach conflict resolution skills and empower students to resolve conflicts. This workshop helps teachers understand how they can --- and why they should --- address conflict resolution in the classroom. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: January 25, 2008  
Session 2: May 15, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

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# **READING AND GRAMMAR**

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## **Reading in the Content Areas**

**RG-008 CEU Credits: .6**

This one-day workshop will help teachers in developing or improving reading at any school level. Participants will learn how to simultaneously build students' reading skills as you teach content area subject matter. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: April 26, 2008  
Session 2: June 20, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## Current Problems and Issues in Reading

**RG-009**      **CEU Credits: .6**

This one-day session for teachers will explore content development around the need of specific groups. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: January 24, 2008  
Session 2: July 11, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## Methods to Help Struggling Readers

**RG-010**      **CEU Credits: .6**

This one-day session for teachers will offer a number of strategies for engaging all students in the reading process. You will discuss central problems in the teaching of reading, how to overcome these obstacles, ways to vary reading instructions, methods for improving reading across the curriculum, and the importance of connecting reading instructions to writing instructions. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: February 14, 2008  
Session 2: July 23, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## Improving Students' Reading and Writing Abilities

**RG-011**      **CEU Credits: .6**

This one-day workshop will introduce new and innovative teaching strategies to enhance students' abilities in reading and writing by using textbooks and basal readers. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: February 27, 2008  
Session 2: July 25, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## Mathematical Drills to Enhance Mathematical Skills

**MS-002**      **CEU Credits: .6**

In this one-day workshop teachers learn strategies for the transition from manipulative understanding to fluency of addition, subtraction, multiplication and division facts. Teachers learn dynamic drills that build mathematical confidence and independence, how to improve the "visual" aspect of your classroom will also be covered. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: April 25, 2008  
Session 2: June 4, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

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# MATHEMATICS AND SCIENCE

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## Applying Math to the Students' Everyday Life

**MS-001**      **CEU Credits: .6**

This one-day workshop will provide teachers with methods to help children understand patterns of mathematics. Teachers will also learn to relate mathematical topics to students' daily lives, to other mathematical topics, and to other curriculum areas. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: March 26, 2008  
Session 2: July 4, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## Team Approach to Math

**MS-003**      **CEU Credits: .6**

This one-day session will help teachers to gain understanding of effective mathematics instruction utilization and supervision of assistant teachers. Training will also focus on knowledge of instruction, intervention strategies, and benchmarks for K-3 students. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: April 3, 2008  
Session 2: June 19, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## Assessment in Math and Science

MS-004 CEU Credits: .6

This one-day workshop will show participants what it means to understand, and explore how teachers can design a set of standards to accurately and fairly assess the level of understanding that each of their students have or have not achieved. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: February 15, 2008  
Session 2: July 25, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## Creating a Scientific Interest

MS-005 CEU Credits: .6

In this workshop teachers will obtain resources for enhancing student interest in science and help to familiarize them in using these resources. Participants learn science activities and labs to do with their students and the principles behind those activities. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: March 18, 2008  
Session 2: July 9, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

# SPECIAL EDUCATION

## Guidelines for Educating the Exceptional Learner

SE-001 CEU Credits: .6

This workshop will provide educators with knowledge, attitudes, and skills basic to the education of exceptional learners. Topics include historical perspectives, the law and public policy, profiling the exceptional learner, a responsive curriculum, teaching and management strategies, teachers as persons and professionals. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: January 18, 2008  
Session 2: July 23, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## Art and Writing for Special Needs Children

SE-002 CEU Credits: .6

In this one-day this workshop, participants will explore how props, pictures, symbols, and other light-tech and high-tech tools can be used to expand a storybook-centered theme to support children who have disabilities in early childhood classrooms. Teachers will also learn what modifications will allow students with disabilities to participate in art and writing activities. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: February 11, 2006  
Session 2: May 8, 2006

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## Teaching Students with Attention-Deficit/Hyperactivity Disorder

SE-003 CEU Credits: .6

This one-day workshop will provide teachers tools for teaching students with ADHD. Teachers will learn ways to structure classroom time, set realistic goals, monitor and chart behavior and, work closely with parents in order to provide the best classroom atmosphere for ADHD students.

**(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: January 24, 2008  
Session 2: April 24, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

*"This workshop was great and I truly learned a lot. The presenters did a wonderful job, and I plan to use the information received in my classroom. Thank you for this opportunity."*

- M. Wells

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# EDUCATION PERSONNEL

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## Team Building for School Safety

**ME-001**      **CEU Credits: .6**

This one-day workshop offers practical guidelines for creating a safe school environment and momentum for optimum human growth and development. Participants will learn how effective school safety exists only in team-focused school plan that is interwoven into the school culture, programs, activities, and relationships. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: January 26, 2008  
Session 2: June 12, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## English as a Second Language

**ME-002**      **CEU Credits: .6**

This one-day course is to help participants communicate with Spanish speakers at a basic level. Some of the topics covered are: asking for and giving directions, advising, explaining rules and regulations to parents, and asking for basic information from parents and students. The course will enable the participants to more effectively communicate with parents regarding common issues and concerns. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: February 5, 2008  
Session 2: May 10, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## Assistant Teacher/ Paraprofessional Training

**ME-003**      **CEU Credits: .6**

Participants will understand their role in utilizing information to increase student performance and instructional delivery. This session will give a variety of learning strategies including hands-on activities and group discussions. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: March 1, 2008  
Session 2: May 2, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## School Safety and Prevention Strategies

**ME-004**      **CEU Credits: .6**

Participants will reflect on personal experiences related to conflict and violence, review the relationship between school climate, school safety and academic success, and assessing individual school needs related to school safety and security using school safety assessments. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: March 6, 2008  
Session 2: June 6, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## Sign Language

**ME-005**

**CEU Credits: .6**

Participants will learn the basic on how to communicate using American Sign Language. The instructor will develop conversational skills and competence. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: April 18, 2008  
Session 2: July 24, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

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# GRANTSMANSHIP

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## Writing Grant Proposals

**GW-001**

**CEU Credits: .6**

This one-day workshop will focus on how to write a winning grant proposal that will bring in money. The instructor will identify what agencies and organizations qualify for what grants and how to apply. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: February 20, 2008  
Session 2: July 10, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## How to Develop and Justify Budgets for Grants

**GW-002**      **CEU Credits: .6**

This one-day session on budget development and justification will focus on how the budget links to the rest of the grant proposal. Participants will learn what should and should not be included in developing a budget. Budgets are not difficult to develop once one sees the connection to the main components of a well thought out project. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: March 14, 2008  
Session 2: July 19, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## Grant Writing and Management for Faith-Based Organizations

**GW-003**      **CEU Credits: .6**

This one-day session will help improve your chances of getting grants by learning the entire grant writing process. Each participant can expect to learn how to identify funding sources and how to develop the proposal from the abstract to the evaluation component. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: March 7, 2008  
Session 2: July 11, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

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# TEST PREPARATION

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## PRAXIS I Preparation

**TP-001**      **CEU Credits: .6**

The Praxis I Reading, Writing and Math course is exclusively designed to help both professionals and non-professionals to develop and understanding of the test taking strategies and skills needed to pass each exam. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: February 1, 2008  
Session 2: June 13, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## GRE Preparation

**TP-002**      **CEU Credits: .6**

Get coaching and practice with sample tests that stimulate the most recent version of the Graduate Record Exam. Prepare now to improve your score and increase your chance of getting into the graduate program of your choice. This is a refresher course only and assumes a basic knowledge of algebra and geometry. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: March 27, 2008  
Session 2: May 24, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## LSAT Preparation

**TP-003**      **CEU Credits: .6**

This one-day workshop will teach participants the skills needed to pass the Law School Admissions Test required for law School admission. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: May 23, 2008  
Session 2: July 18, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

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# EDUCATIONAL TECHNOLOGY

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## Microsoft Word for Graduate Students

**ET-001**      **CEU Credits: .6**

This workshop is an introduction to word processing. Learn basic skills that include text editing, printing, and formatting your thesis, research paper and dissertation. Participants may bring their individual guidelines for submitting pages. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: April 18, 2008  
Session 2: June 25, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## Microsoft Excel for Beginners

**ET-002**      **CEU Credits: .6**

This workshop is an introduction to spreadsheets. Participants will learn the basic functions of setting up a spreadsheet and using formulas. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: May 9, 2008  
Session 2: July 22, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## Microsoft PowerPoint for Beginners

**ET-004**      **CEU Credits: .6**

This workshop is an introduction to a presentation program. You will learn how to use basic presentation skills, formatting and editing text, graphic images, and tables. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: February 6, 2008  
Session 2: May 2, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## Integrating Technology in the Classroom

**ET-006**      **CEU Credits: .6**

Participants will use software to enhance the instructional design of their classrooms. Animation, graphics, databases, spreadsheets, and presentation software programs will also be covered in this one-day workshop. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: February 8, 2008  
Session 2: June 7, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## Microsoft Access for Beginners

