

Date: Date form completed

INITIATOR INFORMATION

Initiator: The name of the person who will defend the proposal.	Phone Number: Initiator's phone number	Email: Initiator's JSU email
College/School: Name of academic college	Department: Name of academic department	Division: If initiator is not a part of a college/school, list division here.
Chair/Department: Name of the Dept. Chair	Phone Number: Chair's phone number	Email: Chair's JSU email
Dean: Name of College Dean/Administrator	Phone Number: Dean's phone number	Email: Dean's JSU email

CURRICULAR INFORMATION

Course Number & Title of Course: (if applicable)

- ✓ Provide the course number and title of the course.
- ✓ If it is a course-title change or course number change, put the title of the **new** course and **new** course number.
- ✓ If it is related to an existing course, put the course number and title of course here.
- ✓ If you are **not** proposing anything related to a course, put **N/A**.

Ex. EDAD – 1000: Foundations of Educational Theories

Proposal Submitted:

- ✓ In this section, use complete sentences to state what you are trying to change, delete, add, or modify.
- ✓ Be specific. What you propose in this section should reflect what you checked and described on the Curricular Proposal Form.
- ✓

Ex. This proposal is to change the course title of EDAD 1000 from Fundamental Theories to Foundations of Educational Theories.

Ex. This proposal is to change the course description of Foundation of Educational Theories to reflect the modern trends in educational leadership.

Ex. This proposal is to make EDAD 1000, Foundations of Educational Theories a prerequisite to EDAD 1001, Advanced Theoretical Practices. Students must take this course before enrolling in EDAD 1001.

SIGNATURES

<p>✓ The department chair signs and dates.</p> <p>Department Chair Date</p>	<p>✓ The dean signs and dates.</p> <p>Dean Date</p>
<p>✓ If the unit deletes or adds a course from another department, a signature from that chair is required.</p> <p>✓ If the change is only within the college of the initiator, then a cross reference is not required.</p> <p>Chair, Cross Reference Dept. Date</p>	<p>✓ If the unit deletes or adds a course from another college, a signature from that dean is required.</p> <p>✓ If the change is only within the college of the initiator, then a cross reference is not required.</p> <p>Dean, Cross Reference College Date</p>

UGCC ACTION – This section is to be completed by the Undergraduate Curriculum Committee Chair.

<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved <input type="checkbox"/> With Conditions <input type="checkbox"/> Tabled
Explanation (if “w/conditions” or “tabled”):
Curriculum Committee Chair Date

ACADEMIC AFFAIRS ACTION – This section is to be completed by the Provost/Academic Affairs.

<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved <input type="checkbox"/> With Conditions <input type="checkbox"/> Tabled
Explanation (if “w/conditions” or “tabled”):
Provost/ VP- Academic Affairs Date