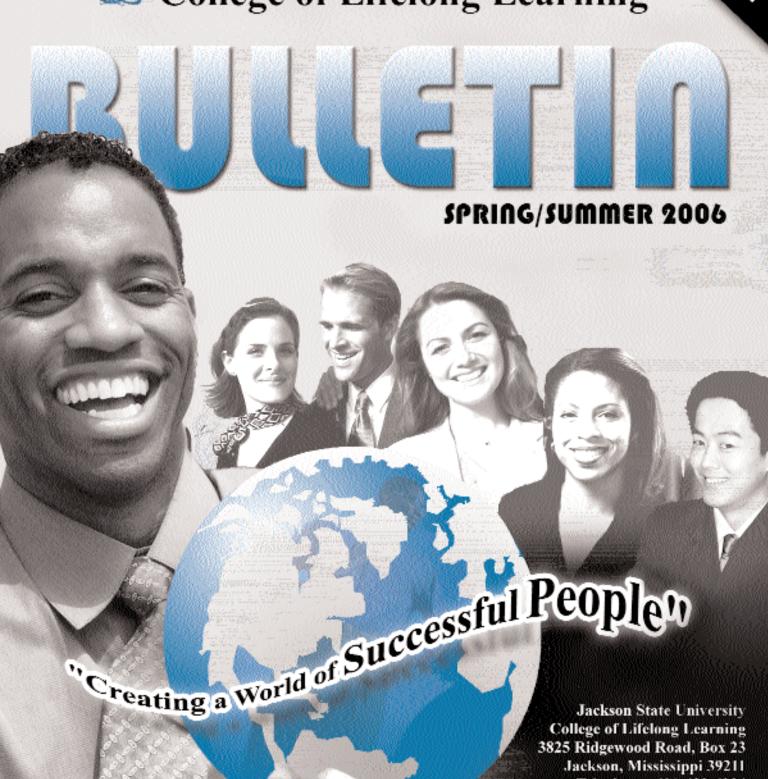


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- ✓ Interdisciplinary Studies Degree (page 5)
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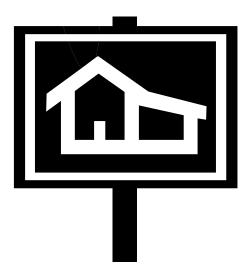
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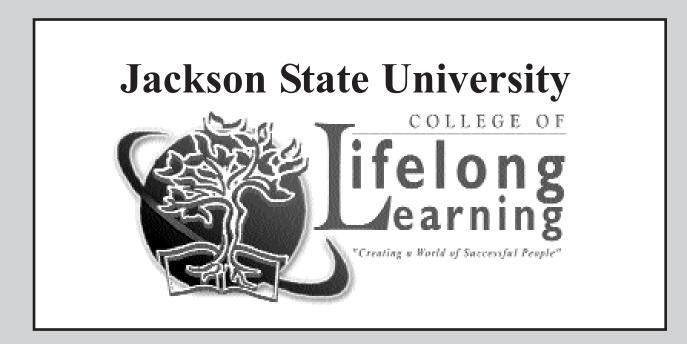
Contract Law (March 16, 2006)
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*85 Real Estate Management, (April 18, 2006)
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Commercial Property Management
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All courses will be held at the E. E. Thrash Universities Center, located at 3825 Ridgewood Road, Jackson, MS. See page 31.



DIRECTORY

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Compositor 1. 11/11/ Toolinologico	. 00	Industrial Technology Certificates	

*Asterisk by ADs

ACADEMIC CREDIT

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Spring 2006 COURSE OFFERINGS

ALL COURSES ARE OFFERED UPON REQUEST AND ARE NOT LIMITED TO LISTED LOCATIONS

January 30, 2006 - May 12, 2006

(DL) =Undergraduate Distance Learning courses, Aasterisk (*) = Graduate Distance Learning courses

Course Code	Title	Credit Hours	Meeting Day	Time	Proposed Faculty				
Short Cour	Short Courses (Interactive Video) - January 9 - 27, 2006								
EDCI 400-73	Theories and Principle	3.0	MTWR	5:15 p.m 8:50 p.m.	TBA				
*SPCH 201-73	Speech Arts	3.0	MTWR	5:15 p.m 8:50 p.m.	TBA				
Amite Cou	nty High School - Liberty, N	<u>//S</u>							
SPCH 201-73	Speech Arts (DL)	3.0	M	5:15 p.m 8:50 p.m.	TBA				
SP 102-73	Elementary Spanish (DL)	3.0	Т	5:15 p.m 8:50 p.m.	TBA				
ENG 105-73	Composition II (DL)	3.0	W	5:15 p.m 8:50 p.m.	TBA				
EDFL 203-73	Historical & Cultural Foundation (DL)	3.0	R	5:15 p.m 8:50 p.m.	TBA				
<u>Canton Hig</u>	<u>ıh School - Canton, MS</u>								
ENG 205-73	World Literature	3.0	M	3:30 p.m 6:20 p.m.	TBA				
EDFL 203-73	Historical Cultural & Foundation	3.0	Т	3:30 p.m 6:20 p.m.	TBA				
EDCI 301-73	Communicative Arts for the ELEM	3.0	W	3:30 p.m 6:20 p.m.	TBA				
SPCH 201-73	Speech Arts (DL)	3.0	M	5:15 p.m 8:50 p.m.	TBA				
SP 102-73	Elementary Spanish (DL)	3.0	Т	5:15 p.m 8:50 p.m.	TBA				
ENG 105-73	Composition II (DL)	3.0	W	5:15 p.m 8:50 p.m.	TBA				
EDFL 203-73	Historical & Cultural Foundation (DL)	3.0	R	5:15 p.m 8:50 p.m.	TBA				
Mt. Carmel Life Center - Hattiesburg, MS									
EDCI 557-73	Problems & Issues in SS (DL)	3.0	W	5:30 p.m 8:30 p.m.	TBA				
SPED 311-73	Survey of Exceptional Children	3.0	F	5:30 p.m 8:50 p.m.	TBA				
EDCI 121-73	Innovation, Problems & Issues	3.0	S	9:00 a.m 11:50 a.m.	TBA				
EDCI 557-73	Problems & Issues in SS (DL)	3.0	W	5:30 p.m 8:30 p.m.	TBA				

Classes are subject to change without prior notice.

Additional classes may be added upon request and appropriate approval.

All courses are approved by the appropriate department chair and college dean.

Course Code	Title	Credit Hours	Meeting Day	Time	Proposed Faculty
Kemper Co	ounty High School - DeKalb,	<u>MS</u>			
SPCH 201-73	Speech Arts (DL)	3.0	M	5:15 p.m 8:50 p.m.	TBA
SP 102-73	Elementary Spanish (DL)	3.0	Т	5:15 p.m 8:50 p.m.	TBA
ENG 105-73	Composition II (DL)	3.0	W	5:15 p.m 8:50 p.m.	TBA
EDFL 203-73	Historical & Cultural Foundation (DL)	3.0	R	5:15 p.m 8:50 p.m.	TBA
<u>Mendenha</u>	ll High School - Mendenhall	<u>, MS</u>			
LS 336-73	Utilization of Multimedia	3.0	Т	3:00 p.m 6:00 p.m.	TBA
GUID 215	Human Development and Learning	3.0	Т	6:00 p.m 9:00 p.m.	TBA
MATH 306-73	Elementary Concepts of Geo.	3.0	W	3:30 p.m 6:30 p.m.	TBA
SPCH 201-73	Speech Arts (DL)	3.0	M	5:15 p.m 8:50 p.m.	TBA
SP 102-73	Elementary Spanish (DL)	3.0	Т	5:15 p.m 8:50 p.m.	TBA
ENG 105-73	Composition II (DL)	3.0	W	5:15 p.m 8:50 p.m.	TBA
EDFL 203-73	Historical & Cultural Foundation (DL)	3.0	R	5:15 p.m 8:50 p.m.	TBA
<u>Mississipp</u>	<u>i Job Corps Center - Crysta</u>	l Springs,	MS		
HIST 101-73	History and Civilization	3.0	F	5:30 p.m 8:50 p.m.	TBA
EDCI 122-73	Family Dynamics	3.0	Т	5:30 p.m 8:50 p.m.	TBA
South Pike	e High School - Magnolia, M	<u>s</u>			
SPCH 201-73	Speech Arts (DL)	3.0	M	5:15 p.m 8:50 p.m.	TBA
SP 102-73	Elementary Spanish (DL)	3.0	Т	5:15 p.m 8:50 p.m.	TBA
ENG 105-73	Composition II (DL)	3.0	W	5:15 p.m 8:50 p.m.	TBA
EDFL 203-73	Historical & Cultural Foundation (DL)	3.0	R	5:15 p.m 8:50 p.m.	TBA
Stone High	h School - Wiggins, MS				
SPCH 201-73	Speech Arts (DL)	3.0	М	5:15 p.m 8:50 p.m.	TBA
SP 102-73	Elementary Spanish (DL)	3.0	Т	5:15 p.m 8:50 p.m.	TBA
ENG 105-73	Composition II (DL)	3.0	W	5:15 p.m 8:50 p.m.	TBA
EDFL 203-73	Historical & Cultural Foundation (DL)	3.0	R	5:15 p.m 8:50 p.m.	TBA
Thomasto	wn Attendance Center - Car	thage. MS	S		
SPCH 201-73	Speech Arts (DL)	3.0	<u> </u>	5:15 p.m 8:50 p.m.	TBA
SP 102-73	Elementary Spanish (DL)	3.0	Т	5:15 p.m 8:50 p.m.	TBA
ENG 105-73	Composition II (DL)	3.0	W	5:15 p.m 8:50 p.m.	TBA
EDFL 203-73	Historical & Cultural Foundation (DL)	3.0	R	5:15 p.m 8:50 p.m.	TBA

Classes are subject to change without prior notice.

Additional classes may be added upon request and appropriate approval.

All courses are approved by the appropriate department chair and college dean.

