












Early Alerts in EAB

Step 1-View homepage



Current Page Home

Professor Home ▾

Class Listing

CLASS NAME	TIME
(UNIV-100) UNIVERSITY SUCCESS	MW 10:00a-10:50a CT
(UNIV-100) UNIVERSITY SUCCESS	MW 1:00p-1:50p CT
(UNIV-100) UNIVERSITY SUCCESS	

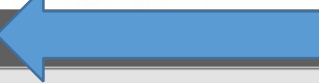
Students In My Classes

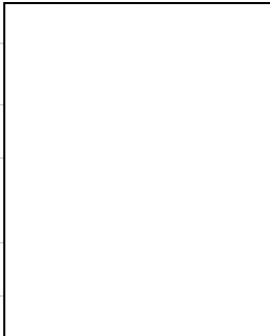
Actions ▾

<input type="checkbox"/>	INDEX	STUDENT NAME	CATEGORY
<input type="checkbox"/>	1		Good Standing, Pell Eligible, R
<input type="checkbox"/>	2		Honors College, Non-Residen Eligible, Starting Cohort
<input type="checkbox"/>	3		Non-Resident, Pell Eligible, St.
<input type="checkbox"/>	4		130 - Football Team, Athletics Pell Eligible, Starting Cohort, S Athletes
<input type="checkbox"/>	5		Resident, Starting Cohort
<input type="checkbox"/>	6		Band OSFW, Pell Eligible, Star

Step 2-Click Action

Students In My Classes



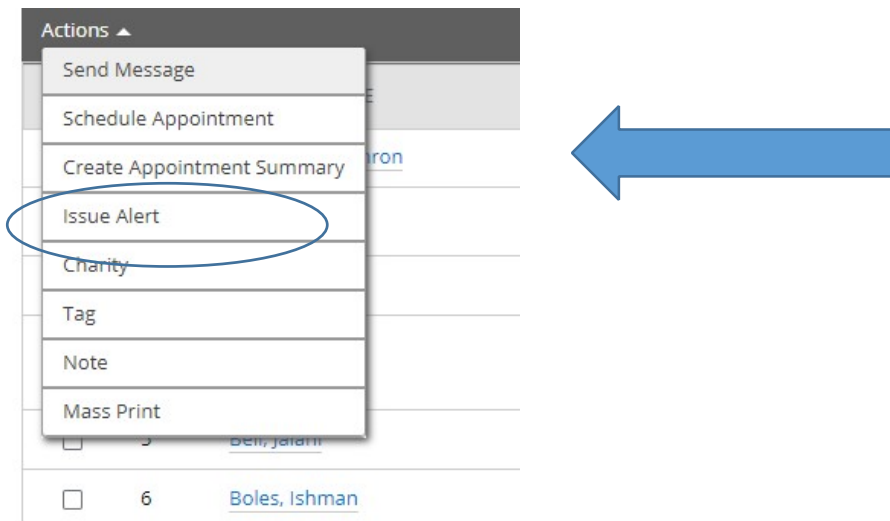
Actions ▼		
<input type="checkbox"/>	INDEX	STUDENT NAME
<input type="checkbox"/>	1	
<input type="checkbox"/>	2	
<input type="checkbox"/>	3	
<input type="checkbox"/>	4	
<input type="checkbox"/>	5	
<input type="checkbox"/>	6	

Step 3-Select all students that you will issue an alert on. (You can do this one by one or in groups based on the alert reason)

Alert Reasons are:

- Excessive Absences
- Lack of Participation
- Late/Missing/Incomplete
- Low Academic Performance
- Never Attended

Step 4-Click "Issue Alert"



Step 5-Select the reason

A screenshot of a web form titled 'ISSUE ALERT'. The form has a dark header bar with the title and a close button. Below the header, it says 'Issuing Alerts for 3 Students. (Show all)'. The main section is divided into two parts. On the left, there is a text prompt 'Please select the reason you believe this student needs assistance' and a text area labeled 'Additional Comments' with the placeholder text 'Please enter a comment.'. On the right, a dropdown menu is open, showing a list of reasons: 'Excessive Absences', 'Lack of Participation' (which is highlighted in blue), 'Late/Missing/Incomplete Assignments', 'Low Academic Performance - Low quiz, test, assignment score', and 'Never Attended'. At the bottom right of the form, there are two buttons: 'Cancel' and 'Submit'.