Division of Research and Federal Relations
Cayuse: Pre-Award Grant Proposal Preparation Training

Cayuse is a web-based software tool for pre-award grant proposal preparation, processing, submission, and administration. Intuitive and easy to use, Cayuse helps streamline and improve the current error prone process of electronic proposal submission.

It provides:

- Simultaneous proposal review
- Central proposal development
- Tracking
- Validating
- Archiving
- A central location for grant opportunities

Cayuse Training Workshops

The workshops for Cayuse, the online proposal submission and internal routing program, will be held on the following dates:

Date	Time
October 22, 2013 Session I	2:30 pm – 3:30 pm
October 29, 2013 Session II	10:00 am – 11:00 am
November 5, 2013 Session I November 12, 2013 Session II	10:00 am – 11:00 am 2:30 pm – 3:30 pm

All workshops will be held in the JY Woodard Training Center Room 111.

Additional training will be scheduled on an as-needed basis. Requests for training should be submitted by email to sherice.l.mcelroy@jsums.edu.

Cayuse training workshops are available for all JSU faculty, administrators and staff involved in research administration, especially the pre-award application process. Through this training, all Principal Investigators will become familiar with uploading documents, logging-in, creating proposals for submission or just for internal clearance, as well as many other efficient ways to assist in the Pre- and Post-Award process.

How to Register

Due to the limited availability of computer terminals, a maximum of 20 participants will be accepted in each workshop. Register for a workshop: https://www2.jsums.edu/training/schedule.cfm