



FALL 2007

Approved: Academic Affairs  
*L. Brown-Wright*  
 Dr. Lynda Brown-Wright, Provost

College of Health Science  
 Major: BS Healthcare Administration

Entering Term: \_\_\_\_\_  
 Expected Graduation Date: \_\_\_\_\_  
 Advisor: \_\_\_\_\_

\*Indicate Summer Courses in Comments Section\*

FRESHMAN YEAR FALL 1st SEMESTER				
COURSE	COURSE TITLE	CREDIT HOURS	GRADE	NOTES
BIO 111 & BIOL 111	General Biology and Lab	3		
MATH 111	College Algebra	3		
ENG 104	Composition I	3		
UNIV 100	University Success	3		
MFL 101	Modern Foreign Language	3		
PE ____	Any 100 Level PE or HE 101	1		
TOTAL CREDIT HOURS		16	GRADE POINT AVERAGE	

Note: If Health (HE 101) is taken in one of the semester, then PE option is satisfied for both semesters.  
 Students who have completed two years of a single foreign language in high school with a grade of 'C' are exempt from foreign language requirements; however, the student must take 6 hours of general electives to replace the foreign language credits.

Comments: \_\_\_\_\_

FRESHMAN YEAR SPRING 2 <sup>ND</sup> SEMESTER				
COURSE	COURSE TITLE	CREDIT HOURS	GRADE	NOTES
CHEM 131	Introduction to Chemistry	3		
ENG 105	Composition II	3		
CSC 115	Digital Computer Principles	3		
MFL 102	Modern Foreign Language	3		
PE ____	Any 100 level PE or HE 101	1		
PS 134	Introduction to Political Science	3		
TOTAL CREDIT HOURS		16	GRADE POINT AVERAGE	

Note: If Health (HE 101) is taken in one of the semester, then PE option is satisfied for both semesters.  
 Students who have completed two years of a single foreign language in high school with a grade of 'C' are exempt from foreign language requirements; however, the student must take 6 hours of general electives to replace the foreign language credits.

Comments: \_\_\_\_\_

SOPHOMORE YEAR FALL 1 <sup>ST</sup> SEMESTER				
COURSE	COURSE TITLE	CREDIT HOURS	GRADE	NOTES
HIST 101	History of Civilization I	3		
ENG 205	World Literature	3		
ACC 211	Principles of Financial Accounting	3		
SPCH 201	Speech Arts	3		
ART 206	Art Appreciation	3		
PSY 201	General Psychology	3		
TOTAL CREDIT HOURS		18	GRADE POINT AVERAGE	

Comments: \_\_\_\_\_

SOPHOMORE YEAR SPRING 2 <sup>ND</sup> SEMESTER				
COURSE	COURSE TITLE	CREDIT HOURS	GRADE	NOTES
HIST 102	History of Civilization II	3		
PHIL 301	Introduction to Philosophy	3		
ACC 212	Principles of Managerial Accounting	3		
ECO 211	Principles of Macroeconomics	3		
ENG 213	Advanced Composition	3		
TOTAL CREDIT HOURS		15	GRADE POINT AVERAGE	

English Proficiency: Date taken \_\_\_\_\_ Pass or Fail      If Failed: English 399 (Functional Writing): Date Taken \_\_\_\_\_ Pass or Fail

Comments: \_\_\_\_\_

JUNIOR YEAR FALL 1 <sup>ST</sup> SEMESTER				
COURSE	COURSE TITLE	CREDIT HOURS	GRADE	NOTES
HCA 301	Introduction to Healthcare Organization	3		
HCA 303	Medical & Administrative Terminology	3		
HCA 311	Public Health and Epidemiology	3		
HCA 320	Healthcare Services Management	3		
HCA 380	Statistics for Health Services	3		
<b>TOTAL CREDIT HOURS</b>		15	<b>GRADE POINT AVERAGE</b>	

