## TIMELINES FOR UNDERGRADUATE CURRICULUM MEETING

## FALL SCHEDULE

2 <sup>nd</sup> TUESDAY - SEPTEMBER  MEETING  (Screening Committee Schedule)		2 <sup>nd</sup> TUESDAY - OCTOBER  MEETING  (Screening Committee Schedule)		2 <sup>nd</sup> TUESDAY- NOVEMBER  MEETING  (Screening Committee Schedule)	
1 <sup>st</sup> Tuesday	Submit to Academic	1 <sup>st</sup> Tuesday	Submit to Academic Affairs	1 <sup>st</sup> Tuesday	Submit to Academic
September	Affairs (electronic and	October	(electronic and physical	November	Affairs (electronic and
	physical copy)		copy)		physical copy)
24 Hours	AA - submit to the	24 Hours	AA - submit to the	24 Hours	AA - submit to the
	Screening Committee		Screening Committee		Screening Committee
	Chair (electronically)		Chair (electronically)		Chair (electronically)
24 Hours	Screening Chair Submit to	24 Hours	Screening Chair Submit to	24 Hours	Screening Chair Submit to
	the Screening Committee		the Screening Committee		the Screening Committee
	for preview		for preview		for preview
2 <sup>nd</sup> Tuesday	Screening Committee	2 <sup>nd</sup> Tuesday	Screening Committee	2 <sup>nd</sup> Tuesday	Screening Committee
September	meets to make	October	meets to make	November	meets to make
	recommendations		recommendations		recommendations
48 Hours	Screening Committee	48 Hours	Screening Committee	48 Hours	Screening Committee
	sends initiator		sends initiator		sends initiator
	correspondence of		correspondence of		correspondence of
	recommendations		recommendations		recommendations
	IF APPLICABLE: Initiators		IF APPLICABLE: Initiators		IF APPLICABLE: Initiators
72 Hours	who had "approvals with	72 Hours	who had "approvals with	72 Hours	who had "approvals with
	conditions" will submit		conditions" will submit		conditions" will submit
	changes to the Screening		changes to the Screening		changes to the Screening
	Chair.		Chair.		Chair.
4 <sup>th</sup> Tuesday	The full	4 <sup>th</sup> Tuesday	The full	4 <sup>th</sup> Tuesday	The full
September	Undergraduate	October	Undergraduate	September	Undergraduate
	Curriculum		Curriculum		Curriculum
	Committee meets to		Committee meets to		Committee meets to
	make final decision		make final decision on		make final decision
	on the proposals		the proposals		on the proposals
48 Hours	Undergraduate	48 Hours	Undergraduate	48 Hours	Undergraduate
	Curriculum Chair		Curriculum Chair		Curriculum Chair
	submits signed		submits signed copies		submits signed
	copies to Academic		to Academic Affairs		copies to Academic
	Affairs				Affairs

## **SPRING SCHEDULE**

2 <sup>nd</sup> TUESDAY — FEBRUARY  MEETING  (Screening Committee Schedule)		2 <sup>nd</sup> TUESDAY — MARCH  MEETING  (Screening Committee Schedule)		2 <sup>nd</sup> TUESDAY- APRIL MEETING (Screening Committee Schedule)	
1 <sup>st</sup> Tuesday	Submit to Academic	1 <sup>st</sup> Tuesday	Submit to Academic Affairs	1 <sup>st</sup> Tuesday	Submit to Academic Affairs
February	Affairs (electronic and	October	(electronic and physical	February	(electronic and physical
	physical copy)		copy)		сору)
24 Hours	AA - submit to the	24 Hours	AA - submit to the	24 Hours	AA - submit to the
	Screening Committee		Screening Committee		Screening Committee Chair
	Chair (electronically)		Chair (electronically)		(electronically)
24 Hours	Screening Chair Submit to	24 Hours	Screening Chair Submit to	24 Hours	Screening Chair Submit to
	the Screening Committee		the Screening Committee		the Screening Committee
	for preview		for preview		for preview
2 <sup>nd</sup> Tuesday	Screening Committee	2 <sup>nd</sup> Tuesday	Screening Committee	2 <sup>nd</sup> Tuesday	Screening Committee meets
February	meets to make	October	meets to make	February	to make recommendations
	recommendations		recommendations		
48 Hours	Screening Committee	48 Hours	Screening Committee	48 Hours	Screening Committee sends
	sends initiator		sends initiator		initiator correspondence of
	correspondence of		correspondence of		recommendations
	recommendations		recommendations		
	IF APPLICABLE: Initiators		IF APPLICABLE: Initiators		IF APPLICABLE: Initiators
72 Hours	who had "approvals with	72 Hours	who had "approvals with	72 Hours	who had "approvals with
	conditions" will submit		conditions" will submit		conditions" will submit
	changes to the Screening		changes to the Screening		changes to the Screening
	Chair.		Chair.		Chair.
4 <sup>th</sup> Tuesday	The full	4 <sup>th</sup> Tuesday	The full	4 <sup>th</sup> Tuesday	The full Undergraduate
February	Undergraduate	March	Undergraduate	April	Curriculum Committee
	Curriculum		Curriculum		meets to make final
	Committee meets to		Committee meets to		decision on the
	make final decision		make final decision on		proposals
	on the proposals		the proposals		
48 Hours	Undergraduate	48 Hours	Undergraduate	48 Hours	Undergraduate
	Curriculum Chair		Curriculum Chair		Curriculum Chair
	submits signed		submits signed copies		submits signed copies
	copies to Academic		to Academic Affairs		to Academic Affairs
	Affairs				