Course Code	Title	Credit Hours	Meeting Day	Time	Proposed Faculty
<u>Universitie</u>	es Center - Jackson, MS				
UNDERGRA	DUATE				
EDCI 122-73	Family Dynamics	3.0	Т	5:30 p.m 8:50 p.m.	TBA
ART 206-73	Art Appreciation	3.0	Т	6:00 p.m 9:00 p.m.	TBA
SPCH 201-73	Speech Arts	3.0	S	6:00 p.m 8:50 p.m.	TBA
EDFL 367-73	Test and Measurement	3.0	F	5:30 p.m 8:30 p.m.	TBA
MATH 226-74	Concepts & Structures of Math	3.0	Т	5:30 p.m 8:30 p.m.	TBA
SCI 403-73	Seminar in Science	3.0	W	5:30 p.m 8:30 p.m.	TBA
SCI 201-73	Physical Science	2.0	S	8:30 a.m 10:20 a.m.	TBA
SCI 201-73	Physical Science Lab	1.0	S	10:30 a.m 11:30 a.m.	TBA
PE 445-73	Phy Edu. in Elem. School	3.0	S	1:00 p.m 3:50 p.m.	TBA
SCI 205-73	Earth and Space Science	3.0	TBA	TBA	TBA
UNIV 100-73	Concepts for Success in College	3.0	S	9:00 a.m 11:50	TBA
EDCI 220-73	Tchg & Lrng Styles Young Children	3.0	S	3:00 p.m 5:50 p.m.	TBA
EDCI 505-73	Seminar of the Disadvantaged	3.0	W	6:00 p.m 8:50 p.m.	TBA
EDCI 564-73	Current Trends in Math	3.0	TBA	TBA	TBA
HE 101-73	Concepts of Health	3.0	W	3:30 p.m 6:30 p.m.	TBA
HE 102-73	Concepts of Health for Teachers	3.0	F	5:30 p.m 8:50 p.m.	TBA
MUS 203-73	Music for Children	3.0	MF	5:15 p.m 9:00 p.m.	TBA
MUS 205-73	Music Appreciation	3.0	S	9:00 a.m 11:50 p.m.	TBA
PSY 201-73	General Psychology	3.0	W	5:15 p.m 8:50 p.m.	TBA
COUN 315-73	Human Growth & Development	3.0	Т	6:00 p.m 8:50 p.m.	TBA
MATH 111-74	College Algebra	3.0	S	8:30 a.m 12:20 p.m.	TBA
BIO 101-73	Introduction to Biological Science	3.0	S	1:00 p.m 2:50 p.m.	TBA
BIOL 101-73	Introduction to Biological Science Lab	3.0	S	2:00 p.m 2:50 p.m.	TBA
GRADUATE					
EDAD 501-73	Problems of Leadership	3.0	M	5:30 p.m 8:50 p.m.	Brown
EDCI 501-73	Family in Cross Cultural Perspective	3.0	Т	5:30 p.m 8:50 p.m.	Brown
EDCI 551-73	Career Education for Prosp. Teachers	3.0	W	5:30 p.m 8:50 p.m.	Searcy/Staff
EDFL 568-73	Curriculum Methods	3.0	M	4:30 p.m 8:50 p.m.	Rush/Staff
EDFL 581-73	Principles of Measurement	3.0	Т	4:30 p.m 8:50 p.m.	Rush/Staff
EDCI 503-73	Seminar in Child Development	3.0	W	4:30 p.m 8:50 p.m.	Brown
<u>Wayne Hig</u>	<u>ıh School - Waynesboro, MS</u>				
EDCI 122-74	Family Dynamics	3.0	S	9:00 a.m 11:50 a.m.	TBA
SPCH 201-73	Speech Arts	3.0	M	5:15 p.m 8:50 p.m.	TBA

Classes are subject to change without prior notice. Additional classes may be added upon request and appropriate approval.

All courses are approved by the appropriate department chair and college dean.

Course Code	Title	Credit Hours	Meeting Day	Time	Proposed Faculty		
Wayne High School - Waynesboro, MS (Continued)							
SP 102-73	Elementary Spanish	3.0	Т	5:15 p.m 8:50 p.m.	TBA		
ENG 105-73	Composition II	3.0	W	5:15 p.m 8:50 p.m.	TBA		
EDFL 203-73	Historical & Cultural Foundation	3.0	R	5:15 p.m 8:50 p.m.	TBA		
LS 301-73	Literature for Children (DL)	3.0	M	5:15 p.m 8:50 p.m.	TBA		
ENG 104-73	Composition (DL)	3.0	Т	5:15 p.m 8:50 p.m.	TBA		
EDCI 120-73	Practical Child Care in Education (DL)	3.0	W	5:15 p.m 8:50 p.m.	TBA		
MUS 205-73	Music Appreciation (DL)	3.0	Т	5:15 p.m - 8:50 p.m.	TBA		
ART 206-73	Art Appreciation (DL)	3.0	S	5:15 p.m - 8:50 p.m.	TBA		

Spring 2006 GRADUATE COURSE OFFERINGS

January 23, 2006 - May 15, 2006

Course	Title	Credit	Meeting	Time	Proposed
Code		Hours	Day		Faculty

Distance Learning Courses and Sites:

McComb, Canton, and Hattiesburg, Mississippi

EDCI 557-73 Problems & Issues in SS (DL)

3.0

5:30 p.m. - 8:30 p.m.

TBA

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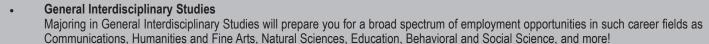
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Financial assistance is available to eligible persons admitted to Jackson State University through the College of Lifelong Learning. Qualified nontraditional high school graduates (17 to 24 years of age) and undergraduate adults (25 years of age or older), may receive support in the forms of work aid, tuition assistance, and/or book vouchers.

Now Take the Next Step!

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DEGREE REQUIREMENT

Admission:

- Pre-Admissions Application
- Jackson State University
 Official Admissions Applica
- Official high school transcript or GED.
- Official college transcript if applicable
- Shot record for college admission if born prior to December 13, 1956
- Birth certificate

Coursework: (Hours) General Education Requirements Professional Core Interdisciplinary 27 Concentration Professional 27 Concentration Internship and 6-8 Research Project TOTAL 122-124

Graduation:

- A minimum of 122-124 semester hours of work.
- Successful completion of all courses in prescribed program of study.
- A 2.0 Cumulative Grade Point Average.
- Completion of the last 36 hours at Jackson State University
- An "Application for Degree" form filed with the school dean the semester prior to the semester of graduation.

sional Interdisciplinary Studies

Spring 2006 "NEW DEGREE" COURSE OFFERINGS

ALL COURSES ARE OFFERED UPON REQUEST AND ARE NOT LIMITED TO LISTED LOCATIONS

January 30, 2006 - May 12, 2006

(Online) = Online courses

Course Code	Title	Credit Hours	Meeting Day	Time	Proposed Faculty			
General Educa	General Education Requirement							
UNIV 105-73	University Success for Adult Learners	3.0	S	9:00 a.m 11:50 a.m.	TBA			
ENG 104-73	Composition	3.0	W	6:00 p.m 8:50 p.m.	TBA			
ENG 205-73	World Literature	3.0	Т	6:00 p.m 8:50 p.m.	TBA			
SOC 329-73	Social Change	3.0	R	6:00 p.m 8:50 p.m.	TBA			
ENG 213-73	Professional Writing	3.0	M	6:00 p.m 8:50 p.m.	TBA			
Professional C ENG 401-73 SCI 401-73	Concentration (Option 1): General Interd Language Arts for Children Science for Children	lisciplinary S 3.0 3.0	ftudies F TBA	3:00 p.m 6:00 p.m. TBA	TBA TBA			
Professional C	oncentration (Option 2-A): Commercia	I Recreation						
CRR 425-79	Customer Relations (Online)	3.0	MTWRF	6:00 p.m 8:50 p.m.	TBA			
CRR 424-79	Special Events Planning (Online)	3.0	MTWRF	6:00 p.m 8:50 p.m.	TBA			
Professional Concentration (Option 2-B): Faith-Based Leadership CRR 424-79 Special Events Planning (Online) 3.0 MTWRF 6:00 p.m 8:50 p.m. TBA								
FBL 418-73	Special Events Planning (Online) Org. Leadership for FBL	3.0	R	6:00 p.m 8:50 p.m. 6:00 p.m 8:50 p.m.	TBA			
1 DL +10 10	org. Loadership for the	0.0	13	0.00 p.m. 0.00 p.m.	10/1			

Classes are subject to change without prior notice.

Additional classes may be added upon request and appropriate approval.

All courses are approved by the appropriate department chair and college dean.



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SUMMER 2006UNDERGRADUATE COURSE OFFERINGS

June 1, 2006 - June 30, 2006

Course Code	Title	Credit Hours	Meeting Day	Time	Proposed Faculty			
Canton Hig	Canton High School - Canton, MS							
MATH 111-74	Plane Trigonometry	3.0	MTWRF	3:30 p.m 6:30 p.m.	TBA			
EDCI 401-74	Research & Classroom Mngt.	3.0	MTWRF	6:00 p.m 8:30 p.m.	TBA			
Hinds/Ran	kin County, MS							
SPED 470	Education and Psychology of Gifted	3.0	TBA	TBA	TBA			
SPED 471	Meth and Matls in Gifted and Talented	3.0	TBA	TBA	TBA			
SPED 368	Family and Community Resources	3.0	TBA	TBA	TBA			
SPED 482	Curricular and Mobility Adaptations	3.0	TBA	TBA	TBA			
	for Handicapped							
SPED 497	Seminar: Physically Handicapped	3.0	TBA	TBA	TBA			
SPED 508	Ed. Mngt. of Vis. Impaired Students	3.0	TBA	TBA	TBA			
SPED 541	Meth and Matls For Visually Impaired	3.0	TBA	TBA	TBA			
<u>Mississipp</u>	<u>i Job Corps Center - Crystal</u>	Springs	<u>, Mississipp</u>	<u>i</u>				
MATH 111-74	College Algebra	3.0	MTWRF	4:30 p.m 6:00 p.m.	TBA			
MATH 226-74	Currents Trends in Mathematics	3.0	MTWRF	6:00 p.m 8:30 p.m.	TBA			
M4 Cormo	Ilifo Contor Hottischurg	Mississir	i					
	I Life Center - Hattiesburg, I	_		0.00 44.00	TDA			
UNIV 100-74	Concepts for Success in College	3.0	MTWRF	9:00 a.m 11:30 a.m.	TBA			
ENG 105-74	Eng. Composition II	3.0	TBA	1:00 p.m 3:30 p.m.	TBA			

July 3, 2006 - July 31, 2006

<u>Canton</u>	High	School	-	Canton,	MS

SPCH 201-74 MATH 306-74	Oral Communication Elem. Geometry	3.0 3.0	MTWRF MTWRF	12:30 p.m 3:00 p.m. 3:00 p.m 5:30 p.m.	TBA TBA		
Mendenhall High School, Mendenhall, MS							
ENG 401-74	Language Arts for Children	3.0	MTWRF	3:30 p.m 6:00 p.m.	TBA		
ENG 218-74	Advanced Composition	3.0	MTWRF	6:00 p.m 8:30 p.m.	TBA		

Classes are subject to change without prior notice.

Additional classes may be added upon request and appropriate approval.

All courses are approved by the appropriate department chair and college dean.

May 15, 2006 - July 21, 2006

Course	Title	Credit	Meeting	Time	Proposed
Code		Hours	Day		Faculty

Distance Learning Courses and Sites

UNDERGRADUATE Requested Sites: Greene Cty H. S., Kemper County H. S., McComb H. S., Heidelburg H. S., So. Jones H.S., Stone H. S., Wayne H.S., Thomastown H. S., Stone H. S., *Canton H. S., Pearl River H. S., *Amite H. S., *Hattiesburg H. S., and Mendenhall H.S.

SPED 311-73	Exceptional Children & Youth	3.0	M	5:15 p.m 8:50 p.m.	TBA
EDCI 100-73	Intro. to Education	3.0	Т	5:15 p.m 8:50 p.m.	TBA
PSY 201-73	General Psychology	3.0	W	5:15 p.m 8:50 p.m.	TBA
SS 211-73	Survey of Ind. & Spa. Speaking Am.	3.0	R	5:15 p.m 8:50 p.m.	TBA

^{*}Graduate classes transmitted to sites that are denoted with an asterisk (*) in the box above. Undergraduate classes will not be available at these sites during the 4:30 - 8:30 time slot.