Comments: \_\_\_\_\_

JUNIOR YEAR SPRING 2 <sup>ND</sup> SEMESTER				
COURSE	COURSE TITLE	CREDIT HOURS	GRADE	NOTES
HCA 310	Health Economics and Payer Systems	3		
HCA 352	Human Resources Management in Healthcare	3		
HCA 384	Healthcare Policy and Politics	3		
HCA 402	Healthcare Planning and Marketing	3		
HCA 470	Healthcare Research and Evaluation	3		
<b>TOTAL CREDIT HOURS</b>		15	<b>GRADE POINT AVERAGE</b>	

Community Service/Service Learning Hours: 120 (60 for Transfer Students) \_\_\_\_\_

Comments: \_\_\_\_\_

SENIOR YEAR FALL 1 <sup>ST</sup> SEMESTER				
COURSE	COURSE TITLE	CREDIT HOURS	GRADE	NOTES
HCA 440	Health Management Information Systems	3		
HCA 420	Administrative Law and Ethics	3		
HCA 450	Financial Management Health Services	3		
HCA 480	Applied Research Management	3		
HCA ____	Healthcare Administration	3		
<b>TOTAL CREDIT HOURS</b>		15	<b>GRADE POINT AVERAGE</b>	

Comments: \_\_\_\_\_

SENIOR YEAR SPRING 2 <sup>ND</sup> SEMESTER				
COURSE	COURSE TITLE	CREDIT HOURS	GRADE	NOTES
HCA 400	Health Administration Internship	3		
HCA 431	Health Professional Career Development	3		
HCA 482	Managed Care and Integrated Systems	3		
HCA ____	Healthcare Administration	3		
<b>TOTAL CREDIT HOURS</b>		12	<b>GRADE POINT AVERAGE</b>	

Comments: \_\_\_\_\_

On-line Graduation Clearance (TO BE COMPLETED DURING THE GRADUATING SEMESTER ONLY)

TOTAL HOURS: 122(REQUIRED)

\*Candidates that transfer 12 or more hours of college credit are exempt from UNIV 100: University Success: however, the student must take 2 hours of general electives to replace the UNIV course.

\*All students must take the Undergraduate English Proficiency Examination (UEPE) after the sophomore year. Students not passing the exam must take **ENG 399**

STUDENT SIGNATURE

DATE

ADVISOR SIGNATURE

DATE

(1) ADMISSION REQUIREMENTS (Page 236 of the Undergraduate Catalog)

The Bachelor of Science in Healthcare Administration (HCA) curriculum consists of 122 units of course work. The BS program admits freshmen and transfer students with an equivalent of seventy (70) hours from another accredited institution. Freshmen and sophomore students must maintain a GPA of 2.5 to remain in the HCA Program. Transfer students must have a 2.5 or higher grade point average to be admitted. Admission prerequisites for transfer students include courses in accounting, statistics, economics, and computer science. Admittance to the HCA Program is a two-step process. Interested students must first apply to JSU for admission. After admittance to JSU, all [freshmen and transfer] students must complete an application to the HCA Program. Application and our HCA brochure are located on the School of Public Health's website at <http://www.jsu.edu/healthpolicy/>.

(2) Each HCA course must be completed with a grade of "C" or better. A course in which a grade lower than "C" is received must be retaken and successfully completed prior to enrolling in any course for which it is a prerequisite. A student receiving a grade lower than a "C" may proceed with other courses for which it is not a prerequisite with approval of the Undergraduate Advisor.

(3) Curricular actions forms were sent to the Undergraduate Curriculum Committee in April 2019 to delete HCA 303 Medical and Administrative Terminology. HCA 381 Long-term Care Administration (now an elective) will become a required course. The name has also changed from "Long term & Mental Health" to Long-Term Care Administration.

(4) The Healthcare Administration electives are: HCA 340 - HCA of Ambulatory Services, HCA 365 - Hospital Acute Care Administration, HCA 498 Contemporary Issues in HCA and HCA 499 - Independent Studies. (4) HCA majors are allowed two substitutions of HCA core courses, except with *prior* approval from the Undergraduate Advisor. HCA 400.

(5) Refer to the Healthcare Administration Courses & Substitute Courses attachment (Degree Works). HCA 400 Healthcare Administration Internship and HCA 431 Health Professional Career Development Seminar (co-requisites) cannot be substituted.