**ET-003**      **CEU Credits: .6**

This workshop is an introduction to the database program. Learn how to create and work with tables, data, and simple queries. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: May 7, 2008  
Session 2: June 20, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## Microsoft Word for Beginners

**ET-005**      **CEU Credits: .6**

This workshop is an introduction to word processing. Learn basic skills that include text editing, printing, and formatting. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: April 17, 2008  
Session 2: May 14, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## Introduction to HTML

**ET-007**      **CEU Credits: .6**

HTML is the programming language originally used to create web pages. While there are now software applications that make web page design easier, knowledge of HTML can help you decipher and fix coding issues in your web pages. In this class, you will learn more about HTML, how it is used, and how it came to be. HTML structure and syntax will be explained. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: March 7, 2008  
Session 2: June 21, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
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*www.jsu.ms.edu/CLL*

## Introduction to Microsoft Publisher

**ET-008**      **CEU Credits: .6**

This workshop will teach the novice the ins and outs of working the Microsoft Publisher program. The program allows anyone to create colorful flyers, calendars, newsletters and much more. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: March 1, 2008  
Session 2: June 6, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## Publishing on the Web with PDFs

**ET-009**      **CEU Credits: .6**

Adobe Acrobat allows you to publish your work on the web in an easy-to-read, easy-to-print format. The format is especially useful if your work contains formula or foreign language characters. PDF files can be read by anyone who downloads the free reader, giving you access to web surfers. Participants bring a document in Microsoft Word (or WordPerfect) on a PC-formatted disk to convert, such as a journal article, your CV, or a syllabus. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: February 21, 2008  
Session 2: May 1, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

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# BUSINESS

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## Become an Effective Leader and Supervisor

**BN-001**      **CEU Credits: .6**

In this workshop, participants will learn the basic principles of leadership, how to identify the various leadership styles, and the leadership behaviors that motivate people. This workshop will also cover fundamental skills of management, communicating, delegating, and dealing with conflicts. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: February 23, 2008  
Session 2: May 14, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## Essential Skills for the Administrative Professionals

**BN-002**      **CEU Credits: .6**

Enhance the interpersonal and behavioral skills needed to perform your everyday task and stay on top of the various responsibilities required by your position. Gain insight in the following areas: business etiquette, minutes taking and correspondence, time management and organizational skills, and conflict resolution. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: February 9, 2008  
Session 2: May 9, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## Conflict Resolution in the Workplace

**BN-003**      **CEU Credits: .6**

This one-day workshop will help participants deal with the types of conflicts encountered in school and business settings. Participants will design strategies and programs for educating subordinates to deal with their own interpersonal conflicts. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: February 20, 2008  
Session 2: April 11, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## Business Communication for Professionals

**BN-004**      **CEU Credits: .6**

This one-day workshop will help participants practice active listening techniques, learn tips to effectively communicate ideas in the workplace, and practice writing effective inter-office memoranda, short reports, and a variety of business letters. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: April 23, 2008  
Session 2: June 21, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## Safety in the Workplace

**BN-005**      **CEU Credits: .6**

In this one-day workshop, participants will learn to implement a safety plan for their own environment. This workshop will provide safety practices that can be used to reduce the risk of both short-term and long-term injuries in the work place. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: March 8, 2008  
Session 2: May 21, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## Business Etiquette for Professional Success

**BN-006**      **CEU Credits: .6**

This workshop is designed to introduce individuals to the basics of business etiquette. Participants will understand how to interact properly in various business and professional settings. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: January 30, 2008  
Session 2: May 7, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## Performance Evaluation

**BN-007**      **CEU Credits: .6**

This one-day workshop will enable management to design a legally valid performance review process, a standard for performance appraisals, initiate the performance review, and other performance issues. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: February 16, 2008  
Session 2: May 15, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## Quality Customer Service

**BN-008**      **CEU Credits: .6**

This workshop will highlight seven-key to delivery techniques for super customer service. Participants will learn techniques for handling unhappy customers. Innovative telephone customer service techniques will also be covered. This one-day course will equip participants with the tools they will need in order to meet and exceed customer expectations. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: January 18, 2008  
Session 2: April 10, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## Stress Management

**BN-009**      **CEU Credits: 1.2**

This workshop discusses the nature of stress, how stress influences health and business relations. Participants will develop the knowledge, skills, and confidence necessary to manage stressors in a positive and constructive way, and they will learn how to achieve a balance between business and personal life. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: February 22, 2008  
Session 2: May 17, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## Preparing Budget Reports

**BN-010**      **CEU Credits: .6**

This one-day workshop will show participants how to use the latest technology to prepare readable and reliable budget reports for public or private organizations. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: March 27, 2008  
Session 2: May 24, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## Sexual Harassment

**BN-011**      **CEU Credits: .6**

This workshop shows how to prevent sexually hostile work environments that are illegal. The instructor will explain how sexually hostile environments create a lack of respect in the workplace. This workshop will further explain the minimum requirements of the law, and basic organization's policies and procedures prohibiting harassment on the basis of sex, race, age, religion, national orientation, disability, and sexual orientation. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: February 15, 2008  
Session 2: May 17, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## Developing Presentation Skills

**BN-012**      **CEU Credits: .6**

Learn the techniques essential to making presentations that are informative and exciting. You will gain valuable strategies for writing effective notes, overcoming nervousness, tailoring your presentation to specific audiences, and much more. **(Cost: \$50; CEUs are an additional \$20)**

**Date:**

Session 1: February 28, 2008  
Session 2: July 12, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

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# PERSONAL ENRICHMENT

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## Spanish for Beginners

**PE-001**

This one-day course is to help participants communicate with Spanish speakers at a basic level. Some of the topics covered are: asking for and giving directions, advising, explaining rules and regulations to parents, and asking for basic information from parents and students. The course will enable the participants to more effectively communicate with parents regarding common issues and concerns. **(Cost: \$50)**

**Date:**

Session 1: January 16, 2008  
Session 2: March 6, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## Creating Floral Arrangements

**PE-002**

This one-day session will help participants learn the art of floral arrangements. The instructor will present uncomplicated methods on do-it-yourself projects using fresh or silk flowers. Some of these projects are flower arrangements, wreaths, cascade wedding bouquets, bridesmaids' bouquets, corsages, and boutonnieres. **(Cost: \$50)**

**Date:**

Session 1: February 8, 2008  
Session 2: June 14, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## Crafts, Drawing, and Painting

**PE-003**

This one-day course will help participants create beautiful arts and crafts for those special loved ones. This workshop is also designed for teachers looking for special art and crafts projects to do with their students. Participants will enjoy expressing their natural creativity. **(Cost: \$50)**

**Date:**

Session 1: March 22, 2008  
Session 2: July 10, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS

## Scrapbooking

**PE-004**

Learn techniques for scrapbooking and create a greeting card or come and work on a current album. This one-day workshop is designed to express creativity and build Family Memory Books. Our instructors teach participants how to use materials in an artistic way providing an enjoyable and uplifting experience. Instruction will be provided on safe and creative photo preservation and starting keepsake albums. **(Cost: \$50)**

**Date:**

Session 1: April 12, 2008  
Session 2: July 19, 2008

**Time:**

Time: 9:00 a.m. - 4:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Rd.  
Jackson, MS



# Pandemic Influenza

## Mississippi - School Closing Table Top Exercise

### FREE WORKSHOP!!!

**\*\*CEUs, Contact Hours, and SEMI Credits Included\*\***

**ATTENTION:**  
School administrators, College administrators, Teachers, Professors, Parents, Public Health & Health Care Professionals, Public Officials, First Responders, Faith Based Organizations, Head Start Agencies, and Public & Private Daycares

One-day training on how to deal with issues relating to: Pandemic Influenza Risk & Countermeasures, Public Policy, Planning, Communication, Authority, and Responsibility.

- Session 1: February 27, 2008**
- Session 2: February 28, 2008**
- Session 3: February 29, 2008**

For registration information please contact Carolyn Mack or Carlos Wilson at

**(601) 432-6234**

**Toll Free: 1-800-264-6234**

Time: 8:30 a.m. - 3:00 p.m.

Location: Jackson State University  
College of Lifelong Learning  
3825 Ridgewood Road  
Jackson, MS 39211

### Pandemic Influenza Mississippi - School Closing Table Top Exercise Participant Registration Form

INSTRUCTIONS: Please complete and fax the registration form to (601) 432-6124 or mail the form to: 3825 Ridgewood Road, Box 23, Jackson, MS 39211.