May 15, 2006 - May 21, 2006

UNDERGRADUATE:

EDCI 122-73	Family Dynamics	3.0	MTWRF	5:15 p.m 8:50 p.m.	TBA

GRADUATE:

EDCI 508-73 Children's Literature 3.0 MTWRF 1:00 p.m. - 4:00 p.m. TBA

May 30, 2006 - June 9, 2006

UNDERGRADUATE:

SS 201-73	Intro. to Social Institutions	3.0	MTWRF	8:00 a.m 12:00 p.m.	TBA
EDCI 305-73	Studies in Child Guidance	3.0	MTWRF	1:00 p.m 4:00 p.m.	TBA
EDCI 400-73	Theories & Prin. of Early Childhood	3.0	MTWRF	4:30 p.m 8:30 p.m.	TBA

GRADUATE:

EDCI 501-73 Family in Cross Cultural Perspectives 3.0 MTWRF 4:30 p.m. - 8:30 p.m. TBA

Classes are subject to change without prior notice.

Additional classes may be added upon request and appropriate approval.

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June 12, 2006 - June 23, 2006

Course Code	Title		Credit Hours	Meeting Day	Time	Proposed Faculty
UNDERGRAD	UATE:					
EDCI 208-73		Math Early Childhood Ed.	3.0	MTWRF	8:00 a.m 12:00 p.m.	TBA
SCI 205-73		Earth & Space Science	3.0	MTWRF	1:00 p.m 4:00 p.m.	TBA
EDFL 367-73		Assessment, Measurement	3.0	MTWRF	4:30 p.m 8:30 p.m.	TBA
		and Eval.				
GRADUATE:						
EDCI 507-73		Org. & Admin. of Early	3.0	MTWRF	4:30 p.m 8:30 p.m.	TBA
		Childhood				

June 26, 2006 - July 7, 2006

UNDERGRADUATE:					
EDCI 122-73	Family Dynamics	3.0	MTWRF	5:15 p.m 8:50 p.m.	TBA
EDCI 220-73	Teaching and Learning Styles	3.0	MTWRF	8:00 a.m 12:00 p.m.	TBA
EDCI 221-73	Admin. of Childcare Services	3.0	MTWRF	1:00 p.m 4:00 p.m.	TBA
SCI 403-73	Seminar in Science	3.0	MTWRF	4:30 p.m 8:30 p.m.	TBA
GRADUATE:					
EDCI 563-73	Problems & Issues in Science	3.0	MTWRF	4:30 p.m 8:30 p.m.	TBA

July 10, 2006 - July 21, 2006

UNDERGRADUATE:					
LS 301-73	Literature for Children	3.0	MTWRF	8:00 a.m 12:00 p.m.	TBA
EDCI 120-73	Practical Childcare	3.0	MTWRF	1:00 p.m 4:00 p.m.	TBA
ENG 401-73	Language Arts for Children	3.0	MTWRF	4:30 p.m 8:30 p.m.	TBA
UNDERGRADUATE:					
EDCI 506-73	Art and Music in Early	3.0	MTWRF	4:30 p.m 8:30 p.m.	TBA
	Childhood Ed.				

Classes are subject to change without prior notice.

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Allied H	al Technology	Teacher Certification Criminal Justice Social Work Other
ocation: Adams Amite Choctaw Clay Copiah Covington	☐ Hinds ☐ Holmes ☐ Humphrey ☐ Issaquena ☐ Jones ☐ Jasper ☐ Kemper	☐ Marion ☐ Montgomery ☐ Pike ☐ Rankin ☐ Simpson ☐ Stone ☐ Wayne



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See page 32.

READING

Tools for Teaching Reading

1 Day CEU Credits: .6

This one-day workshop will explore unique techniques for the teaching of reading and literacy development. The seven principals of the literacy development will be the primary focus for this workshop improving instructions for teaching reading. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: February 2, 2006 Session 2: May 4, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m

Location:

Universities Center Room 1-4 3825 Ridgewood Rd.

Effective Strategies for Reaching Every Reader

1 Day CEU Credits: .6

This one day workshop for teachers will offer a number of strategies for engaging all students in the reading process. You will discuss central problems in the teaching of reading, how to overcome these obstacles, ways to vary reading instructions, methods for improving reading across the curriculum, and the importance of connecting reading instructions to writing instructions. (Cost: \$50; CEUs are an additional \$20)

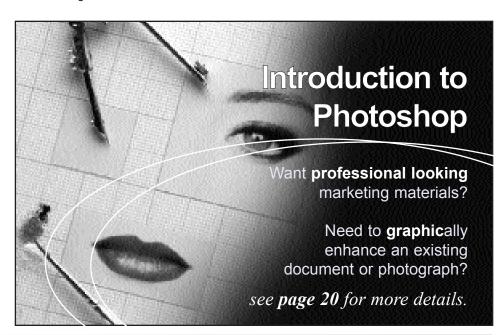
Date:

Session 1: January 18, 2006 Session 2: June 13, 2002

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:



"How Can I Reach Struggling Middle School Readers?"

1 Day CEU Credits: .6

This one-day session will provide research-based practices and strategies for teachers in the middle school that will be used to improve struggling middle school readers/writers. By looking at the reasons why students are sometimes 2-3 grade levels behind their classmates, strategies will be provided for teachers to assimilate into any lesson. Examples of strategies based on trade books and writing activities of various forms are just some of the activities provided in the handout. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: January 24, 2006 Session 2: June 7, 2006

<u>Time:</u>

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4 3825 Ridgewood Rd.

Reading Activities for Pre-K and K

1 Day CEU Credits: .6

This workshop will focus on teaching strategies from the process guides. Using the benchmarks for Pre-K and K, the participants will create items to be used in the classroom for specific teaching strategies. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: January 17, 2006 Session 2: June 14, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4 3825 Ridgewood Rd.

Paving the Way to Reading Achievement

1 Day CEU Credits: .6

To enable reading instruction to occur successfully, this workshop provides basic guidelines for establishing sound classroom management practices. The workshop includes overall management principles covering general rules and routines for whole class, small group, and independent work time, as well as transitions. Participants focus on specific program routines from selected reading programs as well as techniques for increasing active student engagement. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: February 8, 2006 Session 2: June 20, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4 3825 Ridgewood Rd.

> I really enjoyed these sessions. They really help me see that the process is actually easier than it seems.

> > - Nancy Weathers

MATHEMAT-ICS AND SCI-ENCE

Applying Math to the Students' Everyday Life

1 Day CEU Credits: .6

This one-day workshop will provide teachers with methods to help children understand patterns of mathematics. Teachers will also learn to relate mathematical topics to students' daily lives, to other mathematical topics, and to other curriculum areas. These connections help students understand mathematics better and see it as a useful and interesting subject to study. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: March 9, 2006 Session 2: June 7, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4 3825 Ridgewood Rd.

Making Math Fun (K-5)

1 Day CEU Credits: .6

This one-day workshop will provide innovative ways to teach math concepts that will keep your students excited about numbers, number systems, and the various mathematical operations. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: April 28, 2006 Session 2: June 22, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Teaching Math, Grade 6-8

1 Day CEU Credits: .6

This one-day workshop will focus on the five process standards of the National Council of Teachers of Mathematics (NCTM, 2000): Communication, Problem Solving, Reasoning and Proof, Representation, and Connections. These standards used along with the mathematical content standards from NCTM will enable students to gain a better sense of what mathematics is and achieve a greater understanding of its concepts. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: January 25, 2006 Session 2: July 13, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m

Location:

Universities Center Room 1-4 3825 Ridgewood Rd.

Mathematical Drills to Enhance Mathematical Skills

1 Day CEU Credits: .6

In this one-day workshop, teachers learn strategies for the transition from manipulative understanding to fluency of addition, subtraction, multiplication and division facts. Teachers learn dynamic drills that build mathematical confidence and independence, how to improve the "visual" aspect of your classroom will also be covered. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: February 15, 2006 Session 2: July 25, 2006

Time

Time: 9:00 a.m. - 4:00 p.m

Location:

Universities Center Room 1-4 3825 Ridgewood Rd.

New Science Strategies

1 Day CEU Credits: .6

In this workshop, teachers will obtain resources for enhancing student interest in science and help to familiarize them in using these resources. Participants learn science activities and labs to do with their students and the principles behind those activities. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: February 28, 2006 Session 2: July 27, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4 3825 Ridgewood Rd.

Safety in Science

1 Day CEU Credits: .6

This one-day workshop explains some of the liabilities associated with teaching physical sciences. Teachers will learn practices to follow, practices to avoid, and a common sense approach to cleaning and maintaining physical science laboratories and classrooms. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: March 29, 2006 Session 2: July 6, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4 3825 Ridgewood Rd.

Guidelines for Educating the Exceptional Learner

1 Day CEU Credits: .6

This workshop will provide educators with knowledge, attitudes, and skills basic to the education of exceptional learners. Topics include historical perspectives, the law and public policy, profiling the exceptional learner, a responsive curriculum, teaching and management strategies, teachers as persons and professionals. (Cost: \$50; CEUs are an additional \$20)

Date

Session 1: April 27, 2006 Session 2: June 6, 2006

Time

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4 3825 Ridgewood Rd.

Art and Writing for Special Needs Children

1 Day CEU Credits: .6

In this one-day this workshop, participants will explore how props, pictures, symbols, and other light-tech and hightech tools can be used to expand a storybook-centered theme to support children who have disabilities in early childhood classrooms. Teachers will also learn what modifications will allow students with disabilities to participate in art and writing activities. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: April 5, 2006 Session 2: June 21, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Teaching Students with Attention Deficit Hyperactivity Disorder (ADHD)

1 Day CEU Credits: .6

This one-day workshop will provide teachers tools for teaching students with ADHD. Teachers will learn ways to structure classroom time, set realistic goals, monitor and chart behavior and, work closely with parents in order to provide the best classroom atmosphere for ADHD students. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: February 17, 2006 Session 2: July 27, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4 3825 Ridgewood Rd.

CLASSROOM MANAGEMENT

Overcoming Behavior Challenges

1 Day CEU Credits: .6

This one-day workshop presents practical strategies and language for diffusing and preventing power struggles while building relationships with children. Help children become partners in the process of learning to control their own behavior. This program is ideal for teachers and other professionals who work with children, and when shared with both teachers and parents provides an excellent framework for consistency and support between home and school. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: March 20, 2006 Session 2: July 11, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4

A "seven-step" guide to having HAPPY CUSTOMERS.

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Classroom Management with Technology

1 Day CEU Credits: .6

This is a one-day workshop for classroom teachers interested in learning the basics of integrating technology into the classroom and managing students in the computer room. This workshop is perfect for both experienced and new teachers interested in developing their management skills in the computer room. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: January 20, 2006 Session 2: July 25, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4 3825 Ridgewood Rd.

Positive Classroom Discipline

1 Day CEU Credits: .6

This one-day workshop will show teachers how to manage discipline and instruction in the classroom, and how to arrange the classroom structure to their advantage. Participants will leave the workshop with new techniques to apply in the classroom that will increase student productivity. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: January 27, 2006 Session 2: June 14, 2006

Time

Time: 9:00 a.m. - 4:00 p.m.

Location:

Choosing to Learn

1 Day CEU Credits: .6

This workshop will explain why students behave the way they do, based on the concept that no one can make anyone do what they do not wish to do. Motivation to learn comes from within. Teachers will learn methods to convince students to improve the quality of their work. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: February 21, 2006 Session 2: July 12, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4 3825 Ridgewood Rd.

