EAB4StudentSuccess at JSU

- 1. Home Overview Page
- 2. Student Page
- 3. Searches and Watches
- 4. Help Center



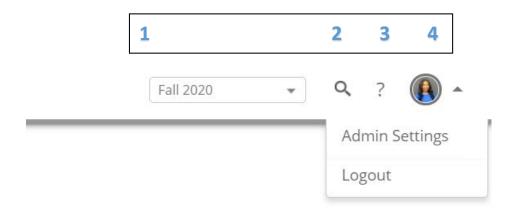
Student Success/University Academic Advisement Center studentsuccess@jsums.edu
601-979-2127





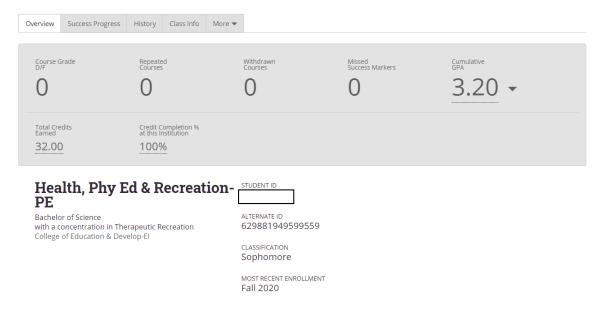
Searching for a Student

- **1. Term Selection** allows users to sort by term. Terms can be selected from past, current or future terms. Be sure to choose the most appropriate term for your search.
- **2. Search for Students** click the magnifying glass to search by student name or by J-Number
- 3. Questions search the EAB Navigate database for questions and helpful articles
- 4. Update Password/Logout select the arrow to logout or update password



Student Overview Page





Course Grade D/F - # of courses where a D/F was earned

Repeated Courses - # of courses repeated

Withdrawn Courses - # of courses withdrawn

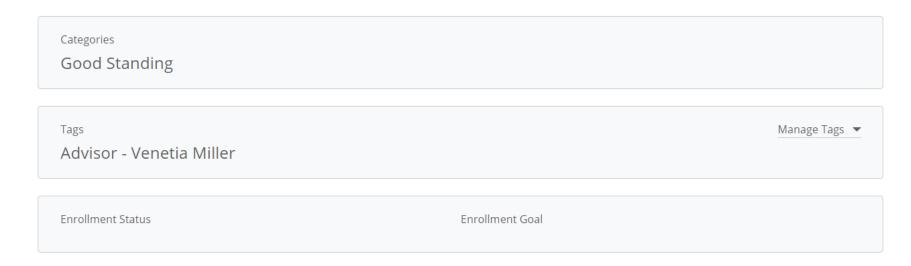
Missed Success Markers - # of missed success markers

Total Credits Earned – includes external credits (transfer) & institution credits

Credit Completion % at this Institution - % of attempted hours passed

Other - Cumulative GPA, Major, Student ID, Classification

Student Overview Page

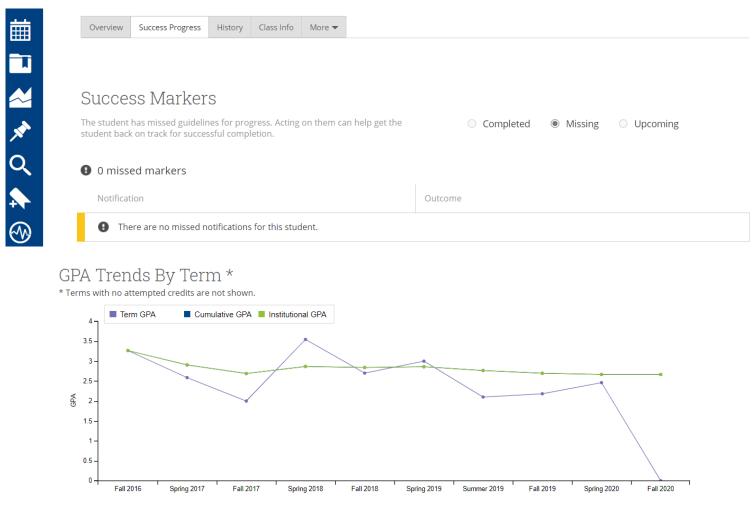


Categories – Sports team, Transfer, Honors, Dean's List, etc.