Last Name \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

Employer \_\_\_\_\_ Your Position \_\_\_\_\_

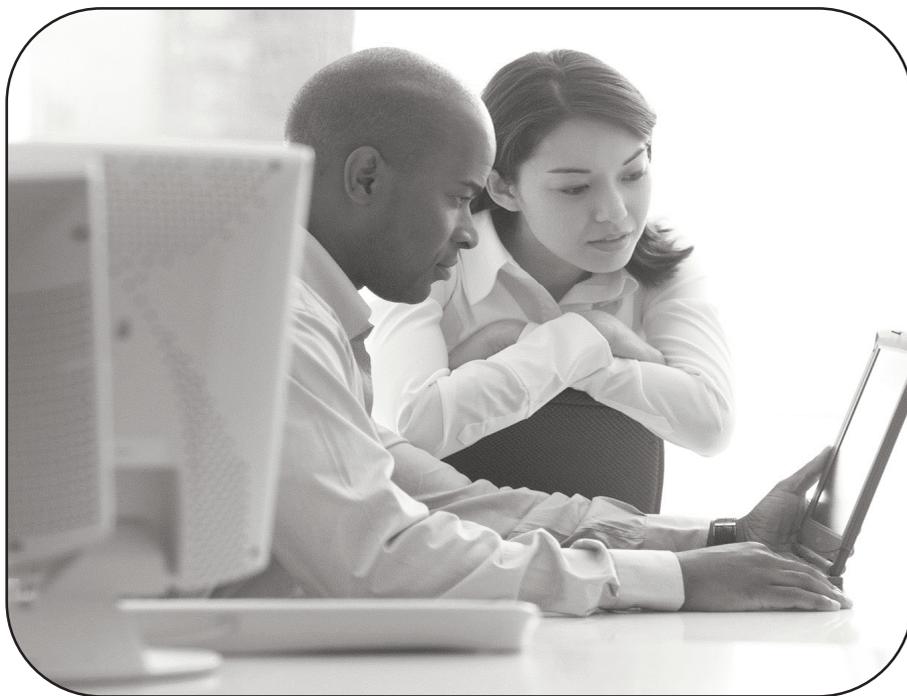
**Choose One:**

- Session 1: February 27, 2008**
- Session 2: February 28, 2008**
- Session 3: February 29, 2008**



Mississippi State Department of Health  
TO PROMOTE AND PROTECT THE HEALTH OF ALL MISSISSIPPIANS





## Take Your Learning Online with the College of Lifelong Learning's Online Classes and Workshops.

The **COLLEGE OF LIFELONG LEARNING** at Jackson State University offers quality instruction to traditional and nontraditional students through the use of technological media such as computers, video, and the Internet. You may take academic courses entirely online or even get continuing education units (**CEUs**) from the comfort of your own home through our online classes and workshops.

### **ONLINE ACADEMIC COURSE OFFERINGS\*** **Spring 2008**

#### **Undergraduate**

- FBL 418-73 Organizational Leadership for Faith Based Leaders Leaders (Online)  
FBL 419-73 Communication Skills for Faith Based Leaders (Online)  
CLL 400-67 Leadership Seminar (Online)  
CRR 424-67 Special Events Planning and Development (Online)  
CRR 425-67 Customer Relations (Online)

\*See page 3 for more information.

*For more information or to register, call:*

**601-432-6234**

toll-free: 1-800-264-6234

You may also visit the  
College of Lifelong Learning  
at the Universities Center located at  
3825 Ridgewood Road, Jackson, MS



### **ONLINE WORKSHOPS**

The College of Lifelong Learning, through **ED2GO**, also offers a wide range of highly interactive courses that you can take entirely over the Internet. Earn your **CEUs** today in online courses that are affordable, fun, fast, convenient, and geared just for you.

#### Get online training in:

- Art, History, Psychology, and Literature
- Basic Computer Literacy
- Business Administration
- Child Care and Parenting
- Classroom Management
- Grant Writing
- Leadership
- Math, Philosophy, and Science

**[WWW.ED2GO.COM/JSUMS](http://WWW.ED2GO.COM/JSUMS)**



# CHILDCARE TRAININGS

Date/Time	Topic	Contact Hrs	Registration Fee	Location
Saturday, January 19, 2008 Friday, April 11, 2008 8:30 – 12:30 p.m.	<b><i>“Health Issues in Head Start”: What Parents Need to Know</i></b> <b>CC-001</b>	4 hours	20.00	Universities Center 3825 Ridgewood Rd Jackson, MS 39211
Saturday, January 26, 2008 Friday, April 25, 2008 8:30 – 12:30 p.m.	<b><i>“Understanding Left Brain Math”</i></b> <b>CC-002</b>	4 hours	20.00	Universities Center 3825 Ridgewood Rd Jackson, MS 39211
Saturday, February 2, 2008 Friday, May 2, 2008 8:30 – 12:30 p.m.	<b><i>“The Assessment Process in the Pre-K and Kindergarten Program”</i></b> <b>CC-003</b>	4 hours	20.00	Universities Center 3825 Ridgewood Rd Jackson, MS 39211
Saturday, February 9, 2008 Friday, May 9, 2008 8:30 – 12:30 p.m.	<b><i>“What Every Classroom Teacher Should Know About Discipline”</i></b> <b>CC-004</b>	4 hours	20.00	Universities Center 3825 Ridgewood Rd Jackson, MS 39211
Saturday, March 1, 2008 Friday, May 23, 2008 8:30 – 12:30 p.m.	<b><i>“Teacher and Parent Interaction”</i></b> <b>CC-005</b>	4 hours	20.00	Universities Center 3825 Ridgewood Rd Jackson, MS 39211
Saturday, February 23, 2008 Saturday, March 8, 2008 Friday, April 18, 2008 Saturday, May 31, 2008 Saturday, July 12, 2008 8:30 – 12:30 p.m.	<b><i>“Be Safe! Play Safe! Playground Safety for Everyone”</i></b> <b>CC-006</b>	4 hours	20.00	Universities Center 3825 Ridgewood Rd Jackson, MS 39211
Friday, March 14, 2008 Friday, June 6, 2008 8:30 – 12:30 p.m.	<b><i>“Student/Teacher Interaction in the Classroom”</i></b> <b>CC-007</b>	4 hours	20.00	Universities Center 3825 Ridgewood Rd Jackson, MS 39211
Friday, April 4, 2008 Friday, June 13, 2008 8:30 – 12:30 p.m.	<b><i>“Technology Advances in the Classroom”</i></b> <b>CC-008</b>	4 hours	20.00	Universities Center 3825 Ridgewood Rd Jackson, MS 39211
Saturday, April 12, 2008 Friday, June 20, 2008 8:30 – 12:30 p.m.	<b><i>“Reading Right from the Start”</i></b> <b>CC-009</b>	4 hours	20.00	Universities Center 3825 Ridgewood Rd Jackson, MS 39211
Saturday, April 19, 2008 Friday, June 27, 2008 8:30 – 12:30 p.m.	<b><i>“Behavior Management”</i></b> <b>CC-010</b>	4 hours	20.00	Universities Center 3825 Ridgewood Rd Jackson, MS 39211

**Child care professionals are the first line in ensuring the success of today's students. The College of Lifelong Learning has been approved to provide staff development training for child care staff by the Child Care Facilities Licensure Branch of the Mississippi State Department of Health. Take advantage of these great opportunities to get high quality professional development training.**

<b>Date/Time</b>	<b>Topic</b>	<b>Contact Hrs</b>	<b>Registration Fee</b>	<b>Location</b>
Saturday, April 5, 2008 Friday, June 27, 2008 8:30 – 12:30 p.m.	<b><i>“Using the Tough Love Process in the Classroom”</i></b> <b>CC-011</b>	4 hours	20.00	Universities Center 3825 Ridgewood Rd Jackson, MS 39211
Saturday, May 3, 2008 Friday, July 25, 2008 8:30 – 12:30 p.m.	<b><i>“Early Childhood Education”</i></b> <b>CC-012</b>	4 hours	20.00	Universities Center 3825 Ridgewood Rd Jackson, MS 39211
Saturday, May 17, 2008 Friday, July 18, 2008 8:30 – 12:30 p.m.	<b><i>“Effective Teaching Strategies”</i></b> <b>CC-013</b>	4 hours	20.00	Universities Center 3825 Ridgewood Rd Jackson, MS 39211
Friday, January 18, 2008 Saturday, May 24, 2008 8:30 – 12:30 p.m.	<b><i>“Celebrating Reading”</i></b> <b>CC-014</b>	4 hours	20.00	Universities Center 3825 Ridgewood Rd Jackson, MS 39211
Friday, January 25, 2008 Saturday, May 10, 2008 8:30 – 12:30 p.m.	<b><i>“The Teacher’s Role in the Development of Social Competence”</i></b> <b>CC-015</b>	4 hours	20.00	Universities Center 3825 Ridgewood Rd Jackson, MS 39211
Saturday, February 16, 2008 Saturday, April 26, 2008 Saturday, June 14, 2008 8:30 – 12:30 p.m.	<b><i>“Cardiopulmonary Resuscitation (CPR) for Child Care Personnel”</i></b> <b>CC-016</b>	4 hours	35.00	Universities Center 3825 Ridgewood Rd Jackson, MS 39211
Friday, February 1, 2008 Saturday, July 26, 2008 8:30 – 12:30 p.m.	<b><i>“Acting Out: Managing The Behaviors of Infants and Toddlers”</i></b> <b>CC-017</b>	4 hours	20.00	Universities Center 3825 Ridgewood Rd Jackson, MS 39211
Friday, February 15, 2008 Friday, June 13, 2008 8:30 – 12:30 p.m.	<b><i>“Music for Young Children Using Puppetry Center”</i></b> <b>CC-018</b>	4 hours	20.00	Universities Center 3825 Ridgewood Rd Jackson, MS 39211
Friday, February 22, 2008 Saturday, June 28, 2008 8:30 – 12:30 p.m.	<b><i>“First Aid”</i></b> <b>CC-019</b>	4 hours	20.00	Universities Center 3825 Ridgewood Rd Jackson, MS 39211
Saturday, March 15, 2008 Saturday, July 19, 2008 8:30 – 12:30 p.m.	<b><i>“Team Building”</i></b> <b>CC-020</b>	4 hours	20.00	Universities Center 3825 Ridgewood Rd Jackson, MS 39211

