



Change of Name

Student J# _____

Current students who need to update their name may do so by submitting legally recognized documentation, such as a marriage license, a social security card, or other court documents, in addition to a valid photo ID, i.e., a driver's license or state ID with this form to the Office of the Registrar and Records.

Before completing this PDF, please save the form to your computer. Then, save the completed application before attaching the document to your email.

To protect the privacy of your records and FERPA compliance, students must use the assigned JSU email account for official business.

***Forms submitted without the above requested supporting document(s) will not be processed.**

Screenshots are unacceptable formats not recognized by the system. All electronic documents must be scanned before electronic transmission.

Students receiving payroll checks must file a separate request with the Human Resources Office.

Current Name

Last Name _____

First Name _____

Middle Name _____

New Name

Last Name _____

First Name _____

Middle Name _____

Student Signature _____ Date _____

Please return this form to the registrar's office via the methods noted below. For electronic submissions, use your JSU email account to submit this form.

Processed by: _____

Date _____

5/10/2023