Classroom Management for New and Returning Teachers

1 Day CEU Credits: .6

This one-day workshop equips teachers with essential insights into child-hood and adolescent behavior. The understanding gained will form the basis for techniques and strategies with which to manage student behavior. Practical classroom skills are introduced as practiced. Teachers gain an understanding of behavior that enables effective classroom management. Teachers learn the impact of their response and then to change student behavior. (Cost: \$50; CEUs are an additional \$20)

<u>Date:</u>

Session 1: February 1, 2006 Session 2: June 20, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4 3825 Ridgewood Rd.

Effective Lesson Planning

1 Day CEU Credits: .6

In this one-day workshop, teachers and teacher's assistants will learn to create objectives and the steps to bring about the best results for learning outcomes through lesson planning. Participants will also learn the components each lesson offers the format of the course introduction, assuring consistency in your instructional design approach. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: April 20, 2006 Session 2: July 26, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4 3825 Ridgewood Rd.

TEST <u>PREPARATION</u>

PRAXIS I Preparation

1 Day CEU Credits: .6

The Praxis I Reading, Writing and Math course is exclusively designed to help both professionals and non-professionals to develop and understanding of the test taking strategies and skills needed to pass each exam. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: March 1, 2006 Session 2: June 1, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4 3825 Ridgewood Rd.

GRE Preparation

1 Day CEU Credits: .6

Get coaching and practice with sample tests that stimulate the most recent version of the Graduate Record Exam. Prepare now to improve your score and increase your chance of getting into the graduate program of your choice. This is a refresher course only and assumes a basic knowledge of algebra and geometry. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: March 10, 2006 Session 2: July 13, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4 3825 Ridgewood Rd.

LSAT Preparation

1 Day CEU Credits: .6

This one-day workshop will teach participants the skills needed to pass the Law School Admissions Test required for Law School admission. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: February 3, 2006 Session 2: June 14, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

1 Day CEU Credits: .6

This one-day session will allow participants to create wonderful slide shows with step-by-step instruction. Participants will see how simple it is to add graphics, sound, and other special effects. Participants will be able to create interactive presentations and games that can be used in their classroom. Participants will complete a project that can be adopted to use in any K-12 classroom. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: March 2, 2006 Session 2: June 20, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4 3825 Ridgewood Rd.

Grade Book in Microsoft Excel

1 Day CEU Credits: .6

This one day training session will teach participants how to enter formulas, cut, copy, paste, add rows and columns, delete rows and columns, save, print, and basic cell formatting. Teachers will learn how to calculate test grades, daily averages, and weekly quizzes using Excel. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: March 3, 2006 Session 2: June 8, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4 3825 Ridgewood Rd.

Discovering E-mail

1 Day CEU Credits: .6

This one day session will show the novice how to use e-mail. Lessons will include sending and receiving messages, using the address book, creating a personal address book or contact list, deleting mail, and more. Information on proper e-mail etiquette and list serves will be included. Participants will learn how to send attachments, open attachments, and how to get school e-mail from home. Each participant will need to bring their e-mail addresses and passwords. For students who don't have an existing email address and password the instructor will show each student how to set one up. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: February 15, 2006 Session 2: May 3, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4 3825 Ridgewood Rd.

Internet in the Classroom

1 Day CEU Credits: .6

This one day workshop will guide participants on a World Wide Web tour of resources for the classroom. In the process, each participant will learn to use the Internet to search for lesson plans, activities, tools, and other resources to integrate into the K-12 curriculum. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: March 2, 2006 Session 2: July 5, 2006

Time

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4 3825 Ridgewood Rd.

Websites for Teachers

1 Day CEU Credits: .6

This one day workshop will guide participants on a World Wide Web tour of resources for the classroom. In the process, each participant will learn to use the Internet to search for lesson plans, activities, tools and other resources to integrate into the K-12 curriculum. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: May 2, 2006 Session 2: July 26, 2006

Time

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4 3825 Ridgewood Rd.

Networking for Beginners

1 Day CEU Credits: .6

This one-day workshop will explain how to get your network up and running and how to make all PCs Internet accessible. Participants will learn the operating system, how to use LANs, and troubleshooting hardware and software problems. (Cost: \$50; CEUs are an additional \$20)

<u>Date:</u>

Session 1: April 4, 2006 Session 2: July 27, 2006

<u>Time:</u>

Time: 9:00 a.m. - 4:00 p.m.

Location:

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601-432-6234

MENTORING KICK-OFF

AUGUST 26, 2006 • 8:30 A.M. - 3:30 P.M.

Education and Research Center of Mississippi

STANDARDS WORKSHOP

OCTOBER 14, 2006 • 8:30 A.M. - 3:30 P.M.

3825 Ridgewood Road • Jackson, MS

Managing Computers in Your Classroom

1 Day CEU Credits: .6

Participants will use software to enhance instructional design for interactive video and online learning. Animation, graphics, databases, spreadsheets, and presentation software programs will also be covered in this one-day workshop. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: May 18, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4 3825 Ridgewood Rd.

Microsoft Excel Level One

1 Day CEU Credits: .6

This workshop is an introduction to spreadsheets. Participants will learn the basic functions of setting up a spreadsheet and using formulas. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: April 6, 2006 Session 2: June 1, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4 3825 Ridgewood Rd.

Microsoft Excel Level Two

1 Day CEU Credits: .6

This workshop includes working with databases and data forms, importing and exporting data, using templates, creating/revising pivot tables, multiple worksheets, and sharing workbooks. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: May 10, 2006 Session 2: June 7, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4 3825 Ridgewood Rd.

Microsoft Excel Level Three

1 Day CEU Credits: .6

This workshop includes working with data series, advanced functions, using scenarios and goal seeking, consolidating worksheets, Macros modifying charts, and using the Report Manager. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: May 16, 2006 Session 2: June 22, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center

Room 1-4 3825 Ridgewood Rd.

Microsoft Word Level One

1 Day CEU Credits: .6

This workshop is an introduction to word processing. Learn basic skills that include text editing, printing, and formatting. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: May 10, 2006 Session 2: June 7, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4 3825 Ridgewood Rd.

Microsoft Word Level Two

1 Day CEU Credits: .6

This workshop will include topics such as sorting table data, using formulas in tables, importing Excel worksheets, creating a table of contents, tracking revisions, and formatting long documents. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: March 30, 2006 Session 2: July 11, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4





Microsoft Access Level One

1 Day CEU Credits: .6

This workshop is an introduction to the database program. Learn how to create and work with tables, data, and simple queries. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: May 9, 2006 Session 2: July 12, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4 3825 Ridgewood Rd.

> Microsoft Access Level Two

1 Day CEU Credits: .6

This workshop will include setting field properties, using operators, designing advanced queries, and creating action queries. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: May 4, 2006 Session 2: June 6, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center

Room 1-4 3825 Ridgewood Rd.

> Microsoft Access Level Three

1 Day CEU Credits: .6

This workshop will include manipulating controls, using design view, subforms/ sub-reports and other form techniques. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: April 11, 2006 Session 2: June 13, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4 3825 Ridgewood Rd.

Microsoft Powerpoint Level One

1 Day CEU Credits: .6

This workshop is an introduction to a presentation program. You will learn how to use basic presentation skills, formatting and editing text, graphic images, and tables. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: February 3, 2006 Session 2: April 5, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center

Room 1-4 3825 Ridgewood Rd.

Microsoft Powerpoint Level Two

1 Day CEU Credits: .6

This workshop includes using the slide master, working with drawing objects, using slide show view, editing multiple presentations, and customizing and adding special effects. (Cost: \$50; CEUs are an additional \$20)

Date

Session 1: April 19, 2006 Session 2: July 5, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4

Our trainer was a TRUE Educator.

- C. Molinas



Interested in...

CREATING FLORAL ARRANGEMENTS

— using fresh or silk flowers? —

See page 23 for more details.

Introduction to Photoshop

1 Day CEU Credits: .6

In this course, participants will learn how to use a host of tools to modify images. Participants will select appropriate resolutions for different image and output types, resize and crop image areas, and select image areas using the Lasso, Marquee, and Magic Wand tools. Participants will use alpha channels to save and load selections, create and manipulate multiple layers to composite images easily, and apply blending and shading effects to create realistic composites. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: January 26, 2006 Session 2: May 18, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4

If it weren't for
the College of
Lifelong Learning
offering classes
near my job,
I would not have
gone to school

Advanced Photoshop

1 Day CEU Credits: .6

In this course, participants will learn how to isolate image areas with layer masks. Participants will create clipping groups to use one layer's contents to make another's. Participants will create vector paths as tools for selecting images and for creating transparent areas in images to be used in other applications like PageMaker or Publisher. You will also create color swatches, gradients, and patterns. Lastly, you will use the background eraser and the extract command to create complex masks quickly and accurately to help move an image from one setting to another. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: February 16, 2006 Session 2: May 3, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4 3825 Ridgewood Rd.

Introduction to Microsoft Publisher

1 Day CEU Credits: .6

This workshop will teach the novice the ins and outs of working the Microsoft Publisher program. The program allows anyone to create colorful flyers, calendars, newsletters and much more. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: February 18, 2006 Session 2: April 18, 2006

Time

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4 3825 Ridgewood Rd.

Introduction to HTML

1 Day CEU Credits: .6

HTML is the programming language originally used to create web pages. While there are now software applications that make web page design easier, knowledge of HTML can help you decipher and fix coding issues in your web pages. In this class, you will learn more about what HTML is, how it is used, and how it came to be. HTML structure and syntax will be explained. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: May 17, 2006 Session 2: February 8, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4 3825 Ridgewood Rd.

Publishing on the Web with PDFs

1 Day CEU Credits: .6

Adobe Acrobat allows you to publish your work on the web in an easy-to-read, easy-to-print format. The format is especially useful if your work contains formula or foreign language characters. PDF files can be read by anyone who downloads the free reader, giving you access to web surfers. Participants bring a document in Microsoft Word (or WordPerfect) on a PC-formatted disk to convert, such as a journal article, your CV, or a syllabus. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: February 22, 2006 Session 2: July 6, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

- Y. Cooper

Universities Center Room 1-4

BUSINESS

Dealing With Conflict in the Workplace

1 Day CEU Credits: .6

This one-day workshop will help participants deal with conflicts they may encounter in school, and business settings. The instructor will help participants design strategies and programs for educating subordinates to deal with their own interpersonal conflicts. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: February 28, 2006 Session 2: May 9, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4 3825 Ridgewood Rd.

Effective Writing and Communication

1 Day CEU Credits: .6

This one-day workshop will help participants practice active listening techniques, learn tips for effectively communicating ideas in the workplace, and practice writing effective inter-office memoranda, short reports, and a variety of business letters. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: February 9, 2006 Session 2: May 11, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center

Room 1-4 3825 Ridgewood Rd.