## Who should Attend?

Teachers, Assistant Teachers, Counselors, Social Service Workers, Care-givers, Administrators, and Parents of young children in Head Start, public and private schools, and daycare centers

## What can you learn?

- ✓ Train with Local and National Experts
- ✓ Learn Violence Prevention Strategies for Young Children
- ✓ Attend Behavior Management Workshops
- ✓ Learn Character Education Concepts
- ✓ Learn about cultural and behavioral differences in young children
- ✓ Learn how to assess social and emotional health in young children
- ✓ Earn CEUs, SWUs, & Contact Hours

For pre-registration and more information, call

**601-432-6879**

or 601-432-6234.

CHILDLIFE MANAGEMENT

# ABC's of Excellence Conference:

*Culturally* Appropriate Character Development, Discipline, and Instruction



**March 27-28, 2008**

*Pre-Registration*

**\$69**

special prices  
for Groups

**Universities Center  
3825 Ridgewood Road  
Jackson, MS**

Jackson State University • College of Lifelong Learning

**Abc's of Excellence Conference  
Participant Registration Form  
March 27-28, 2008**

(Please duplicate as needed)

**Directions:**

- 1) Please fill out the registration form completely.
- 2) Each registrant must complete a separate registration form.
- 3) Full payment must be submitted with each registration.

Last Name \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

Employer \_\_\_\_\_ Your Position \_\_\_\_\_

**Registration Fees:**

<b>Pre-Registration</b> (By March 21)	<b>Group Rate Pre-Registration</b> (By March 21) (Five or more participants)	<b>On-Site</b> (After March 21)	<b>Enter Total</b> <b>Amount Enclosed</b>
<b>\$69</b>	<b>\$59</b>	<b>\$79</b>	_____

**NOTE:** To pre-register, your registration form and fees must be received by **March 21**. If requesting the group rate, please submit all registration forms of the group's participants and fees together. Refunds will be given minus a processing fee of \$15 if requested in writing by **February 28**. Refunds **will not** be given if requested after **February 28**. CEUs and SWUs are available upon request. There is an additional fee of \$20 per unit for CEUs.

**PAYMENT: PLEASE CHECK ONE**

- Check Enclosed
  Purchase Order Enclosed
  Money Order Enclosed

Make all checks payable to **JSU COLLEGE OF LIFELONG LEARNING**. Please mail completed registration form(s) and check(s), money order(s), or purchase order(s) to the address below:



**Jackson State University**  
**College of Lifelong Learning**  
**3825 Ridgewood Road, Box 23**  
**Jackson, MS 39211**  
**Phone: (601) 432-6234 or 1-800-264-6234**  
**Fax: 601-432-6124**

Persons with disabilities who require special assistance or seating at this event, please call the College of Lifelong Learning (601-432-6234) for details. Persons who require sign language interpreters should contact this office at least 14 days prior to the event in order to solicit qualified interpreters.

# New Certificate Program

## Personal Money Management

Get Personal and Professional training in the following areas...

- Protection Management
- Debt Management
- Asset Management
- Income Management

**Beginning January 19, 2008**

***Register Now!***

*See page 26 for more information.*

**Cost: \$10.00 per session**

**Location: 3825 Ridgewood Road  
Jackson, MS 39211**



Jackson State University  
- COLLEGE OF -  
**Lifelong Learning**  
3825 Ridgewood Road, Box 23  
Jackson, MS 39211

*For more information, please call*

**601-432-6234**

*Toll-free: 1-800-264-6234*

# CERTIFICATE PROGRAMS

Get that next job or promotion and make more money!

## WHAT IS A CERTIFICATE PROGRAM?

Jackson State University College of Lifelong Learning offers Professional Development Certificate Programs. These certificate programs are designed to introduce participants to practical principles that will enhance professional career possibilities and provide personal enrichment. Certificates are recognitions given to a participant for attending, participating, or completing specific, professional development training.

## Personal Money Management

This certificate program in money management prepares participants for practical money management, establishing a plan for achieving your money management goals, and managing your personal finances. The information presented will be the fundamentals of money management that anyone can readily apply to their current financial situation. The information is useful for all income levels in helping to achieve both short-term and long-term financial security for yourself and your family. The four courses provide simple principles about saving, spending, and general fiscal management. At the completion of the certificate program, a complimentary financial needs analysis is provided upon request.

## Protection Management

### MM-001

This session will introduce long term financial planning including will preparation, long term care. Auto, home and life insurance will also be explored. Participants will also examine the theory of decreasing responsibility as it relates to income protection and retirement savings. **(Cost: \$10)**

#### Date:

Session 1: January 19, 2008  
Session 2: February 2, 2008  
Session 3: April 5, 2008  
Session 4: June 7, 2008

#### Time:

1:30 p.m. – 3:30 p.m.

#### Location:

Universities Center  
3825 Ridgewood Road  
Jackson, MS

## Debt Management

### MM-002

This seminar is designed to address the increasing need for financial planning for the future. Participants will learn practical concepts on revolving credit versus fixed debt, common credit mistakes and a quick systematic way to build equity. This session will also provide debt elimination techniques for the financially conscious consumer. **(Cost: \$10)**

#### Date:

Session 1: February 9, 2008  
Session 2: April 12, 2008  
Session 3: June 14, 2008

#### Time:

1:30 p.m. - 3:30 p.m.

#### Location:

Universities Center  
3825 Ridgewood Road  
Jackson, MS

## Asset Management

### MM-003

This seminar will introduce participants to today's financial challenges. It will give guidance in savings and investment options available such as savings accounts, CD's, mutual funds, and other options. It will also discuss the effectiveness of systematic investing. **(Cost: \$10)**

#### Date:

Session 1: February 16, 2008  
Session 2: April 19, 2008  
Session 3: June 21, 2008

#### Time:

1:30 p.m. - 3:30 p.m.

#### Location:

Universities Center  
3825 Ridgewood Road  
Jackson, MS

## Income Management

### MM-004

This seminar will explore entrepreneurship and its financial responsibilities. In addition, the participants will take an in-depth look at the theory of decreasing responsibility as it relates to income protection and retirement savings and receive a FREE Financial Needs Analysis which gives a personal snapshot of their own financial situation. **(Cost: \$10)**

#### Date:

Session 1: February 23, 2008  
Session 2: April 26, 2008  
Session 3: June 28, 2008

#### Time:

1:30 p.m. - 3:30 p.m.

#### Location:

Universities Center  
3825 Ridgewood Road  
Jackson, MS

# RECERTIFICATION/ LICENSE RENEWAL

## Real Estate Continuing Education Certificates

### Agency Law

RE-001

This seminar will cover the relationship of parties involved in real estate transactions and definitions.

**Date:**

Session 1: February 1, 2008  
Session 2: May 16, 2008

**Time:**

8:00 a.m. - 12:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Road  
Jackson, MS

### Contract Law

RE-002

This seminar will cover the history of contract law, definitions and terminology used in association with contracts.

**Date:**

Session 1: February 1, 2008  
Session 2: May 16, 2008

**Time:**

1:00 p.m. - 3:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Road  
Jackson, MS

### License Law

RE-003

This seminar will focus on license law as applied to realtors responsible for executing acts of real estate.

**Date:**

Session 1: February 1, 2008  
Session 2: May 16, 2008

**Time:**

3:00 p.m. - 5:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Road  
Jackson, MS

### Real Estate Management, Apartment Management & Commercial Property Management

RE-004

This seminar will focus on property management including forms of ownership, types of property, management agreements, and tenant selection.