Tags – created by various entities across campus (ex. Probation, freshman, veterans, etc.)

Student Information – Age, DOB, Address, Email Address, Phone Number

Success Progress Page



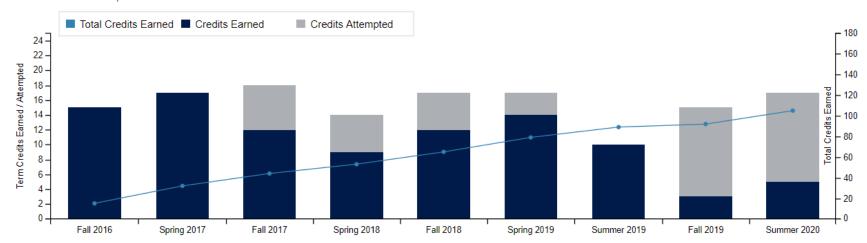
Success Markers - Overview of Success Markers completed, missed, or upcoming

GPA by Term- Blue: Cumulative GPA over time; Purple: Term GPA over time; Green: Institutional

Success Progress Page

Credit Trends By Term *

* Terms with no attempted credits are not shown.



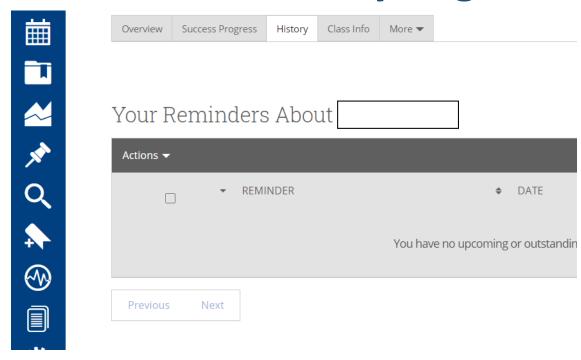
Blue Dotted Line – represents the Total Number of Credits the student has earned overall

Dark Shaded Bar Graph – represents the number of credits the student completed that semester

Grey Shaded Bar Graph – represents the number of credits the student DID NOT complete that semester

Note: You can scroll over any semester

History Page



Reminders – reminders you created

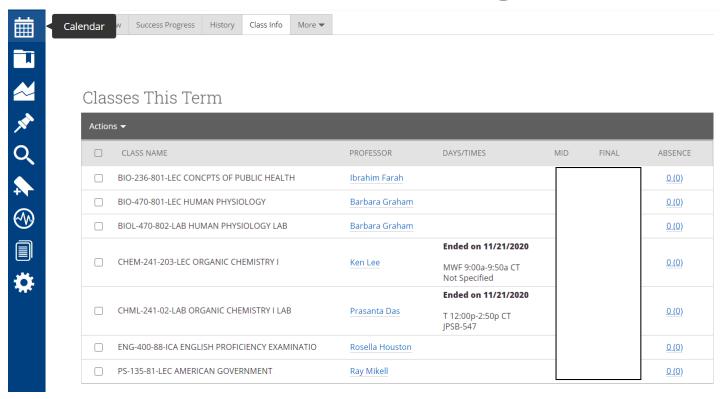
Notes – notes created by any advisor/professor

