

Larry A. Barker

Jackson, MS 39211 • (601) 896-8823, (601) 826 - 0735 • MrLBarker@yahoo.com

SUMMARY OF QUALIFICATIONS

- Over 20 years of accounting, tax preparation and compliance, small business management and staff supervisory experience
- Astute knowledge of generally accepted accounting principles (GAAP) and Federal Internal Revenue Service (IRS) regulations.
- Efficient in Microsoft Office, Quick Books Pro, Profler Tax Software, Financial Edge, Jenzabar EX Blackboard and Moodle systems
- Developed interpersonal skills, self-motivated, able to implement decisions and set effective priorities to achieve both immediate and long-term goals.

PROFESSIONAL EXPERIENCE

TOUGALOO COLLEGE, Tougaloo, MS

Assistant Comptroller

2005 - Present

- Ensure the accurate and timely processing of all accounting transactions to the general ledger, including but not limited to, accounts receivable, institutional advancement, financial aid and payroll.
- Ensure all monthly and year-end reconciliations are completed accurately and timely including bank reconciliations.
- Oversee monthly and fiscal year-end close processes, and production of periodic and ad hoc financial reports for internal and external users, including senior management
- Preparation of year- end financial statements , including but not limited to, Statement of Financial Position, Statement of Activities, and Cash Flow Statement
- Prepare various year-end audit schedules and gather information required for the annual financial and A-133 audits
- Perform timely and accurate monthly and year-end payroll reconciliations including completion of the 941 quarterly tax reports
- Manage Jenzabar EX ERP System, including adding new accounts, funds and organizations within EX; monitor changes/issues within EX and changes in functionality with each new release
- Assists with the development, implementation, monitoring, and revision of policies and procedures relating to the Office of Finance and Administration

Significant Accomplishments

Lead accountant for \$28,560,000 HBCU 1% loan program utilized by Tougaloo College to refinance outstanding indebtedness, to renovate existing facilities, expand the use of information technology, and to build a new liberal arts and education building.

- Ensured the accurate and timely processing of all accounting transactions to the general ledger
- Developed, implemented, monitored, and revised policies and procedures relating to the submission of invoice reports and payment of project vendors
- Prepared monthly and periodic financial reports for internal and external users, including senior management
- Prepared various year-end audit schedules and gathered information required for the annual financial audit

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Module Manager for finance and administration during a \$500,000+ financial system conversion. Tougaloo transitioned from three independent financial systems to one enterprise resource planning (ERP) system. The new ERP Jenzabar EX consists of different software modules; each covers the functions of the business office, human resources, admissions, financial aid, information technology, student life, advancement, and registrar office.

- Performed assessments and analyses to determine the accuracy of existing financial data in the general ledger and its subsidiaries
- Assisted in the design and creation of a new financial chart of accounts for the Jenzabar EX ERP system
- Prepared conversion tables and worksheets to enable the import of existing data into the new chart of accounts
- Evaluated the accuracy of financial data following the conversion process and implementation of Jenzabar ERP system
- Developed departmental wide financial report templates, including but limited to, accounting, grants, business office, financial aid, advancement and admissions

TOUGALOO COLLEGE, Tougaloo, MS

Adjunct Instructor

2008 - 2010

- Taught online college level courses in general business and management
- Developed and managed course internet site utilizing Blackboard and Moodle course management systems
- Prepared course syllabus, lectures, chapter outlines and administered examinations

JACKSON HEWITT TAX SERVICE, Clinton, MS

2004 - Present

Office Supervisor / Tax Instructor

- Supervised tax preparers, tax assistants and oversaw all operations and daily functions of tax office
- Provided all aspects of personal tax preparation services and tax loan services
- Taught tax classes for beginner and intermediate tax preparers, emphasized on tax preparation

WELLS & ASSOCIATES CPA, Jackson, MS

2005 - 2006

Accountant

- Assisted in providing a full range of accounting services to clients
- Primary focuses were bookkeeping, bank reconciliations, A/R, tax compliance and financial reports
- Performed office duties such as monitoring personnel files and client scheduling

EDUCATION

Doctor of Philosophy (PH.D.) – Public Administration

Jackson State University, Jackson, MS Expected Graduation 2018

Master of Science in Higher Education - College Teaching & Learning Concentration

Kaplan University, June 2011

Master of Business Administration - Accounting Concentration

Mississippi College, Clinton, MS, 2007

Bachelor of Business Administration - Major Accounting (Cum Laude)

Jackson State University, Jackson, MS 2004

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CERTIFICATION

- *Business Analysis*. Certified Management Accountant Exam Part 1, Passed January 2009, Approved for 30 CPE credits
- *Blackboard Academic Suite Certification*. Mississippi State University
- *Certified First Observer Program*, Transportation Security Administration DHS (Certification # 9-0031324) Approved February 2010
- *Protecting Human Research Participants*. National Institute of Health (Certification # 587605) Passed January 2011
- *Online Teaching Certification*, Office of Distance Education, Tougaloo College
- *Certified Human Subject Researcher* (CITI 2015)

PROFESSIONAL AFFILIATIONS

- Institute of Management Accountants
- Alpha Kappa Mu National Honor Society
- Beta Gamma Sigma National Business Honor Society
- Phi Beta Sigma Fraternity, Inc (Vice President – Alpha Beta Chapter 2004)
- Tougaloo College Commission on Student Academic Success and First Year Program
- Tougaloo College Destination Graduation Program
- American Society for Public Administration (ASPA)
- Association for Budgeting & Financial Management (ASPA)
- Conference of Minority Public Administration (ASPA)
- Environmental and Natural Resource Administration (ASPA)

CONFERENCE/SYMPOSIUM PRESENTATIONS

- The 2015 Fall JSU Public Policy Student Symposium “Impact of recent federal student aid policy changes on student enrollments at the HBCUs in Alabama, Louisiana, and Mississippi” December 2015. Jackson, Mississippi