**Date:**

Session 1: February 15, 2008  
Session 2: May 23, 2008

**Time:**

8:00 a.m. - 12:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Road  
Jackson, MS

## Insurance Continuing Education Certificates

### Insurance Ethics

IN-001

12 hours

This seminar is intended to introduce the participants to the field of insurance ethics. It begins by examining the personal and business ethics and how to apply them to everyday events. The participants will learn the proper ethical conduct and behavior that is mandated and regulated by both state and federal governments. **(Cost: \$85)**

**Date:**

February 8-9, 2008

**Time:**

Day 1: 8:00 a.m. - 5:00 p.m.  
Day 2: 8:00 a.m. - 12:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Road  
Jackson, MS

### Insurance Principles - Life and Health

IN-002

12 hours

This seminar will explain the Federal Employee Health Benefit Program that requires employers to provide individual and family coverage for a limited amount of time after termination of employment. It will also explain the two prominent types of Insurance: Preferred Primary Organizations (PPOs) and Health Maintenance Organization (HMOs). **(Cost: \$85)**

**Date:**

March 14-15, 2008

**Time:**

Day 1: 8:00 a.m. - 5:00 p.m.  
Day 2: 8:00 a.m. - 12:00 p.m.

**Location:**

Universities Center  
3825 Ridgewood Road  
Jackson, MS

*I was able to  
increase my  
knowledge and  
earn CEU credits.  
Thanks!*

- Anonymous

## Life Insurance Concepts

IN-003

12 hours

This seminar will explore the reasons for and the uses of life insurance policies along with showing how to determine the amount of life insurance an individual needs. It also explains the events in life that indicate a life insurance program should be reevaluated. It also explains ways in which life insurance can be used to help business strategies and in financial and estate planning. **(Cost: \$85)**

### **Date:**

April 25-26, 2008

### **Time:**

Day 1: 8:00 a.m. - 5:00 p.m.

Day 2: 8:00 a.m. - 12:00 p.m.

### **Location:**

Universities Center  
3825 Ridgewood Road  
Jackson, MS

## Introduction to Property and Casualty

IN-004

12 hours

This seminar introduces the participant to the business owner's policy and how it coordinates with the property and casualty contract. It also discusses the various policy riders that are available. This seminar will address the element of risk and how to evaluate the amount of risk for various companies and businesses in need of property and casualty coverage. It also explains how business can lessen risk. **(Cost: \$85)**

### **Date:**

June 27-28, 2008

### **Time:**

Day 1: 8:00 a.m. - 5:00 p.m.

Day 1: 8:00 a.m. - 12:00 p.m.

### **Location:**

Universities Center  
3825 Ridgewood Road  
Jackson, MS

You may soon earn a certificate in...

# Better Home Management



***Don't miss out*** on this powerful, seminar series. Trainings will cover basic and advance levels of home management.

In four 2-hour trainings, you can learn:

- **Decorating Tips for your Home**
- **Quick-fix Meal Planning**
- **Budget Basics for Smart Shopping**
- **Parenting Skills that Work**

*For more information, contact:*

Jackson State University  
COLLEGE OF LIFELONG LEARNING  
3825 Ridgewood Road, Box 23  
Jackson, Mississippi 39211

**COMING  
SUMMER  
2008**

# 601-432-6234

or Toll-free: 1-800-264-6234

*"Creating a World of Successful People"*



# APPLICATION FORMS

Request the College of Lifelong Learning services, today!

## ADMISSIONS AND REGISTRATION POLICIES

### ACADEMIC CREDIT

#### Undergraduate:

Students seeking undergraduate admission should:

**STEP 1:** Complete the Pre-Admissions Undergraduate Application and submit it to the College of Lifelong Learning, at 3825 Ridgewood Road, Box 23, Jackson, MS 39211.

**STEP 2:** Have your official high school transcript, college transcript(s), or GED score sent to the College of Lifelong Learning, 3825 Ridgewood Road, Box 23, Jackson, MS 39211. Copies of transcripts will not be accepted.

#### How To Get Your Transcript:

**High School Students** or those who have never attended college have your high school transcript sent to the Office of Student Support Services in the College of Lifelong Learning once you have graduated. Your transcript may be requested from your high school or the school district where you attended high school. The official transcript must be submitted in a sealed envelope.

**GED Students** have your Official GED scores sent to Student Support Services. These scores must be official and issued in a sealed envelope or faxed from the appropriate office.

**College Transfer Students** should have an official transcript sent to the Office of Student Support Services from the last college attended. This can be done by writing the college or university you last attended and requesting that your transcript be sent to the College of Lifelong Learning. This process may take a week or longer so allow plenty of time. It is helpful to bring an unofficial transcript with you to registration but it is not required.

**STEP 3:** Complete the Undergraduate Admissions Application for the College of Lifelong Learning. You may visit our campus from Monday-Friday, 8:00 a.m.-5:00 p.m. or mail the application to 3825 Ridgewood Road, Box 23, Jackson, MS 39211.

**STEP 4: Apply for Financial Aid.** April 15 of each year is the priority deadline for the submission of financial aid. Apply early via the web at [www.fafsa.ed.gov](http://www.fafsa.ed.gov)!

**STEP 5:** See a counselor/advisor for the selection of your courses. Complete and mail the Undergraduate Course Request Form and a copy of your admittance letter to The College of Lifelong Learning or Fax the Form to (601) 432-6124.

**STEP 6:** Complete Registration by paying your fees. Tuition and all other fees must be paid before you attend any classes, unless other arrangements are made.

#### Graduate:

Students seeking graduate admissions should call the College of Lifelong Learning for further instructions at (601) 432-6234.

#### Readmission:

Readmission is required for former students not enrolled during the previous semester.

For More Information, call 1-800-264-6234 or (601) 432-6234 or log onto our website at [www.jsums.edu/CLL](http://www.jsums.edu/CLL).

Earn your  
**degree**  
at your  
**convenience,**  
in less time than  
traditionally  
required!

*Seasoned professionals like you often find themselves wondering how different their lives and careers might be if they had received their Bachelors, Masters or Doctorate degree.*

---

***“I don’t think that I would have received my degree on time if it was not for the Professional Interdisciplinary Studies degree program. Many Thanks!”***

- P. Jenkins

# Trainings, Workshops, & Seminars are all available to help you update your skills.

*Gain state-of-the-art training  
through the College of Lifelong  
Learning today!*

*All trainings are open to adults of any  
race, color, gender, national or ethnic  
origin. These activities are designed to  
instruct and inform but not to advise.  
Grades are not received for non credit  
courses. Classroom experiences are  
informal and focused on learning. Since  
classes often fill quickly, we urge you to  
register early for a space.*

---

*“I attended the Effective  
Teacher Institute, and I  
enjoyed the workshops.  
Each session was very  
comprehensive, educational,  
and informative. The topics  
were great! The information  
is something that you can  
implement in your  
classroom or career.”*

- M. Russ

## REGISTRATION POLICY

### ***NON -ACADEMIC CREDIT***

Payment of workshop fees and the completion of an application entitles the enrollee to participate in the identified workshop. Confirmations will be mailed to persons upon the completion of registration. In the event of late enrollment, registration confirmation may not arrive before the class starts. Each registered participant will receive notification if a class is cancelled and will be entitled to a full refund. In the absence of notification, registered participants should plan to attend the first session at the time and place indicated. If a verbal confirmation is desired, please call 432-6234. Participants may cancel a workshop up to one week prior to the scheduled workshop date.

Registration fees will be refunded minus a processing fee of \$15.00. No refund will be given after the one week deadline.

Should unavoidable circumstances prevent your attendance for a registered class, a friend or colleague may attend in your absence. No refund will be given if a registrant does not attend the course and does not notify the office prior to the one week deadline for cancellation.

## TO REGISTER

You may register at anytime. Registration can be completed through the following:

(1) Mail the registration form or requests with a check or money order to:

**Jackson State University,  
College of Lifelong Learning,  
3825 Ridgewood Road, Box 23,  
Jackson, MS 39211.**

Registration may also be completed on-site at the Universities Center.

### ***For Online Courses Only***

Registration for online courses may be initiated via the Internet at  
[www.ed2go.com/jsums](http://www.ed2go.com/jsums)

### ***Computer Requirements***

For online courses: A valid E-mail account and Internet access, using Internet Explorer, Netscape 4.0, or other compatible browsers will be necessary. Persons may wish to take these courses in the comfort of the Computer Lab at the Universities Center. Simply call to reserve your space at 432-6649. A user fee of \$25 is required.

### ***CEU Credits:***

To receive CEU credit, there is an additional cost of \$20 per credit.

Jackson State University  
 College of Lifelong Learning  
 3825 Ridgewood Road, Box 23  
 Jackson, MS 39211  
 Phone: (601) 432-6234  
 Toll Free: 1-800-234-6234  
 Fax: (601) 432-6124



## APPLICATION FORM WORKSHOPS, INSTITUTES, AND SEMINARS (CEUs, Contact Hours, and Certificates)

INSTRUCTIONS: Please complete and fax the application form to: Fax number-- (601) 432-6124 or mail the form to: 3825 Ridgewood Road, Box 23, Jackson, MS 39211.