Alerts – Progress Report at-risk alerts

Progress Reports – Information from Progress Report Campaigns

Advisor Reports – advisor reports filed

Class Info Page

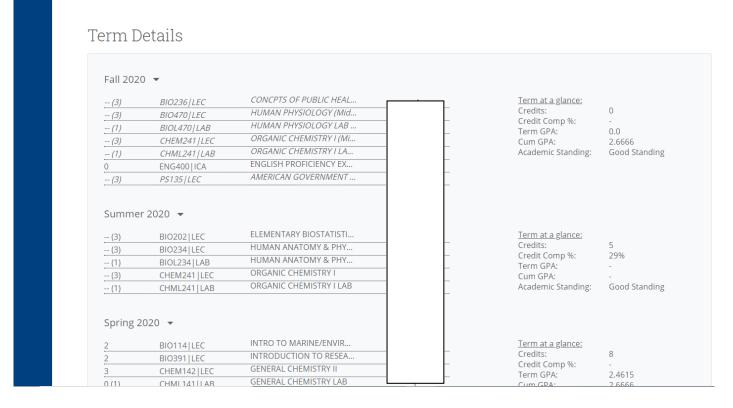


Classes This Term – Student's Current Classes

Mid/Final – Midterm and Final Grades

Absences – Class absences; click to expand (total absences with unexcused in parentheses)

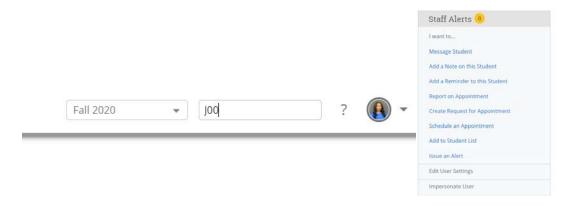
Class Info Page



Term at a glance – semester credits, semester credit completion, term GPA, Cumulative GPA, academic standing (good standing or academic probation)

Student Page

Click on the magnifying glass in the upper right hand corner and begin typing the students' name or J-Number and hit enter.



Message Student – send an email to a student; all correspondence will be saved in the system. They are automated to go the students JSU email

Add a Note on this Student – adds a note; found on students' History tab

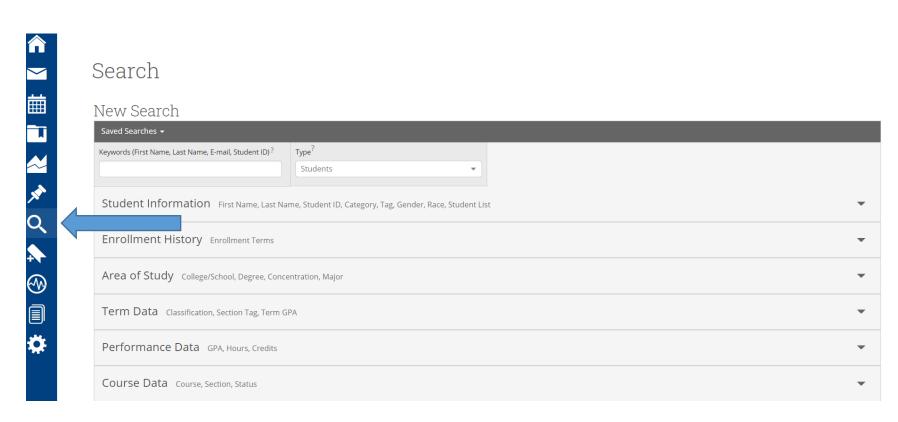
Add a Reminder to this Student – add yourself a reminder about the student; appears on advisor/professor's home page

Schedule an Appointment – schedule an appointment with a student

Add to Student List – add a student to your student list; found under list & searches on left tab

