



Undergraduate Application for Degree Conferral

Students will use this form for late degree awards. Students who did not apply for graduation within the Graduation Clearance System's timeframe should complete this form with the appropriate signatures. Please allow 2-3 weeks for processing of the final audit. Applicants who meet all degree and financial requirements will receive their diplomas via U.S.P.S certified mail delivery. All correspondence regarding degree audit and completion is sent exclusively to the assigned **JSU e-mail** account.

Please clearly print your name exactly (including capitalization) how it should appear on your diploma:

Last Name _____ First Name _____ Middle Name _____

Student ID _____ JSU Email Address _____ Phone _____

Diploma Mailing Address _____ City _____ State _____ Zip _____

Check the degree that you will be completing: ☐ BA ☐ BBA ☐ BM ☐ BMED ☐ BS ☐ BSEd ☐ BSW ☐ B.US

☐ Undergraduate Certificate

Major _____ Concentration _____ Catalog year followed _____

Please check your past conferral date below and review the important guidelines for submission of degree applications. All degree requirements must be completed before the degree will be awarded.

☐ For a conferral date of **May 3, 2024 (Spring 2024).**

☐ For a conferral date of **July 27, 2023 (Summer 2023).**

☐ For a conferral date of **December 8, 2023 (Fall 2023).**

For a past graduation semester not listed; enter semester and/or conferral date here: _____

Student Signature _____ Date _____

Advisor Signature _____ Date _____

Chair Signature _____ Date _____

Dean Signature _____ Date _____

Processed by: _____ Date _____

Revised 7/18/2023