



Division of Research and Federal Relations

Training Request Form

OVERVIEW

The Division of Research and Federal Relations at Jackson State University is available to conduct training for JSU departments in order to provide guidance about our division's processes and the University's compliance and sponsored program requirements. We can tailor the subject matter of the training to best meet the needs of your department. In order to request training, please complete and submit the form below so that we can know how to structure the training to meet your department's needs.

JSU DEPARTMENT INFORMATION

JSU Department: _____

Contact Person(s): _____

Telephone: _____

Email Address: _____

Requested training dates: 1st choice _____ ; 2nd choice _____ ; 3rd choice _____

Proposed training location: _____ 6th Floor Conference Room (Administration Towers)

TRAINING TOPICS

1. Provide a brief summary of what you want to accomplish through this training:

2. Select the topic(s) that would be most useful for your department's training (please identify any high priority topics in the comment section below). Check all that apply:

Pre-Award/Post Award

Responsible Conducts of Research

Funding Opportunities

Hazardous Materials/Lab Safety/Material Disposal

Agency Regulations

IACUC

Proposal Development/Submission

Technology Transfer/Commercialization

IRB

Please submit the completed form to christopher.u.lane@jsums.edu. After receipt of the form, someone from DRFR will contact you to coordinate the training. Please contact our office with any questions or comments.

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