Issue an Alert –select from the five alert reasons for at risk students

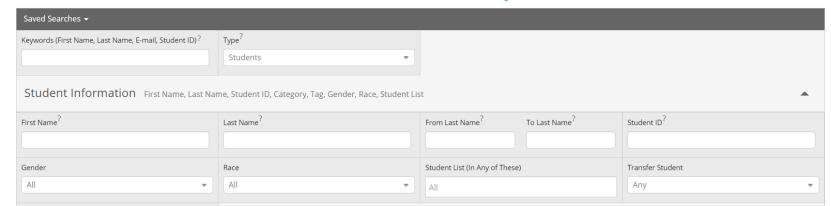
Advanced Searches



Searches

Search for a Student by Name





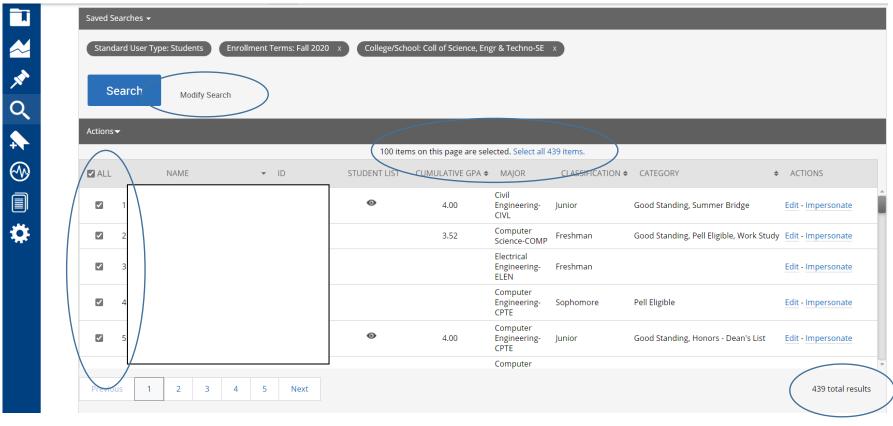
Searches – Advanced Filters



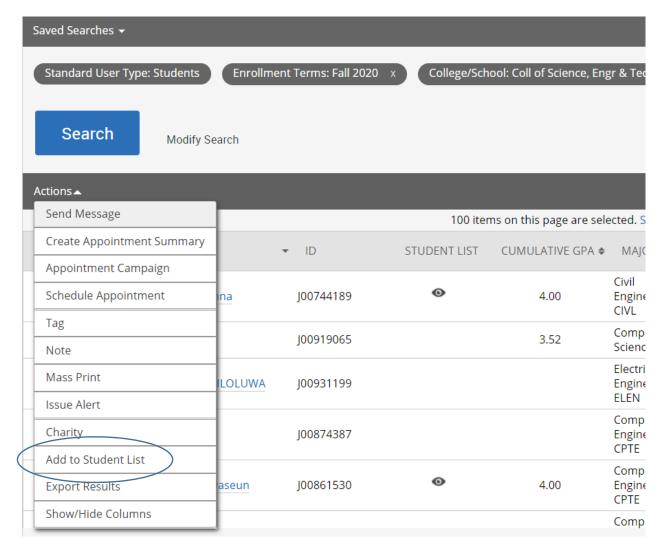
Click on arrows to add filters (you can add more than one filter)		
Student Information First Name, Last Name, Student ID, Category, Tag, Gender, Race, Student List		-
Enrollment History Enrollment Terms		•
Area of Study College/School, Degree, Concentration, Major		•
Term Data Classification, Section Tag, Term GPA	\	•
Performance Data GPA, Hours, Credits		-

Searches

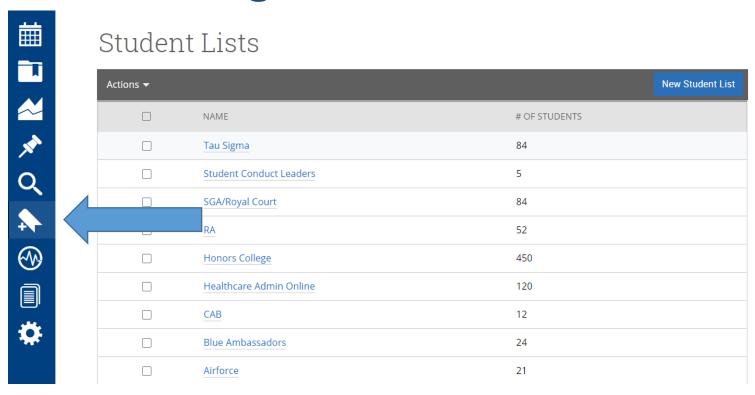
- Save Save an entire search by selecting "Save".
- Select Select certain students or all students from this screen (pay attention to number of pages).
- Modify Select Modify to change search criteria.



Student List



Viewing Student List and Searches



Student Lists –student will not be removed from a watch list unless you remove them **Saved Searches** – students will fall in and out of searches based on the criteria (e.g. if you create a search based on major and a student changes their major they will drop off the list, same with GPA and credits)

Help Center

Click on question mark in the upper right corner and select "Help Center"

