

COLLEGE OF BUSINESS

Adjunct Faculty Orientation Survey Responses

Space for adjuncts to meet with students: Adjunct faculty have office space within each department. Most of our adjuncts either teach online, in the evening, or during the day in Madison. We ask the face-to-face adjunct faculty members to be available before and after class to talk to students and our online adjuncts are of course reachable via e-mail or phone.

Department meetings: Adjunct faculty are welcome at both College-wide meetings and departmental meetings. The College is developing a plan to allow Adjunct faculty to participate in meetings via GoTo Meeting.

Additional expectations beyond teaching and meeting with students: Adjunct faculty must meet AACSB requirements, which means that they must either remain Scholarly Academics through publication of peer reviewed journal articles or they must remain Instructional Practitioners through active managerial/executive positions in their specific area of teaching. In short, all contributing faculty, including adjuncts, are required to meet all the AACSB faculty qualifications conditions. As well, adjunct faculty are required to submit, in a timely manner, all reports relative to students' grades and other departmental requirements as requested. Adjunct faculty are encouraged to constantly improve and update their skills and qualifications.

Separate adjunct faculty orientation: Although the College does not currently have a separate adjunct orientation, the College is working to provide additional training for both returning adjunct faculty and new adjunct faculty. In particular, adjunct faculty who are teaching online will be provided support in the best practices in online teaching and learning. Department chairs also are available for individual meetings with adjunct faculty to address their concerns or questions.