Date of Application \_\_\_\_\_ E-mail \_\_\_\_\_

Full Name \_\_\_\_\_ Sex  Male  Female  
Last First Middle

Present Address \_\_\_\_\_  
Street or Box City County State Zip Code

Date of Birth -- Mo. \_\_\_\_\_ Day \_\_\_\_\_ Yr. \_\_\_\_\_ Social Security No. \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Telephone No. Home (\_\_\_\_) \_\_\_\_\_ Work (\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_

MS Resident?  Yes  No

Assignment: (Please check one)

Classroom Teacher/Grade \_\_\_\_\_ Agency \_\_\_\_\_  
 Administrator (Name of Agency)  
 University Staff \_\_\_\_\_ Other \_\_\_\_\_  
(Please specify)

Have you ever attended Jackson State University?  Yes  No If yes, last date of attendance? \_\_\_\_\_

If yes, name of program attended \_\_\_\_\_

Race-- ( ) African American ( ) Asian/Oriental ( ) Spanish American  
 ( ) American Indian ( ) Caucasian ( ) Other (Specify) \_\_\_\_\_

Have you previously earned Continuing Education Units at Jackson State University?  Yes  No

### WORKSHOP/SEMINAR INFORMATION

SEMINAR/WORKSHOP TITLE	TIME	DATE(S)	CEUs ( ) Y ( ) N NO. OF CEUs

METHOD OF PAYMENT  Money Order  Check  Purchase Order

If you have questions, please call (601) 432-6234 OR 1-800-264-6234 Form III CL







**UNDERGRADUATE APPLICATION FOR ADMISSIONS**

Jackson State University  
 1400 J.R. Lynch Street, P.O. Box 17330  
 Jackson, Mississippi 39217-0133  
 WEB ADDRESS: [www.jsums.edu](http://www.jsums.edu)

Telephone: (601) 979-2100 (locally)

1-800-848-6817 (In or Out-of-State)

**INSTRUCTIONS:** Please Print Clearly. The following information will become part of your permanent record. All blanks MUST be filled in. The admission record is not complete until all required credentials are received.

E-mail Address: \_\_\_\_\_  
 (Please Print Clearly)

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Name: \_\_\_\_\_

Address (Mailing): \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zipcode: \_\_\_\_\_  
 Last First Middle/Maiden

County: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_ Male: \_\_\_\_\_ Female: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

U.S. Citizen?  Yes  No Race: \_\_\_\_\_ Religion (Optional): \_\_\_\_\_ Do you have any disabilities?(Optional)  Yes  No

ACT/SAT Score: \_\_\_\_\_ High School Code: \_\_\_\_\_ High School Attended: \_\_\_\_\_

College(s) attended (Most Recent First)	Address: City and State	Date of Attendance	Degree Awarded

**NOTE:** An official transcript from each institution MUST be submitted to the Office of Undergraduate Admissions before action can be taken on your application.

Please list a contact person in case of emergency:

Name	Address	Telephone	Relationship

Entrance Date:  FALL  SPRING  SUMMER YEAR \_\_\_\_\_ Expected Enrollment:  Full-time  Part-time

Expected Enrollment Classification:  Freshman  Transfer  Special (21 years or older)  Readmit (Year(s) Attended: \_\_\_\_\_)

Expected Enrollment Intent:  To earn Bachelor's Degree  To upgrade skills  To earn credits to transfer  
 To earn Certificate/Work  To earn 2<sup>nd</sup> undergraduate degree  To earn ROTC crossover credit

Please check the major area of study:

- |   |  |   |   |
|---|--|---|---|
| <input type="checkbox"/> Accounting                   | <input type="checkbox"/> Computer Engineering          | <input type="checkbox"/> Drafting&Design Tech. ___    | <input type="checkbox"/> Music Technology ___                   |
| <input type="checkbox"/> Art                          | <input type="checkbox"/> Computer Science              | <input type="checkbox"/> Electronic Engrng Tech. ___  | <input type="checkbox"/> Physics                                |
| <input type="checkbox"/> Biology                      | <input type="checkbox"/> Information Systems           | <input type="checkbox"/> Electronic Technology ___    | <input type="checkbox"/> Applied Physics ___                    |
| <input type="checkbox"/> Biology Education ___        | <input type="checkbox"/> Mathematics-Oriented ___      | <input type="checkbox"/> Hazardous Materials Mgmt ___ | <input type="checkbox"/> Atmospheric Physics ___                |
| <input type="checkbox"/> Environment Science ___      | <input type="checkbox"/> Criminal Justice              | <input type="checkbox"/> Industrial Mgmt Tech. ___    | <input type="checkbox"/> Chemical Physics ___                   |
| <input type="checkbox"/> Marine Science ___           | <input type="checkbox"/> Corrections ___               | <input type="checkbox"/> Manufacturing Tech. ___      | <input type="checkbox"/> Computational Physics ___              |
| <input type="checkbox"/> Pre-Dental ___               | <input type="checkbox"/> Juvenile Justice ___          | <input type="checkbox"/> Management                   | <input type="checkbox"/> General Physics ___                    |
| <input type="checkbox"/> Pre-Dental Hygiene ___       | <input type="checkbox"/> Law Enforcement ___           | <input type="checkbox"/> Marketing                    | <input type="checkbox"/> Theoretical Physics ___                |
| <input type="checkbox"/> Pre-Health Records Adm. ___  | <input type="checkbox"/> Economics                     | <input type="checkbox"/> Mass Communications          | <input type="checkbox"/> Political Science                      |
| <input type="checkbox"/> Pre-Nursing ___              | <input type="checkbox"/> Education Technology          | <input type="checkbox"/> Advertising ___              | <input type="checkbox"/> American Studies ___                   |
| <input type="checkbox"/> Pre-Optometry ___            | <input type="checkbox"/> Elementary Education          | <input type="checkbox"/> Broadcast Journalism ___     | <input type="checkbox"/> International Studies ___              |
| <input type="checkbox"/> Pre-Pharmacy ___             | <input type="checkbox"/> English                       | <input type="checkbox"/> Broadcast Production ___     | <input type="checkbox"/> Pre-Law ___                            |
| <input type="checkbox"/> Pre-Physical Therapy ___     | <input type="checkbox"/> Entrepreneurship              | <input type="checkbox"/> News Editorial ___           | <input type="checkbox"/> Professional Interdisciplinary Studies |
| <input type="checkbox"/> Pre-Physician Assoc. ___     | <input type="checkbox"/> Finance                       | <input type="checkbox"/> News Edit./Pub Relats ___    | <input type="checkbox"/> Psychology                             |
| <input type="checkbox"/> Pre-Veterinary Medicine ___  | <input type="checkbox"/> Modern Foreign Languages      | <input type="checkbox"/> Mathematics                  | <input type="checkbox"/> Social Science Education               |
| <input type="checkbox"/> Business Administration      | <input type="checkbox"/> Health Care Administration    | <input type="checkbox"/> Pre-Engineering ___          | <input type="checkbox"/> Ethnic Studies ___                     |
| <input type="checkbox"/> Chemistry                    | <input type="checkbox"/> Health, Phy. Ed. & Recreation | <input type="checkbox"/> Mathematics Education        | <input type="checkbox"/> Social Work                            |
| <input type="checkbox"/> American Chem Soc Cert ___   | <input type="checkbox"/> Health ___                    | <input type="checkbox"/> Meteorology                  | <input type="checkbox"/> Sociology                              |
| <input type="checkbox"/> Biomedical Science ___       | <input type="checkbox"/> Physical Education ___        | <input type="checkbox"/> Music Education              | <input type="checkbox"/> Special Education                      |
| <input type="checkbox"/> Environmental Science ___    | <input type="checkbox"/> Recreation Admin. ___         | <input type="checkbox"/> Instrumental ___             | <input type="checkbox"/> Speech Communications                  |
| <input type="checkbox"/> Forensic Science ___         | <input type="checkbox"/> History                       | <input type="checkbox"/> Jazz ___                     | <input type="checkbox"/> Drama ___                              |
| <input type="checkbox"/> Pre-Chemical Engineering ___ | <input type="checkbox"/> African American Hist. ___    | <input type="checkbox"/> Keyboard ___                 | <input type="checkbox"/> Speech Comm. Studies ___               |
| <input type="checkbox"/> Pre-Dental ___               | <input type="checkbox"/> American History ___          | <input type="checkbox"/> Vocal ___                    | <input type="checkbox"/> Speech Education ___                   |
| <input type="checkbox"/> Pre-Medical ___              | <input type="checkbox"/> European History ___          | <input type="checkbox"/> Music Performance            | <input type="checkbox"/> Technology Education                   |
| <input type="checkbox"/> Pre-Pharmacy ___             | <input type="checkbox"/> Industrial Technology         | <input type="checkbox"/> Church Music ___             | <input type="checkbox"/> Telecommunications Engrng              |
| <input type="checkbox"/> Child Care & Family Educatn  | <input type="checkbox"/> Airway Science ___            | <input type="checkbox"/> Piano Performance ___        | <input type="checkbox"/> Urban Studies                          |
| <input type="checkbox"/> Civil Engineering            | <input type="checkbox"/> Computer Technology ___       | <input type="checkbox"/> Vocal Performance ___        | <input type="checkbox"/> Undecided                              |
| <input type="checkbox"/> Communicative Disorders      | <input type="checkbox"/> Construction Mgmt Tech ___    | <input type="checkbox"/> Instrumental Performance ___ |   |

I certify that the information in this application is true and correct. I understand that misrepresentation or omission of information will be cause for dismissal and lost of credit. Furthermore, I give permission for a copy of my academic transcript(s) to be released according to the policies of the Institution.