Proper Etiquette in the Business Setting

1 Day CEU Credits: .6

This workshop is designed to introduce individuals to the basics of business etiquette, and help them to organize the importance of proper etiquette as it relates to interviewing and business situations. Participants will leave the workshop with an understanding of how to conduct proper introductions, utilize effective written correspondence in a job search, and leave the workshop confident about using proper etiquette in any business situation. (Cost: \$50; CEUs are an additional \$20)

Date:

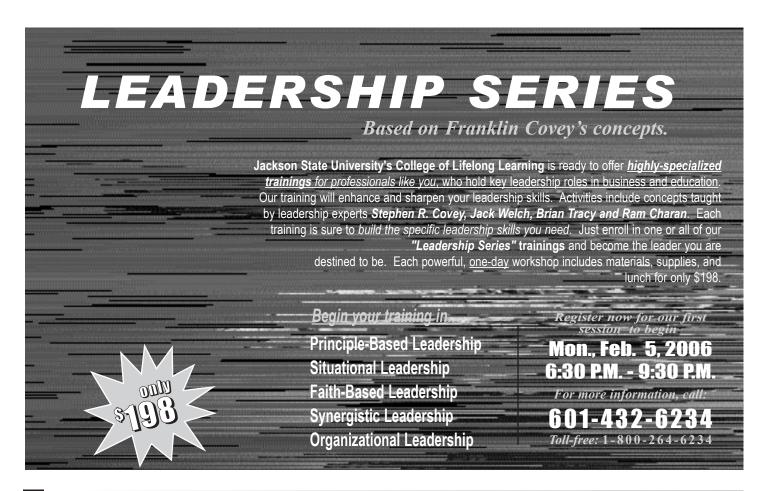
Session 1: February 21, 2006 Session 2: April 4, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center



Becoming an Effective Leader and Supervisor

1 Day CEU Credits: .6

In this workshop participants will lean the basic principles of leadership, identify the various leadership styles, and study leadership behaviors that motivate people. The workshop will also cover fundamental skills of management, communicating, delegating, and dealing with conflicts. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: April 25, 2006 Session 2: June 8, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4 3825 Ridgewood Rd.

Preparing Budget Reports

1 Day CEU Credits: .6

This one-day workshop will show participants how to use the latest technology to prepare readable and reliable budget reports for public or private organizations. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: April 21, 2006 Session 2: July 25, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4

Sexual Harassment

1 Day CEU Credits: .6

This workshop shows how to prevent sexually hostile work environments that are illegal. The instructor will show how sexually hostile environments create a lack of respect in the workplace. The workshop explains the minimum requirements of the law, and your organization's policy and procedure prohibiting harassment on the basis of sex, race, age, religion, national orientation, disability, and sexual orientation. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: March 10, 2006 Session 2: May 16, 2006

<u>Time</u>

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4 3825 Ridgewood Rd.

Stress Management

1 Day CEU Credits: .6

This workshop discusses the nature of stress, how stress influences health and business relations. The instructor of this workshop will provide strategies for managing stress more effectively. This workshop will help participants to identify the causes of their stress and provide them with practical, effective tools to avoid, reduce and manage stress: on and off the job. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: January 31, 2006 Session 2: May 2, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4

Super Customer Service

1 Day CEU Credits: .6

This course will highlight seven keys to delivering super customer service. Participants will learn techniques for handling unhappy customers. Innovative telephone customer service techniques will also be covered. This one-day course will equip participants with the tools they will need in order to meet and exceed customer expectations. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: February 24, 2006 Session 2: May 17, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center

Doom 1 1

3825 Ridgewood Rd.

GRANTWRITING

Money, Money, Money

1 Day CEU Credits: .6

This one-day session will show participants how to get money through grants for much needed classroom equipment. Come up with an innovative project, and we'll show you how to write a grant to finance it. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: February 10, 2006 Session 2: June 8, 2006

<u>Time</u>

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4 3825 Ridgewood Rd.

How to Develop and Justify Budgets for Grants

1 Day CEU Credits: .6

This one-day session on budget development and justification will focus on how the budget links to the rest of the grant proposal. Participants will learn what should and should not be included in developing a budget. Budgets are not difficult to develop once one sees the connection to the main components of a well thought out project. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: May 11, 2006 Session 2: July 25, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center

3825 Ridgewood Rd.

<u>PERSONAL</u> ENRICHMENT

The Literature of Mississippi

1 Day CEU Credits: .6

In this workshop, participants will explore the works of well known writers from the state of Mississippi. The class will review some of the shorter works of these writers and examine why the state has produced so many of these great writers. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: May 9, 2006 Session 2: June 15, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center

Room 1-4 3825 Ridgewood Rd.

Creating Floral Arrangements

1 Day CEU Credits: .6

This one-day session will help participants learn the art of floral arrangements. The instructor will present uncomplicated methods on do-it-yourself projects using fresh or silk flowers. Some of these projects are flower arrangements, wreaths, cascade wedding bouquets, bridesmaids' bouquets, corsages, and boutonnieres. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: February 7, 2006 Session 2: May 4, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center Room 1-4 3825 Ridgewood Rd.

Fundamental of Drawing

1 Day CEU Credits: .6

This one-day session will help participants learn to draw realistically through the study of still life, understand how to see and draw objects in perspective and explore shade and shadow while working in pencil, charcoal, and pen ink. These techniques will help participants to develop their personal style. (Cost: \$50; CEUs are an additional \$20)

Date:

Session 1: April 19, 2006 Session 2: May 16, 2006

Time:

Time: 9:00 a.m. - 4:00 p.m.

Location:

Universities Center

I thought I was
coming to another
workshop to hear
someone tell me
things I already
knew, but the
instructor really
brought new
issues to light.

- T. Cross

This was a very helpful and wonderful way to begin networking. I received and shared good ideas.

- S. Hawkins



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TRAINING REQUEST FORM Name Organization: City: Hours Available: Telephone: Workshop Request(s): Location: Covington Humphrey Madison Stone Wayne Forrest Adams Jones Marion Amite Greene Jasper Montgomery Winston Choctaw Grenada Kemper Pike Yazoo Clay Hinds Leake Rankin Copiah Holmes Simpson

CHILDCARE TRAININGS

Date/Time	Topic	Contact Hrs	Registration Fee	Location
Sat January 21, 2006 Sat March 10, 2006 8:30 - 12:30 p.m.	"The Power of Physical Development"	4 hours	20.00	R & D Center 3825 Ridgewood Rd Jackson, MS 39211
Sat January 28, 2006 Sat March 31, 2006 8:30 - 12:30 p.m.	"The Early Childhood Classroom with Art and Block Learning Centers"	4 hours	20.00	R & D Center 3825 Ridgewood Rd Jackson, MS 39211
Sat February 4, 2006 Sat April 6, 2006 8:30 - 12:30 p.m.	"Music for Young Children Using with Puppetry Center"	4 hours	20.00	R & D Center 3825 Ridgewood Rd Jackson, MS 39211
Sat February 11, 2006 Sat April 13, 2006 8:30 - 12:30 p.m.	"Acting Their Age: Guiding Infant/Toddler Behavior"	4 hours	20.00	R & D Center 3825 Ridgewood Rd Jackson, MS 39211
Sat February 18, 2006 Sat April 21, 2006 8:30 - 12:30 p.m.	"Cardiopulmonary Resuscitation (CPR) for Child Care Personnel"	4 hours	20.00	R & D Center 3825 Ridgewood Rd Jackson, MS 39211
Sat February 25, 2006 Sat April 27, 2006 8:30 - 12:30 p.m.	"Be Safe! Play Safe!: Playground Safety for Everyone"	4 hours	20.00	R & D Center 3825 Ridgewood Rd Jackson, MS 39211
Sat March 4, 2006 Sat May 5, 2006 8:30 - 12:30 p.m.	"Team Building"	4 hours	20.00	R & D Center 3825 Ridgewood Rd Jackson, MS 39211
Sat March 11, 2006 Sat May 11, 2006 8:30 - 12:30 p.m.	"Dealing With Child Abuse"	4 hours	20.00	R & D Center 3825 Ridgewood Rd Jackson, MS 39211
Sat March 25, 2006 Sat May 19, 2006 8:30 - 12:30 p.m.	"Teacher/Parent Interaction"	4 hours	20.00	R & D Center 3825 Ridgewood Rd Jackson, MS 39211
Sat April 1, 2006 Sat June 1, 2006 8:30 - 12:30 p.m.	"Healthy Eating"	4 hours	20.00	R & D Center 3825 Ridgewood Rd Jackson, MS 39211
Sat April 8, 2006 Sat July 15, 2006 8:30 - 12:30 p.m.	"Motivating Children Using Books"	4 hours	20.00	R & D Center 3825 Ridgewood Rd Jackson, MS 39211

CHILDCARE TRAININGS

Topic	Contact Hrs	Registration Fee	Location
"Interactions with Children"	4 hours	20.00	R & D Center 3825 Ridgewood Rd Jackson, MS 39211
"Health and Safety"	4 hours	20.00	R & D Center 3825 Ridgewood Rd Jackson, MS 39211
"Effective Teaching Strategies"	4 hours	20.00	R & D Center 3825 Ridgewood Rd Jackson, MS 39211
"Classroom Management Skills that Really Work"	4 hours	20.00	R & D Center 3825 Ridgewood Rd Jackson, MS 39211
"Heads Up! Reading for Infants and Toddlers"	4 hours	20.00	R & D Center 3825 Ridgewood Rd Jackson, MS 39211
"Reading Right from the Start"	4 hours	20.00	R & D Center 3825 Ridgewood Rd Jackson, MS 39211
"The Assessment Process in the Pre-K and Kindergarten Program"	4 hours	20.00	R & D Center 3825 Ridgewood Rd Jackson, MS 39211
"Early Childhood Education"	4 hours	20.00	R & D Center 3825 Ridgewood Rd Jackson, MS 39211
"Learning Centers to Teach Math and Reading"	4 hours	20.00	R & D Center 3825 Ridgewood Rd Jackson, MS 39211
"What Every Classroom Teacher Should Know About Discipline"	4 hours	20.00	R & D Center 3825 Ridgewood Rd Jackson, MS 39211
"First Aid"	4 hours	20.00	R & D Center 3825 Ridgewood Rd Jackson, MS 39211
	"Interactions with Children" "Health and Safety" "Effective Teaching Strategies" "Classroom Management Skills that Really Work" "Heads Up! Reading for Infants and Toddlers" "Reading Right from the Start" "The Assessment Process in the Pre-K and Kindergarten Program" "Early Childhood Education" "Learning Centers to Teach Math and Reading" "What Every Classroom Teacher Should Know About Discipline"	"Interactions with Children" "Health and Safety" 4 hours "Effective Teaching Strategies" "Classroom Management Skills that Really Work" "Heads Up! Reading for Infants and Toddlers" "Reading Right from the Start" "The Assessment Process in the Pre-K and Kindergarten Program" "Early Childhood Education" "Learning Centers to Teach Math and Reading" "What Every Classroom Teacher Should Know About Discipline" 4 hours	"Health and Safety" 4 hours 20.00 "Effective Teaching Strategies" 4 hours 20.00 "Classroom Management Skills that Really Work" 4 hours 20.00 "Heads Up! Reading for Infants and Toddlers" 4 hours 20.00 "Reading Right from the Start" 4 hours 20.00 "The Assessment Process in the Pre-K and Kindergarten Program" 4 hours 20.00 "Early Childhood Education" 4 hours 20.00 "Learning Centers to Teach Math and Reading" 4 hours 20.00 "What Every Classroom Teacher Should Know About Discipline" 4 hours 20.00

CERTIFICATE PROGRAMS

Get that next job or promotion and make more money!

WHAT IS A CERTIFICATION?

Certifications are the Information Technology (IT) industry's credentials to identify professionals in their corresponding areas. Individuals holding certifications, whether entry level or experienced, have been trained in their various fields and have the ability to perform their duties at the highest levels. Because certifications drive salary and employment, you can increase your salary and marketability by 20% or more.

