



UNITE Parent/Guardian Permission (ONLY for students 17 and under)

Regarding Your Child's Participation in AEOP Program Evaluations

The Army Educational Outreach Program (AEOP) evaluates all its programs, including UNITE, to make sure that they are effective, and to improve them, as needed. The evaluation results are reviewed by those who oversee the programs and reported to the Army office responsible for funding the programs. This process is necessary to ensure that AEOP programs, including UNITE, can continue.

During the time your child is in UNITE, he or she may be observed by AEOP evaluators during different program activities and may be asked to give his or her feedback and opinions in response to questions on questionnaires or surveys, in focus groups, and/or in interviews.

Your child's participation is VOLUNTARY; he or she does not have to participate in these activities, and can choose not to answer certain questions, or decide not to participate, or withdraw from participation at any time.

These evaluation assessments are **not** anonymous, so your child's name will be included on the forms that are used for the evaluation(s); however, all information and results will be kept strictly CONFIDENTIAL and any identifying information (your child's name) will be removed before the results are analyzed and given out. Participants' names will never be used in any report or publication.

Finally, the AEOP reserves the right to use personal information (for example, permanent address, phone number, and/or email address) to contact participants after the program to gather information about their career or educational successes. Participants' personal information will never be distributed outside of the AEOP; will be kept completely confidential; will be used by authorized personnel only; and will be stored in password protected and secure servers or databases.

If you have any questions about this evaluation or about evaluation participants' rights, please contact Tanner Bateman, at 540-231-4540 or tbateman@vt.edu.

By authorizing your child to participate in UNITE, you are agreeing to the contents of this parental permission form – and indicating that you have read and understand the information above and allow your child to participate in UNITE and the evaluation part of this AEOP program. When evaluation assessments are presented to participants in the UNITE program, your child will be informed about the evaluation study and about her/his rights as a participant. At that time your child will be asked to provide her/his agreement to choose to participate in the assessment.

Participant's name _____

School _____

Home address _____

City _____ State _____ Zip _____

Parent/guardian's name and signature _____

Parent/guardian's phone (h) _____ c) _____

Parent/guardian's email _____



UNITE Adult Participant Permission

Regarding Your Participation in AEOP Program Evaluations

The Army Educational Outreach Program (AEOP) evaluates all its programs, including UNITE, to make sure that they are effective, and to improve them, as needed. The evaluation results are reviewed by those who oversee the programs and reported to the Army office responsible for funding the programs. This process is necessary to ensure that AEOP programs, including UNITE, can continue.

During your AEOP program experience you may be observed as you participate in program activities and may be asked to respond to various evaluation assessments (e.g., questionnaires, demographic surveys, focus groups, and/or interviews). Participants' responses to evaluation assessments are VOLUNTARY; participants can choose not to answer certain questions, or decline to participate, or withdraw from participation at any time. These evaluation assessments are not anonymous but all data will be kept strictly CONFIDENTIAL. The data from all evaluation assessments will be read, entered, and analyzed by authorized personnel only and will be stored in secure, password-protected servers or databases. Data from evaluation assessments will be de-identified (participants' names will be removed) prior to analysis and dissemination. Any and all reports to sponsors or scholarly publications that use the evaluation results will never use participants' names. Finally, the AEOP reserves the right to use personal information (e.g., permanent address, phone number, or email address) to contact participants in the future to gather information regarding career or educational success. Participants' personal information will never be distributed outside of the AEOP, will be kept completely confidential, accessed by authorized personnel only, and stored in password protected and secure servers or databases.

Should you have any questions about this evaluation or its conduct, or about research participants' rights, you may contact Tanner Bateman, at 540-231-4540 or tbateman@vt.edu.

When evaluation assessments are administered for the AEOP program in which you are participating, you will again be informed about the evaluation study and your rights as a participant. At that time, you will be asked to provide your consent if choosing to participate in the evaluation assessment.

Participant's name _____

UNITE program _____

Home address _____

City _____ State _____ Zip _____

Participant's signature _____

Participant's phone
(h) _____ c) _____

Participant's email _____