Signature of Applicant

Date

# FINANCIAL AID

## Do you need to apply for financial aid?

Apply electronically.

## It's fast, FREE, and easy

1. Go to [www.fafsa.ed.gov](http://www.fafsa.ed.gov)
2. Read the instructions
3. Click on fill out a FAFSA
4. Follow the instructions

### \*IMPORTANT NOTES\*

- Make sure to print the signature page and mail it. (If you submitted the application and you did not print the signature page, you will have to fill out the form again.) Once the form is filled out the second time, print the signature page. Do not submit the form this time, just mail the signature page.
- Print the congratulations page and keep it.
- To check the status of your application call 1-800-433-3243.
- To select Jackson State University's code you must do the following:
  1. Fill in the school name (Jackson State University) and school code (002410)
  2. Click on the search button
  3. Click on next when you are done with the page

### Types of Financial Aid

#### **Federal Pell Grant:**

A federal grant program for needy students who have not received a baccalaureate or professional degree; administered by the U. S. Department of Education. This grant is awarded based on the EFC from the SAR.

#### **Federal Supplemental Educational Opportunity Grant (FSEOG):**

One of the campus-based programs; grants for students with exceptional financial need who have not completed their first baccalaureate degree. Priority for FSEOG awards must be given to Federal Pell Grant recipients with the lowest EFC's.

#### **Diversity Grant (SSDG):**

Non-black students that meet board requirements are eligible to apply for a diversity grant in the amount of \$700 per semester (prorated if less than full time). All recipients must meet the following criteria: (1) Be Non-black, (2) Enroll in a degree granting program, and (3) Meet Board approved requirements for admission.

#### **Mississippi Leveraging Educational Assistance Partnership (LEAP):**

A grant awarded to full-time undergraduate Mississippi residents with a substantial financial need.

#### **Federal Work-Study (FWS):**

A part-time employment program which provides jobs for undergraduate and graduate students who are in need of such earnings to meet a portion of their educational expenses.

#### **Direct Stafford Loan (subsidized and unsubsidized):**

Long term, low interest loans administered by the Department of Education through the William D. Ford Loan Program. Variable interest rate, not to exceed 8.25%. Unsubsidized Federal Stafford Loans may be used to replace the EFC.

#### **Direct PLUS Loan:**

Long-term loans made available to parents of dependent students. Interest rates are variable, not to exceed 9%. May be used to replace the EFC; amount borrowed is limited to the cost of attendance minus estimated financial assistance.

**The State of Mississippi offers various scholarships, loans and grants. For additional information and application visit their website at [www.ihl.state.ms.us](http://www.ihl.state.ms.us).**

#### **Mississippi Resident Tuition Assistance Grant (MTAG):**

Administered by Mississippi Post-Secondary Board, full-time students with high school and/or college GPA of 2.5 & ACT score of 15. Must be a resident of Mississippi for 1 year prior to enrollment.

#### **Mississippi Eminent Scholars Fund (MESG):**

Incoming freshman with high school GPA of 3.5 and ACT score of 29.

### Financial Aid Checklist

- Apply for admission to Jackson State University. In order to disburse any financial aid, students must meet all admissions requirements of the college.
- Complete all items on the Free Application for Federal Student Aid (FAFSA). Continuing Students: Renewal Applications are available for all students who filed the FAFSA the prior year on the website <http://www.fafsa.ed.gov>. Please use your renewal application instead of completing a new form by using the PIN sent to you by the Department of Education. The FAFSA needs to be submitted by the April 1st priority deadline in order for you to be considered for all types of financial aid.
- List the Jackson State University, Title IV Code 002410, in the appropriate space indicated on the FAFSA form. This will ensure that Jackson State University will receive your processed information electronically in a timely fashion.
- Complete your financial aid file by submitting all documents requested to the JSU Office of Financial Aid. This may include signed students and/or parent's tax returns, Financial Aid Credit Balance Authorization form, Verification form, and other forms, or documents required by federal, state, and JSU to complete your file.
- Once your financial aid file is complete, an award notification letter showing the type and amount of aid awarded will be mailed to you. Students who have not completed the above steps prior to the "payment due date" given on the billing statement should contact the Business Office to arrange a fee payment plan.

# ATLASS SCHOLARSHIP

## The Adult Training for Lifelong Advancement and Support Services (ATLASS): Undergraduate Scholarship Guidelines for Adults (25 Years of Age or Older)

### General Information

The Adult Training for Lifelong Advancement and Support Services (ATLASS) Scholarship, within the College of Lifelong Learning, provides financial support services for adults in the form of work aid, tuition assistance, and/or book vouchers. The scholarship cannot be used to reimburse a student who has already paid tuition or made arrangements to pay tuition. The College of Lifelong Learning reserves the right to determine the type of scholarship awarded each recipient. The type of award may vary each year. These undergraduate scholarships are awarded based on the availability of funds. Prior to the awarding of the scholarship, the student must show evidence of admission to Jackson State University for academic credit course work. In addition, the student must meet the State of Mississippi residency requirements as set forth by Jackson State University.

### Qualifications

Applicants must:

1. Have a high school diploma, GED equivalent or an official transcript from all colleges/universities attended.
2. Be an adult learner 25 years of age or older who lives in excess of ten (10) miles from Jackson State University.\*\*
3. Have a minimum high school GPA of 3.5 on a 4.0 scale (if you attended high school only), or a minimum undergraduate GPA of 3.0 on a 4.0 scale (if you attended college).
4. Have a minimum passing score of 2250 points (average of 450 points on each test) AND no test score below 410 on the five battery tests (if you have a GED).
5. Have proof of attending an adult education class for a minimum of 24 hours if possessing only a GED.
6. Have submitted one official signed and sealed high school transcript or one official transcript from all colleges/universities or one official GED transcript.
7. Have submitted three (3) letters of recommendation from persons who can attest to the applicant's special skills, performance, and abilities.

### Renewal and Duration

Students must maintain an academic grade point average of 3.0 in order to have their scholarship renewed on a semester basis. Scholarships for students who fail to maintain the required academic grade point average will be automatically terminated for the next academic term.

ALL applicants must reapply for a scholarship each academic year for which they qualify. The College of Lifelong Learning reserves the right to determine the type of scholarship awarded each recipient. The type of award may vary each year. A scholarship recipient working toward an undergraduate degree can receive the scholarship for a maximum of eight semesters if they qualify.

### Deadline

The deadline for submitting a Scholarship Application for the coming year is July 15.

\*\*An adult learner is an individual who is 25 years of age or older who has a high school diploma or GED equivalent.

## The Adult Training for Lifelong Advancement and Support Services (ATLASS): Undergraduate Scholarship Guidelines for Graduating Nontraditional High School Students (17 to 24 Years of Age)

### General Information

The Adult Training for Lifelong Advancement and Support Services (ATLASS) Scholarship, within the College of Lifelong Learning, provides financial support services for graduating nontraditional high school students or GED completers in the form of work aid, tuition assistance, and/or book vouchers. The scholarship cannot be used to reimburse a student who has already paid tuition or made arrangements to pay tuition. The College of Lifelong Learning reserves the right to determine the type of scholarship awarded each recipient. The type of award may vary each year. These undergraduate scholarships are awarded based on the availability of funds. Prior to the awarding of the scholarship, the student must show evidence of admission to Jackson State University for academic credit course work. In addition, the student must meet the State of Mississippi residency requirements as set forth by Jackson State University.

### Qualifications

Applicants must:

1. Have a high school diploma or GED equivalent.
2. Be a nontraditional high school or GED adult graduate between 17 and 24 years of age who lives in excess of ten (10) miles from Jackson State University.\*\*
3. Have a minimum high school GPA of 3.5 on a 4.0 scale (if high school completer).
4. Have a score of 18 or higher on the ACT or 1600 on the SAT if less than 21 years of age.
5. Have a minimum passing score of 2250 points (average of 450 points on each test) AND no test score below 410 on the five battery tests (if you have a GED).
6. Have proof of attending an adult education class for a minimum of 24 hours if possessing only a GED.
7. Have submitted one official signed and sealed high school transcript or one official GED transcript (GED completer).
8. Have submitted three (3) letters of recommendation from persons who can attest to the applicant's special skills, performance, and abilities.