QUALIFIED INSTRUCTIONAL PERSONNEL

Our faculty and staff supports a wide range of activities including electronic-based teaching and learning (e-Education), electronic-based research (e-Research), and electronic-based community outreach and service (e-Service).

DIVERSIFIED TRAINING

We offer educational programs and services that will enhance and improve your computer and communication skills. We provide on-site individual training programs for academic credit and professional development, as well as employee training for businesses. With certified and experienced instructors and state-of-the-art facilities, we are able to provide customized teaching and learning environments to meet your needs.

As a authorized Cisco Networking Academy, ESRI training center, Certified Internet Webmaster (CIW) Academic Partner, and the only authorized Oracle Training unit in Mississippi, the e-Center, in collaboration with the College of Lifelong Learning, provides high quality training with official curricula and classroom setup.

Microsoft XP

A powerful word processor with advance features for creating, editing, formatting, and printing documents. It provides interactive assistance in document creation for novice users and new features such as smart tags for advanced users. This application offers the ability to create newsletters, flyers, programs, etc. with little or no errors.

Microsoft Word XP

Microsoft Word XP (Foundation): Learn basics in creating, editing, and formatting documents and printing. (Cost: \$ 150.00)

Date:

TBA

Time:

TBA

Location:

e-Center 1230 Raymond Road Jackson, MS 39204

Microsoft Word XP (Intermediate)

1 Day

Learn to create newsletters using columns and tables. This includes inserting clipart, drawings, and information from other applications.

(Cost: \$ 150.00)

Date:

TBA

Time:

TBA

Location:

e-Center 1230 Raymond Road Jackson, MS 39204

Microsoft Word XP (Expert)

1 Day

Learn how to effectively use the mail merge feature, forms, split screen and macros. (Cost: \$ 150.00)

<u>Date:</u>

TBA

Time:

TBA

Location:

Overview: Microsoft Excel XP

Microsoft XP is the premiere spreadsheet used for data management and data processing. This application allows data to be entered, edited, and calculated. It brings text and statistical data together using cells, columns, and worksheets.

Microsoft Excel XP (Foundation)

1 Day

Microsoft Excel XP (Foundation): Learn basics in creating, editing, and formatting spreadsheets. This course will ground the participant in the use of cells, columns, and ranges.

(Cost: \$ 150.00)

Date:

Time:

Location:

e-Center 1230 Raymond Road Jackson, MS 39204

Microsoft Excel XP (Intermediate)

1 Day

Learn to work with multiple worksheets, columns, and cells. You will also become familiar with formatting, inserting charts and pictures, and functions. (Cost: \$ 150.00)

Date:

TBA

Time:

TBA

Location:

e-Center 1230 Raymond Road Jackson, MS 39204

Microsoft Excel XP (Expert)

1 Day

Learn to sort and filter data, share worksheets, use PivotTables and PivotChart, and screen display. Using these advanced features effectively will prepare you for almost any data processing need. (Cost: \$ 150.00)

Date:

TBA

Time:

TBA

Location:

e-Center 1230 Raymond Road Jackson, MS 39204

Overview: Microsoft PowerPoint XP

This application is used to create professional electronic presentations to communicate ideas using sound, video, picture, and information. These accents aid in the development of presentations that capture the attention of large audiences.

Microsoft PowerPoint XP (Foundation)

1 Day

Learn the use of toolbars and slides. Also, become prepared to design a basic presentation. (Cost: \$ 150.00)

Date:

TBA

Time:

TBA

Location:

e-Center 1230 Raymond Road Jackson, MS 39204

Microsoft PowerPoint XP (Expert)

1 Day

Develop advanced presentations using custom timing, sound, animation, and pointers. Learn the printing options for slides. (Cost: \$ 150.00)

Date:

TBA

Time:

TBA

Location:

e-Center 1230 Raymond Road Jackson, MS 39204

Overview: Microsoft Access XP

Managing information requires time, organization, and easy access. With Microsoft Access, you can accomplish all of these things in one place. It is a database that collects and manages information with a point and click structure in mind. Whether you are a novice or an experienced database user, this is an application that takes the pain away from data collection and processing.

Microsoft Access XP (Foundation)

2 Day

Learn the concept of database and its uses. Here, you can develop a basic database with field editing. You will also gain an understanding of tables, queries, and forms. (Cost: \$ 175.00)

Date:

TBA

Time:

TBA

Location:

Microsoft Access XP (Expert)

2 Day

Learn to use relationships to join tables. Also, learn to develop advanced reports using form controls, multi-table forms, and macros.

(Cost: \$ 175.00)

Date:

TBA

Time:

TBA

Location:

e-Center 1230 Raymond Road Jackson, MS 39204

Overview: Microsoft Outlook XP

Microsoft Outlook is an application designed to be a personal information management communication system integrating email and common tasks. Users can streamline group planning and personal scheduling using calendars, journals, and personal tasks with all of these things in one application.

Microsoft Outlook XP

2 Day

Learn to use email, journals, and set personal tasks. You will also learn to filter, organize, and review specific email messages. Participants will schedule meetings and invite attendees using features of this course. (Cost: \$ 150.00)

Date:

TBA

Time:

Location:

e-Center 1230 Raymond Road Jackson, MS 39204

Oracle

Oracle9i database is a state of the art database management system. It uses an object relational database, which focuses on the implementation of large multimedia such as video, sound, etc. It has been voted Editors Choice by PC Magazine and the #1 database for Linux by Linux Journal. Oracle9i Database is the most scalable, secure, and full-featured database available. Whether driving your website, packaged applications, or data warehouses, Oracle9i Database is a foundation technology for any professional computing environment.

Introduction to Oracle9i: SQL

3 Weeks

This course offers students an extensive introduction to data server technology. The instructions covers the concepts of both relational and object relational databases and the powerful SQL programming language. Students are taught to create and maintain database objects and to store, retrieve, and manipulate data.

(Cost: \$ 1,750.00)

Date:

TBA

Time:

TBA

Location:

e-Center 1230 Raymond Road Jackson, MS 39204

I was able to increase my knowledge and earn CEU credits. Thanks!

- Anonymous

Oracle9i Database Administration Fundamentals I

3 Weeks

This class will cover Oracle9i and Oracle9i Release 2 features. Oracle DBAs manage the industries most advanced information systems and command some of the highest salaries. This course is your first step toward success as an Oracle professional, designed to give you a firm foundation in basic database tasks. In this class you'll learn how to design, create, and maintain an Oracle database. (Cost: \$ 1,750.00)

Date:

TBA

Time:

 TBA

Location:

e-Center 1230 Raymond Road Jackson, MS 39204

Oracle9i Database Administration Fundamentals II

3 Weeks

This class will cover Oracle9i and Oracle9i Release 2 features. Develop your ability to manage the industry's most advanced information system. Learn several methods to backup and to recover your Oracle database. Hands-on workshops give you experience in a realistic technical environment. Develop skills for basic network administration. Participants simplify duties with Oracle Recovery Manager.

(Cost: \$ 1,850.00)

Date:

TBA

Time:

TBA

Location:

Oracle9i Database Performance Tuning

3 Weeks

Database performance tuning is critical to any effective information system. Reducing wait times, increasing users' productivity and maximizing the performance of your Oracle database are critical to success. Learn from the experts the value of intelligent database design and methods for tuning an Oracle database for maximum performance. This course will introduce participants to the importance of good initial database design, and the method used to tune a production Oracle9i database.

(Cost: \$ 1,850.00)

Date:

TBA

Time:

Location:

e-Center 1230 Raymond Road Jackson, MS 39204

Cisco Systems Networking Academy

The Cisco Systems Networking Academy Program is a comprehensive e-learning program that provides students with the networking technology skills essential in our global economy. Students will learn how to install and configure Cisco switches and routers in multiprotocol networks using local and wide area networks, provide troubleshooting service, and improve network performance and security.

Semester 1: Networking Basics

6 Weeks

This course covers basic networking terminology and concepts as well as introduces the dominant installed LAN networking technologies. Topics include the OSI model; physical media; cabling; media addressing and access; Ethernet repeaters and bridges; IP addressing; and Ethernet and IP encapsulation.

- Computer Hardware and software, electricity, and networking terminology
- LAN, WAN, OSI, and Ethernet
- Design and documentation of basic network

(Cost: \$ 1,300.00)

Date:

TBA

Time:

TBA

Location:

e-Center 1230 Raymond Road Jackson, MS 39204

Semester 2: Routers and Routing Basics

6 Weeks

Explore the network and transport level of the TCP/IP protocol suite. Topics include ARP; RARP; introduction to routing protocols (distance-vector and link-state); RIP; IP subnets; TCP virtual circuits; and basic setup and configuration of CISCO routers.

- Router user interface, components, and configurations
- Basics of IOS versions, naming and software backup
- TCP/IP protocol suite and IP addressing and subnetting
- Interior routing protocols RIP, IGRP

(Cost: \$ 1,300.00)

<u>Date:</u>

TBA

Time: TBA

Location:

e-Center 1230 Raymond Road Jackson, MS 39204

Semester 3: Switching Basics and Intermediate Routing

6 Weeks

Look more closely at switched networks and their interfaces to routed networks. Topics include LAN design principles; Ethernet switching; Virtual LAN's; IGRP; DISCO IOS access control; and Novel IPX basics.

- Switching and VLANs
- Spanning Tree protocol
- Routing and Routing protocols
- Access Control Lists (ACL)
- Network documentation, security, and troubleshooting

(Cost: \$ 1,200.00)

<u>Date:</u>

TBA

Time:

TBA

Location:

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Semester 4: WAN Technologies

6 Weeks

Learn the technologies necessary for large-scale networking. Topics include WAN concepts; CSU/DSU serial interfaces autonomous system; SLIP: PPP: ISDN; and Frame Relay.

- WAN devices, encapsulation formats, and communication
- PPP components, session establishment, and authentication
- ISDN uses, services, and configuration
- Frame relay technology and configuration

(Cost: \$ 1,200.00)

Date:

TBA

Time:

Location:

CompTIA: - A+ Certification

A+ Operating System

5 Days

In this course, you will learn installation procedures for Windows 98 and Windows 2000, dealing with legacy systems (DOS, Windows NT), creating and using emergency boot diskettes and managing printers and other devices. Other topics include networking, communication protocols, Internet access and troubleshooting.

(Cost: \$ 1,250.00)

Date:

TBA

Time:

TBA

Location:

e-Center 1230 Raymond Road Jackson, MS 39204

A+ Core Hardware

5 Days

Students will learn about PC hardware and system maintenance procedures. Topics include a detailed look at hardware components, power supply, upgrades, networking, maintenance and troubleshooting.

(Cost: \$ 1,250.00)

Date:

TBA

Time:

TBA

Location:

e-Center 1230 Raymond Road Jackson, MS 39204

A+ Certification Program

4 Weeks

The A+ Technician Certificate Program provides a foundation in PC troubleshooting and repair. Participants learn about operating systems, hardware, and PC building. At the completion of the program, participants build a personal computer which they are able to take with them. This is their contribution to the Digital Divide. (Cost: \$ 3,500.00)

Date:

TBA

Time:

TBA

Location:

e-Center 1230 Raymond Road Jackson, MS 39204

RECERTIFICATION LICENSE RENEWAL

Real Estate Continuing Education

Agency Law

This seminar will cover the relationship of parties involved in real estate transactions and definitions.

