

**JACKSON STATE UNIVERSITY
DEPARTMENT OF URBAN & REGIONAL PLANNING**

APPLICATION CHECKLIST

In order to expedite your application process, we request that you submit the following items to both the Graduate School and the Department of Urban and Regional Planning.

For the Graduate School

- ___ Graduate School **On-line** Admissions Application
- ___ Immunization Records if born after **1957** for (Non-JSU Undergraduate Students)
- ___ Out-of-State and International Applicants must submit a **\$25.00 application fee**
- ___ **Two Official Copies** of transcripts from **all** regionally accredited colleges and universities attended.

Mail these to: **Graduate Admission
The Graduate School
P.O. Box 17095
Jackson, MS 39217**

For the Department of Urban & Regional Planning

Persons or institutions providing the following items should mail or deliver them directly to the Department of Urban & Regional Planning.

- ___ **One Official Copy** of transcripts from **all** universities attended
- ___ **3 Letters** of Recommendation and Recommendation **Form Checklists**
- ___ Statement of Purpose
- ___ Official Copy of **GRE Scores** (Taken within the past **5 years**)
- ___ Official Copy of **TOEFL Score** (International Students)

Mail these to: **Department of Urban & Regional Planning
Jackson State University
3825 Ridgewood Road, Box 23
Jackson, MS 39211**

NOTE: Inquiries regarding the status of your application should be directed to the Graduate School at 601-979-2455 or the Student Development Coordinator for the Department of Urban & Regional Planning at 601-432-6853.