### Renewal and Duration

Students must maintain an academic grade point average of 3.0 in order to have their scholarship renewed on a semester basis. Scholarships for students who fail to maintain the required academic grade point average will be automatically terminated for the next academic term. ALL applicants must reapply for a scholarship each academic year for which they qualify. The College of Lifelong Learning reserves the right to determine the type of scholarship awarded each recipient. The type of award may vary each year. A scholarship recipient working toward an undergraduate degree can receive the scholarship for a maximum of eight semesters if they qualify.

### Deadline

The deadline for submitting a Scholarship Application for the coming year is July 15.

\*\*A nontraditional high school student is an individual between the ages of 17 and 24 who has recently earned a high school diploma or GED and can validate that attending traditional college classes would cause extreme hardship because of early adulthood responsibilities.



# The ATLASS Program - Application

Universities Center  
3825 Ridgewood Road, Box 23  
Jackson, MS 39211

Office: (601) 432-6234  
Fax: (601) 432-6124  
Toll free: 1-800-264-6234

FOR OFFICE USE ONLY	
<input type="checkbox"/> Admitted to the College	<input type="checkbox"/> Fall _____
<input type="checkbox"/> Application Complete	<input type="checkbox"/> Spring _____
<input type="checkbox"/> Ineligible for Federal Financial Assistance	<input type="checkbox"/> Tuition Asst.
	<input type="checkbox"/> Book Voucher
	<input type="checkbox"/> Job Training
	<input type="checkbox"/> Approved
	<input type="checkbox"/> Incomplete

## Personal Data

Name: \_\_\_\_\_ DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_\_  
First Middle Last

Social Security Number: \_\_\_\_\_ Residency :  In-State  Out-of-State Marital Status: \_\_\_\_\_

Permanent Street Address: \_\_\_\_\_

\_\_\_\_\_  
City State ZIP

Telephone: ( ) \_\_\_\_\_ / \_\_\_\_\_ Email Address: \_\_\_\_\_  
Home Work/Cell

Gender:  Male  Female Citizenship:  U. S. Citizen  Permanent Resident  Foreign Race: \_\_\_\_\_

## Academic Information

Level of Student:  Freshmen  Sophomore  Junior  Senior  Graduate Academic Year \_\_\_\_\_ - \_\_\_\_\_

Major: \_\_\_\_\_ Degree: \_\_\_\_\_

Total semester credit hours: Fall \_\_\_\_\_ Spring \_\_\_\_\_ Semester GPA: \_\_\_\_\_ Campus: \_\_\_\_\_

Total cumulative credit hours: \_\_\_\_\_ Cumulative GPA: \_\_\_\_\_ Enrollment Level:  Full-Time  Part Time

## Other Relevant Information

List other forms (if any) of financial aid for which you have applied and the status of your applications.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Employers (List any employment experiences you have had.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Honors/Activities (List any activities, specials honors, awards, or commendations you have received on or off campus).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Signature

Please indicate for which program you wish to apply:  Tuition Assistance  Book Voucher  Job Training

I CERTIFY THAT THE INFORMATION SUBMITTED IN THIS APPLICATION IS ACCURATE AND COMPLETE. I UNDERSTAND THAT MY INFORMATION WILL BE VERIFIED BY MY OFFICIAL RECORDS AT THE COLLEGE OF LIFELONG LEARNING.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Make A Suggestion!



In our efforts to assess training needs and provide relevant professional development opportunities, the **College of Lifelong Learning** would like your suggestions for continuing education workshops and presenters! Additionally, please let us know if there is an activity/program you would like to see offered. We will carefully consider your suggestions.

Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Proposed Topic: \_\_\_\_\_

Proposed Description: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Possible Presenters: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Additional Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Please complete and fax this suggestion form to (601) 432-6124 or mail the form to:

**Jackson State University  
College of Lifelong Learning  
3825 Ridgewood Road, Box 23  
Jackson, MS 39211.**



**Jackson State University**  
**College of Lifelong Learning Offers...**



The Bachelor of Science in  
**Professional Interdisciplinary  
Studies Degree Program**  
**Online**

*For more information or to register, call:*

**601-432-6234**  
toll-free: 1-800-264-6234

You may also visit the College of Lifelong Learning  
at the Universities Center located at  
3825 Ridgewood Road, Jackson, MS

**November 10-12, 2008**

# S.O.S.

*"Spirit of Safety"*



## Conference

**MARK YOUR CALENDAR** to attend next year's **Spirit of Safety (S.O.S.) Conference!** This conference will share with educators and other professionals connected with schools, colleges, and universities practical ideas and research-based strategies from local and national experts to promote violence-free educational environments.

**Hilton Hotel and Convention Center  
Jackson, Mississippi**

**Violence Prevention in Schools,  
Colleges, and Universities**  
Educators as Peacemakers:

*Sponsored by the College of Lifelong Learning at Jackson State University*

# Migrant Education Program

## Programa de Educacion Migrante

### The Migrant Education Program

The Migrant Education Program (MEP) is a federally-funded program designed to provide supplementary educational and supportive services to ensure that migrant children receive the opportunity to fully benefit from the same public education provided to other children.

### Goal of the MEP

The goal of the program is to ensure that migrant students reach challenging academic standards and graduate with a high school diploma (or complete a GED) that prepares them for responsible citizenship, further learning, and productive employment.

### Definition of "Migrant Child"

A migrant child is a child who is, or whose parent, spouse, or guardian is a migratory agricultural worker or migratory fisher, and who, in the preceding 36 months, has moved from one school district to another, to obtain or accompany such parent, spouse, or guardian, in order to obtain temporary or seasonal employment in agricultural or fishing work as a principal means of livelihood.

### Eligibility for the MEP

To qualify for the program, a migrant child or youth must:

- Be 21 or younger and has not graduated from high school or earned a high school equivalency certificate
- Have moved across state or school district lines within the past 36 months to enable the guardian or member of the family to obtain temporary or seasonal employment in a qualifying agricultural or fishing activity which serves as the principal means of livelihood.

### Temporary or Seasonal Employment includes:

- Farming- planting, cultivating, harvesting of farm crops and fish farms
- Livestock- dairy farming, poultry, hogs, cattle, etc.
- Trees- planting, pruning, cutting, etc.
- Fishing- occupational fishing (fish, shellfish, shrimping, etc.)
- Processing farm crops- freezing, canning, drying, meat packing, etc.

### Services Provided

- School supplies
- Tutoring
- School uniforms
- Translation
- GED classes – Adult Basic Education
- Referrals to health & medical services
- ESL (English as a Second Language) classes
- Other services provided upon request

Counties Served: Attala, Carroll, Choctaw, Claiborne, Copiah, Grenada, Hinds, Holmes, Humphreys, Issaquena, Jefferson, Kemper, Lauderdale, Leake, Leflore, Madison, Montgomery, Neshoba, Newton, Noxubee, Rankin, Scott, Sharkey, Warren, Washington, Winston, Yazoo

For more information, call:

**601-979-2424**  
or Toll-free: 1-866-703-6528



### El Programa de Educacion del Migrante

El Programa de Educacion del Migrante es un programa federal designado a proveer ayuda suplementaria y servicios para asegurar que los niños migrantes tengan la oportunidad de recibir completamente los beneficios de la educacion gratuita que se le provee a todo niño.

### Objetivos del Programa

El objetivo de este programa es asegurar que el estudiante migrante alcance a vencer los retos academicos y graduarse con un diploma de secundaria (o con un diploma GED) que los prepare para ser ciudadanos responsables, acceso a la educacion avanzada, y empleo productivo.

### Definicion de "Niño Migrante"

Un niño migrante es aquel quien su padre, padres, encargados son trabajadores migrantes de la agricultura o pescaderia, y que en los 36 meses previos, se han mudado de un distrito escolar a otro, para encontrarse o acompañar a su padre, padres, encargados, con el objetivo de obtener empleo temporal en la agricultura o pescaderia como parte principal de su trabajo.

### Quien Califica para el PEM

Para calificar al programa, el niño o joven migrante debe:

- Estar entre los 0 y 21 años de edad y que aun no se haya graduado de la educacion secundaria o obtenido un diploma de equivalencia (GED)
- Se haya movido de estado o de distrito escolar en los ultimos 36 meses para facilitar a los padres o miembros de familia obtener trabajo temporal en la agricultura o pescaderia y que son la ganancia principal de sueldo en el hogar.

### Trabajo Temporal o de Estacion incluye:

- Plantar, cultivar, recolectar, cosechar, en los campos o en las granjas de peces.
- Granjas de Ganado, pollo, cerdos, res, etc..
- Sembrado de arboles, tala de arboles, etc
- Pescaderia, (pescado, langosta, camarones, etc)
- Granjas procesadoras o empacadoras de pollo, pescado, carnes, frutas, etc.

### Servicios que se Proveen

- Utiles escolares
- Tutores
- Uniformes escolares
- Interpretes
- Clases de GED
- Referencias para servicios medicos y de salud
- Clases en Ingles
- Otros servicios proporcionaron sobre el pedido





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**College of Lifelong Learning**  
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**Jackson, MS 39211**

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