Date:

Session 1: February 23, 2006 Session 2: May 11, 2006

Time:

8:00 a.m. - 12:00 p.m.

Location:

e-Center 1230 Raymond Road Jackson, MS 39204

Contract Law

This seminar will cover the history of contract law, definitions and terminology used in association with contracts.

Date:

Session 1: March 16, 2006 Session 2: May 31, 2006

Time:

8:00 a.m. - 12:00 p.m.

Location:

e-Center 1230 Raymond Road Jackson, MS 39204

License Law

This seminar will focus on license law as applied to realtors responsible for executing acts of real estate.

Date:

Session 1: April 5, 2006 Session 2: June 22, 2006

Time:

8:00 a.m. - 12:00 p.m.

Location:

e-Center 1230 Raymond Road Jackson, MS 39204

Real Estate Management, Apartment Management & Commercial Property Management

This seminar will focus on property management including forms of ownership, types of property, management agreements, and tenant selection.

Date:

Session 1: April 18, 2006 Session 2: July 27, 2006

Time:

8:00 a.m. - 12:00 p.m.

Location:

Insurance Continuing Education

Insurance Ethics

6 hours CEU Credits: .6

This seminar is intended to introduce the participants to the field of insurance ethics. It begins by examining the personal and business ethics and how to apply them to everyday events. The participants will learn the proper ethical conduct and behavior that is mandated and regulated by both state and federal governments. (Cost: \$85; CEUs are an additional \$20)

Date:

Session 1: February 22-23, 2006 Session 2: June 21-22, 2006

Time:

9:00 a.m. - 4:00 p.m.

Location:

e-Center 1230 Raymond Road Jackson, MS 39204

Insurance Principles - Life and Health

6 hours CEU Credits: .6

This seminar will explain the Federal Employee Health Benefit Program that requires employers to provide individual and family coverage for a limited amount of time after termination of employment. It will also explain the two prominent types of Insurance: Preferred Primary Organizations (PPOs) and Health Maintenance Organization (HMOs).

Date:

Session 1: March 8-9, 2006 Session 2: July 5-6, 2006

Time:

9:00 a.m. - 4:00 p.m.

Location:

e-Center 1230 Raymond Road Jackson, MS 39204

Life Insurance Concepts

6 hours CEU Credits: .6

This seminar will explore the reasons for and the uses of life insurance policies along with showing how to determine the amount of life insurance an individual needs. It also explains the events in life that indicate a life insurance program should be reevaluated. It also explains ways in which life insurance can be used to help business strategies and in financial and estate planning. (Cost: \$85; CEUs are an additional \$20)

Date:

Session 1: April March 21-22, 2006 Session 2: July 11-12, 2006

Time:

9:00 a.m. - 4:00 p.m.

Location:

e-Center 1230 Raymond Road Jackson, MS 39204

Introduction to Property and Casualty

12 hours CEU Credits: .6

This seminar introduces the participant to the business owner's policy and how it coordinates with the property and casualty contract. It also dicusses the various policy riders that are available. This seminar will address the element of risk and how to evaluate the amount of risk for various companies and businesses in need of property and casualty coverage. It also explains how business can lessen risk. (Cost: \$85; CEUs are an additional \$20)

Date:

Session 1: April 12-13, 2006 Session 2: June 14-15, 2006

Time:

Day 1: 8:00 a.m. - 5:00 p.m. Day 1: 8:00 a.m. - 12:00 p.m.

Location:

e-Center 1230 Raymond Road Jackson, MS 39204

Even though I am a thirty plus year veteran teacher, I will adjust my teaching style now to accommodate every learner in the classroom. It is very hard to decide which of the workshops helped me most, because excellent points and valuable information were presented in all of the workshops I attended.

- Peggy Burk

ACADEMIC CREDIT COURSES FOR INDUSTRIAL TECHNOLOGY CERTIFICATES

About the Industrial **Certificate Programs**

The programs in industrial technology (IT) allow participants to earn certifications in five different areas. Because of the quick advancements in technology it is necessary for employees to have a variety of skills and knowledge. certificate programs prepare students for the constantly evolving world of industrial technology by providing hands-on experience and a rich knowledge base in each student's area of interest. The programs offer a variety of specializations to choose from and cover many interests and career goals.

The curriculum of each program is designed to enhance the industrial technology skills of those already in the field and introduce IT to beginners. All certificate programs require between 18 and 27 academic hours. Only courses that will be offered this semester are identified below. The remaining courses will be indentified in subsequent bulletins; or a student may request a copy of the complete certificate program from the College of Lifelong Learning.

INDUSTRIAL MANAGEMENT CERTIFICATE

This certificate program is designed to meet the challenges of management in an industrial environment. This is a comprehensive program designed to provide industry supervisors with the critical management, technology, safety and business skills they need to succeed. (18 academic credit hour program.)

ITMA 105 Industrial Safety and Management

January 30 - March 6, 2006 (3 Semester Hours) MTW -- 5: 30 p.m. - 8:50 p.m.

ITMF 207 Manufacturing **Processes**

March 13 - April 17, 2006 (3 Semester Hours) MTW -- 5: 30 p.m. - 8:50 p.m.

INDUSTRIAL **MANUFACTURING TECHNOLOGY** CERTIFICATE

The Industrial Manufacturing Technology Certificate program prepares students for industrial employment as entry-level tool makers, tool designers, mechanical drafters, or production engineering aids. The areas of study includes: computer-aided designed concepts; modern computer software, and tools as they relate to lathes and milling machines. (18 academic credit hour program.)

ITMF 206: Introduction to Manufacturing Processes

January 30 - March 6, 2006 (3 Semester Hours) MTW -- 5: 30 p.m. - 8:50 p.m.

ITMF 207 Manufacturing **Processes and Materials**

March 13 - April 17, 2006 (3 Semester Hours) MTW -- 5: 30 p.m. - 8:50 p.m.

HAZARDOUS MANAGEMENT CERTIFICATE

The purpose of the program is to provide individuals with training in the management of hazardous materials. The certificate program will provide an information base that individuals can use to develop, implement, manage, and assess hazardous materials. (21 academic credit hour program.)

ITHM 300: Principles of Hazardous Materials Management

January 30 - March 6, 2006 (3 Semester Hours) MTW -- 5: 30 p.m. - 8:50 p.m.

ITHM 301 Regulatory Framework for Toxic (Prereq. ITHM 300)

March 13 - April 17, 2006 (3 Semester Hours)

MTW -- 5: 30 p.m. - 8:50 p.m.

CONSTRUCTION **MANAGEMENT CERTIFICATE**

This certificate program intergrates current management techniques with technical information to provide students with a solid foundation in the basics of construction management and supervision. (18 academic credit hour program.)

ITC 205 Materials, Construction. Procedures and Practices

January 30 - March 6, 2006 (3 Semester Hours) MTW -- 5: 30 p.m. - 8:50 p.m.

ITMF 207 Manufacturing **Processes and Materials**

March 13 - April 17, 2006 (3 Semester Hours)

MTW -- 5: 30 p.m. - 8:50 p.m.

INDUSTRIAL DESIGN CERTIFICATE

The industrial design certificate program is a streamlined professional program that focuses on creating and developing concepts and specifications that optimize the function, value, and appearance of products and systems for the mutual benefit of both user and manufacturer. (27 academic credit hour program).

ITD 114: Technical Drawing January 30 - March 6, 2006

(3 Semester Hours) MTW 5: 30 p.m. - 8:50 p.m.

ITD 203: Advanced Computer Aided Drafting (Preq. ITD 114)

March 13 - April 17, 2006 (3 Semester Hours) MTW -- 5: 30 p.m. - 8:50 p.m.



Take one of our state-of-the-art...

Certificate Programs

- Advance on the job.
- ✓ Enhance your knowledge.
- **✓** Become qualified in another field.
- ✓ Earn more money.

Whatever your goals are, we can help!







For more information, please contact:

Jackson State University
- COLLEGE OF Lifelong Learning

3825 Ridgewood Road, Box 23 Jackson, MS 39211 For more information, please call

601-432-6234

Toll-free: 1-800-264-6234

APPLICATION FORMS

Request the College of Lifelong Learning services, today!

Earn your

degree

at your

convenience, in less time than traditionally

required!

Seasoned professionals
like you often find themselves
wondering how different their
lives and careers might be if they
had received their
Bachelors, Masters or
Doctorate degree.

Trainings, Workshops, & Seminars are all available.

Gain state-of-the-art training through the College of Lifelong Learning today!

All courses are open to adults of any race, color, gender, national or ethnic origin. These courses are designed to instruct and inform but not to advise. Grades are not received for non credit courses. Classroom experiences are informal and focused on learning. Since classes often fill quickly, we urge you to register early to ensure a space.

REGISTRATION AND ADMISSIONS POLICY

ACADEMIC CREDIT

Undergraduate:

Students seeking undergraduate admission should:

STEP 1: Complete the Pre-Admissions Undergraduate Application and submit it to the College of Lifelong Learning, at 3825 Ridgewood Road, Box 23, Jackson, MS 39211.

STEP 2: Have an official high school or college transcript(s) sent to the College of Lifelong Learning, 3825 Ridgewood Road, Box 23, Jackson, MS 39211. Copies of transcripts will not be accepted.

STEP 3: Complete the Undergraduate Admissions Application for the College of Lifelong Learning. You may visit our campus from Monday-Friday, 8:00 a.m.-5:00 p.m. or mail the application to 3825 Ridgewood Road, Box 23, Jackson, MS 39211.

STEP 4: Apply for Financial Aid.

April 15 of each year is the priority deadline for the submission of financial aid. Apply early via the web at www.fafsa.ed.gov!

STEP 5: See a counselor/advisor for the selection of your courses. Complete and mail the Undergraduate

Course Request Form and a copy of your admittance letter to The College of Lifelong Learning or Fax the Form to (601) 432-6124.

STEP 6: Complete Registration by paying your fees. Tuition and all other fees must be paid before you attend any classes, unless other arrangements are made.

Graduate:

Students seeking graduate admissions should call the College of Lifelong Learning for further instructions at (601) 432-6234.

Readmission:

Readmission is required for former students not enrolled during the previous semester.

For More Information, call 1-800-264-6234 or (601) 432-6234 or log onto our website at www.jsums.edu/CLL.

Reserve your AD space today!

The College of Lifelong Learning Bulletin was designed to raise the public's consciousness about various academic and non-academic course offerings of the college. Today, we seek to simultaneously offer our current course bulletin and give you an opportunity to raise awareness of your particular services among our clientele.

To find out how you can take advantage of this unique opportunity, call:

601.432.6234

REGISTRATION POLICY

NON -ACADEMIC CREDIT

Payment of workshop fees and the completion of an application entitles the enrollee to participate in the identified workshop. Confirmations will be mailed to persons upon the completion of registration. In the event late enrollment, registration confirmation may not arrive before the class starts. Each registered participant will receive notification if a class is cancelled and will be entitled to a full refund. In the absence of notification, registered participants should plan to attend the first session at the time and place indicated. If a verbal confirmation is desired, please call 432-6234. Participants may cancel a workshop up to one week prior to the scheduled workshop date.

Registration fees will be refunded minus a processing fee of \$15.00. No refund will be given after the one week deadline.

Should unavoidable circumstances prevent your attendance for a registered class, a friend or colleague may attend in your absence. No refund will be given if a registrant does not attend the course and does not notify the office prior to the one week deadline for cancellation.

TO REGISTER

You may register at anytime. Registration can be completed through the following:

(1) Mail the registration form or requests with a check or money order to:

Jackson State University, College of Lifelong Learning, 3825 Ridgewood Road, Box 23, Jackson, MS 39211.

Registration may also be completed on-site at the Universities Center.

For Online Courses Only

Registration for online courses may be initiated via the Internet at w w w . e d 2 g o . c o m or w w w . w e b e d . c o m .

Computer Requirements

For online courses: A valid E-mail account and Internet access, using Internet Explorer, Netscape 4.0, or other compatible browsers will be necessary. Persons may wish to take these courses in the comfort of the Computer Lab at the Universities Center. Simply call to reserve your space at 432-6649. A user fee of \$25 is required.

CEU Credits:

To receive CEU credit, there is an additional cost of \$20 per credit.

Do you need to apply for financial aid?

Apply electronically.

It's fast, FREE, and easy

- 1. Go to www.fafsa.ed.gov
- 2. Read the instructions
- 3. Click on fill out a FAFSA
- 4. Follow the instructions

IMPORTANT NOTES

- Make sure to print the signature page and mail it. (If you submitted the application and you did not print the signature page, you will have to fill out the form again.) Once the form is filled out the second time, print the signature page. Do not submit the form this time, just mail the signature page.
- Print the congratulations page and keep it.
- To check the status of your application call 1-800-433-3243.
- To select Jackson State
 University's code you must do the following:
- 1. Fill in the school name (Jackson State University) and school code (002410)
- 2. Click on the search button
- 3. Click on <u>next</u> when you are done with the page

Jackson State University
College of Lifelong Learning
3825 Ridgewood Road, Box 23
Jackson, MS 39211

Phone: (601) 432-6234 Toll Free: 1-800-234-6234 Fax: (601) 432-6124



APPLICATION FORM NON-CREDIT PROGRAMS

INSTRUCTIONS: Please complete and fax the application form to: Fax number-- (601) 432-6124 or mail the form to: 3825 Ridgewood Road, Box 23, Jackson, MS 39211. Date of Application _____ Sex ☐ Male ☐ Female Full Name ____ Middle First Present Address _____ City State Zip Code Street or Box County Date of Birth -- Mo._____Day____Yr.____ Social Security No. ______ Telephone No. Home () Work () Fax () MS Resident? ☐ Yes ☐ No Assignment: (Please check one) Classroom Teacher/Grade ____Agency____ (Name of Agency) Administrator Other____ University Staff Have you ever attended Jackson State University? Yes No If yes, last date of attendance?_____ If yes, name of program attended_____) African American () Asian/Oriental () Spanish American) American Indian () Caucasian () Other (Specify) SEMINAR/WORKSHOP INFORMATION SEMINAR/WORKSHOP TITLE TIME DATE(S) CEUs ()Y ()N NO. OF CEUs METHOD OF PAYMENT ☐ Cash (in person) ☐ Check ☐ Purchase Order

If you have questions, please call (601) 432-6234 OR 1-800-264-6234 Form III CL

Jackson State University College of Lifelong Learning 3825 Ridgewood Road, Box 23 Jackson, Mississippi 39211 Phone: (601) 432-6234

Toll Free: 1-800-234-6234 Fax: (601) 432-6124



Pre-Admission Application - Undergraduate

Instruct	M	ease print clearly. The UST be accurate and cudents are allowed to t	complete. This fo	orm does	NOT guarante	e you admis	ent record. All information ssion to the University.	
1.	Have you	ever attended school at	JSU?	_Yes	No			
2.		<i>! !</i>	_	3				
	Social Sec	// urity Number	La	st Name	First	Name	M.I.	
4.	01 1 4 1 1							
	Street Add	ess	Apt. #		City		·	
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_								
7.	Sex:	_		8. Rac	:e: - Δfrican Δme	rican	- Spanish American	
					- American II - Asian/Orier	ndian ntal	- Spanish American - Caucasian - Other (specify)	
9.	U. S. Citize	en Yes	. No	10.	Date of Birth	MM	//	
11.	Do you ha	/e any physical disabilit se explain.	ties?	_ Yes	No			
12.	Semester	of Enrollment:	13.	Transfe	er Student	Yes	No	
14.	GED High	vel of Education Comp E School N e College F	SS/BA /IS/MA PhD	15.	Enrollment In To take To take To ente To com	a workshop one course r a degree pi	,	
16.	Busir Busir Educ	ndy/Interest ness ation nce, Engineering, echnology	Liberal Ar Public Se Lifelong L	ts ervice Learning				
17.	Supporting	Pre-Admission Docum	entation					
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tion will according	l be cause fo ng to the pol	r dismissal and loss of	credit. Furthermore By signing this for	ore, I give orm, I ackn	permission for owledge that I	a copy of my	representation or omission of information academic transcript(s) to be releanderstand, and agree with all the in	sed
Signatu	ire				Date			
Advisor	's Signature				Date			
		1 - CLL Admissi	ons	2 - JSL	J Admissions	3 - Stud	lent	CL

Jackson State University
College of Lifelong Learning
3825 Ridgewood Road, Box 23
Jackson, Mississippi 39211

Phone: (601) 432-6234 Toll Free: 1-800-234-6234 Fax: (601) 432-6124

Instructions:



Pre-Admission Application - Graduate

Please print clearly. The following information will become part of your permanent record. All information

	MUST be accurate and complete Students are allowed to take a to			Imission to the University.
1.	Have you ever attended school at JSU?	Yes	No	
2.	/ /	3.		
	Social Security Number	3 Last Name	First Name	M.I.
4.	Street Address Apt. #	1	City Sta	te Zip Code
	·		Oity Oid	Zip Gode
5.	Contact Number	6	E-Mail Addre	<u>@</u> ss
7.	Sex:	8 Rac	ce:	
1.	GCA	o. Nac	- African American - American Indian - Asian/Oriental	- Spanish American - Caucasian - Other (specify)
9.	U. S. Citizen Yes No	10.	Date of Birth	///////
11.	Do you have any physical disabilities? If yes, please explain.	Yes	No	
12.	Semester of Enrollment:	13. Transfe	er Student Yes	No
14.	Highest Level of Education Completed GED BS/BA High School MS/MA Some College PhD Other	15.	Enrollment Intent (Che To take a worksl To take one cou To enter a degree To complete a co	nop rse ee program
16.	Education	Liberal Arts Public Service Lifelong Learning		
17.	Supporting Pre-Admission Documentation			
	Applicants seeking pre-admission mus Column A Picture ID Current driver's license Current passport Pictured employment ID	t submit one form	of documentation from <u>Column B</u> High school GED diplom High school College tran	diploma a transcript
tion wil	that the information contained in this applical be cause for dismissal and loss of credit. In the policies of the Institution. By significant has been presented to me by the Collection	Furthermore, I give ing this form, I ackn	permission for a copy on the permission for a copy on the permission for a copy of the copy of	f my academic transcript(s) to be released
Signatu	ire		Date	
Advisor	r's Signature		Date	

2 - JSU Admissions

1 - CLL Admissions

L3

3 - Student

OFFICE OF ADMISSIONS JACKSON STATE UNIVERSITY

1400 John R. Lynch Street P. Ct. Box 17930 Jackson, MS 39217-0133



'l'elephone: (681) 979-2188 (Imally) or 1-888-848-6817 (Imm Ont-of-State)

Website: www.jsums.edu

UNDERGRADUATE APPLICATION FOR ADMISSIONS

	eceirred.	Para il Addresse	
			(Flows Paint Cloudy)
Smiled Steaming Number : -	- Nonne: Last	Eint	Middle Maiden
Address (Mailing):		City: State	: Zip Code:
County:Phon	ie: ()	Male: Date	of Birth:/
U.S. Citibent Yes No Rosse	Religion (Optional):	Do you lawe sany ilik	ahiliting (Optimal) Ya Y
ACT/ SAT Some Hig	h Schuul Curle:	High School Attended:	
An official transcript from each in:	titution MUST be submitted to the	Office of Admissions before action	am be tuken on your application
College (s) Attended (Most Recent l'irst)	Address: City and State	Dutes of Attendance	Degree Awarded
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Tirean (Please check the major area of study	Contificate/Wink Transitionson		NTC Comseiver Credit

Signature of Applicant

Date

Jackson State University College of Lifelong Learning 3825 Ridgewood Road, Box 23 Jackson, Mississippi 39211 Phone: (601) 432-6234

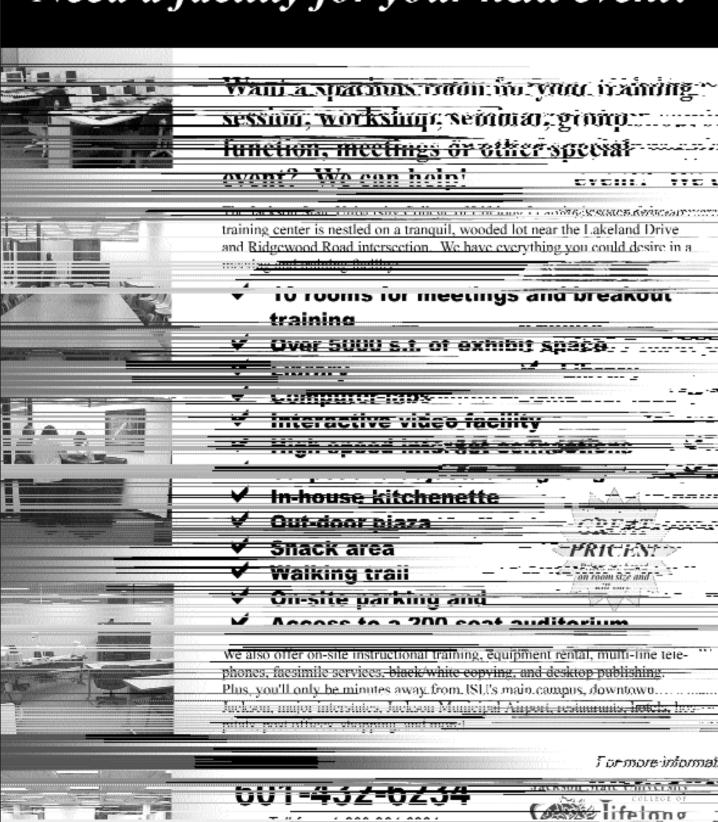
Toll Free: 1-800-234-6234 Fax: (601) 432-6124



COURSE REQUEST FORM

Term:	9 - Fall	1 - Spring	6 - Summer		
Year		Term		Social Securit	y
Name_		st	Fir		MI
		Sī	FII	SI	M.I.
Direct	ions:				
1. 2. 3.	Fill in all re	information except equested information e a mistake, cross		and time, building and room. If use the next line.	
Examp	ole:				
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Cours	e I.D. & Cre	dit Hrs.	Days	Time	Bldg/RM
TOTAL	_ HOURS:	 			
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I unde	rstand that b	y participating in a	ny registration proces	s, including Early Registration	n, I am incuring a financial obligation.
				d I have agreed upon.	J
Advisor	's Signature		Student Signature		Date





or visit online at

— COLLEGE OF —

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